



Campus Housing Policy

All Emmanuel University students enrolled in the On-Campus Program (OCP) are required to live in campus housing unless they apply for and receive written approval to live off campus. This approval must be based on verification that the student meets the criteria for one of the Campus Residency Exemptions listed below.

Students applying for an exemption must submit the required documentation no later than 60 days prior to the start of the semester. The application form must be completed on the MyMane Student Checklist and all supporting documents must be submitted with the electronic form. International students are not eligible for Campus Residency Exemptions.

Approval of Campus Residency Exemptions is not guaranteed and is contingent upon verification of all submitted materials. Students may not secure or move into off-campus housing until they receive formal written approval from the University. Submitting false or incomplete information may result in disciplinary action and the denial of current and future exemption requests. Emmanuel University reserves the right to make exceptions to the Campus Housing Policy.

The on-campus residency requirement does not apply to students enrolled in the dual enrollment (DEP), distance-learning (DLP), or graduate school (GRP) programs.

Campus Residency Exemptions

A. Permanent Residence with Parent or Legal Guardian

1. Criteria
 - a. Student's permanent residence is the permanent residence of a Parent or Legal Guardian.
 - b. The permanent residence is located within 45 road miles of the Emmanuel University Campus.
2. Documentation Required
 - a. Proof of parental or legal guardian relationship.
 - b. Proof of physical address of permanent residence.

B. Residence with Non-Parent Family Member

1. Criteria
 - a. Student resides with a qualified Non-Parent Family Member in the family member's permanent residence. The Non-Parent Family Member is defined as a grandparent, sibling, aunt, or uncle who is at least 22 years of age.
 - b. The permanent residence is located within 45 road miles of the Emmanuel University Campus.
2. Documentation Required
 - a. Proof of family relationship.
 - b. Proof of family member's age.
 - c. Proof of physical address of permanent residence.

C. Married or Has Dependents

1. Criteria
 - a. Student is married, or cares for a legal dependent who lives with the student.
 - b. The location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.
2. Documentation Required
 - a. Proof of marriage or legal dependent status.
 - b. Confirmation that the location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.

D. 22 Years of Age or Older

1. Criteria
 - a. Student is 22 years old on or before the first day of the semester for which the exemption applies.
 - b. The location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.
2. Documentation Required
 - a. Proof of age.
 - b. Confirmation that the location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.

E. Medical Condition Requiring Off-Campus Housing

1. Criteria
 - a. Student has a documented medical condition requiring special housing accommodations not available in On-Campus housing.
 - b. The location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.
2. Documentation Required
 - a. A letter from a licensed physician explaining the specific needs for Off-Campus housing.
 - b. Confirmation that the location of the student's residence allows them to commute to campus as necessary based on their academic program and schedule.

F. Senior in Good Standing

1. Criteria
 - a. Student is classified as a Senior (90 or more credit hours) on or before the first day of the semester for which the exemption applies.
 - b. Student's cumulative Grade Point Average (GPA) is 3.0 or above as of the beginning of the semester for which the exemption applies.
 - c. Acceptable record of student conduct.
 - d. The student's residence is located within 45 road miles of the Emmanuel University Campus.
2. Documentation Required
 - a. Confirmation of class standing, GPA, and student conduct record.
 - b. Proof of physical address of off-campus residence.