CATALOG

2025-2026

EMMANUEL UNIVERSITY
FRANKLIN SPRINGS, GEORGIA 30639

Emmanuel University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, and master's degrees. Emmanuel University also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Emmanuel University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Revised 5/28/2025

ACADEMIC CALENDAR

ACADEMIC CALENDAR

FALL SEMESTER	**2025**
DUAL ENROLLMENT ORIENTATION	JULY 28
COMMUTER FINAL REGISTRATION	AUGUST 1
FACULTY WORKSHOP	AUGUST 4-5
INTERNATIONAL STUDENT ARRIVAL DATE	AUGUST 5
NEW STUDENT RESIDENTS CHECK-IN	AUGUST 7
FINAL REGISTRATION AND CHECKLIST COMPLETION	AUGUST 8
ORIENTATION EVENTS	AUGUST 8-10
RETURNING STUDENT MOVE-IN AND CHECKLIST COMPLETION	AUGUST 11
CLASSES BEGIN	AUGUST 13
DROP-ADD PERIOD	AUGUST 13-19
ALPHA WEEK	AUGUST 19-21
CENSUS DAY	AUGUST 28
LABOR DAY BREAK (NO CLASSES)	SEPTEMBER 1
WITHDRAWAL DEADLINE (5-WEEK CLASSES)	SEPTEMBER 2
WITHDRAWAL DEADLINE (1ST 7-WEEK CLASSES)	SEPTEMBER 8
WITHDRAWAL DEADLINE (9-WEEK CLASSES)	SEPTEMBER 17
MID-TERM	OCTOBER 2
FALL BREAK (NO CLASSES)	OCTOBER 9-12
LAST DATE TO WITHDRAW WITH A "W"	OCTOBER 14
HOMECOMING/VISION 4 EDUCATION/EU BOARD MEETING	OCTOBER 24-25
WITHDRAWAL DEADLINE (2ND 7-WEEK CLASSES)	OCTOBER 30
LAST DAY OF CLASSES	NOVEMBER 18
FINAL EXAMS (*Friday is optional exam day)	NOVEMBER 19-21
GRADUATION	NOVEMBER 22
THANKSGIVING HOLIDAY	NOVEMBER 26-30
WINTER TERM	DECEMBER 3-16

SPRING SEMESTER	**2026**
FACULTY WORKSHOP	JANUARY 5
RESIDENCE HALLS OPEN	JANUARY 5-6
FINAL REGISTRATION/NEW STUDENT ORIENTATION/REGISTRATION	JANUARY 6
CLASSES BEGIN	JANUARY 7
DROP-ADD PERIOD	JANUARY 7-13
NEW BEGINNINGS WEEK	JANUARY 13-15
MLK HOLIDAY (NO CLASSES)	JANUARY 19
CENSUS DAY	JANUARY 26
WITHDRAWAL DEADLINE (5-WEEK CLASSES)	JANUARY 28
WITHDRAWAL DEADLINE (1ST 7-WEEK CLASSES)	FEBRUARY 4
EU COMMUNITY SERVICE DAY	FEBRUARY 13
WITHDRAWAL DEADLINE (9-WEEK CLASSES)	FEBRUARY 16
MID-TERM	FEBRUARY 26
LAST DATE TO WITHDRAW WITH A "W'	MARCH 5
SPRING BREAK	MARCH 6-15
WITHDRAWAL DEADLINE (2ND 7-WEEK CLASSES)	APRIL 1
EASTER BREAK	APRIL 2-6
ACADEMIC SHOWCASE	APRIL 23
LAST DAY OF CLASSES	APRIL 28
FINAL EXAMS (*Friday is optional exam day)	APRIL 29-30, MAY 1
GRADUATION	MAY 2

SUMMER SEMESTER	**2026**
REGISTRATION/CLASSES BEGIN 1ST SESSION	MAY 11
WITHDRAWAL DEADLINE	JUNE 11
1ST SESSION ENDS	JULY 3
CLASSES BEGIN 2ND SESSION	JULY 6
WITHDRAWAL DEADLINE	JULY 21
2ND SESSION ENDS	JULY 31

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I. HISTORY OF THE UNIVERSITY

Emmanuel University opened on January 1, 1919, under the name Franklin Springs Institute (FSI). Rev. George Floyd Taylor was the founder and first president of FSI. The school continued to operate under the leadership of Rev. Taylor until his resignation in 1926 to further his own education. In the interim, Rev. Arthur Taylor and Rev. Byon Jones sought to lead the school until Rev. Taylor returned in 1929.

As the opening of the fall term of 1931 approached, President Taylor recognized that the devastation caused by the Great Depression would force the closing of FSI. Two years later, Franklin Springs Institute reopened under the leadership of Rev. Thomas Aaron, the new president. Aaron was a natural leader who possessed incredible drive and vision, which included transforming Franklin Springs Institute into a high-quality institution of higher learning.

By 1939, FSI emerged as a modern, influential junior University, and the name was changed to Emmanuel University, meaning "God with us", now the school's motto. The years of World War II affected enrollment, but numbers resurged after the war. President Aaron oversaw major developments in the physical plant as well as in the curriculum. Aaron continued to lead the school until his death in 1951.

Woodard G. Drum, former dean of the University, stepped into the presidency. As the fifth president of Emmanuel, Drum was determined to continue President Aaron's vision for the University to become accredited by the prestigious Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). To achieve this, he knew he had to strengthen the faculty, and as a result, he hired some of the most outstanding faculty to ever teach at Emmanuel University, among them Dr. Culbreth Melton. Melton was effective in helping Drum improve the University and meet the standards of accreditation with SACSCOC at the junior University level in 1967.

President Drum retired in 1970, and Dr. Culbreth Melton became the next president. In 1973 under Melton's leadership, the School of Christian Ministries (SCM) was established to offer the University's first four-year degrees. The SCM was accredited in 1975 by the American Association of Bible Colleges. During Melton's tenure, the Shaw-Leslie Learning Resources Center was constructed as well as a new residence hall named in honor of President Drum.

Dr. David R. Hopkins was installed as president in 1983 after Dr. Melton retired. Hopkins led the University for twenty-two years and launched a successful effort in 1992 to become a SACSCOC accredited four-year University, which was achieved the following year. As the curriculum underwent major upgrades, the University experienced an unprecedented seventy-three percent enrollment growth. The campus was enhanced by a number of new buildings, including the acquisition and renovation of the John W. Swails Center and the construction of the Wellons Science Resource Center.

Upon the retirement of Dr. Hopkins, the Board of Trustees selected Michael Stewart as the eighth president of Emmanuel University. Under his leadership, the University constructed a cluster of four new residence halls named Roberson Commons and the multimillion-dollar Shaw Athletic Center. Also, the University gained admission to the prestigious Council of Christian Colleges and Universities (CCCU) as a full member. Since 2012, the University has been named a Tier One Best Regional University in the South by *U.S. News & World Report*.

Dr. Ronald G. White was named president in 2014. The University was facing numerous financial challenges and a heavy debt burden. Counter to logic that would predict enrollment declines during a period of severe financial distress, the University grew by fourteen percent from the fall of 2013 to the fall of 2018. In fact, enrollment records were surpassed each year with the largest enrollments on record until the pandemic of 2020. By April 2018, the University had achieved a financial breakthrough by reducing its debt more than seventy-five percent. In addition, the University's accreditation was reaffirmed by SACSCOC in June 2018. The following month, Emmanuel University was accepted as a full member of the NCAA Division II. Dr. White retired in May of 2023.

Reverend Gregory K. Hearn, Executive Vice President and Chief Financial Officer since 2015, was selected as the tenth President of Emmanuel University in June 2023. Shortly after Reverend Hearn's appointment, on July 10, 2023, the name of the institution was changed to Emmanuel University. The name change communicates Emmanuel's commitment to academic expansion, improved student opportunities, and greater service to the region.

Since its founding in 1919, the heartbeat of the institution has been to develop followers of Christ through a higher education experience from a Biblical worldview. From the beginning, President Taylor believed that there should be a place for young men and women to receive a Christ-centered education. That belief has continued throughout the University's 104-year history. In addition, the University has constantly improved the quality of its academic programs. The achievements of our alumni reflect this quality as they serve the nation and around the world in a myriad of careers and professions. Emmanuel University provides students with academic and spiritual values that enrich their lives, and in turn, lead them to enrich the lives of others in the highest Christian tradition.

II. THE UNIVERSITY

Emmanuel University has been meeting the needs of students for over 100 years and today is equipped better than ever to prepare men and women for the future. Graduates of Emmanuel can be found around the world serving in diverse professions.

As a private, non-profit, co-educational, four-year University, Emmanuel strives to nurture and cultivate the unique qualities of each student through a challenging curriculum in an inspiring environment under the leadership of exemplary faculty and staff.

Excellence in instruction, quality resources, a friendly atmosphere, and exciting activities are just a few of the strengths of Emmanuel's environment. Class size is small ensuring that students receive individual attention. In addition, there are multiple opportunities for spiritual growth ranging from stimulating lecture programs with nationally acclaimed speakers to gospel concerts with award-winning artists.

Compared to the national average of costs for private college education in America, Emmanuel's low tuition saves students thousands of dollars over the course of a college education. Also, the majority of students at Emmanuel are eligible for a wide variety of student financial aid. Financial resources include the major federal and state programs as well as numerous institutional aid funds.

University students are active people, and Emmanuel has many clubs and organizations that encourage student involvement. There are intercollegiate and intramural athletics, swimming, mission's groups, ministry organizations, student government and more.

In today's world, the benefits of a college education are priceless. Emmanuel University is committed to helping students reach their fullest potential and, in doing so, is producing leaders for a better tomorrow.

PHILOSOPHY

Emmanuel University is an academic community dedicated to intellectual, physical, personal, and spiritual growth within the context of a liberal arts education and an environment of Christian concern. We believe that God is the personal Creator and Ruler of all time, space, and matter and that a true understanding of all things must involve a knowledge of His revealed purposes. We further believe that the fullest information concerning God comes from the person of Jesus Christ and the revelation of His redemptive works as recorded in the Holy Bible through the inspiration of the Holy Spirit. All creation derives value and significance from God revealed in Christ. Through Jesus Christ people are able to live as redeemed, regenerated, and cleansed members of society through the indwelling of the Holy Spirit.

We believe that education based upon these principles is the best possible method of preparing students for and involving them in lasting service to God and others–service noted for integrity, intelligence, and devotion. We further believe that a college experience in a Christian environment will enable students to develop lifelong spiritual and social values. We believe that all truth is God's truth and that opportunities should be provided for students to integrate faith and learning, to synthesize their understanding of God's purpose in Christ with their view of the worth of persons as well as the worth of the scientific method in improving life.

INSTITUTIONAL MISSION

Emmanuel University develops Christ followers through a student-focused higher education experience from a Biblical worldview.

VISION STATEMENT

The Vision of the institution centers around personal and spiritual development.

Emmanuel University will develop Christ followers through a higher education experience that emphasizes:

- Student-focused academics integrated with a Biblical worldview,
- Holistic campus life programs prioritizing personal and spiritual development, and
- Outreach based service to others that build character and communicates God's love to the world.

CORE VALUES

1. **We value the body of Christ.**
   - We seek to love Christ supremely and love others unconditionally, as Christ loves us.
   - We practice a lifestyle of worship, including repentance and confession of sin.
   - We acknowledge the importance of prayer, both private and corporate.
   - We seek to cultivate the spiritual formation and growth of all believers.
   - We encourage the diversity of gifts within the body of Christ.
   - We acknowledge individual differences and honor diverse traditions among Christians who are seeking to follow biblical truth.

2. **We value the worth of each person as a unique creation of God.**
   - We respectfully listen to the opinions of others, seeking first to understand and then be understood.
   - We endeavor to help everyone discern and fulfill God's calling upon their lives.
   - We demonstrate integrity with each other, confronting rumors, disagreements, and controversy with openness, honesty, and compassion.
   - We promote a commitment to a life of Christian service, and we provide opportunities for students and employees to serve locally and globally including a compassionate focus on helping the poor and other marginalized populations.
   - We affirm the biblical truth that all people are created equal in the image of God, and therefore reject and renounce hatred and racism in any form.

3. **We value Christ-centered higher education that integrates faith and learning.**
   - We acknowledge Jesus Christ as the ultimate truth and the source of all knowledge.
   - We expect personal integrity within the learning environment and practice personal and professional ethics based on biblical principles in order to reach our full spiritual and intellectual potential.
   - We pursue excellence in our academic and co-curricular programs while promoting the spiritual formation of individuals.
   - We value teaching and learning as our commitment to God's calling in our lives.
   - We recognize the place of the liberal arts in our varied educational programs as a necessary building block to developing students as holistic individuals in society.
   - We promote critical thinking, speaking, and writing clearly, using technology effectively, and developing interpersonal skills based on a biblical worldview.
   - We mentor others through our character, actions, and speech.

4. **We value our Evangelical/Pentecostal tradition and heritage.**
   - We believe in the Bible as the fully inspired word of God.
   - We believe in the necessity of repentance and a personal relationship with Jesus Christ as the basis of salvation.
   - We are committed to advance God's kingdom on earth through the person and work of Jesus Christ.
   - We train and mentor the future leadership of the International Pentecostal Holiness Church and those from other Christian traditions.
   - We influence, engage, and transform the culture through our commitment to biblical truth, independent of societal norms as reflected in our Statement of Faith and Lifestyle expectations.

STATEMENT OF FAITH

Emmanuel University was established and continues to operate on the basis of several fundamental tenets of the Christian faith. All that we do is driven by what we believe about God, His Son, the Holy Spirit, and His Word. Throughout our campus we would expect one to see the evidence of these beliefs lived out in our classrooms, in our relationships, and in our service.

- We believe the books of the Old and New Testament constitute the Holy Scriptures, which are the divinely inspired and fully authoritative Word of God and are the supreme authority for faith and practice. (2 Timothy 3:14-17; Hebrews 4:12; 2 Peter 1:19-21)
- We believe in one God who has eternally existed as three

equally divine persons: Father, Son, and Holy Spirit. While the persons of this triune Godhead, or Trinity, share equal status and nature, they remain distinct from one another. (Nehemiah 9:6; Isaiah 6:3; Matthew 28:18-20; John 14:9-11, 25-26; Romans 11:33-36; 1 Corinthians 8:6; Colossians 1:9-20; 1 Peter 1:1-5)

- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His atoning death on the cross, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (Mark 1:1; Luke 1:26-35; 1 Peter 2:21-22; Acts 2: 22-24; Philippians 2:5-11; John 3:16-17; 1 Corinthians 15:20; Acts 1:9; Hebrews 10:10-12; 1 Thessalonians 4:16)
- We believe in the sinfulness of mankind and the need for all people to be reconciled to God. God's salvation is freely offered to all and is received by the grace of God through an expression of genuine repentance of sin and faith in Jesus Christ, who through his perfect life, atoning death, and glorious resurrection paid the price to remove the penalty and power of sin (which is death) and make people children of God. (Romans 3:21-26; 5:1; 2 Corinthians 5:17; Ephesians 2:4-9; Titus 3:4-7)
- We believe that all Christians are to grow in their relationship with God through the power of the indwelling Holy Spirit. Disciples of Jesus Christ are to live in total reliance upon and full surrender to the Holy Spirit in every area of life, whether it be in the home, the church, or the marketplace. (John 14:15-17, 25-26; 16:13; Acts 2:1-4; Romans 5:10-11; 8:11-14; 12:1-2; 1 Corinthians 12:12-27; Galatians 6:7-10; Ephesians 5:25; 6:4; James 2:23)
- We believe the church is a local community of baptized followers of Christ who are unified through their common faith in and union with Christ. The local church is committed to the obedience to and declaration of the teachings of Christ in love and the proclamation of the gospel to a lost and dying world. (John 15:4-5; 17:20-21; Acts 2:47; Romans 12:5; 1 Corinthians 12:12-27; Galatians 3:28; Ephesians 4:1-6, 14-16; Hebrews 10:23-25)
- We believe that God creates and values all human life from conception to final breath. (Genesis 1:26-28; 2:7; 9:6-7; Job 14:5; 33:4; Psalm 8:3-5; 116:15; 139:13-16; Isaiah 44:24; Jeremiah 1:4-5; Matthew 6:26; Romans 5:8; 1 Corinthians 3:16-17)

LIFESTYLE EXPECTATIONS

The biblical foundation for Emmanuel University also leads to a set of lifestyle expectations. Practices that are known to be morally wrong by biblical teachings are not acceptable for members of the Emmanuel University community (Galatians 5:16-21). Such practices include but are not limited to specific behaviors such as drunkenness, stealing, use of slanderous or profane language, cheating, dishonesty, and sexual sins such as premarital sex, adultery, and homosexual behavior.

The University also recognizes that, while the Scriptures do not provide specific teaching regarding all social practices, they do advocate self-restraint in that which is harmful or is offensive to others. Consequently, the University has chosen to adopt certain rules which will contribute to an environment that is appropriate to its objectives and goals and expects members of the Emmanuel University community to refrain from gambling, drinking alcoholic beverages, the use of tobacco products, the use of illegal drugs, and the abusive use of legal drugs.

Emmanuel University views biblical truth, not societal trends, as the basis for establishing moral and ethical norms. As Christ-followers we are called to be salt and light in the world, to be influencers of culture rather than being influenced by it. To this end we strive to be in the world, not of it, and to impact our culture through the promotion of biblical truth, expressed in love, as the means of determining lifestyle choices and expectations.

CIVIC VALUES

We recognize there is a difference between biblical truth and civic values, and although the Bible does not endorse any specific form of government, we are instructed in scripture to obey governing authorities and to be good citizens (Romans 13:1-7). Because Emmanuel University is established in the United States, we acknowledge and support the Constitution of the United States and our national, state, and local governments. We respect other nations and recognize that Christians in other countries have their respective governing authorities to support.

It is our commitment as responsible citizens who serve first, our God and second, our country and communities to teach and instill the ideals of our democracy with our students in ways that God enables us. Among these are to . . .

- Support the blessings and freedoms provided by our democratic system, including freedom of religion,
- Follow the Christian principles of our faith without undue intrusion by governments,
- Support pure forms of capitalism and free enterprise that are devoid of exploitation and that promote opportunity, independence, free markets, and fair play as a means for people to achieve economic freedom,
- Protect the individual and unalienable rights as stated in the Declaration of Independence and as guaranteed in the Bill of Rights, and
- Advance the cause of freedom throughout the world so that all people live without fear of tyranny and oppression.

INSTITUTIONAL AIMS

More specifically, in accordance with this overall mission and philosophical framework, Emmanuel University seeks to fulfill the following institutional aims:

1. To provide strong Christian witness to students and to the constituents who are served and to help students develop Christian values and character which are demonstrated in their lives.

2. To provide the following programs:

   a. Associate degree programs in General Education, Allied Heath, and Business Administration for students planning to enter four-year programs at Emmanuel University or other institutions.

   b. Baccalaureate programs in Biology, Business Administration, Christian Ministries, Communication, Criminal Justice, Diversified Agriculture, Early Childhood Education, English, Graphic Design, Health and Physical Education, History, Kinesiology, Mathematics, Middle Grades Education, Pre-Law, Psychology, Sports Management, Worship Ministry, and Secondary Education (Business, English, History, Mathematics).

   c. Masters degree programs in Elementary Education, Teaching, Business Administration, Strategic Communication, Ministry, Divinity, and Exercise Science.

   d. Online or specially designed program which respond to the needs of residents of the surrounding counties and cities of Northeast Georgia.

3. To provide opportunities for students to develop the general competencies necessary for earning a livelihood and functioning in society as productive citizens.

4. To provide developmental opportunities for marginally prepared students.

5. To provide opportunities for students to develop intellectual curiosity, an enduring desire for knowledge, the habit of diligent, honest inquiry and critical thinking, and a genuine interest in spiritual, intellectual, and aesthetic matters sufficient to motivate continuing self-education.

6. To provide cultural enrichment for the student body and surrounding community through scheduled courses, lectures, art exhibits, and musical performances.

7. To provide opportunities for students to participate in creative experiences through in-class and out-of-class activities.

8. To provide experiences which enhance students' understanding of responsible citizenship, knowledge of and participation in government, and active involvement in improvement of the political system in America and the world.

9. To provide multicultural experiences for students to acquire an understanding of and an appreciation for varied cultures and values so that students can better evaluate and appreciate their own values and communicate more effectively with people from other cultural perspectives.

10. To provide classroom and extra-class activities which promote biblical family values such as parental responsibility for the welfare and unity of the family.

11. To provide a full student-life program as resources permit which will offer spiritual, recreational, interpersonal, cultural, and leisure-time experiences that will enrich campus life, help students to develop a disciplined life, and make more meaningful use of time.

12. To provide physical activities directed toward the maintenance of physical wellness and recreation for the present and throughout life.

EDUCATIONAL GOALS

1. An educated person has competence to communicate effectively through writing, speaking, reading, and listening.

2. An educated person has computational skills necessary for effective functioning in contemporary society.

3. An educated person understands how physical fitness is needed for work and leisure activity and has knowledge of the basics necessary for health and fitness for the present and future.

4. An educated person has knowledge of civilization through the study of various traditions, history, religion, government, social institutions, and world cultures.

5. An educated person is aware of key aspects of Biblical history and literature since the Bible constitutes a significant cornerstone in Western spiritual, intellectual, and literary traditions.

6. An educated person has the ability to think critically about important matters, particularly about those fundamental issues related to personal and social moral decision-making within a contemporary world in pluralism and relativism.

7. An educated person has a knowledge of the basic Biblical principles of responsible relationships and for establishing and maintaining a home.

8. An educated person has an acquaintance with the arts and a knowledge of significant literary works.

9. An educated person has an understanding of the scientific method and the findings of scientific inquiry.

10. An educated person has a knowledge of one's own personal qualities, goals, and creativeness, and the forces which have shaped these.

11. An educated person seeks personal discipline and maintains an appropriate balance between work and leisure as a productive member of society.

12. An educated person has a commitment to lifelong learning.

ACCREDITATION

Emmanuel University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, and master's degrees. Emmanuel University also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Emmanuel University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Inquiries regarding anything other than accreditation status (such as admission standards or financial aid) should be made directly to the appropriate Emmanuel University office.

COMPLIANCE WITH FEDERAL STATUTES

Emmanuel University ("Emmanuel" or "the University") is committed to maintaining an environment that is free of unlawful harassment and discrimination. In accordance with federal law and its commitment to a fair and open campus environment, the University cannot and will not tolerate discrimination against or harassment of any individual or group based upon race, sex (including sexual harassment & pregnancy), color, religion, national origin, genetic information, age, disability, veteran's status, or any factor that is a prohibited consideration under applicable law.

As a recipient of federal funds, Emmanuel is required to comply with Title IX of the Higher Education Amendments of 1972,20 U.S.C. § 1681et seq. ("Title IX"), which prohibits discrimination on the basis of sex in educational programs or activities, admission, and employment. Under certain circumstances, sexual misconduct constitutes sexual discrimination prohibited by Title IX. Inquiries concerning the application of Title IX may be referred to the University's Title IX Coordinator in the Office of Student Life, or to the U.S. Department of Education's Office for Civil Rights.

CHURCH AFFILIATION

The University is sponsored by the International Pentecostal Holiness Church, Inc., with General Headquarters in Oklahoma City, Oklahoma.

The University is a full member of the Council of Christian Colleges and Universities with headquarters in Washington, DC.

LOCATION AND TRANSPORTATION

Emmanuel University is located in Franklin Springs in Northeast Georgia near the Blue Ridge Mountains, 2 miles

south of Royston, Georgia, on U.S. Highway 29 and approximately 15 miles from U. S. Interstate 85. The University is about 30 miles north of Athens, Georgia, 35 miles south of Anderson, South Carolina, and about 100 miles northeast of Atlanta, Georgia.

All mail should be addressed to P.O. Box 129, Franklin Springs, Georgia 30639. Those from outside the Franklin Springs area who desire to communicate with University personnel by telephone should contact the University through the toll-free number: 1-800-860-8800 (Local calls: 706-245-7226).

The University web site contains much relative information for prospective students and other interested persons: www.eu.edu.

III. ADMISSIONS

Admissions Policies contained herein will apply to those applicants for admission to Emmanuel University from August 1, 2025 to July 31, 2026.

ADMISSIONS

Students are admitted to Emmanuel University without discrimination on the basis of race, color, nationality, creed, or sex, providing they agree to abide by the academic and behavioral standards of Emmanuel University.

ADMISSION CLASSIFICATIONS

All applications will be reviewed by Admissions staff. Acceptance is granted under one of the following classifications: full, conditional, or provisional. Please contact the Office of Admissions if you have any questions about your eligibility to enroll.

DEPOSIT

After acceptance in any classification, all students are required to pay a tuition and/or housing deposit to secure enrollment. The deposit for fall enrollment is non-refundable after May 1 and deposits for spring enrollment are non-refundable after December 1.

All students are required to pay a $100 tuition deposit and all students wishing to stay in the residence hall must pay an additional $100 housing deposit. Housing is limited and students should plan to pay the deposit within 60 days of acceptance.

Room assignments are available only after receipt of the full tuition and housing deposit. Payment of deposit does not guarantee room assignment, assignments are first-come, first-served based on date of deposit. Deposit cannot be made until after acceptance.

New Residential Student Deposit: $200
New Commuting Student Deposit: $100

HIGH SCHOOL GRADUATES

Emmanuel considers multiple factors for admission, including high school GPA, previous coursework, extracurricular activities, and community involvement. All high school students must submit the following documentation and meet the minimum standards noted to be considered for admission:

1. Emmanuel University Application

2. Official in-progress or final high school transcript showing grade point average (GPA) and class rank. Final transcripts must have a date of graduation to be considered final. Official transcripts can be sent electronically via Parchment, GA Futures, or from a professional staff school email account. Electronic transcripts from students or parents are not accepted. A hard copy of a transcript received in a sealed envelope by mail or delivered by hand to campus will be considered official.

- Minimum GPA of 2.25 (College Prep or General Diploma)
- Minimum GPA of 2.5 (Vocational Prep or Tech. Prep)

3. Official transcript(s) from each institution (if any) where courses were taken for dual enrollment. Final transcript must be received within two-weeks after last enrollment period.

Full Acceptance

Full acceptance is offered to any student with a minimum GPA of 2.75 and a clean application review. The student can deposit and plan to enroll in the desired semester.

Conditional Acceptance

Conditional acceptance is offered to students with a GPA between 2.25 and 2.74 and a clean application review. Students accepted conditionally may be required to participate in student academic success endeavors to assist with the transition to University academic rigor.

Additional documentation required for conditional acceptance include a signed Conditional Acceptance Contract (provided to the student by the Admissions Office at the time of acceptance).

Students admitted conditionally are in good academic standing though their academic load for the first semester

will be limited to 12-14 hours. Students may be required to enroll in one or more developmental studies courses and continued enrollment will be dependent upon adherence to the Conditional Acceptance Contract.

Provisional Acceptance

Students who meet all other admissions criteria but are missing dual enrollment college transcripts may be extended provisional admittance. The missing documents must be submitted prior to the start of the semester or admittance may be revoked. Provisionally accepted students must submit the required missing documentation in order to be fully accepted.

Provisional acceptance may also be extended when unofficial or in-progress documents have been submitted if proof is provided that official documentation has been requested.

Appeal Process

For applicants with a GPA between 2.0-2.24 who do not meet the minimum academic admissions standards required for full or conditional acceptance an appeal for admission is required. Additional documentation required for admission consideration includes:

a. Recommendation from minister (or other character reference, if not available)
b. Two academic recommendations
c. A signed, 500-word essay to the following prompt: "Why I want to attend Emmanuel, why I haven't been academically successful in the past, and how I plan to change that in the future."
d. A personal or phone interview with the applicant may be required before making an admission decision.
e. Signed Conditional Acceptance Contract

Students admitted through the appeal process are in good academic standing though their academic load for the first semester will be limited to 12-14 hours. Students may be required to enroll in one or more developmental studies courses and continued enrollment will be dependent upon adherence to the Conditional Acceptance Contract.

CREDIT BY EXAMINATION (AP/CLEP)

Credit is granted for acceptable scores on tests administered through the College Level Examination Program (CLEP) and Advanced Placement Program (AP) of the College Board. An official score report from the College Board is required for granting credit. A maximum of 24 semester hours of credit may be acquired through this process.

Credit will be granted only for courses offered by Emmanuel University and in accordance with guidelines set forth by the American Council on Education (ACE) for the granting of credit through CLEP, AP, and other advanced placement agencies. No duplicate credits will be awarded. Additional information regarding credit by examination may be obtained from the Registrar's Office.

HOME SCHOOL STUDENTS

Students who have been home-schooled must be at least 16 years old to apply for admission. Home school students are subject to the same documentation requirements as high school students, with the following clarification.

1. If an official transcript is unavailable, the following must be provided:
   - a printed list of classes taken through home school
   - the grade in which they were taken, the grade the student made in the class and the curriculum used, if available
   - transcripts must be signed by the primary teacher of the student (most likely a parent)
2. GED scores can be submitted in lieu of a final high school transcript of graduation requirements were not met.

TRANSFER STUDENTS

Emmanuel University's academic integrity demands that the quality of the coursework from other institutions be equivalent to that provided by its faculty. Therefore, a student in good standing at another regionally accredited institution of higher education will be admitted, and credit granted for courses which are comparable to courses offered by Emmanuel University. A minimum of 35 semester hours must be completed at Emmanuel University for a transfer student to earn an associate or a baccalaureate degree from Emmanuel University. Student classification (freshman, sophomore, etc.) will be determined once all college transcripts have been received and evaluated.

The following materials must be submitted for transfer admission:

1. Emmanuel University Application

2. Official transcript(s) from each college/university attended. Final transcripts must be received within two-weeks after last enrollment period and prior to the first day of class attendance.

3. Transfer Eligibility Form completed by the Dean of Students or the administrative officer in charge of student discipline at the last postsecondary school attended, regardless of length of time passed since enrollment. Please be advised that information disclosed on this required form may impact acceptance to Emmanuel University.

Students with less than 24 transferable hours will be required to provide additional documentation:

5. Official final high school transcript showing grade point average (GPA), class rank, and graduation date.

Full Acceptance

Full acceptance is offered to transfer students with a cumulative GPA and most recent term GPA of 2.0 or higher. The student can deposit and plan to enroll in the desired semester.

Conditional Acceptance

Transfer students who have been placed on academic probation/dismissal or whose last term GPA is below 2.0 at their previous institution will be admitted conditionally. Additional documentation required for academic alert include:

Signed Conditional Acceptance Contract (provided to the student by the Admissions Office at the time of acceptance).

Students admitted conditionally are in good academic standing though their academic load for the first semester will be limited to 12-14 hours. Students may be required to enroll in one or more developmental studies courses and continued enrollment will be dependent upon adherence to the Conditional Acceptance Contract.

Provisional Acceptance

Provisional acceptance may be extended to transfer students when unofficial or in-progress transcripts have been submitted if proof is provided official documentation has been requested and will be received prior to enrollment. Students must have a "Full" or "Conditional" acceptance status prior to attending. Students that experience extenuating circumstances with regard to delays in documentation should contact the Admissions Office to appeal for admittance.

FULL AND ACCURATE DISCLOSURE

Students who have attended another college or university must disclose that information and submit transcripts from every institution previously attended. Failure to report and submit all transcripts or paperwork from previous institutions by the start of the drop/add period of the student's first semester and/or submission of fraudulent transcripts may result in dismissal from Emmanuel University.

Emmanuel University reserves the right to deny admission to any student based on transcripts which are received from institutions deemed "degree mills" by the US Department of Education Council for Higher Education Accreditation www.chea.org.

TRANSFERABLE HOURS

Non-Collegiate Work:

Credit for veterans' training, AP, CLEP, and DANTES is given in accordance with the credit recommendations published by the American Council on Education (ACE).

Transfer of D's:

Emmanuel will post to student transcripts only courses in which a "C" or higher has been earned. Students may petition the registrar to transfer in "D" grades up to 25% of the total number of transfer hours. "D" grades may not be used to satisfy requirements in Freshman Composition I or II, CM 130, or any course required in the major or minor.

Non-Accredited Schools/International Institutions:

Coursework from an institution that is not accredited by a regional accrediting agency will be considered on a case-by-case basis. Furthermore, Emmanuel University reserves the right to deny admission to any student based on transcripts which are received from institutions deemed "degree mills" by the US Department of Education Council for Higher Education Accreditation www.chea.org.

Work from non-accredited schools may be considered for transfer credit subject to the following conditions:

1. The satisfactory completion of 12 credit hours of coursework at Emmanuel, with a grade point average of 2.0 or better.

2. The credit is applicable toward a degree or program that the student is pursuing at Emmanuel University.

Experiential Learning:

With the exception of granting credit for ED101 to education paraprofessionals, Emmanuel does not typically grant credit for experiential learning within the traditional college programs.

Transfer Course Evaluation:

Transfer coursework will be evaluated by the registrar in consultation with the appropriate division chairs (as needed). Transfer students assume responsibility for the submission of an official transcript from EACH of the institutions previously attended. A copy of the enrolled coursework must be submitted if this is not included on the transcript from the current college/university. (See Full and Accurate Disclosure statement above.)

SECOND BACHELOR DEGREE

Students transferring to Emmanuel University who have completed a Liberal Arts Associate Degree, Bachelor of Arts or a Bachelor of Science at another regionally accredited institution must have the following courses completed in order to waive portions of the Liberal Arts Core:

English Composition I	1 course
English Composition II	1 course
Intro to Communication	1 course
Mathematics	1 course
History	1 course
Social/Behavioral Science (not History)	1 course
Literature	1 course
Humanities	1 course
Natural Science with lab	1 course
PE Activity Course/Health	1 course

If these course requirements have not been met, the student must complete these requirements in order to graduate from Emmanuel University. Transfer credit will be granted for courses completed at a previous institution that meet these requirements. Credits earned outside of these requirements will not generally be granted for Liberal Arts Core courses for students with a BA/BS degree. The Christian Ministries course requirements of ECF 200, ECF 212, and TH 237 must be completed unless equivalent course credits have been earned at a previous institution.

GED OR ADMITTANCE BY EXAM

Adults whose high school preparation is incomplete may be admitted on the basis of their scores on the General Education Development Test (GED) provided that the official score report shows the student has successfully passed the exam and each GED section score is 150 or higher.

The following materials must be submitted by students who are entering by examination or by special approval:

1. Emmanuel University Application Form

2. Official results of GED test

3. High school transcripts which show work completed

DUAL ENROLLMENT

High school students may attend Emmanuel University and receive credit for coursework to meet high school graduation requirements. Dual enrollment must be approved by a high school official prior to application for admission to Emmanuel. Students admitted under the dual enrollment classification must apply for regular acceptance if they desire to attend full-time or enter a degree program after high school graduation.

Dual Enrollment students must be at least 16 years of age and in the 11th or 12th grade.

The following materials must be submitted by students who are applying as dual enrollment students:

1. Emmanuel University Dual-Enrollment Application

2. Official high school transcript showing grade point average (GPA). Minimum GPA of 3.00.

3. Official SAT or ACT scores. SAT/ACT scores will determine the student's eligibility for enrollment in certain courses, for admission to the University. Not all courses are available without SAT/ACT scores and required grades from the high school transcript.

4. Official transcripts from other institutions of higher learning from which dual-enrollment credits have been earned.

5. Meningococcal Vaccine Verification form (attached to application for admission for signature).

Georgia Residents Dual Enrollment Program

The Dual Enrollment Program provides University enrollment opportunities for Eligible High School and Home Study students in Georgia. These students earn postsecondary credit hours and simultaneously meet their high school graduation or Home Study completion requirements as Dual Credit Enrollment students.

State revenues provide funding for this program. The award amount received by eligible students and the total amount of funds appropriated for the program is established each year by the Georgia General Assembly during the prior legislative session and is subject to change during the Award Year.

High school students in their junior or senior year may, with the approval of their high school counselor, enroll in a combined number of high school and University courses per semester in the Dual Enrollment program.

Home school students are also eligible to participate in the Dual Enrollment program and should contact the Georgia Student Finance Commission for details at GAFutures.org.

Dual Enrollment classes do not count against the HOPE Scholarship hours cap and are not calculated in the student's grade point average for HOPE Scholarship after high school.

Public school and home school juniors or seniors who wish to enroll concurrently at Emmanuel University should submit the following materials:

Dual Enrollment Application

The high school counselor will assist in completing all necessary paperwork if the student is eligible for the Dual Enrollment program from the Georgia Department of Education. This paperwork must be submitted online directly to the Georgia Department of Education by the student at: https://www.gafutures.org.

- Students who attend a public or private Eligible High School and Home School students must complete the online Dual Enrollment Application.
- Students may enroll in Dual Enrollment for three semesters per year: fall, spring, and summer.
- There is a funding cap for student of a maximum of 30 semester hours.
- Hours are NOT counted as Attempted-Hours nor are they included in the Combined Paid-Hours limit for the purposes of HOPE Scholarship or Zell Miller Scholarship eligibility.
- Tuition and fees are paid by the State directly to the University.
- Books are provided by the University for all approved Dual Enrollment courses.
- Students may enroll in non-dual enrollment approved courses but will be charged tuition at a reduced rate.

For further information, please contact the Registrar's Office of Emmanuel University at 706-245-2818.

INTERNATIONAL STUDENTS

International students who wish to enroll at Emmanuel University must submit the following materials:

1. Emmanuel University Application Form

2. A copy of the student's passport must be attached.

3. Financial Statement:
   Traditional On-Campus Student: Completion of the Statement of Financial Support, reflecting the financial capacity to cover expenses for one year ($41,100 for 2025-26), minus any awarded scholarship or grant money.

4. TOEFL (Test of English as a Foreign Language) scores if English is not primary language. Students may be accepted if they have earned a TOEFL score of 213 (computer-based); or an internet based TOEFL exam score of 80 or higher, an IELTS score of 6.5 or higher, or an online Duolingo score of 110 or higher. SAT or ACT scores may be submitted in lieu of the TOEFL if the student's primary language is English and reflect a score of 450 or higher on the verbal section.

5. Proof of equivalent high school graduation and/or college level work through official transcripts.

International Students must have all transcripts evaluated by an accredited service such as IEE (International Education Evaluation at **myiee.org**), Spantran, or a similar translation service at their own expense. **Emmanuel University recommends IEE as the preferred vendor.** Students should request a course-by-course report be submitted by IEE to the University. **Evaluation must include Date of Graduation and Grade Point Average.**

6. Official transcript(s) from each college/university attended with a current class schedule if enrolled at the time of application to Emmanuel University.

Final transcripts must be received within two-weeks of last enrollment period and prior to first day of class attendance.

7. Transfer Eligibility Form: Completed by the dean of students or the administrative officer in charge of student discipline at the last postsecondary school attended as a student, regardless of length of time passed since your enrollment. Please be advised that information disclosed on this required form may impact your acceptance to Emmanuel University.

8. Transfer Authorization Form. Completed by the International Student Office at the last postsecondary school attended as a student.

No international applications for admission will be considered until all required documents have been received. International applicants may not consider themselves admitted to Emmanuel University until they have received an official letter of acceptance and an I-20 form for submission to the appropriate INS officials.

READMISSION

Students who wish to re-enroll after an absence of 5 years or more must reapply through the Office of Admissions and are subject to all related admissions requirements. Students with an absence of less than 5 years will be considered for enrollment after submission of the following to the Registrar's Office:

1. Intent to Re-Enroll Application

2. Letter of Appeal to the SAP Committee if student was academically suspended in their last term of attendance.

3. Official transcript(s) from each college/university attended since leaving Emmanuel University

The student will not be registered for classes until the application has been reviewed and approved by appropriate University personnel.

If any questions arise which are not satisfactorily addressed in the readmit process, an interview with the SAP Committee may be requested by the registrar to determine the student's eligibility to re-enroll. As part of this interview, additional documentation and/or testing may be requested of the student to help the committee in its decision-making process. The decision of the SAP Committee to allow/not allow the student to re-enroll is final.

Once the student has been approved for re-enrollment to Emmanuel University, the student will then be registered for classes by the registrar or his/her designee.

Students accepted for re-enrollment who have been away from Emmanuel University two years (four consecutive semesters) or more will re-enroll under the program of study curriculum as reflected in the Emmanuel University *Catalog* in effect at the time of their re-entry.

NON-DEGREE SEEKING STUDENTS

Audit/Non-Credit Student

Applicants who wish to enroll in classes on an audit/non-credit basis must submit an application for non-credit with personal information. No other application materials will be required.

Transient Student

Students who wish to enroll at Emmanuel University as a transient student from another institution should contact the Registrar's Office at their current institution and request a Transient Letter of Permission. This should be sent directly to the Registrar's Office at Emmanuel University. No other application materials will be required.

PLACEMENT TESTING

Emmanuel University uses placement testing for Mathematics course placement. Students submitting an SAT or ACT score or transcripts with credit for Math will exempt placement testing.

Students that fail to complete placement testing prior to arriving on campus for Math courses offered.

IV. ACADEMIC POLICIES AND SERVICES

ACADEMIC INTEGRITY POLICY

During their first registration, each student must agree either electronically or by physical signature to abide by the principles set forth in the Code of Honor, which is part of the Statement of Academic Integrity. A complete copy of this Academic Integrity Policy is available from the Emmanuel website at: https://eu.edu/document/academic-integrity-policy/

Academic Integrity Policy

Introduction

Honesty, trust, and integrity are fundamental to all human relations. This statement on academic integrity—developed by Emmanuel University students, staff, and faculty—shows the essential place of integrity in our academic pursuits, our personal character, and our lives together in a University community. Formal academic disciplines and interpersonal relationships can only function in an atmosphere of honesty, trust, and integrity. This principle emerges from the University's core values: the emphasis on being Christ-centered with respect to the integration of faith and learning, the worth of individuals and the community, and our Pentecostal-Evangelical heritage.

Emmanuel University is committed to seeking the highest standards of academic honesty and integrity, not only in the academic community, but in all areas of our lives. While the principles, policies, and procedures described below focus on academic situations, the University expects that these same principles will inform all behavior. Every University member must remain aware that he or she is a representative of Emmanuel University, whether on or off campus, and must therefore behave with honesty and integrity so as to bring respect to himself or herself and the University.

Every student who matriculates at Emmanuel University agrees to abide by the principles set forth in the following Statement of Academic Integrity.

Student Pledge to Abide by University Academic Integrity Policy

Personal integrity in scholarship and citizenship is a hallmark of any academic endeavor. With this goal, a student at Emmanuel University agrees to exemplify high academic standards and Christian commitment as reflected in the following statements:

- I agree to act in accordance with the philosophy and Institutional Mission Statement of the University.
- I agree to exhibit academic integrity in all that I say and write; therefore, I pledge to accept and abide by the definitions of Academic Misconduct set forth within this Academic Integrity Policy.
- I agree that I will not misrepresent my work nor submit any unauthorized work.
- I agree to behave in a manner that demonstrates concern for the academic worth and integrity of all members of the community; therefore, I pledge to respect the intellectual property of others and the academic integrity of Emmanuel University.

Organization, Authority, and Resources

Responsibility for the adoption or amendment of this Academic Integrity Policy shall rest in the faculty of Emmanuel University, under the leadership of the vice president for academics (VPA) or his or her designee. This Academic Integrity Policy shall be binding upon all students. The VPA or his or her designee shall have the authority to appoint each year the members of the Academic Integrity Review Committee (AIRC) to adjudicate matters pertaining to this policy, as set forth below. The AIRC shall consist of a faculty chair, two additional faculty members, and two students. Robert's Rules of Order, Newly Revised Edition shall govern the affairs of the AIRC, as well as the Academic Integrity Appeals Committee (AIAC) (see below). It is expected that members of the AIRC shall recuse themselves from a particular hearing if there is the likelihood that their objectivity may be compromised. Under such circumstances, the VPA or

his or her designee shall appoint any necessary replacements.

In the event a decision of the AIRC is appealed (see conditions for such below), then an AIAC shall be formed to hear this appeal. Membership of the AIAC shall be appointed by the VPA and consist of three faculty members (one of whom shall be appointed chair) and two students, none of whom serve on the AIRC nor have any involvement related to the appeal under consideration.

The VPA or his or her designee shall maintain a Master Cheating Record that logs for any given student a record of violations of this policy. This record shall be referenced as needed by faculty and/or members of the AIRC or AIAC when issuing sanctions.

Academic Misconduct

The following is a non-exclusive list of actions that constitute academic misconduct. Such conduct is expressly prohibited and is a violation of this policy.

A. PLAGIARISM—Definitions and Examples

1. "Plagiarism" is defined in the Modern Language Association Handbook for Writers of Research Papers (6th ed.) as "using another person's ideas, information, or expressions without acknowledging that person's work" and/or "passing off another person's ideas, information, or expressions as your own."
2. As scholars who are part of a community of Christian intellectual integrity, it is our duty to acknowledge properly the ideas and work of others. Failure to do so, either intentionally or unintentionally, constitutes plagiarism.
3. Plagiarism can take many forms, including but not limited to turning in someone else's work, in whole or in part, as one's own. This includes using text written by a generation system as one's own (e.g., entering a prompt into an artificial intelligence tool and using the output in a paper).
4. Paraphrasing or restating someone else's ideas without proper and clear citation is plagiarism. Original ideas, no matter the wording, remain the intellectual property of the person who created them. Accordingly, rewording of such, even substantially, does not make it one's own. Additionally, paraphrases are complete rewordings of the original. If the paraphrase too closely resembles the original, it borders on plagiarism.
5. Directly quoting someone else's speech or writing without putting that material in quotation marks is plagiarism. Even if one attributes such material, if it is also that person's exact wording, one must indicate so with quotation marks.
6. Improper documentation, whether intended or not, is a form of plagiarism. The source must be attributed in an appropriate scholarly documentation style. In addition, the boundaries between what is written by students and what was written by others must be clear.

B. BREACHING ACADEMIC TRUST.

Examples include, but are not limited to, the following:

1. Representing one's own writing as the work of someone else (e.g., forging doctor's or parent's notes, falsifying official documents, etc.).
2. Submission of the same work to multiple instructors unless prior approval of both instructors has been obtained. This breach of academic trust includes using an old paper or report from earlier educational experiences.
3. Submission of the same work to an instructor for a class that has been repeated by the student unless prior approval of the instructor has been obtained.
4. Cheating by using, or attempting to use, unauthorized information or materials on tests and other assignments.
5. Attempting to buy, borrow, or steal another person's work with the intention of submitting that work as one's own.
6. Lying concerning academic integrity issues.
7. Using information from the internet on exams, quizzes, or assignments without expressed prior permission.
8. Presenting of fabricated or falsified data in laboratory or field experiential contexts.

C. DISHONEST ACADEMIC ASSISTANCE.

Examples include, but are not limited to, the following:

1. Allowing another student to turn in one's work, in whole or in part, for his or her own.
2. Aiding others to cheat by allowing them to use, or try to use, one's information on tests and other assignments.
3. Revealing or discussing the contents of a previously taken exam or quiz with a student who is scheduled to take the same exam.
4. Allowing, either intentionally or negligently, others to plagiarize or cheat. This includes information or material for exams, quizzes, or other assignments. It is the duty of every student to safeguard and promote academic integrity.

ORIENTATION AND REGISTRATION

All new students (first-time and transfer students) must report to campus on the date indicated on the academic calendar to participate in final registration and orientation to the University. Some Orientation is conducted online and must be completed prior to arrival on campus. Links and details for Orientation are sent via email and/or U.S. Mail to all students who are anticipated to enroll.

LATE REGISTRATION

No student may register for a term later than five class days after the term begins. This is the same as the Drop/Add period.

MAXIMUM LOAD

A student who has earned a "C" average (or higher) with no "Fs" for the preceding semester will be permitted to register for a maximum of 18 hours. Following the first semester of enrollment, a student with a cumulative grade point average of "B" or above may register for more than 18 hours with the permission of the vice president for academics. If a student fails to maintain a "B" average, this privilege will be withdrawn. No student will be permitted to register for more than one 3-hour class for a two-week term in the winter or more than 12 hours in the summer term without permission from the vice president for academics.

The number of hours for which first-semester freshmen will be permitted to enroll will be determined by their admissions status.

A student living in a residence hall must maintain a minimum of 12 semester hours of coursework per semester unless approval for fewer hours is granted by appropriate personnel in the Office of Student Life.

DIRECTED STUDY

Directed study is defined as a course listed in the catalog which is taken on an individualized basis with the supervising instructor providing a complete syllabus of course requirements. Directed studies should begin and end at the same time as the fall, winter, spring, or summer term. The course content shall be at least equivalent to that taught in the traditional classroom. Contact hours between the instructor and student should be a minimum of 1/3 of the normal contact hours for that course.

Any students wishing a directed study for the same course during the same term must be grouped together as a single directed study cohort. This also applies to students wishing to take directed studies during the summer term. Typically, when more than three students need the same directed study course during the same term, an effort will be made to offer the course on a regular schedule rather than as a directed study.

The student must submit the request to the instructor who will teach the course. If agreeable, the instructor shall complete a Directed Study Request form which must be signed by the student's academic advisor, the chair of the department in which the course is listed, and the vice president for academics. The completed form shall be submitted to the registrar before the end of the appropriate registration period in order to complete the course registration.

The cost of a directed study is in addition to the regular tuition during a full-time enrollment period. The course (whether taken in the fall, spring, or summer) will be charged at the full Directed Study rate as published in the Catalog (along with any fees that may be specified in the Catalog pertaining to that course) and those expenses are payable prior to the beginning of the course/term. All Catalog policies

relating to withdrawal and refunds also apply to directed studies, meaning, among other things, that a student is not officially withdrawn until the appropriate paperwork has been filed with the registrar. Any refunds will be based on the official withdrawal date and refund policies.

Directed studies should be used only when unusual, extenuating circumstances exist and after all other options for earning the needed credit have been exhausted. It is the responsibility of the advisor and the student to carefully follow program checklists. Directed studies are not intended to be used to correct advising problems or refusal of the student to follow the advisor's recommendations.

The student must have completed at least sixty (60) semester hours of work before being permitted to take a course by directed study. A cumulative GPA of at least 2.00 is required before a request for the directed study will be considered. Any exceptions to these directed study policies must be approved by the vice president for academics.

CLASS STANDING

For the purpose of determining class standing, the following standards will be used.

Classification	Semester Hours Earned
Freshman	0-29
Sophomore	30-59
Junior	60-89
Senior	90+

Class standing may not equate to progress toward degree or degree completion date.

EMMANUEL FOUNDATIONS

All full-time/first-year students at Emmanuel University, including transfer students with fewer than 12 transferrable hours earned, will participate in ECF 103 Foundations. The Foundations course is designed to help students new to the Emmanuel campus connect with others and make a successful transition from home to University. Enrollment in ECF 103 Foundations, a 3-hour course, is required during the student's initial semester at Emmanuel University.

EMAIL COMMUNICATION POLICY

All students and employees are provided an Emmanuel email account, which is one of the University's official methods of communicating important and time-sensitive information. This is also the official system through which students are to forward to faculty communication/assignments which faculty may require being emailed. (Faculty are not obligated to accept email from any other email system for official course business.) Students and employees are expected to check the email sent to this account on a frequent and consistent basis, and to respond to official communications from Emmanuel University personnel in a timely manner. Students and employees are responsible for monitoring this account and for the consequences of missing important and time-sensitive messages.

Emmanuel University utilizes the CANVAS learning management system for its online program. Email communications sent to the student from within the CANVAS platform are considered official communications in line with the above policy.

ACADEMIC SUPPORT SERVICES

REASONABLE ACCOMMODATIONS

Emmanuel University has a desire and a legal and educational obligation to provide equal access to University resources, coursework, programs, and activities as well as employment opportunities for all qualified individuals in compliance with federal disability law, including the Americans with Disabilities Act of 1990 (ADA), Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and Section 504 of the Rehabilitation Act of 1973. These laws provide a framework for qualified individuals with documented disabilities to request reasonable accommodations needed to participate in a program or place of employment.

The ADA/Section 504 Coordinator is responsible for establishing disability eligibility criteria, making disability eligibility determinations, and establishing appropriate Reasonable Accommodations for students, employees, and visitors. The ADA/Section 504 Coordinator is also

responsible for monitoring the University's compliance with ADA and Section 504 of the Rehabilitation Act.

Reasonable accommodations are defined as adjustments or modifications that enable a qualified individual with a documented disability to participate as fully as possible in an educational program or place of employment without altering the essential nature of the program or job or creating an undue hardship on the University. An accommodation is any change to a job, the work environment, or the way things are customarily done that allows an individual with a disability to apply for a job, perform job functions, or enjoy equal access to benefits available to other individuals in the workplace. Such accommodations may include changes to activities, programs, coursework, events, work environment, meals, and/or housing. To be considered reasonable, these changes must not modify essential functions of the job or fundamentally alter academic requirements that are essential to the academic program, practice, course, or standard of instruction, or result in undue financial or administrative hardship on the institution.

An employer is not required to lower quality or production standards to make an accommodation; nor is an employer obligated to provide personal use items such as glasses or hearing aids.

Reasonable accommodations are distinguished from services of a personal nature, which Emmanuel University does not provide, but the student may choose to employ. Such services of a personal nature may include individual assistants or coaches.

Examples of covered conditions under this policy include, but are not limited to: Attention Deficit/Hyperactivity Disorder (ADHD); autism spectrum disorders (ASD); chronic medical conditions (cystic fibrosis, diabetes); learning disabilities; mental health disabilities (bipolar disorder, depression, post-traumatic stress disorder); mobility disabilities (use of a wheelchair or other assistive devices); neurological disorders (traumatic brain injury, epilepsy, motor or tic disorders); orthopedic disabilities (bone or muscle disorders, connective tissue disorders); and sensory disabilities (hearing, vision). Temporary Medical Conditions and Injuries (TMCI) such as injuries, acute illnesses, surgeries, pregnancy and/or related medical conditions, and breastfeeding and expelling breastmilk, may not qualify as permanent disabling conditions. However, the University does provide assistance to students and employees and guidance on working with a temporary medical condition while at Emmanuel University.

SHAW LESLIE LIBRARY

The Shaw Leslie Library holdings are comprised of approximately 400,000 books available in print and electronically. Full-text electronic periodicals & abstracts are available through GALILEO (Georgia Library Learning Online) which provides access to many databases and thousands of journals. A scanner and a WEPA print station, providing black & white and color printing, are available for student use. There are 4 computer workstations available downstairs. A silent study room and other spaces for individual or group study are available. Information Literacy and Research instruction is provided in a classroom setting or individually by appointment.

Emmanuel University holds membership in Georgia On-Line Database (GOLD), an interlibrary service that enables students who are enrolled in member institutions to access the extensive resources available in libraries of participating colleges and universities. The library also participates in other cooperative agreements that enable students to borrow resources from libraries outside of Georgia when necessary. Hours of operation, subject guides and further information about the library and its resources can be found at https://libguides.ec.edu/home

ACADEMIC RESOURCE CENTER

The Academic Resource Center (ARC) offers free tutoring in most subjects to all currently enrolled students, writing tutoring for students at all ability levels and at all stages of the writing process, help with research documentation, advice on time management and study skills, and test proctoring services. Appointments are encouraged, but walk-ins

are welcome. More information is at https://libguides.ec.edu/arc

COMPUTER RESOURCES

Emmanuel University is committed to providing students with access to computer resources. The computer labs in the Aaron Building and the Library are available for student use. The Academic Resource Center is also equipped with computer stations and printers.

The campus of Emmanuel University is completely wireless and Internet accessible to students in most locations via WI-FI on personal laptop computers. WEPA printing stations are located in the library and residence halls.

CLASS ATTENDANCE POLICY

Attendance

The faculty of Emmanuel University believes that (in the college context) loving God with the whole mind entails faithful class attendance and that faithful class attendance promotes academic success.

Course Policies

Faculty members are at liberty to develop their own attendance policies for individual courses so long as those policies are reasonable, clearly defined in the syllabus, do not conflict with guidelines within this policy, and do not reduce students' grades or fail students on account of Officially Excused Absences (defined below).

Officially Excused Absences

Officially Excused Absences include officially representing the University in University-sponsored activities and other documented excused absences. Official University representation includes absences necessitated by such activities as performances, presentations, or athletic events which benefit both the student and the institution. To be excused, such absences must be verified in writing by the official University sponsor or athletic coach prior to the event.

Officially excused absences shall include student participation in the following institution-sponsored activities (with verification in writing of the student's participation by the athletic coach or event sponsor in advance of the excused event):

1. Athletic Team games/matches
2. Musical group tour events
3. Emmanuel University Preview Events (Admissions and Campus Safety personnel only)
4. Recruiting or Development office events (Admissions personnel only)
5. Early Registration Events (Admissions personnel only)
6. Class-sponsored required event (e.g., an off-campus spiritual retreat)
7. Club or education program student conferences or field trips (as approved by the club or faculty sponsor)

Officially documented excused absences shall also include those originating from:

1. Illness (with a note from a doctor)
2. Family Emergencies:
   a. Death in the family (with funeral notice and/or program)
   b. Serious illness in the family (with a doctor or hospital note)
3. Mandatory court appearances (with an official note from the court)
4. A call to military duty (with an official notice from a military service branch to the registrar)

When Officially Excused Absences prevent a student's being present in class, the student must arrange beforehand to complete any required work at the discretion of the faculty member. The student is thus responsible for completing all coursework in a timely manner regardless of the nature of his/her absence. Further, the student is responsible for reporting his/her Officially Excused Absence to his/her instructor.

Appeals

With the written approval of the course instructor, students may appeal course/institutional attendance policies to the instructor's school dean (who has the authority to grant exceptions). If the instructor's approval cannot be secured, if the student wishes to appeal the dean's decision, or if the definition of "officially representing the University" is in question,

appeals can be made to the vice president for academics (or the VPA's designee). Appeals will only be considered if significant extenuating circumstances can be demonstrated by the student, including, but not limited to extensively documented illnesses. The decision of the VPA (or the VPA's designee) is final.

Coaches/Sponsors

Coaches and sponsors of University-approved activities are required to schedule those activities so that participating students will not be forced to miss more than 20% of any class scheduled. Missing class for practice is not an excused absence.

Attendance Policy for Flu/Virus Outbreak

Faculty will allow students to miss class due to the flu/virus without fear of failure provided students email or call their instructors to let them know they will miss class due to the flu/virus. Students who have the flu/virus are encouraged to make every attempt to offer proof of this from a doctor, parent**,** or a residence director. Students who must miss class due to the flu/virus are also requested to notify the registrar (strictly for record-keeping purposes only).

Upon returning to classes, the student is required to make arrangements with faculty for any missed work within one week of returning to class. Students are encouraged to maintain contact with the faculty concerning their illness and attempt to complete and turn in via email or the CANVAS system any available coursework while away from class.

CLASSROOM DISCIPLINE

Faculty have the right to dismiss from the classroom students who are disruptive to the learning environment, make a nuisance of themselves, or refuse to cooperate. When this becomes necessary, the faculty member should arrange to meet with the student privately before the next class period to resolve any grievances in the spirit of Matthew 18:15-17. If terms on which the student can return to class cannot be satisfactorily arranged between the faculty member and the student, a meeting with the faculty member, student, and department chair should be arranged. If that fails, the school dean should be involved; if that fails, the vice president for academics should be involved as a final arbiter or "witness." The vice president for academics does have the power to administratively withdraw from a course any student who continues to disrupt the learning of other students.

DROP-ADD PERIOD

The drop-add period will extend four class days from the first day of classes for full-term classes. During this period a course may be dropped and/or added with the permission of the faculty advisor, the instructor, and the registrar. A charge of $5.00 is assessed for each form processed. A student who simply stops attending class and does not complete the drop-add paperwork will receive an "F" for that course.

GRADING SYSTEM

Letter	%	%	QP
A	90%	--100%	4.00
B	80%	– 89%	3.00
C	70%	– 79%	2.00
D	60%	– 69%	1.00
F	59%	or below	0

I--Incomplete. Incomplete work must be made up within five weeks of the end of the term. (See Incomplete Grade Policy.)

W-Withdrawn (See Withdrawal from Class and Withdrawal from University below.)

WITHDRAWAL FROM CLASS

A student may be permitted to withdraw from a class with the approval of the instructor, academic advisor, and registrar prior to the expiration of one-week past mid-semester. A "W" will be recorded on the student's academic record. A student who is permitted by the instructor and registrar to withdraw from a course following the expiration of one-week past mid-semester will automatically receive an "F" in the course. The student may appeal to the vice president for academics to receive a "W" in the course if satisfactory work is being done in the course at the time of withdrawal and/or if the student believes there are extenuating circumstances that would warrant such a grade change. If there is an appeal made, appeals will be considered on an individual basis. The vice president for academics shall consider the merits of the appeal and make a decision based on his/her best

professional judgment. The decision of the vice president for academics shall be final.

Future financial aid eligibility may be negatively impacted by withdrawing from a class(es). Therefore, students should consult with a Financial Aid Office counselor prior to making a decision regarding such a withdrawal.

WITHDRAWAL FROM UNIVERSITY

In order to withdraw from the University, a student must complete the withdrawal procedure as outlined on the form supplied by the Registrar's Office. Completion of the form includes securing necessary signatures, starting first with the academic advisor and concluding by returning the form to the registrar for processing. A student will be entitled to no refund of monies paid or financial aid unless the proper withdrawal procedure is followed. Grades for those withdrawing from the University will be assigned on the following basis:

1. A student who withdraws from the University prior to the expiration of one-week past mid-semester will receive a "W" (withdrawn from class) in all courses.

2. If, due to unavoidable circumstances, a student finds it necessary to withdraw from the University after the expiration of one-week past mid-semester, he/she will receive a "W" in each course in which he/she is performing satisfactorily at the time of withdrawal and an "F" in each course in which his/her performance is not satisfactory. ("W's" are not counted in the calculation of grade point averages.)

3. A student who is assigned a grade of "F" at the time of withdrawal may appeal to the vice president for academics to have that grade changed to a "W" if the student believes there are extenuating circumstances that would warrant such a grade change. The vice president shall consider the merits of the appeal and make a decision based on his/her best professional judgment. The decision of the vice president for academics shall be final.

4. Students who are mandatorily withdrawn due to expulsion or suspension will be assigned a "W" or "F" in accordance with the policy set forth in the Student Handbook and this catalog.

5. Failure to follow prescribed withdrawal procedures will result in an "F" in each course in which the student is enrolled.

Future financial aid eligibility may be negatively impacted by withdrawing from the University. Therefore, students should consult with a Financial Aid counselor prior to making a decision regarding withdrawal from the University.

MILITARY CALL TO ACTIVE DUTY

Students who are called to active military duty will be allowed to withdraw without penalty from Emmanuel University and receive a 100% tuition reimbursement upon presenting an original copy of their orders to the registrar. If, however, the student wishes to take incompletes and the student can secure the permission of the instructor(s) and the vice president for academics, a grade of "I" (Incomplete) will be recorded and no tuition will be reimbursed. The student will be allowed to complete the coursework according to the agreement made with the instructor(s) and the vice president for academics.

This policy is not intended for those students who wish to withdraw from University with an interest in enlisting in the military. The student must be on active duty or in the reserves at the time of enrollment.

INCOMPLETE GRADE POLICY

An incomplete grade ("I") may be given when a student has done satisfactory work in a class but has been unable to complete all the required work **because of extenuating circumstances**, such as extended illness. An "I" may not be given to allow a student additional time for the purpose of raising a grade.

In order to receive an "I," written permission must be obtained by the student from both the instructor and the vice president for academics and must be filed with the registrar. Under such circumstances, the work shall be made up within five full weeks from the end of the term (the last day of classes) during which the incomplete occurred. Upon the student's completion of the work, the instructor will submit an appropriate

grade to the registrar. If the work is not completed in the prescribed time, the instructor will complete the Incomplete Grade Form with the appropriate grade, which may be an "F."

Students' financial aid PACE and Maximum Timeframe (MTF) may be impacted temporarily by an Incomplete Grade "I".

FINAL EXAMINATIONS

Final examinations are held at the end of each semester in accordance with the published schedule. Faculty may not re-schedule final exams for one or more course sections unless authorized by the vice president for academics and registrar. Although faculty are not required to do so, they do have the authority to schedule early/late final exams for individual students who have legitimate rescheduling needs. No students are exempt from scheduled final examinations except by the instructor. An unexcused absence from a final examination constitutes an exam failure and may adversely affect the final grade for the course.

GRADE REPORTS

Instructors inform students at mid-semester if they are not performing satisfactorily in a course. These notifications are recorded in the MYMANE registration system. Final Grade Reports are not mailed to students at the end of each semester but are available through the student's personal information page within the MYMANE registration system. Grades are assigned by instructors according to the system outlined under the section of this Catalog entitled Grading System.

STUDENT ACADEMIC COMPLAINTS AND GRIEVANCES

From time to time, a given student may have complaints or grievances regarding, but not necessarily limited to, the following:

- how a faculty member is personally treating a student
- student academic accommodations
- expectations placed by the faculty member on students
- grade and course assignment matters

Grievance and Appeal Procedures

NOTE: With the exception of complaints and grievances associated with student accommodations, the following procedures apply. Grievance and appeal procedures relating to student academic accommodations are found in Section IV Academic Policies and Services in this *Catalog*.

The academic grievance/appeal process steps listed below are based in large part upon the principles outlined in Matthew 18:15-17. Students wishing to report a grievance or make an appeal should follow as many of these steps as they desire, but the steps must be done in the order listed below. For Step A, a student may desire the faculty member's chair or dean (or in the case of a dean, the University VPA) to accompany him/her while he/she is making a case to the affected faculty member. If the student decides to follow that path, he/she will in effect combine Steps A and B (or in the case of a dean, Steps A and C) into one step.

Appeals Process Steps:

A. Appeal to a Faculty Member: The student should first express their grievance, including those related to class grades, directly to the faculty member. By first reporting the grievance directly to the faculty member, the student can clearly express the nature of their grievance, and in the case of a grade matter, verify with the faculty member that no clerical mistakes have been made as well as obtain a clear understanding of the basis for the grade under review. With regard to the latter, students have the right to appeal their class grade should they believe that his/her grade(s) have been reported incorrectly or unfairly. ***This may be done only during the three-month period immediately following the posting of a course grade to MYMANE.***

B. Appeal to the Department Chair, or if the faculty member is a department chair, to the dean of the school: If step "A" does not result in a satisfactory resolution, the student should refer the grievance, including those related to class grades, directly to that faculty member's direct supervisor (either to the department chair or school dean). The direct supervisor will then use his/her discretion in gathering evidence, setting

up meetings between the affected parties, and ruling on the grievance (including a grade appeal, if requested). If necessary, the direct supervisor may communicate details of the appeal electronically via email or teleconference with affected parties if a physical meeting cannot be arranged. If the faculty member to whom the student appealed is a school dean, this step shall be skipped, and the process shall proceed directly to step "C".

C. Appeal to the Vice President for Academics: If step "B" does not result in a satisfactory resolution, the student should refer the grievance, including those related to class grades, directly to the vice president for academics. The vice president for academics will then use his/her discretion in gathering evidence, setting up meetings among affected parties, and ruling on the grievance (including a grade appeal if requested). If necessary, the vice president for academics may communicate details of the appeal electronically via email or teleconference with affected parties if a physical meeting cannot be arranged. In the case of any grievance not related to class grades, the decision of the vice president for academics is final.

D. Appeal to the President: This step applies to grade appeals only. If Step "C" does not result in a satisfactory resolution, the student may request a hearing with the president. The president will choose two faculty members who have not participated in any earlier appeal to participate in the hearing. After gathering and hearing any evidence from the involved parties, a final ruling on the grade appeal will be rendered. The decision of this group shall be final.

ACADEMIC FORGIVENESS

Undergraduate students will not be permitted to repeat coursework for academic forgiveness in which a grade of "C" or higher has been earned.

This policy does not cover courses that the student may take at another institution that have been approved for transfer back to Emmanuel University to meet graduation requirements through the Transient Permission process.

A minimum grade of "C" must be earned in EN 101, EN 102, CM 130 and all major and minor lower- and upper-level courses in order to fulfill graduation requirements. Departments may specify courses to be completed as part of the Liberal Arts Core. These courses will require a minimum grade of "C" as prerequisites for upper-level courses in the major and/or minor.

For academic purposes, a course that requires a grade of "C" or higher must be repeated until the student earns the necessary grade. (See individual programs of study for course requirements grades.) The student may request academic forgiveness for a course in which a grade of less than a "C" is earned. A course may be repeated for academic forgiveness no more than one time after the initial enrollment in the class.

Each retake will be so indicated on the transcript with an "R" by the original grade. If a course is successfully retaken, the original grade will not be factored into the student's cumulative GPA which is included on the student's academic transcript and used for graduation purposes. A student's semester GPA will not be changed by this process.

The student is responsible to make an application for a retake to the registrar. Application for a retake must be completed by mid-term in the semester in which the course is being taken.

FINANCIAL AID ELIGIBILITY AND ACADEMIC FORGIVENESS

If the student earns a course grade of "D" he/she may retake the course until a grade of "C" or higher is earned. However, financial aid will pay for only one repeat of that course. A student who fails a course may retake the course until the course is passed with a "D" or higher at which time the financial aid policy concerning retakes becomes effective. Retakes of any class are subject to all Financial Aid Office policies.

NOTE: Courses repeated under the academic forgiveness policy will be included in the calculation of the GPA for Satisfactory Academic

Progress and PACE as defined later in this section of the catalog.

SATISFACTORY ACADEMIC PROGRESS (SAP)

Satisfactory Academic Progress (SAP) is the level of academic progress necessary for a student to be in good academic standing and/or good financial aid standing with the University. Good academic standing with the University is defined as a cumulative grade point average (Graduation GPA) of 2.00 or higher in any given program of study. Graduation GPA calculations allow for all provisions under the academic forgiveness policy previously cited. Good financial aid standing requires a cumulative grade point average (SAP GPA) of 2.00 or higher in any given program of study and meeting PACE and Maximum Time Frame (MTF) requirements as defined by the SAP Policy of the Financial Aid Office. SAP GPA calculations do NOT allow for academic forgiveness for repeated courses (according to federal and state guidelines). SAP for academic and financial standing purposes will be evaluated by the registrar and Financial Aid Office at the end of every term of enrollment (fall, spring, and/or summer).

ACADEMIC ALERT

A student will be placed on Academic Alert if he/she fails to earn in any given semester a grade point average of 2.00 or higher but has otherwise maintained SAP as defined above. Students on Academic Alert status will have their academic progress monitored during the following term.

Accepted transfer students who have been placed on academic probation/dismissal or whose last term GPA is below 2.0 at their previous institution will be placed on Conditional status during their first term of enrollment. Notification of Academic Alert status will be sent to each affected student via Emmanuel University email and US Mail.

REMOVAL FROM ACADEMIC ALERT

The student will be removed from Academic Alert/Conditional Status by earning a 2.00 or higher-grade point average in their next term of attendance.

ACADEMIC WARNING

A student will be placed on Academic Warning if he/she fails after a given semester (fall, spring, or summer) to maintain Satisfactory Academic Progress as defined above. Students placed on Academic Warning status by not having maintained the necessary cumulative SAP GPA, PACE, and/or MTF requirements will be considered as being in good academic standing for the purpose of continuing their program of study with the University ***for the semester after*** being placed on Warning. Notification of Academic Warning status will be sent to each affected student via Emmanuel University email and US Mail.

The progress of students on Academic Warning will be monitored throughout the semester. If a warning student is not attending classes, not turning in work, and/or has failing grades at midterm, he/she may be administratively withdrawn from any or all classes at any time. Students who are withdrawn from all classes must leave campus housing immediately, in coordination with the Residence Life staff.

REMOVAL FROM ACADEMIC WARNING

Once the registrar and Financial Aid Office determine that SAP has been attained, a student shall be removed from Academic Warning status.

ACADEMIC SUSPENSION

A student will be placed on Academic Suspension if he/she fails to be removed from Academic Warning status at the end of the next completed semester (fall, spring, or summer, whichever comes next). If a student does not remove himself/herself from Academic Warning, he/she will be placed on Academic Suspension with the right to appeal. Students who are suspended will not be permitted to re-enroll at the University unless they successfully petition to be readmitted. Notification of Academic Suspension status will be sent to each affected student via US Mail.

Additionally, a student will be placed on Academic Suspension if he/she fails to pass six (6) hours during any full-time term of enrollment. Students who are suspended will not be permitted to re-enroll at the University unless they successfully petition to be readmitted through the appeal process below. Notification of Academic Suspension status will be sent to each affected student via Emmanuel University email and US Mail.

ACADEMIC SUSPENSION APPEAL TO PROBATION STATUS

Academic Suspension Appeal means the student has the right to formally request, in writing, consideration by members of the Student Academic/Financial Aid Appeals Committee to be reinstated to attend classes under Probation Plan status for at least one additional semester if the student can realistically in the judgment of the Committee meet SAP requirements. During the probation term, students placed on Probation Plan status who do not maintain the necessary cumulative SAP GPA, PACE, and/or MTF requirements (and are thus not in good financial aid standing), will be in good academic standing with the University so long as their cumulative Emmanuel University GPA is 2.00 or higher. Students placed on a Probation Plan who do not have a cumulative Emmanuel University GPA of 2.0 or higher are not in good academic standing and therefore not eligible to participate in athletics. An Academic Development Plan will be established with restrictions defined by the Appeals Committee. The student must agree to follow the Academic Development Plan requirements, and failure to do so may result in immediate academic suspension at the discretion of the Committee, without the right to appeal.

If it is determined that the student cannot within one semester raise his/her SAP cumulative grade point average to 2.00 or higher or reach acceptable PACE or MTF levels, the student may be reinstated to attend classes under Probation Plan status by being placed on an Academic Development Plan for a period of time as determined by the Committee. During the probation terms, students placed on Probation Plan status who do not maintain the necessary cumulative SAP GPA, PACE, and/or MTF requirements (and are thus not in good financial aid standing), will be in good academic standing with the University so long as their cumulative Emmanuel University GPA is 2.00 or higher. Students placed on a Probation Plan who do not have a cumulative Emmanuel University GPA of 2.0 or higher are not in good academic standing and therefore not eligible to participate in athletics. The Academic Development Plan will be established with restrictions defined by the Appeals Committee. The student agrees to follow the Academic Development Plan requirements, and failure to do so may result in immediate academic suspension at the discretion of the Appeals Committee, without the right to appeal.

If the appeal is denied by the Appeals Committee, the student will be notified in writing by the Committee setting forth the conditions (including, but not limited to the time frame in which a student may be allowed to return) which the Committee determines must be met in order for the student to re-enroll. Once the conditions are met, the student may again appeal to the Committee for reinstatement. The decision of the Committee is final.

Graduate program appeal process mirrors that of the undergraduate programs.

REMOVAL FROM PROBATION STATUS

Once the registrar and Financial Aid Office determine that SAP has been attained, a student shall be removed from Probation status.

FAILURE TO COME OFF PROBATION STATUS

If the student fails to come off Probation Plan status, he/she will be dismissed from the University. The student will be notified by campus email by the registrar setting forth the conditions (including, but not limited to the time frame in which a student may be allowed to return) which the Committee determines must be met in order for the student to re-enroll. Once the conditions are met, the student may again appeal to the Appeals Committee for reinstatement.

REQUIREMENTS FOR GRADUATION

In order to graduate from Emmanuel University and receive a diploma, a student must complete the degree requirements set forth in this Catalog and earn a cumulative GPA of at least 2.0 or higher as required by the department and earn a "C" or higher in all major and/or minor coursework. All hours attempted, including non-transferrable hours, are considered in the calculation of graduation honors, as are courses repeated under the Academic Forgiveness Policy.

GRADUATION APPLICATION

The registrar will prepare and submit an Application for Graduation to those students who are eligible for participation in the fall or spring

graduation event. Potential graduates are required to meet individually with the registrar to discuss their application in the fall of each academic year for both fall and spring graduation.

Students may request to not participate in the graduation event by notifying the registrar at the time of Application for Graduation. Failure to notify the registrar of non-participation may result in a fine for reimbursement of the cost of regalia ordered.

DEPARTMENTAL GPA REQUIREMENTS

Biology	2.50
Biology Pre-Pharmacy Concentration	2.50
Biology Pre-Veterinary Concentration	3.00
Biology Pre-Professional Concentration	3.00
Criminal Justice	2.50
Education	2.50
English	2.50
Kinesiology/Athletic Training	2.50
Kinesiology/Pre-Occupational Therapy	2.50
Kinesiology/Pre-Physical Therapy	2.50
Mathematics	2.50
Pre-Law (Business, English, History)	2.50
Psychology	2.50

COMPLETING GRADUATION REQUIREMENTS

The number of hours required for graduation varies by department. A semester-by-semester recommended sequence for every program is provided to the student upon admission to the University.

A transfer student must complete a minimum of 35 hours at Emmanuel University in order to graduate from Emmanuel University. **A minimum of twenty (20) semester hours of lower and upper division courses which are required in a student's major must be completed at Emmanuel University.** (Also see Education Major requirements.)

Students must take their last full-time semester at Emmanuel University plus meet other requirements in the liberal arts core in order to graduate from Emmanuel University. Coursework must meet the requirements in one of the curricula listed in this or a previous catalog. Course titles and semester hours accepted from other institutions will be entered on the student's permanent transcript. (Transfer students with a BA/BS degree should see the Second Bachelor Degree section of Admissions Requirements.)

TRANSIENT PERMISSION

Emmanuel students may request to take courses (as transient students) at other institutions prior to graduating from Emmanuel University. The Transient Student Request form must be completed for approval from the registrar before enrolling in these courses; otherwise, credit may not be granted toward meeting Emmanuel's graduation requirements. No more than six (6) hours of the last semester of credit may be earned at another institution. Transient permission letters are mailed directly to the transient institution. It is the student's responsibility to complete any additional requirements of that institution. Transcripts must be forwarded to Emmanuel University Registrar's Office after completion of the transient work.

SUMMER GRADUATION REQUESTS

Bachelor degree students who need two or fewer courses may participate in the graduation ceremony in the spring, if they can demonstrate they can meet the requirements for graduation in the summer session immediately following graduation and have secured permission from the registrar. However, if one or more of the missing courses is specified for their major, that student may not participate in the graduation ceremony unless the missing course can be completed during the summer immediately following graduation, and the student has developed a plan to complete the missing course(s) in their major which has been approved by and received the support of the chair of the department and the faculty member(s) who teach the particular course(s), as well as the approval of the registrar. In all cases, the student's graduation date will be posted, and diplomas distributed upon completion of the required coursework.

ACADEMIC HONORS

Graduates who have distinguished themselves through outstanding academic performance will be graduated with honors. Graduates receiving the associate degree who have earned a grade point average of 3.60 or above will be designated as honor graduates. Graduates receiving the baccalaureate

degree will be honored according to the following standard:

GPA	Honor
3.60-3.74	Cum Laude (with Honor)
3.75-3.89	Magna Cum Laude (with High Honor)
3.90-4.00	Summa Cum Laude (with Highest Honor)

For purposes of the graduation ceremony, these honors will be determined based on the cumulative GPA at the end of the semester immediately preceding the term of graduation. Fall graduates will have their cumulative GPA determined at the end of the summer term immediately preceding graduation. Spring graduates will have their cumulative GPA determined at the end of the winter term immediately preceding graduation. (See Requirements for Graduation for a description of the method used to calculate graduation GPA. Pre-transfer averages will be considered in the calculation of graduation honors.)

President's List and Dean's List

A full-time student who earns a quality point average of 4.00 during the fall or spring semester shall have his/her name placed on the President's List. A full-time student who earns a quality point average of 3.60 or above during the fall or spring semester shall have his/her name placed on the Dean's List.

TRANSCRIPTS

Transcript requests must be made via the online portal: www.getmytranscript.com through the National Student Clearinghouse "Order-Track-Verify" tab. Telephone calls and email requests will not be accepted. **A fee will be assessed for all transcripts requested and varies based on the method used for the request.**

If express mail service is requested the requestor will be assessed charges at prevailing rates. Please contact the Registrar's Office for more information.

ENROLLMENT CERTIFICATION

Enrollment certification/verification may be obtained at www.getmytranscript.com through the "Order-Track-Verify" tab to Verify Degrees, Enrollment & Certification. **There is a fee for this service from National Student Clearinghouse.** Enrollment certifications may also be obtained by making a request in person or in writing to the Registrar's Office.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) of 1974 as amended governs the right to access educational records and is designed to protect students' and parents' privacy regarding school records. Any student enrolled, or formerly enrolled at Emmanuel University has rights under the law. Applicants for admission to Emmanuel University do not have FERPA rights since they are not "students" under the Act's definition. Parents have a right to records until a student reaches the age of 18; then the right passes to the student—unless the student is a dependent of the parents for income tax purposes. In that case, both the student and the parents have rights under the Act. In addition to the opportunity to view covered records, students can request an explanation or interpretation of records. Students have access to their covered records maintained by Emmanuel University even if the records originally came from other sources, such as transcripts from other institutions. The Act makes clear that while students can review the materials, Emmanuel University is not required to release records from another agency to third parties (students).

Annually, Emmanuel University informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designated to protect the privacy of educational records, to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal or formal hearings. Students also have the right to file complaints with The Family Educational Rights and Privacy Act Office concerning alleged failures by the institution to comply with the Act.

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), Emmanuel University students have the right to review, inspect, and challenge the accuracy of information kept in a cumulative file by the University unless the student

waives that right. The law further ensures that the release of student records requires the written consent of that student, or may be released without written consent in an emergency situation or in one of the following situations:

a. to all school officials within the educational institution who have a legitimate educational interest.
b. to officials of other schools in which the student intends to enroll.
c. to authorized representatives of the Comptroller General of the United States, the Secretary of Education, an administrative head of an educational agency or state educational authorities;
d. in connection with an emergency or legal situation.
e. in connection with any publicly announced honor such as the President's List and Dean's List;
f. in cases of information classified as "directory information." (See below for definition.)

The Registrar's Office provides a waiver form for students to complete which lists those individuals who may have access to the student's academic, financial, and health records. These forms are kept in the student's record within the MYMANE system and are valid until such a time as the student may request their removal.

If a student wishes to share confidential academic and financial information with their parent(s), s/he may share their computer login information so that parents may readily view this information online.

In order for a student to release his/her confidential academic record (grades, GPA, race, gender, religion, country of citizenship) or on-hold directory information to a third party, the student must specifically state the information to be released, the purpose of the disclosure, and to whom the information is being released. This documentation must also be signed and dated to ensure its validity. This form is available in the Registrar's Office.

FERPA allows the release of "directory information." However, in order to provide the utmost protection for our Emmanuel students, the University rarely shares this directory information with outside entities. Emmanuel University designates the following items as Directory Information and may release, without consent the following information unless specifically requested by the student: a student's name, campus addresses, grade classification, photographs, home address, telephone number, rosters and results of athletic teams (including height and weight of student-athletes), academic achievements, acknowledgements of participation in music and drama events, participation in graduation, achievements in campus organizations, courses of study (majors, minors, etc.), dates of attendance, enrollment status (full- or part-time), email addresses, class rosters, class schedules, advisor, and graduation date, along with other similar information. Emmanuel University may disclose any of these items without prior written consent, unless notified in writing to the contrary by the student by the end of the drop-add period each semester.

Frequently the registrar receives a background check for potential employment, especially with the U.S. Government. A directory hold blocks the release of this information. On the other hand, if there is no directory hold on the account, the University is allowed to participate in helping the student/alumnus obtain employment. If the student has a directory hold in place or left Emmanuel with a directory hold in place, that hold remains in effect until removed by the student, thus blocking the release of any information, even to potential employers. An updated consent form submitted to the registrar will remove this hold.

For these reasons, it is highly recommended that a "directory hold" be placed on a student account only when there are security or safety issues. Once the threat is resolved, it is recommended that the student remove the directory hold.

If the student does not wish academic or financial information to be released to parents or directory information released, the student should notify the registrar at any time during the semester to place a hold on this information.

Additional FERPA information can be found online at this website: https://studentprivacy.ed.gov

Questions concerning this law and the University's policy concerning the release of academic information may be directed to the registrar. If a student feels that his or her rights have been violated as it relates to the release of confidential information, the student may file a complaint of the alleged violations with the Department of Education no later than 180 days from the date one learned of the circumstances of the alleged violation. Complaints should be addressed to: Student Privacy Policy Office, US Department of Education, 400 Maryland Avenue SW, Washington DC 20202-5901.

RIGHTS TO INTELLECTUAL FREEDOM

Students are free to examine all potential data, question assumptions, be guided by the evidence of scholarly research, and to study the substance of a given discipline. This is not intended to permit students to be delinquent regarding fulfillment of course requirements in which diverse views may exist.

INSTRUCTIONAL COPYRIGHT POLICY

Course content (lectures, materials, and instruction) are copyrighted by the course instructor, Emmanuel University, or the textbook publisher. It is the policy of Emmanuel University to allow students to reasonably record or document classroom lectures and instruction for private note-taking purposes not intended for reproduction or distribution. Any reproduction in part or entirety of course content shall not be distributed in any form of media unless the author provides express permission or otherwise allowed by law. All rights are reserved.

V. STUDENT COSTS

SCHEDULE OF CHARGES FOR ACADEMIC YEAR 2025-2026

Resident Students	**Fall Semester**	**Spring Semester**
Tuition	$13,260	$13,260
Residence Fee[1]		
Jackson, Drum Halls Double	$ 4,741	$ 4,741
Jackson, Drum Halls Single	$ 4,873	$ 4,873
Wellons Hall Double	$ 4,995	$ 4,995
Wellons Hall Single	$ 5,138	$ 5,138
Hartsfield, Melton Halls Double	$ 5,370	$ 5,370
Hartsfield, Melton Halls Single	$ 5,909	$ 5,909
Roberson Hall Double	$ 5,767	$ 5,767
Roberson Hall Single	$ 6,042	$ 6,042

[1] All resident students must be enrolled in a minimum of twelve (12) credit hours. The Residence Fee includes an unlimited meal plan. The full Residence Fee will apply regardless of student's utilization of the meal plan. The University may adjust, modify, restrict, and/or temporarily or fully close housing facilities and dining services as necessary in the University's sole discretion to preserve the health and safety of its students and the campus community. In the event of such adjustments, modifications, restrictions, and/or temporary or full closures of housing facilities or dining services, the University shall not be obligated to issue refunds or credits, whether partial or full, for such adjustments, modifications, restrictions, or closures.

Commuting Students	**Fall Semester**	**Spring Semester**
Full-Time Tuition	$13,260	$13,260

Other Tuition-based Charges

- **Part-Time:** Tuition per hour (11 hours or less per semester) $1,110
- **Overload:** Tuition per hour (hours in excess of 18 hours per semester) $1,110
- **Winter Term 2025:** Tuition per hour $370
- **Summer Terms 2026:** Tuition per hour $370
- **Directed Study:** Fee per hour in addition to tuition costs $210
- **Auditing/Non-Credit:** Fee per class $50

***The University reserves the right to change charges, fees, and methods of payment prior to the printing of a new catalog.**

CHARGES INCLUDED IN TUITION

Traditional student fees for Technology, Student Life, Health Services, Parking, and Textbooks are now included in Tuition.

Failure to return textbooks at the end of the term will result in fines or cost of textbook.

CHARGES NOT INCLUDED IN TUITION

Registration Deposit (New Students only)	$100
Housing Deposit (All Resident Students)	$100

All deposits are non-refundable and will be credited to the student's account at the time of receipt. No housing assignments will be made prior to registration of classes and receipt of the deposit. Payment of the Housing Deposit does not guarantee placement in the requested dorm.

BILLING PROCEDURE

Students can view their accounts online by going to www.eu.edu and logging into "MyMane." Payments may be submitted directly online using a debit or credit card, in person at the Accounting Services Office, or mailed to Emmanuel University, P.O. Box 129, Franklin Springs, GA, 30639. Interest-free payment plan enrollment option is also available online. Paper statements will not be mailed unless a specific need exists.

PAYMENT OF ACCOUNTS

In order for a student to be activated for a particular semester, the total charges for the semester, including any balance remaining from a previous semester, must be covered by some combination of the following by July 15th for fall semester and by December 15th for spring semester:

1. Finalized financial aid, including all loans, grants, and scholarships. **(Please note, the amount of financial aid received may not be sufficient to cover total charges for the semester.)**
2. A signed and approved EMMANUEL UNIVERSITY PAYMENT PLAN contract accepted by Emmanuel University. (Emmanuel University maintains sole discretion to determine if payments under the plan are reasonable and likely to be paid.)
3. Payment on account by cash, check, money order, or approved charge to a valid debit or credit card.

If the student's financial aid is not finalized by July 15th for fall semester and by December 15th for spring semester, then in order to be activated, the student must cover all semester charges, including any prior balance, by some acceptable combination of items 2 and 3 above by July 15th for fall semester and by December 15th for spring semester. If financial aid is subsequently finalized, then one or more of the items used to cover the charges may be reduced or refunded to the student.

FAILURE TO COVER CHARGES

If a student fails to cover the charges for a semester by the date specified above, the following procedures will apply:

1. The student will not be activated and will not be allowed to attend classes.
2. If a resident student, the student will not be allowed to move into the residence hall.
3. The student's transcript will not reflect final grades for the semester.
4. Charges and financial aid for the semester will be removed from the student's account.

DEFAULT ON EMMANUEL UNIVERSITY PAYMENT PLANS

If a student fails to fund a monthly payment on their EMMANUEL UNIVERSITY PAYMENT PLAN, the student may be administratively withdrawn from school for that semester and the following procedures shall apply:

1. If a resident student, the student must move out of the residence hall by midnight of the Sunday following the administrative withdrawal.
2. The student's transcript will reflect the withdrawal for the semester.
3. Charges and financial aid for the semester will be prorated according to the Federal Withdrawal Calculation.

FINANCE CHARGES

Any time a balance exists after July 15th for fall semester or after December 15th for spring semester, a FINANCE CHARGE OF 1.5% PER MONTH will be applied to any past due balances. This is an ANNUAL PERCENTAGE RATE OF 18%. If a student's account must be submitted to a collection agency for collection, all

costs of collection will be added to the account and must be paid in order to settle the account.

Emmanuel University reserves the right to suspend and/or dismiss a student for nonpayment of amounts due. In the case of a suspension, a fee of $100.00 will be charged for reinstatement after the account is paid in full. Diplomas and/or transcripts may not be released until all outstanding balances on accounts with the University have been settled.

REFUND POLICY

Emmanuel University, like most universities, must make commitments in advance for faculty, staff, equipment, supplies, utilities, and other operating expenses for the entire year. Therefore, the university policy considers the acceptance of registration as a contract binding student and parents for charges for the entire semester.

Students are not entitled to any institutional refund in tuition or fees in the event the University moves students from ground-based instruction to distance learning, closes campus housing or other campus facilities, or experiences other interruptions in instruction. The University may adjust, modify, restrict, and/or temporarily or fully close housing facilities and dining services as necessary in the University's sole discretion to preserve the health and safety of its students and the campus community. In the event of such adjustments, modifications, restrictions, and/or temporary or full closures of housing facilities or dining services, the University shall not be obligated to issue refunds or credits, whether partial or full, for such adjustments, modifications, restrictions, or closures.

The Federal Refund Policy normally mandates that the University calculate the cancellation of tuition and fees and refunds of Title IV funds based on the percentage of the semester the student has completed. Any student who has completed more than sixty percent (60%) of the semester will not be eligible for any refund. More details may be obtained from the Office of Student Accounts or Office of Financial Aid.

VI. FINANCIAL AID

PRINCIPLES OF FINANCIAL AID

Students who have satisfactory academic records and need aid may qualify for financial assistance. Although the primary responsibility for financing an education remains with students and their families, Emmanuel University participates in several programs designed to supplement the family contribution to meet the financial need of the student.

The primary principles of administering financial aid programs are:

- Financial aid is designed to provide financial help to students who need additional resources to pursue their education and career objectives,
- Aid may take the form of a job, grant, scholarship, loan, or a combination of any of these,
- Aid is based upon the student's ability to make satisfactory progress according to the University's Financial Aid Standards of Academic Progress (SAP), and
- Financial aid can be reviewed and cancelled at any time due to changes in registration, the financial or academic status of the student as determined by the Office of Financial Aid.

FINANCIAL AID PROGRAMS

In addition to offering institutional scholarships and grants, listed at https://eu.edu/admissions/aid/eu-aid/, Emmanuel partners with federal, state, and local organizations to offer aid to students. Information on specific federal and state programs such as Pell Grant, HOPE Scholarship, GA Equalization Grant, and the Direct Loan program are available online at https://eu.edu/admissions/aid/federal-state/. State and institutional scholarship and grants are renewable based on GPA and registered hours. Academic scholarships may not be increased but may be decreased due to dropping below the required GPA for renewal.

The published tuition, housing, and meal costs for Emmanuel University are greatly reduced for many students through grants, scholarships, and low-interest loans. As a result, the cost of an education at Emmanuel University is usually far less than the published price. To obtain an estimated cost, please use the online **Net Price Calculator** at http://eu.edu/admissions/aid/calculator/.

Numerous types of student financial aid are available through public agencies, local industries, civic organizations, church groups and special interest groups. Students should explore these sources of financial assistance by contacting these agencies directly. Often, help is as close as the local library which has listings of such help. The school counselor is a great source for local assistance. Many employers, such as Wal-Mart and Chick-fil-A, participate in scholarship programs.

FEDERAL AID ELIGIBILITY

Students must meet the following criteria to be eligible for Federal (Title IV) student aid programs:

1. Have financial need, except for some loan programs.
2. Have a high school diploma or GED certificate.
3. Be enrolled or accepted as a degree-seeking student
4. Be a U.S. citizen or eligible non-citizen.
5. Have a valid Social Security Number.
6. Make Financial Aid Satisfactory Academic Progress (SAP).
7. Sign a statement on the FAFSA certifying that the student will use federal student aid only for educational purposes and that the student is not in default on a federal student loan and does not owe any money on a federal student grant.

FINANCIAL AID FORMS

Emmanuel University (EU) requires students seeking Federal financial aid to submit a Free Application for Federal Student Aid (FAFSA) available on-line at www.studentaid.gov each year of attendance. Students that need federal loans will complete a one-time Entrance Counseling and Master Promissory Note at www.studentaid.gov. Students who do not wish to complete the FAFSA and waive their opportunity for any federal or state aid must complete both the FAFSA waiver and complete the ECAFA to be considered for any institutional aid.

Georgia residents complete a one-time GSFAPP application at www.gafutures.org. This covers their entire enrollment period at Emmanuel University.

Students can access Financial Aid documents through NETPARTNER. However, should parents or students need documents without having to login to NETPARTNER, all documents are available for download at https://eu.edu/admissons/aid/forms/.

PRIORITY APPLICATION DATES

Students can file the FAFSA as early as October 1 for the next academic year. Students must apply every year and list Emmanuel University on the FAFSA. The federal school code for EU is 001563. Non-degree seeking and audit students may not be eligible for certain types of federal, state, or institutional financial aid. Due to limited funds, some financial aid programs, such as Federal Supplemental Educational Opportunity Grant (SEOG), and Federal and Institutional Work-Study, are awarded on a first-come, first-serve basis. Early application is the key.

To expedite the application process, students and parents are highly encouraged to take the following steps to complete the FAFSA. Step one: create an FSA ID (Federal Student Aid) at http://www.studentaid.gov/. Step two: when completing the FAFSA, the student will need parent email and SSN to invite contributors (parent or step-parent). Step three: student and parents sign the FAFSA with the FSA ID and submit. NOTE: If a FAFSA contains estimated tax information, an award letter will not be generated until the tax information has been finalized on the FAFSA.

TRANSFER/TRANSIENT STUDENTS

Financial aid awards cannot be transferred from one University to another. Students transferring to Emmanuel University must ensure that they submit the results of the FAFSA to the University. Students who submitted the FAFSA without listing Emmanuel University can go to www.fafsa.gov to add our school code 001563.

Transient students receive financial aid from their home institution and do not have to complete the above step. Students cannot receive financial aid at more than one institution during the same payment period (semester/quarter).

DETERMINING FINANCIAL NEED

The Department of Education uses the information from the FAFSA in a formula, established by the United States Congress, to calculate the student's Student Aid Index (SAI) toward the student's education. They send a Student Aid Report (SAR) to the student and an Institutional Student Information Records (ISIR) to every institution listed on the FAFSA. The University then uses the SAI in an equation to determine the student's financial need. The cost of attendance (tuition, housing, meals, supplies, etc.) minus the SAI and all financial aid equals the financial need.

VERIFICATION

Approximately thirty percent of all FAFSA applications are selected by the U.S. Department of Education for a process called verification. During this process, the Office of Financial Aid will be comparing information from your FAFSA with Federal Tax Transcripts and/or other financial documents. If there are differences between your FAFSA information and your financial documents, the Office of Financial Aid will send corrections electronically, to have your application reprocessed.

CALCULATION AND NOTIFICATION OF AWARDS

The Office of Financial Aid completes a financial aid offer once it determines the student's financial need. The University notifies the student by email when a financial aid offer is ready for student confirmation. The offer letter indicates the various types of aid the student is eligible to receive. Students must view the offer letter online on our financial aid student portal, NET PARTNER and indicate whether they accept or decline each type of financial aid. Therefore, it is important for students to review the information carefully to understand the exact amount and type of financial aid offered. A new financial aid offer email will be sent if new offers are removed, decreased, increased or added.

Financial aid offers are made only to students who have been accepted for admission to Emmanuel University or are enrolled at the time of application. The requirement of "full-time" status to qualify for most aid sources is twelve (12) semester hours, with "half-time" requiring six (6) semester hours. For undergraduate students, only the first thirty (30) attempted hours of non-degree credit course work, primarily Developmental Studies, will be allowed in determining Pell Grant eligibility.

Generally, most awards are made on an academic year basis. As payments are made to the student's account in equal installments during the year; one in the fall semester, one in the spring semester, and one in the summer semester for the Distance Learning Program. An exception to this process is the earnings from the Federal Work-Study program which are disbursed to students by-weekly for actual hours worked.

Financial aid is typically "packaged." Therefore, most aid is a combination of scholarships, loans, and work-study determined by the eligibility of the student and the availability of funds. Financial aid will be used for the payment of tuition, room, board, lab fees, instructional supplies, materials, and books. Work study cannot be used to settle your student account.

Any financial aid a student receives or expects to receive from a confirmed source other than Emmanuel University must be reported to the Office of Financial Aid. This includes scholarships, grants, and loans. This reporting is required by federal law and may result in recalculation of eligibility which could mean a reduction, cancellations, or repayment of need-based aid, such as Federal Subsidized Stafford Loans and Federal Work-Study.

STANDARDS OF ACADEMIC PROGRESS

Students receiving financial assistance through a federal, state, or institutional aid program must be making satisfactory progress towards a degree. The Office of Financial Aid monitors all students receiving financial aid through a cumulative review that begins upon entry into University.

Evaluation Period

All students will be evaluated at the end of every fall, spring, and summer semester.

Grade Point Average (GPA)

A qualitative measurement of progress is a student's grade point average. Undergraduate students who have attempted at least one semester of coursework at Emmanuel University must maintain a minimum 2.0 GPA. Graduate students must maintain a minimum GPA of 3.0. Graduate students are also required to earn a "C" or higher in each completed course.

PACE

PACE is the measurement used to define the quantitative component of a student's SAP.

PACE is measured using the following equation:

$$\text{PACE} = \frac{\text{Cumulative Number of Hours Successfully Earned}}{\text{Cumulative Number of Hours Attempted}}$$

All students must satisfactorily complete at least 67% of all attempted credit hours. Transfer credit hours accepted toward a student's degree program, developmental coursework, and repeated coursework will be included when accessing PACE. Grades of "F," "I," "FR," "DR," and "W" may endanger a student's eligibility for aid in future terms. This means for every 12 credits of enrollment the student must complete 8 credits successfully.

Maximum Time Frame (MTF)

A student may receive financial aid up to 150% of their established program length. For example, an undergraduate student enrolled in a 120-credit hour program is eligible until 180 (120 X 150%) credit hours are attempted. A graduate student is eligible until 45 (30 X 150%) credit hours are attempted. Transfer credit hours accepted towards a student's degree program, developmental coursework, and repeated coursework will be included when accessing the MTF.

Transfer Credits and Course Repeats

Transfer credit hours accepted toward a student's degree program and course repeats are counted toward a student's GPA, PACE, and MTF. A student may repeat a course only one additional time after it has been completed successfully.

Change of Majors

A student may change majors as many times as he/she likes but financial aid eligibility may be endangered in future terms.

Second Bachelor's or Associate Degrees

A student may receive a second degree (bachelor or associate) at Emmanuel University. The coursework from the previous degree that does not apply to the second degree will be manually removed from the attempted and earned credit hours for financial aid purposes. (However, these hours will still be reflected on the student's

transcript.) Removal of these hours will impact the PACE and MTF calculations.

SAP Status

Warning – This status is assigned to a student who is not meeting the SAP requirements at the end of an evaluation period. Under this status, a student will continue to receive financial aid for one additional semester. At the end of the warning period, a student must meet the SAP requirements or their ability to receive financial aid for the next semester of enrollment will be suspended.

Suspension – This status is assigned to a student who is not meeting the minimum SAP requirements after the warning period. Financial aid will not be offered for the next semester of enrollment unless the student appeals and the appeal are granted.

Probation – This status is assigned to a student who is not meeting the SAP requirements but has successfully appealed to qualify for aid for one additional semester. At the end of this probationary period, the student must meet SAP requirements or financial aid will be suspended for the next semester of enrollment. If suspended, the student will be given the opportunity to appeal.

Academic Plan Assigned – This status is assigned to a student who is not meeting the SAP requirements after a warning period and has successfully appealed. During the appeal process, the University determines if a student could meet SAP requirements at the end of the probationary period. If a student cannot meet SAP requirements, the appeal cannot be approved unless the University and student jointly establish an academic plan. When an academic plan is developed, it must ensure that the student will meet SAP requirements at a particular point in time. A student who successfully follows an academic plan may continue to receive aid even though SAP requirements have not been met.

Appeals Process

Appeals are accepted based on cases of extreme and unusual circumstances. Students whose eligibility for aid has been suspended may provide a written appeal to the Student Academic/Financial Aid Appeals Committee. The appeal must include the reason why the student failed to make SAP; and what has changed that will allow the student to make SAP at the end of the next evaluation period. Supporting documentation is required.

Through the appeals process, the Appeals Committee may choose to reinstate a student's eligibility for financial aid. The Appeals Committee may seek counsel from the student's advisor or other available resources. The reinstatement will require that students meet specific conditions in subsequent semesters or until the student meets the minimum standards of academic progress. The conditions will be based on the need of the student and will provide direction for the student to ensure the successful completion of his/her program. Students whose aid has been reinstated with conditions will be placed on financial aid probation. Aid is typically available to students with this status.

If the appeal is denied by the Appeals Committee, the student will be notified in writing by the registrar setting forth the conditions (including, but not limited to the time frame in which a student may be allowed to return) which the Appeals Committee determines must be met in order for the student to re-enroll. Once the conditions are met, the student may again appeal to the Appeals Committee for reinstatement.

Reestablishing Aid Eligibility

Eligibility for financial aid will be reestablished once a student meets the required 2.0 cumulative GPA and /or when the student successfully completes at least 67% of all hours attempted. Students are encouraged to meet with the Registrar and/or their Academic Advisor to ensure that proper action is being taken to regain eligibility. Once eligibility has been regained, the student should contact the Office of Financial Aid. The Office of Financial Aid does review students who have an SAP status of Financial Aid Suspension at the end of each semester to determine if eligibility for financial aid can be reestablished.

Impact of Grades

Grades included in Attempted Credit Hours: A, B, C, D, DR, F, FR, I, K, and W

Grades NOT included in Attempted Credit Hours: AU, NC, and P

Grades considered Earned Credit Hours: A, B, C, D, DR, F, FR, and K

Grades NOT included in Earned Credit Hours: AU, I, NC, P, and W

Grades used in the GPA calculation: A, B, C, D, DR, F, and FR

Grades NOT used in the GPA calculation: AU, CS, I, K, NC, P, and W

Math Placement Exam scores are used to assign a student to a specific mathematics course and will not be used in the Attempted and Earned Credit Hours nor the GPA.

Grades for developmental coursework taken at other institutions will be recorded on the MYMANE Transcript Screen for informational purposes only and will not be included in Attempted and Earned Credit Hours or used in the GPA calculation.

Dual Enrollment Students (Georgia)

Students receiving payment under the Dual Enrollment Program of the State of Georgia are required to maintain Satisfactory Academic Progress for the semester payment was received.

BENEFITS THROUGH THE VETERANS ADMINISTRATION

Emmanuel University is approved for the training of veterans and other eligible persons under the various educational benefits programs offered by the Veterans Administration. Students having questions concerning their eligibility for these programs may contact the Registrar's Office at Emmanuel University or the Regional Office of the Veterans Administration in Atlanta, Georgia.

BENEFITS THROUGH THE VETERANS ADMINISTRATION

Emmanuel University is approved for the training of veterans and other eligible persons under the various educational benefits programs offered by the Veterans Administration. Students having questions concerning their eligibility for these programs may contact the Registrar's Office at Emmanuel University or the Regional Office of the Veterans Administration in Atlanta, Georgia.

YELLOW-RIBBON PROGRAM FOR POST-911 GI BILL® VETERANS

Emmanuel University participates in the Yellow-Ribbon Program for Post-911 GI Bill® Veterans and dependents. There is a *tuition and fee cap of* ***$*** **28,937.09**. for the academic year 2024-25 for private schools. The tuition cost for Emmanuel University in 2025-26 is well below this amount set by the Veterans Administration for the Post-911 GI Bill® program. (See Student Cost.)

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

SECTION 3679(e) COMPLIANCE

Emmanuel University policy permitting any chapter 31 or 33 beneficiaries to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement and ending on the earlier of the following dates:

a. The date on which payment from VA is made to the institution.
b. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Policy must ensure that Emmanuel University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

In addition, statute allows Emmanuel University policy to require the covered individual to take the following additional actions:

a. Submit a certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education.
b. Submit a written request to use such entitlement.
c. Provide additional information necessary to the proper certification of enrollment by the educational institution.

d. Emmanuel University policy may also require additional payment or impose a fee for the amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement.

STUDENT RESPONSIBILITIES

- All financial aid recipients are required to read the financial aid section of the Emmanuel University Catalog, review information in their NETPARTNER Portal and will be held responsible for understanding the information provided. Information that is unclear to the student should be addressed with an EU financial aid representative.
- Financial aid recipients are expected to meet the minimum Financial Aid Standards of Academic Progress. Details are available in the Satisfactory Academic Progress subsection above.
- Aid recipients are responsible for reviewing their e-mail and student accounts daily. Financial aid related information is communicated to students through their student e-mail account and available through NETPARTNER and the MYMANE System.
- Students must respond to financial aid requests for documentation within 15 days of notification. A student that has been selected for a process called verification will be required to submit requested documentation, (tax transcript, W-2 forms, etc.) to the Office of Financial Aid within 15 days from the day requested. Failure to do so will result in delayed processing and may result in withdrawal of aid.
- Financial aid recipients are required to notify the Office of Financial Aid of any scholarships, loans, book allowances or other forms of assistance extended to them from sources outside the University.
- Financial aid is awarded and posted to student accounts based on full-time enrollment. Should the student register for less than a full-time course load, the student must notify the Office of Financial Aid to have their aid adjusted.
- It is the student's responsibility to contact their financial aid counselor if their housing status has changed. Aid may need to be adjusted.
- It is the student's responsibility to ensure that their tuition is paid in full by the fee due date either by financial aid, payment plan, credit card, cash, or other resource. Students can check their payment status via MYMANE .
- Students must attend class in order to earn their aid. A recipient that fully withdraws from the University before 60% of the term is completed will have their federal aid recalculated, and the unearned aid will be refunded to the appropriate federal financial aid program. A student earns Title IV funds in direct proportion to the length of term they are enrolled. A student receiving state financial aid and institutional scholarships earn their entitlement based on attendance through the zero percent refund period. However, the recipient's state aid allocation may be affected should that student fully or partially drop from classes prior to the end of the drop/add period.
- Students are responsible for applying for financial aid annually. Once awarded, all aid awarded during the initial year of enrollment will be reviewed for eligibility at the conclusion of each academic year. Students that maintain eligibility for renewable aid programs will have those awards automatically each year. Any fund for which the student is no longer eligible will not be offered for the next academic year.

VII. STUDENT LIFE

MISSION

"Student Life furthers the learning process by providing co-curricular experiences to enable the holistic development of students. Together with students, faculty, and staff we seek to challenge and support one another in the pursuit of mature relationships with God, self, and others."

At Emmanuel University, opportunities for growth and learning extend beyond the classroom. The entire University experience provides students with valuable opportunities for personal, social, and spiritual growth. It is the intention of the institution to assist students in their personal development and to encourage lifestyles that exhibit responsible living in relation to God, other individuals, and the community at large.

Though it is experienced as a whole, life at Emmanuel can be described as falling into a number of categories. These include community life, residence life, academic pursuits, and spiritual growth experiences. Various programs and services provided by the University help to combine these into a total growth experience. The following section provides a brief description of these areas of Student Life. A more detailed description is presented in the Student Handbook.

COMMUNITY LIFE PHILOSOPHY

The Community Life Philosophy establishes the expectation that students enroll at Emmanuel University eager to participate as members of a Christ-centered, living, learning environment that maintains an atmosphere conducive for responsible citizenship, wholesome attitudes, healthy habits, and a life of service. The Emmanuel University community is committed to maintaining an atmosphere that reflects our life in Christ and ultimately gives praise and glory to God.

The Policies of Emmanuel University are determined by our Christian mission, not our culture. We believe that Scripture provides clear guidelines for human behavior. Therefore, practices that are known to be morally wrong by Biblical teachings are not acceptable for members of the Emmanuel University community. The University also recognizes that while the Scriptures do not provide specific teaching regarding all social practices, they do advocate self-restraint in social practices which are harmful or offensive to others.

The University has chosen to adopt certain rules that will contribute to the promotion of a Christ-centered community. The standards of Emmanuel University may not be the preference of each individual. Those who choose to join the campus community do so voluntarily and willingly take upon themselves the responsibility of becoming familiar with and adhering to University policy.

STUDENT LIFE HONOR SYSTEM

The Honor System of Emmanuel University has been established in order to protect the integrity of the Institution and its students. Emmanuel University cannot judge a person's character but will hold accountable those who act against the Code of Student Conduct and whose behavior is inconsistent with University policy.

We, the students at Emmanuel University, believe that honor is of the utmost importance in maintaining an appropriate atmosphere for academic, social, and spiritual growth. We believe that the following are essential in achieving honor at Emmanuel University and hope that our fellow students would be able to exemplify these statements:

- ***Honesty.*** We will be honest in relationships, academics, and all endeavors. (Ephesians 4:15)
- ***Authority.*** We will honor those who have been placed in authority over us. (1 Peter 2:13-14)
- ***Behavior.*** We will play the role of a Good Samaritan, striving to help those in need. (Luke 10:30-37)
- ***Respect.*** We will demonstrate attitudes of respect toward others' and their individual rights. (Matthew 7:12)
- ***Community Living.*** The life of every Emmanuel University student should exemplify Christ according to the inspired Word of God in that it adheres to the Community Life Philosophy as stated in the Emmanuel University Code of Student Conduct. (1 Timothy 4:12, Philippians 4:8)

GENERAL RULES

Practices which are known to be morally wrong by Biblical teachings are not acceptable for members of the Emmanuel University community. Included are specifics such as drunkenness, stealing, and the use of slanderous or profane language, cheating, dishonesty, occult practices, and sexual sins such a premarital sex, adultery, and homosexual behavior.

The University also recognizes that, while the Scriptures do not provide specific teaching regarding all social practices, they do advocate self-restraint in that which is harmful or is offensive to others. Consequently, the University has chosen to adopt certain rules which will contribute to an environment which is appropriate to its objectives and goals and requires students to refrain from gambling, and the purchase, possession or use of alcoholic beverages, tobacco products, and illegal drugs. Abusive use of legal drugs is also prohibited.

All of the above apply to all students enrolled at Emmanuel University whether they are on or off the campus. Students involved in violations of the student conduct code will be subject to disciplinary action including possible suspension or expulsion from the University. The University reserves the right to establish additional policies and regulations as needed and to interpret existing policies and regulations.

STUDENT CONDUCT

Emmanuel University is committed to fostering a Christ-centered community that upholds integrity, respect, and personal responsibility. Our Student Conduct process is designed to be both redemptive and accountable, ensuring that students learn and grow while maintaining the standards of our university. When a student is found in violation of university policies, we engage in a fair and restorative process that seeks to guide them toward making better choices while also holding them accountable for their actions. Consequences are determined with the intent of promoting personal growth, responsibility, and reconciliation within the community. Students are encouraged to reflect on their decisions and take steps toward restoring trust, recognizing that our goal is not just discipline but transformation and character development.

STUDENT ID CARDS

All Emmanuel University students ID cards are digital and serve as student meal tickets, library cards, entry to the Athletic Center, and free entry to all Emmanuel University athletic events. EC digital ID cards also grant students access to common areas on campus.

CLUBS AND ORGANIZATIONS

Numerous student clubs, organizations and committees provide opportunities for involvement in a broad range of student interest areas. These include community service, ministry, music, drama, social events, and academic honor organizations. Some organizations are open to all students while others require stated qualifications for membership. A complete listing of clubs and organizations is included in the Student Handbook.

SPECIAL EVENTS

The University hosts a number of events each year which are attended by people from across the United States. These events feature prominent individuals whose presentations from their various areas of expertise contribute a valuable dimension to the student's experience. Annual events include Alpha Weekend, New Beginnings Weekend and SEND Missions Conference. Other special events include the Spring Formal, at which Miss Emmanuel is crowned, The Dirty Pig Feast, special banquets, and a variety of musical and fine arts concerts.

CLUB SPORTS

Emmanuel University offers a variety of Club Sports, including Pickleball, Disc Golf, and Cornhole, providing students with an opportunity to engage in friendly competition, develop new skills, and build community outside the classroom. Club Sports are open to all students, regardless of skill level, and serve as a great way to stay active while fostering camaraderie with fellow Lions. Whether you're looking to compete or simply enjoy a recreational activity, these clubs offer a fun and welcoming environment for all participants. Students interested in joining can sign up through the Office of Student Engagement. Club Sports are just one of the many ways to get involved on campus and make the most of the Emmanuel University experience!

SPIRITUAL LIFE

Emmanuel University is a private, church-sponsored institution with clearly stated spiritual goals with which every student who enrolls should be acquainted. Working in an evangelical Christian context, the University places

great importance on assisting students in the development of personal relationships with God. The priority given to spiritual growth and understanding is reflected in the numerous religious activities and programs sponsored by the University throughout the year.

CHAPEL ATTENDANCE

Spiritual life at Emmanuel University is an integral part of the overall mission of the institution. Therefore, required attendance has been established for all full-time students. The policies pertaining to Chapel attendance are included in the Emmanuel University Student Handbook.

CHURCH ATTENDANCE

All resident students are expected to attend Sunday services. The Student Handbook relays further details concerning Chapel and Church attendance.

RESIDENCE LIFE

The University philosophy of residence hall living can be succinctly stated as follows: The residence hall is a place that will add to the quality of life of the student, a place where ideas are sharpened, goals are focused, and personal identity in Jesus Christ is solidified. Developing and strengthening relationships is a key aspect of residence hall living as friendships are forged that will last a lifetime.

The University maintains specific housing criteria that students must adhere to. Students under a certain age are required to live in University housing unless they meet one of the exemption criteria (see Student Handbook for details). Exceptions are made on a case-by-case basis and must be cleared by the Office of Student Life. Students should reference the Student Handbook concerning University Housing and Off-Campus Living.

ON-CAMPUS HOUSING

The University maintains specific housing criteria to which students must adhere. Students under a certain age are required to live in University housing unless they meet one of the exemption criteria (see Student Handbook for details). Exceptions are made on a case-by-case basis and must be cleared by the Supervisor of Housing. Students should reference the Student Handbook concerning University Housing and Off-Campus Living.

New and transfer accepted students must pay the housing deposit after acceptance. After registration is complete, students will be placed in on-campus housing. Returning students (students who were enrolled full-time the preceding academic term, excluding Summer school and Winter term) will go through the annual Housing Rush week to secure a room assignment for the following year. Special housing requests will be considered but cannot be guaranteed. For more specific information regarding housing and the placement process, please see the Student Handbook located under the Student Life section on our website.

University housing is double and single occupancy with the exception of designated rooms. Single occupancy incurs higher room costs.

VENDING/LAUNDRY FACILITIES

Laundry facilities as well as a variety of vending machines are located throughout the campus in residence halls. Other facilities include lounges, prayer rooms, lobbies, and kitchens.

COUNSELING & CAREER SERVICES

Counseling services are available regarding areas of personal concern including social, premarital, family, emotional, spiritual, physical, academic, and career planning areas. In addition, programs are held during the academic year on various topics that typically reflect areas of student need. Career services supports students in the areas of building resumes, exploring career options, developing pre-employment skills, securing internships, and applying to graduate schools.

ADA, ACCOMMODATIONS, AND 504 PLANS

Emmanuel University is committed to providing an accepting and supportive environment for all students and staff. In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act, the university offers reasonable accommodations to individuals with disabilities to ensure equal access to academics, meal plans, campus facilities, and other essential services. Whether a student or staff member requires academic adjustments, dietary modifications, or assistance related to health concerns, the Division of Student Life works closely with individuals to assess their needs and coordinate appropriate support. Our goal is to foster an accessible and welcoming campus where everyone has the opportunity to succeed. To request accommodations or learn more about available resources,

students and staff are encouraged to contact the Division of Student Life.

CAMPUS SAFETY

The institution takes significant steps to provide a healthy, safe, and secure environment. Emmanuel has an extensive Health and Safety Plan to address major health and safety issues for students, employees, and visitors. To ensure that all personnel evacuate to safe locations in the case of an emergency, all buildings have posted evacuation plans.

All students operating or parking motor vehicles on campus must register their vehicles through the Student Life Office or Campus Safety. Campus Safety information is located in the Student Life Office.

Emmanuel University is located in a small, rural setting in Northeast Georgia, which has a very low occurrence of crime. Furthermore, local law enforcement, fire and EMS facilities are adjacent to the campus. A hospital with an Emergency Room and air evacuation capabilities is located about 12 miles from campus. Campus safety personnel monitor the security of campus buildings and parking areas. Buildings are locked down each night to provide additional security.

FOOD SERVICES

All students living in University residence halls have included in the residence fee an unlimited meal plan. Off-Campus students and students in University apartments or houses may purchase a meal plan. The digital student ID card is required to eat in the Emmanuel University dining hall.

HEALTH AWARENESS AND ASSISTANCE

Several physicians are available in Royston, approximately two miles from the campus, and contact information is posted in numerous locations around campus.

STUDENT HANDBOOK

Detailed information is available from the Student Handbook: https://eu.edu/document/emmanuel-university-student-handbook-24-25/

VIII. PROGRAMS OF STUDY

PURPOSE AND EXPLANATION OF THE LIBERAL ARTS (GENERAL EDUCATION) CORE

As a Christian liberal arts University, Emmanuel provides educational opportunities that prepare students for a fulfilling life. The liberal arts core is designed to help develop the person as a holistic individual in society. It seeks to help the student make a life and not just a living. While a person's career may change, a liberal arts education is of enduring value. A liberal arts education encompasses career preparation, while providing a path to becoming a Christ-like disciple who integrates faith, learning, and living for effective careers, scholarship, and service.

Coursework and educational experiences in Emmanuel University's liberal arts core fall into five areas. These five components are not to be viewed merely as five different subject areas, but as five dimensions of a process which are nurtured over the student's program of study and which contribute toward lifelong learning for an educated person. An explanation of these five areas of liberal arts study and the rationale for various courses required in each area follow in the ensuing paragraphs.

Area One:
Developing Personal Skills

Although personal skills are nurtured through a variety of courses taken throughout the baccalaureate program, a particular set of these skills are targeted in specific liberal arts core classes, as follows:

- Communication Skills—An educated person has competence to communicate effectively through writing, speaking, reading, and listening. Thus, two courses in English provide the foundation every University student needs to write clearly and effectively, conduct, and present research, and develop critical thinking skills. A course in communication helps the student develop oral communication competencies essential to effective functioning in today's society.
- Mathematical Reasoning—An educated person has the quantitative literacy and skills necessary for effective functioning in contemporary society. Courses in math also help the student achieve the related ability to think critically.
- Physical Wellness—An educated person understands how physical fitness is needed for work and leisure activity and has knowledge of the basics necessary for health and fitness for the present and future. Physical education also helps the student achieve an understanding of the appropriate balance between work and leisure.

Area Two:
Understanding Cultural and Philosophical Foundations

With regard to understanding cultural and philosophical foundations, an educated person has knowledge of civilization through the study of various traditions, history, religion, government, social institutions, and world cultures. Such knowledge recognizes the fact of cultural diversity in human history as well as in contemporary society. Thus, a liberal arts education opens the possibility of appreciating other cultures and underscores an obligation to share in the universal task of empowering others with human rights and dignity, regardless of ethnic or religious identity. Further, this fact of diversity encourages a student's choice in exploring the intellectual, moral, religious, or artistic legacy of his/her own national, ethnic, religious, or family tradition. Accordingly, the task of self-understanding and self-criticism requires a student to examine his/her philosophical tradition and to assess its strengths and weaknesses. Towards these ends, Emmanuel's liberal arts core includes an examination of the Judeo-Christian heritage and Biblical values with a view toward appreciating its contribution to civilization in the past as well as examining its relevance to the contemporary world. The student is invited to explore various elements of a Christian worldview that are foundational for Christian personal and social morality. Thus, the following areas of study allow for this to occur:

- Biblical Foundations – An educated person is aware of key aspects of Biblical history and literature since the Bible constitutes a significant cornerstone in Western spiritual, intellectual, and literary traditions. The first Biblical Foundations course students will take will help them understand the story of God's relationship to mankind through the Bible, Jesus Christ's preeminence in that story, and mankind's place in that story. A course in the Gospel of John presents the life and teachings of

Jesus, and gives students the opportunity to analyze a Biblical book in-depth. The third class educates students on the role of the Holy Spirit in a believer's spiritual walk with God and delves into the practical side of living life in the Spirit.

- Theological and Philosophical Foundations—An educated person has the ability to think critically about important matters, particularly about those fundamental issues related to individual and societal moral decision-making within a contemporary world of pluralism and relativism. The student is thus required to take a course in the area of ethics that gives attention to the fact that an educated person has a knowledge of basic Biblical principles of responsible relationships and among other things, for establishing and maintaining a home.
- Individual and Social Dimensions of Culture. Emmanuel students are required to take one course in history that helps provide a framework to investigate ideas, concepts, and trends which have characterized the collective experience and expression of mankind through the ages. One course is to be elected from the areas of political science, psychology, sociology, economics, or geography. Understanding the larger system of which each individual or group is a part reveals the shaping influences upon an individual.

Area Three:
Appreciating Artistic and Literary Dimensions of Culture

An educated person has an acquaintance with the arts and a knowledge of significant literary works. Thus, with regard to appreciation of cultural, artistic, and literary dimensions, the following courses are required:

- Literature—Every student will take a course in literature (narrative, dramatic, and lyric) in order to become more fully aware of multiple perspectives and to see more clearly that language mediates, and stories shape reality.
- The Humanities—Visual and literary arts provide access to realms of creativity, imagination, and feeling that explore and enlarge the meaning of life. Thus, one other course is to be chosen from the following: humanities, introduction to acting, art of film, foreign language, literature elective, philosophy, or theater appreciation. (NOTE: Not all courses in this set are guaranteed to be available in a given academic year).

Area Four:
Understanding the Natural World

An educated person has an understanding of the scientific method and the findings of scientific inquiry. The course(s) required in science within the liberal arts core provides a way of looking at humanity and the world through observation of natural phenomena within the context of a theistic universe. Scientific literacy fosters critical thinking, provides a tool to interpret reality, motivates intellectual curiosity about the universe, and develops understanding of the role of technology in society. A student is required to take a 4-credit hour science course that includes a lab.

Area Five:
Integrating a Personal Liberal Arts Perspective

Through the process of taking courses in the liberal arts core at Emmanuel, a student is presented opportunities to see a variety of ideas and issues from different perspectives. The interaction between old and new ideas presents opportunities for a student to synthesize thinking at a new level for understanding the world. While a student explores a variety of ideas and is not required to espouse any of them, there is an emphasis at Emmanuel that the Christian faith touches the entire range of life and learning to which a liberal arts education exposes a student. Thus, the encompassing nature of a Christian worldview calls upon a student to integrate Christian faith and learning. This integration is not to be seen as the achievement of a single course but an intellectual and spiritual activity that includes every dimension of a person's life and character and will continue as long as a person continues to learn. Through various experiences, including hearing certain ideas in chapel services, the student is encouraged to see that integration of faith and learning involves (among other things) a knowledge of his/her own personal qualities, goals, and creativeness, and the forces which have shaped these; personal discipline and an appropriate balance between work and leisure as a productive member of society; and a commitment to lifelong learning.

Thus, the following course in the liberal arts core are designed to help students achieve this integration:

- ECF 103 Foundations. This course is designed, among other things, to enhance the student's transition from high school to University, to help ensure his/her academic success, and lay the foundation for the integration of faith and learning.

LIBERAL ARTS (GENERAL EDUCATION) CORE COMPETENCIES

Building on the purpose and requirements of the liberal arts (general education) core and the mission of Emmanuel University, upon graduation, students should be able to:

- Communicate effectively through writing and speaking
- Think critically to evaluate the quality or credibility of any subject under consideration
- Develop a global perspective reflecting awareness and sensitivity to people of varied cultural backgrounds
- Articulate a Christ-centered worldview within one's academic discipline and towards contemporary issues

LIBERAL ARTS (GENERAL EDUCATION) CORE CURRICULUM

Students in all bachelor degree programs are required to take the following comprehensive group of courses designed to assist them in achieving the liberal arts core (general education) competencies described above. These courses are also designed to open new dimensions of learning and personal growth. The core curriculum is foundational for all bachelor degree programs. Its broad range of developmental and cultural experiences helps empower the student both to understand and live in the world.

I. DEVELOPING PERSONAL SKILLS	
Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Mathematical Reasoning	
Mathematics	3 hrs.
II. UNDERSTANDING CULTURAL AND PHILOSOPHICAL FOUNDATIONS	
Christian Foundations	
ECF 111 (Christian Living)*	3 hrs.
ECF 200 (Gospel of John)*	3 hrs.
ECF 212 (Practical Christianity)*#	3 hrs.
Theological and Philosophical Foundations	
TH 237# (Christian Ethics)	3 hrs.
Individual and Social Dimensions of Culture	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
III. APPRECIATING ARTISTIC AND LITERARY DIMENSIONS OF CULTURE	
Literature	3 hrs.
Humanities	3 hrs.
IV. UNDERSTANDING THE NATURAL WORLD	
Science (Lab course)	4 hrs.
V. INTEGRATING A LIBERAL ARTS PERSPECTIVE	
ECF 103 (Foundations)	3 hrs.
TOTAL	43 hrs.

#These courses are not required for the associate degree.

*SCM students will not be required to take these courses but will take BI 140, BI 141, and BI275 to fulfill this core requirement.

The University reserves the right to change curricula and courses prior to issuing another Catalog.

ENROLLMENT REQUIREMENTS

Every student who enrolls at Emmanuel University must be enrolled in and working toward meeting the graduation requirements in one of the curricula outlined in this Catalog leading toward either the associate degree or the baccalaureate degree. Transient students and special students enrolled in a limited number of courses are exempt from this requirement.

A minimum grade of "C" must be earned in EN 101, EN 102, CM 130 and all major and minor lower-level and upper-level courses in order to fulfill graduation requirements. Departments may specify courses to be completed as part of the Liberal Arts Core. These courses will require a minimum grade of "C" as prerequisites for upper-level courses in the major and/or minor.

All curricula include three three-hour courses in Christian Foundations. The courses must be completed in the prescribed sequence: ECF 111, ECF 200, and ECF 212. ECF 200 will have a prerequisite of ECF 111. ECF 212 has a prerequisite of ECF 200. SCM students will take BI 140, BI 141 and BI 275 to fulfill this Christian Foundations requirement. SCM students who have completed BI 140 and BI 141 with an acceptable grade and then change their major to a program that requires ECF 111 and ECF 200 are exempt from taking ECF 111 but will still be required to take ECF 200 and ECF 212 to meet the prerequisite requirements for TH 237 unless they have also completed BI 275, which will substitute for ECF 212.

Transferees must meet core curriculum requirements and complete a minimum of 35 hours in order to graduate from Emmanuel University, with a minimum of 20 hours in the major.

ACADEMIC ADVISORS

Every student who enrolls at Emmanuel University is assigned to a faculty member who serves as the student's academic advisor. A cumulative academic record which reflects the student's progress toward completion of a chosen curriculum is maintained in the Degree Planning portion of the MYMANE registration system. The academic advisor assists the student in the selection of appropriate courses in the appropriate sequence. The academic advisor, who is available at any time for consultation regarding the student's academic program, meets with the student at registration time each semester and must approve the student's schedule as part of the registration process.

Ultimately, it is the student's responsibility (not the advisor's) to make sure that the student enrolls for courses in the proper sequence. Failure of the student to follow the proper sequence in no way obligates the University to make special arrangements to ensure that the student completes his/her chosen program in a timely manner.

CURRICULA

Emmanuel University offers three curricula leading to the associate degree in addition to those leading to the baccalaureate degree. The two-year curricula meet the needs of students who wish to complete only the associate degree as well as those who wish to transfer to another four-year university or college after graduation. The four-year curricula meet the needs of students who wish to complete the baccalaureate degree from Emmanuel University.

Students who choose to change from one program of study to another will complete the degree requirements shown in the current Catalog at the time the change is made. Students must make a request in writing to the Registrar's Office using the Change of Major/Minor Form in order to change programs of study and/or catalog year.

COURSE SUBSTITUION/WAIVER

In general, freshman-level courses should be taken before sophomore-level, sophomore-level before junior-level, and junior-level before senior-level. Students who desire a change from the normal requirements of a degree program (e.g., a substitution or a waiver) must complete and file a Course Substitution/Waiver form with the registrar, who will make the appropriate notations in the MYMANE registration system. Completion of the form will require the advisor to consult with the registrar and will require the student to obtain the signatures of the advisor and the department chair for any course from a different department from the students major. The form must be returned to the Registrar's Office to complete the course substitution/waiver process. The vice president for academics has final approval for all course substitutions and waivers.

MAJOR/MINOR CREDITS

In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog.

Students who have transfer credits which fulfill requirements for a minor must complete at least two courses in the minor at Emmanuel University in order to be granted that minor upon graduation.

DISTANCE LEARNING/ONLINE STUDENT PARTICIPATION POLICIES AND PROCEDURES

Students who enroll in any online class at Emmanuel University must be able to access the internet on a personal computer at home, school, or work. Students should be self-motivated to learn and possess diligence and self-discipline in following through with this mode of learning.

Because of the nature of online courses, if a faculty member has any concerns that a student's work might not be his/her own, the University reserves the right to require any distance education student to take or re-take any quizzes or exams in a supervised setting. Furthermore, under such circumstances, the University reserves the right to base the entire course grade upon the results of a supervised comprehensive exam. Students refusing to take supervised quizzes/exams will be subject to administrative withdrawal from the course(s).

Attempts by any student to buy, borrow, or steal work from another individual for the purpose of submitting that work as one's own will be treated as the equivalent of actually having submitted that work and may result in failure of the assignment, failure of the course, and/or expulsion from the University. See Academic Integrity Policy.

Hardware Specifications:

Note: Chrome Books will not be sufficient for Emmanuel University Distance Learning Online programs and classes.

- Processor: Intel i5 or higher or equivalent
- Memory: 16 GB RAM
- Hard Drive: 512 GB or higher
- Video: Integrated or Dedicated graphics card
- Web cam
- Headphones and microphone that integrates with your laptop or computer
- Working Internet Connection

Operating Systems:

- Windows 11
- Mac OS Ventura 13.7.6 or newer
- Chromebooks will not work

Software Requirements:

Microsoft Office

Office 365 (free for ALL students through EU email, for Mac and Windows)

- Microsoft 365 Applications for Enterprise will be provided for all recommended operating systems.

ACADEMIC SCHOOLS:

PROFESSIONAL STUDIES

- **BUSINESS ADMINISTRATION**
- **COMMUNICATION AND GRAPHIC DESIGN**
- **CRIMINAL JUSTICE**
- **PSYCHOLOGY**

EDUCATION AND HUMANITIES

- **CERTIFICATION PROGRAMS**
  - **ELEMENTARY EDUCATION**
  - **SPECIAL EDUCATION**
  - **MIDDLES GRADES EDUCATION**
  - **SECONDARY EDUCATION**
    - **AGRICULTURAL EDUCATION**
    - **BUSINESS EDUCATION**
    - **ENGLISH EDUCATION**
    - **HISTORY EDUCATION**
    - **MATHEMATICS EDUCATION**
  - **P-12 EDUCATION**
    - **HEALTH AND PHYSICAL EDUCATION**
- **NON-CERTIFICATION PROGRAMS**
  - **CHILD STUDIES**
  - **SPORT AND FITNESS**
- **ENGLISH**
- **HISTORY**

MATHEMATICS AND SCIENCES

- **DIVERSIFIED AGRICULTURE**
- **KINESIOLOGY**
- **SPORTS MANAGEMENT**
- **NATURAL SCIENCES**
- **MATHEMATICS**

CHRISTIAN STUDIES

- **CHRISTIAN MINISTRIES**

BUSINESS ADMINISTRATION

PURPOSE

The Bachelor of Business Administration (BBA) program is designed to prepare students for entry-level management positions in a variety of business organizations within the context of a Christian worldview. Beyond a study of foundational business courses, students may pursue one of two concentrations in this program: **Management** or **Computer Information Systems**. The Management concentration provides a broad study of business management-related subjects and issues. The Computer Information Systems concentration gives more in-depth study and hands-on training in technology within a business management context.

Students considering further graduate studies in business programs will find that our BBA program sets an academic foundation for typical Master of Business Administration (MBA) or Master of Science (MS) degree programs. Students preparing for MBA or MS studies are encouraged to take MA240 Calculus I and MA241 Calculus II in preparation for graduate level quantitative research.

However, students who are preparing for graduate studies in a Master of Arts area are encouraged to choose six (6) hours of foreign languages as electives in preparation for that curriculum.

Our BBA program study includes but is not limited to: Accounting (Financial and Managerial), Business Ethics, Business Law, Business Policy and Strategy, Computer Office Applications, E-Commerce, Economics, Entrepreneurship (Small Business Management), Finance (Managerial), Human Resources, Information Systems, International Business, Internships, Management and Organizational Behavior, Marketing, Personal Financial Management, Production Operations, and Statistics.

GOALS

To accomplish its purpose, the Business Administration program will:

1. Provide education and training through business courses deemed essential to successful employment after graduation.
2. Prepare interested students for successful pursuit of graduate study in the field of business administration. (NOTE: Completion of a course(s) in Calculus will usually be necessary for entrance into graduate school).

3. Maintain a visible involvement in the local business community, so as to provide avenues of exposure and support for students, as well as possible employment opportunities.

STUDENT LEARNING OUTCOMES

Graduates of the Business Administration program should be able to:

1. Demonstrate a knowledge base appropriate to an undergraduate business administration level of proficiency, specifically in the areas of accounting, economics, finance, information systems, international business, legal and social environment, management, marketing, and statistics.

2. Analyze business case scenarios and identify management issues or problems and propose appropriate solutions.

3. On an introductory level, integrate one's knowledge of Scripture with the practice of business, and in particular (although not exclusively), properly apply Scripture and a Christian-based reasoning system to problems of business ethics.

4. Demonstrate an ability to effectively write and speak in an appropriate business manner.

5. Demonstrate an ability to work well with business teams, including (but not limited to) taking initiative, working with different types of personality and leadership styles, and following through with assignments.

ADVANCED STANDING

For students to be eligible for advanced standing as a Business Administration major in the School of Business, the following requirements must be met: completion of MA 124 (College Algebra) or a higher math with a minimum grade of "C" and a cumulative grade point average of 2.00 by the time the student has completed 60 hours of coursework at Emmanuel University. Business students who have not yet completed this requirement may not be allowed to register for any Business 300 or 400-level courses without permission of the department chair.

Transfer students who have already completed 60 or more hours of coursework but have not completed the mathematics requirement, must pass the required math course in the first semester of transfer. Until the math requirement is met, such students will be allowed to register for 300 or 400-level business courses only with the permission of the department chair.

TRANSFER STUDENTS

Any student transferring to Emmanuel University and wishing to enroll in the Business Administration program must meet all requirements as outlined above. Each business course transferred in requires a minimum of "C" to be counted toward graduation.

TECHNOLOGY REQUIREMENTS

The Department of Business Administration has adopted course materials, textbooks, and technology for a standard platform of instruction. Students taking courses in Business Administration or Computer Information Systems are required to have a laptop or tablet capable of running the current release of the Microsoft Windows Operating System with video and audio capabilities. Students may use other computer systems for personal use and classroom notes.

GRADUATION REQUIREMENTS

In order to graduate with a Business Administration degree, a student must:

1. Complete the requirements listed below for the curriculum, for a total number of at least 120 semester hours.

2. Earn a minimum grade point average of 2.00 for ALL coursework taken. NO grade below "C" in required business administration courses (those listed under Major Lower and Upper-Level Courses) will be accepted for graduation credit. In the event a grade of "D" or lower is earned in any required business course, that course must be retaken until a grade of "C" or higher is earned.

3. Meet all other University graduation requirements listed under Requirements of Graduation in this catalog.

BACHELOR OF BUSINESS ADMINISTRATION MAJOR

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BUSINESS ADMINISTRATION CORE

Business Core Courses	
BU 200, 201 (Macro/Microeconomics)	6 hrs.
BU 252 (Business Problem Solving)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 264 (Managerial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt..)	3 hrs.
BU 300 (Management/Org. Behavior)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
BU 315 (Business Statistics) OR MA 200 (Statistics)	3 hrs.
BU 422 (Business Ethics)	3 hrs.
BU 440 (E-Commerce Management)	3 hrs.
CM 310 (Business Communication)	3 hrs.
IS 255 (Information Systems)	3 hrs.
Business Core Total	42 hrs.

Students must <u>choose one</u> of the following Concentrations:

MANAGEMENT CONCENTRATION

BU 325 (Entrepreneurship)	3 hrs.
BU 345 (Managerial Finance)	3 hrs.
BU 410 (Human Resources Mgmt.)	3 hrs.
BU 430 (Production/Operations Mgmt.)	3 hrs.
BU 460 (International Business)	3 hrs.
BU 480 (Strategic Management)	3 hrs.
BU 490 (Business Seminar)	3 hrs.
General Electives	14 hrs.
Management Concentration Total	**35 hrs.**

-OR-

COMPUTER INFORMATION SYSTEMS CONCENTRATION

IS 240 (Operating Systems I with lab)	4 hrs.
IS 342 (Operating Systems II)	3 hrs.
IS 355 (Advanced Database)	3 hrs.
IS 358 (Systems Analysis and Design)	3 hrs.
IS 380 (Programming Logic and Design)	3 hrs.
IS 458 (Web Application Programming)	3 hrs.
BU Elective	3 hrs.
General Electives	13 hrs.
Computer Information Systems Total	**35 hrs.**
TOTAL	120 hrs.

BUSINESS ADMINISTRATION MAJOR
PRE-LAW CONCENTRATION

PURPOSE

The Pre-Law Concentration in Business Administration provides a foundation for understanding basic needs and problems common to all mankind deemed vital to the student of law. The study of history and psychology provides a look at past attempts to deal with complicated human activities, as well as insights into human cultures and worldviews. An understanding of foundational business concepts will bring understanding of human beings as they seek to survive economically. A focus in English and communication will provide the student with the skills needed to convey his/her thoughts to others efficiently and effectively. All these disciplines train students to effectively conduct critical analysis of rhetoric and argument. Our program encourages enrollment in a number of challenging courses offered in order to provide solid preparation for various careers. Students who move on to law school will build upon and further refine the knowledges, abilities, and competencies learned in these programs.

GOALS

The goal of the Pre-Law Concentration is to prepare the student, with completion of additional professional training, to pursue a career in business, law, criminal justice, or different humanities fields. The concentration is designed for students who plan to move on to a career in law, but not exclusively for those students. Students who are seeking other career choices will find the program rewarding and career enhancing as well.

STUDENT LEARNING OUTCOMES

1. A graduate with a Pre-law concentration at Emmanuel University should be able to demonstrate the following skills and competencies:
    a. Use appropriate historical, legal, or literary theory in the analysis of a variety of topics.
    b. Critically interpret historical and contemporary events, as well as cultural artifacts within a biblical worldview.
    c. Produce effectively researched, organized, and argued written essays using the appropriate style, documentation method, and formatting.
    d. Orally present, defend, and critique a variety of types of arguments.

2. A graduate with a Pre-law concentration at Emmanuel University should be able to understand the following:

a. The variety of cultural worldviews that exist and some of the history of their development.
b. The structure and divisions of different governmental systems, including that of the United States and its state and local entities.
c. The origin and development of western democratic systems, principles, and values.
d. Principles and ethics of the business world and the legal concepts that accompany them.
e. The wide variety of English language cultural artifacts that have added beauty, wisdom, and cultural awareness to our society over time.

3. A GPA of 2.00 is required to meet graduation requirements of the Business/Pre-Law Concentration.

BUSINESS ADMINISTRATION MAJOR PRE-LAW CONCENTRATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social and Behavioral Science
- HY 272 (American History I) 3 hrs.
- PS 101 (American Government) 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- MA 124 (College Algebra) 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Business Core Courses
- BU 200 (Macroeconomics) 3 hrs.
- BU 201 (Microeconomics) 3 hrs.
- BU 252 (Business Problem Solving) 3 hrs.
- BU 260 (Financial Accounting) 3 hrs.
- BU 264 (Managerial Accounting) 3 hrs.
- BU 285 (Personal Financial Mgmt.) 3 hrs.
- BU 300 (Management/Org. Behavior) 3 hrs.
- BU 305 (Marketing) 3 hrs.
- BU 315 (Business Statistics) OR MA 200 (Statistics) 3 hrs.
- BU 410 (Human Resource Mgmt.) 3 hrs.
- BU 440 (E-Commerce Management) 3 hrs.
- CM 310 (Business Communication) 3 hrs.
- IS 255 (Information Systems) 3 hrs.

Pre-Law Concentration Courses
- BU 310 (Business Law) 3 hrs.
- BU 422 (Business Ethics) 3 hrs.
- CJ 200 (Introduction Criminal Justice) 3 hrs.
- CJ 310 (Criminal Law) 3 hrs.
- CM 210 (Interpersonal Communication) OR CM 302 (Persuasion) 3 hrs.
- CM 401 (Communication Law) 3 hrs.
- EN 360 (Advanced Grammar) 3 hrs.
- EN 302 (Technical Writing) OR EN 370 (Advanced Composition) 3 hrs.
- EN 303 (LSAT Preparation) 1 hr.
- GY 101 (Human Geography) 3 hrs.
- HY 111 (Western Civilization I) 3 hrs.
- HY 320 (Historiography) 3 hrs.
- HY 491/492 (History/Pre-Law Seminar) 2 hrs.
- PS 102 (State and Local Government) 3 hrs.

TOTAL 121 hrs.

BUSINESS MINOR
(For non-Business majors only)

ADMISSIONS REQUIREMENTS

Students desiring to minor in Business must be referred to a Business Administration program advisor for advisement before registering for Business courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Business Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

BU 200 (Macroeconomics) or BU 201 (Microeconomics)	3 hrs.
BU 252 Business Problem Solv w/Excel)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt.)	3 hrs.
BU 300 (Management/Org. Behavior)	3 hrs.
BU 310 (Business Law)	3 hrs.
IS 255 (Information Systems)	3 hrs.
TOTAL	21 hrs.

COMPUTER INFORMATION SYSTEMS MINOR
(For non-Business majors only)

ADMISSIONS REQUIREMENTS

Students desiring to minor in Computer Information Systems must be referred to a Business Administration advisor before registering for Computer Information Systems courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Computer Information Systems Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

BU 252 (Business Problem Solving)	3 hrs.
IS 240 (Operating Systems I with Lab)	4 hrs.
IS 255 (Information Systems)	3 hrs.
IS 342 (Operating Systems II)	3 hrs.
IS 355 (Advanced Database)	3 hrs.
IS 380 (Programming Logic Design)	3 hrs.
Total	19 hrs.

COMMUNICATION

PURPOSE

"Impacting the World for Christ Through Media."

With this motto, Communication at EU prepares students to be Christian communicators in learning, working, and serving with their minds, hearts, and spirits throughout college and life.

Communication incorporates information, technology, and community. In the senior project course, students showcase their knowledge and skills acquired through the communication curriculum.

Aside from completing 16 hours of core communication courses, students choose the digital media production or organizational communication concentration. These concentrations prepare them for graduate school or entry-level positions in a variety of career choices, including Media Production, Public Relations, Graphic Design, Video Editing, Advertising, Layout and Design, Marketing, Fundraising, Human Resource Development, Communication Training and Consulting, etc.

GOALS

Communication graduates' value and practice ethical use of media and respect for others. Utilizing their ability to adapt to various audiences in different settings and purposes, our graduates are able to clearly speak the intended message. Relying on creativity and technology, their ability to work effectively in groups or independently to solve problems is essential in today's workplace and as life-long learners.

STUDENT LEARNING OUTCOMES

Communication graduates will demonstrate the following knowledge and skills:

1. Ability to orally present messages with appropriate audience analyses.

2. Ability to build and maintain small groups.

3. Ability to work with and continually learn new technologies.

4. Ability to critically evaluate and present a variety of viewpoints on issues.

5. Ability to use knowledge of existing research to conduct original research.

6. Knowledge of the theories, historical and critical, which underlie the communication field and the concentration studied.

ADMISSION REQUIREMENTS

To be officially considered as a communication major, students must hold sophomore status or higher, be in good standing, and hold a cumulative grade point average (GPA) of 2.00 or higher. Students with less than 2.00 will not be eligible to receive a degree in communication from Emmanuel University.

GRADUATION REQUIREMENTS

Students who successfully meet the requirements below will be recommended to the registrar for graduation with a degree in Communication from Emmanuel University:

1. Completion of the University's core curriculum.

2. Completion of the major requirements of the Bachelor of Arts or Science in Communication.

3. A grade of "C" or higher in each communication course required for the major.

4. Earn a minimum grade point average of 2.00.

COMMUNICATION MAJOR
DIGITAL MEDIA PRODUCTION CONCENTRATION

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
HU 205 (Art of Film)	3 hrs.
Social and Behavioral Science	
HY 272/273 (American History)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Communication Concentration Courses:	
CM 201 (Storytelling/Screenwriting)	3 hrs.
CM 210 (Interpersonal Communication)	3 hrs.
CM 219 (Emerging Media)	1 hr.
CM 235 (New Media Tools) OR CM 236 (Intro to Sound)	3 hrs.
CM 237 (Lighting/Sound for Production)	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 305 (Editing and Visual Effects)	3 hrs.
CM 309 (Digital Cinematography)	3 hrs.
CM 350 (Motion Graphics)	3 hrs.
CM 390 (Directing)	3 hrs.
CM 430 (e-Portfolio)	1 hr.
Communication Electives	12 hrs.
Electives	9 hrs.
TOTAL	120 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
HU 205 (Art of Film)	3 hrs.
Social and Behavioral Science	
HY 272/273 (American History)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Communication Concentration Courses:	
CM 201 (Storytelling/Screenwriting)	3 hrs.
CM 210 (Interpersonal Communication)	3 hrs.
CM 219 (Emerging Media)	1 hr.
CM 235 (New Media Tools) OR	
CM 236 (Intro to Sound)	3 hrs.
CM 237 (Lighting/Sound for Production)	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 305 (Editing and Visual Effects)	3 hrs.
CM 309 (Digital Cinematography)	3 hrs.
CM 350 (Motion Graphics)	3 hrs.
CM 390 (Directing)	3 hrs.
CM 430 (e-Portfolio)	1 hr.
Communication Electives	12 hrs.
Electives	15 hrs.
TOTAL	120 hrs.

COMMUNICATION MAJOR

STRATEGIC COMMUNICATION CONCENTRATION

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272/273 (American History)	3 hrs.
Political Science/Psychology/Sociology/	
Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish,	
Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Business Administration Electives	
Choose one of the following:	3 hrs.
BU 300 (Management)	

BU 305 (Marketing)
BU 315 (Business Statistics)

Communication Core
CM 230 (Media and Society) 3 hrs.
CM 316 (Multimedia & Public Comm.) 3 hrs.
CM 401 (Communication Law) 3 hrs.
CM 402 (Internship) 3 hrs.
CM 471 (Senior Project) 3 hrs.

Communication Concentration Courses:
CM 206 (Communication Writing Styles) 3 hrs.
CM 210 (Interpersonal Communication) 3 hrs.
CM 220 (Communication Theory) 3 hrs.
CM 235 (New Media Tools) OR
CM 250 (Small Group Communication) 3 hrs.
CM 302 (Persuasion) 3 hrs.
CM 310 (Business/Prof. Speech) 3 hrs.
CM 317 (Professional Interviewing) 3 hrs.
CM 318 (Organizational Communication) 3 hrs.
CM 320 (Public Relations) 3 hrs.
CM 365 (Diversity in Communication) 3 hrs.
CM 451 (Research Methods) 3 hrs.
Communication Electives 9 hrs.

Electives or Minor 9 hrs.

TOTAL 121 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills
EN 101, 102 (Freshman Composition) 6 hrs.
CM 130 (Intro to Communication) 3 hrs.

Humanities
Literature 3 hrs.
Humanities 3 hrs.

Social and Behavioral Science
HY 272/273 (American History) 3 hrs.
Political Science/Psychology/Sociology/
Economics/Geography 3 hrs.

Natural Science/Mathematical Reasoning
Science (Lab course) 4 hrs.
Mathematics 3 hrs.

Christian Ministries
ECF 111 (Christian Living) 3 hrs.
ECF 200 (Gospel of John) 3 hrs.
ECF 212 (Practical Christianity) 3 hrs.
TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer
BU 250 (Computer Applications) 3 hrs.

Business Administration Electives
Choose one of the following: 3 hrs.
BU 300 (Management)
BU 305 (Marketing)
BU 315 (Business Statistics)

Communication Core
CM 230 (Media and Society) 3 hrs.
CM 316 (Multimedia & Public Comm.) 3 hrs.
CM 401 (Communication Law) 3 hrs.
CM 402 (Internship) 3 hrs.
CM 471 (Senior Project) 3 hrs.

Communication Concentration Courses:
CM 206 (Communication Writing Styles) 3 hrs.
CM 210 (Interpersonal Communication) 3 hrs.
CM 220 (Communication Theory) 3 hrs.
CM 235 (New Media Tools) OR
CM 250 (Small Group Communication) 3 hrs.
CM 302 (Persuasion) 3 hrs.
CM 310 (Business/Prof. Speech) 3 hrs.
CM 317 (Professional Interviewing) 3 hrs.
CM 318 (Organizational Communication) 3 hrs.
CM 320 (Public Relations) 3 hrs.
CM 365 (Diversity in Communication) 3 hrs.
CM 451 (Research Methods) 3 hrs.
Communication Electives 9 hrs.

Electives or Minor 15 hrs.

TOTAL 121 hrs.

COMMUNICATION MAJOR
SPORTS COMMUNICATION CONCENTRATION

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- HU 205 (Art of Film) 3 hrs.

Social and Behavioral Science
- HY 272/273 (American History) 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- Mathematics 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English) 6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer/Business Administration
- BU 250 (Computer Applications) 3 hrs.
- BU 305 (Marketing) 3 hrs.

Communication Core
- CM 230 (Media and Society) 3 hrs.
- CM 316 (Multimedia & Public Comm.) 3 hrs.
- CM 401 (Communication Law) 3 hrs.
- CM 402 (Internship) 3 hrs.
- CM 471 (Senior Project) 3 hrs.

Communication Concentration Courses:
- CM 206 (Communication Writing Styles) 3 hrs.
- CM 219 (Emerging Media) 1 hrs.
- CM 240 (Digital Media Production) 3 hrs.
- CM 241 (Design Technology I) 3 hrs.
- CM 302 (Persuasion) 3 hrs.
- CM 305 (Editing/Visual Effects) 3 hrs.
- CM 309 (Digital Cinematography) 3 hrs.
- CM 310 (Business/Prof. Speech) 3 hrs.
- CM 317 (Professional Interviewing) 3 hrs.
- CM 320 (Public Relations) 3 hrs.
- CM 325 (Sports Communication/PR) 3 hrs.
- CM 425 (Sports Media Production) 3 hrs.
- CM 430 (e-Portfolio) 1 hr.
- Communication Electives 3 hrs.

Sports Management
- KN 400 (Contemporary Issues in Sports) 3 hrs.
- KN 410 (Sports Management) 3 hrs.

Electives or Minor 6 hrs.

TOTAL 120 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- HU 205 (Art of Film) 3 hrs.

Social and Behavioral Science
- HY 272/273 (American History) 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- Mathematics 3 hrs.

Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer/Business Administration	
BU 250 (Computer Applications)	3 hrs.
BU 305 (Marketing)	3 hrs.
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Communication Concentration Courses:	
CM 206 (Communication Writing Styles)	3 hrs.
CM 219 (Emerging Media)	1 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 302 (Persuasion)	3 hrs.
CM 305 (Editing/Visual Effects)	3 hrs.
CM 309 (Digital Cinematography)	3 hrs.
CM 310 (Business/Prof. Speech)	3 hrs.
CM 317 (Professional Interviewing)	3 hrs.
CM 320 (Public Relations)	3 hrs.
CM 325 (Sports Communication/PR)	3 hrs.
CM 425 (Sports Media Production)	3 hrs.
CM 430 (e-Portfolio)	1 hr.
Communication Electives	6 hrs.
Sports Management	
KN 400 (Contemporary Issues in Sports)	3 hrs.
KN 410 (Sports Management)	3 hrs.
Electives or Minor	9 hrs.
TOTAL	120 hrs.

COMMUNICATION MINORS

ADMISSIONS REQUIREMENTS

To be considered as a minor in Communication, students must meet these requirements:

- complete EN 101, EN 102 and CM 130 with a grade of "C" or higher;
- hold a cumulative grade point average of 2.00 or higher.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Communication Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

COMMUNICATION MINOR

CM 210 (Interpersonal Communication)	3 hrs.
CM 230 (Media and Society)	3 hrs.
CM 235 (New Media Tools)	3 hrs.
Communication Electives	9 hrs.
Total	18 hrs.

CHURCH MEDIA PRODUCTION MINOR

CM 235 (New Media Tools)	3 hrs.
CM 237 (Lighting and Sound for Production)	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology)	3 hrs.
CM 260 (Church Media)	3 hrs.
CM 305 (Editing and Visual Effects)	3 hrs.
CM 400 (Practicum)	1 hr.
Total	19 hrs.

CHURCH MEDIA MARKETING MINOR

BU 305 (Marketing)	3 hrs.
CM 210 Interpersonal Communication	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology)	3 hrs.
CM 260 (Church Media)	3 hrs.
CM 261 (Church Media Graphics)	1 hr.
CM 315 Social Media Comm. Strategies	3 hrs.
CM 400 Practicum	1 hr.
Total	20 hrs.

FILM STUDIES MINOR*

This minor is offered through a partnership with the Council of Christian Colleges & Universities Los Angeles Film Studies Center. Therefore, the requirements for admittance to this program are subject to criteria established by Emmanuel University and the CCCU.

ADMISSIONS REQUIREMENTS

To be considered for a minor in Film Studies, students must meet these requirements:

1. Complete EN 101, EN 102, and CM 130 with a grade of "C" or higher;
2. Hold a cumulative grade point average of 2.75 or higher;
3. Apply and be accepted to the Los Angeles Film Studies Center.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Film Studies Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

Non-Communication Majors Only:	
CM 201 (Storytelling & Screenwriting)	3 hrs.
CM 370 (Hollywood Production)	4 hrs.
CM 375 (Theology in Hollywood)	3 hrs.
CM 403 (Internship)	6 hrs.
CM 470 (Film Elective)	3 hrs.
Total	16-19 hrs.

*Emmanuel students will not be allowed to participate in the CCCU off-campus film studies program unless they complete the CCCU application process, are accepted by the CCCU, and pay in full all tuition and fees associated with their off-campus semester no later than one-month prior to the first day of off-campus classes. (FACTS agreements which extend beyond this one-month deadline will not be considered payment in full.) Acceptance into the Emmanuel University Film Studies Minor does not guarantee acceptance into the CCCU off-campus film studies program. **www.bestsemester.com/lafsc/**

FILM & TELEVISION PRODUCTION MINOR

This minor is offered through an agreement with the Georgia Film Consortium (GFC) and utilizes coordinated services from the Georgia Film Academy (GFA). Therefore, the location of the courses offered will vary based on availability. Students should consider if they have a reliable form of transportation for attending these classes before registering.

POSSIBLE LOCATIONS

Trilith Studios (formerly Pinewood Atlanta Studios)
461 Sandy Creek Road
Fayetteville, GA 30214

OFS Studios
6305 Crescent Drive
Norcross, GA 30071

Axis Replay
Coda Building - 756 W Peachtree St NW
Atlanta, GA 30308

Inman Park - 112 Krog St NE #10,
Atlanta, GA 30307

ADMISSIONS REQUIREMENTS

To be considered for a minor in Film & Television Production, students must meet these requirements:

1. Complete EN 101, EN 102, and CM 130 with a grade of "C" or higher;

2. Hold a cumulative grade point average of 2.5 or higher;

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, students must choose one of the following pathways and complete the requirements for that pathway to qualify for a Film & Television Production Minor. There can be no duplication of coursework in this minor. Therefore, if any of the following courses are required by one's major, additional courses will need to be completed for a total of 18 hours of credit for the minor. Where there are prerequisites, they must be met. A grade of "C" or higher is required for each course taken in this minor.

COURSE DELIVERY

At this time, the GFC plans to deliver Fall classes in a hybrid model. Students will have the ability to come to an approved off-site industry hub to receive hands-on instruction, while completing lectures, discussions, assignments, and tests virtually via Desire 2 Learn (D2L). The classes will meet synchronously each week.

For safe and successful delivery of ALL face-to-face instruction, classes will be divided into smaller groups with social distancing that will follow GFA's COVID compliance protocols, including requiring masks for all instructors, students, and staff. Students will report to their scheduled location on a rotating basis for their weekly hands-on, face-to-face instruction. Instructors will communicate to their class(es) the dates each group will participate in the in-person learning. They will also receive a follow up email at least one week prior to the start of the semester with first-day instructions, including the COVID compliance plan and how to access the online course shell for the virtual instruction.

GFA Film & Television Production Pathway

Step 1:	
GFA 1000 Introduction to Film & Television Production	6 hrs.
Step 2: GFA Production Specialty Craft Course (choose 1)	
GFA 2010 Set Construction & Scenic Painting OR GFA 3010 Production Design I	6 hrs.
GFA 2020 Lighting & Electric OR GFA 3020 Motion Picture Set Lighting I	6 hrs.
GFA 2030 Grip & Rigging	6 hrs.
GFA 2050 Introduction to Special Makeup Effects	6 hrs.
GFA 2060 Production Accounting & Office Management	6 hrs.
Step 3	
GFA 4000 Film, Television & Digital Entertainment Apprenticeship	6 hrs.

Competitive, by application and acceptance only

OR

Second Production Specialty Craft Course at 3000 level OR 4000 level (if prerequisite met)
(choose 1)

GFA 3010 Production Design I

(if haven't taken GFA 2010) 6 hrs.
GFA 3020 Motion Picture Set Lighting I
(if haven't taken GFA 2020) 6 hrs.
GFA 4010 Production Design II
(prerequisite: GFA 2010 OR 3010) 6 hrs.
GFA 4020 Motion Picture Set Lighting II
(prerequisite: GFA 2020 OR 3020) 6 hrs.
Total 18 hrs.

GFA Film & Television Post-Production Pathway

Step 1:
GFA 1040 Introduction to Film &
Television Post-Production 6 hrs.
*Requires $100 additional course fee

Step 2:
GFA Post-Production Specialty Craft Course
(choose 1)
GFA 2040 Fundamentals of Editing with Avid
Media Composer 100 OR
GFA 3040 Introduction to Editing with Avid
Media Composer 100 6 hrs.
GFA 2140 Fundamentals of Sound Design with Avid
Pro Tools 100 OR
GFA 3140 Introduction to Sound Design with Avid
Pro Tools 100 6 hrs.

Step 3:
GFA 4000 Film, Television & Digital
Entertainment Apprenticeship 6 hrs.
Competitive, by application and acceptance only

OR
Second Post-Production Specialty Craft Course 3000
OR 4000 level (if prerequisite met)
(choose 1)

GFA 3040 Introduction to Editing with Avid
Media Composer 100
(if haven't taken GFA 2040) 6 hrs.
GFA 3140 Introduction to Sound Design with Avid
Pro Tools 100 (if haven't taken GFA 2140) 6 hrs.
GFA 4040 Advanced Editing with Avid Media
Composer 200
(prerequisite: GFA 2040 OR 3040) 6 hrs.
GFA 4140 Advanced Sound Design with Avid
Pro Tools 200 (prerequisite: GFA 2140
OR GFA 3140) 6 hrs.
Total 18 hrs.

GFA Digital Entertainment, Esports & Game Development Pathway

Step 1:
GFA 1500 Introduction to Digital Entertainment, Esports & Game Development 6 hrs.

Step 2:
GFA Digital Entertainment, Esports & Game Development Specialty Craft Course
(choose 1)
GFA 2510 Event Management for Digital
Entertainment & Esports OR
GFA 3510 Digital Entertainment & Esports
Event Design 6 hrs.
GFA 2520 Hosting & Casting for Digital
Entertainment & Esports OR
GFA 3520 Digital Entertainment & Esports
Creative Development 6 hrs.

Step 3:
GFA 4000 Film, Television & Digital
Entertainment Apprenticeship 6 hrs.
Competitive, by application and acceptance only

OR
Second Esports Specialty Craft Course at 3000 level (choose 1)

GFA 3510 Digital Entertainment & Esports
Event Design (if haven't taken GFA 2510) 6 hrs.
GFA 3520 Digital Entertainment & Esports
Creative Development
(if haven't taken GFA 2520) 6 hrs.
Total 18 hours

*The 3000 level counterpart courses have additional academic rigor including creative projects and the study of history and theory of the craft. Students would take one or the other, not both. Either the 2000 or 3000 level courses would satisfy the prerequisite for its related 4000 level course.

FILM & TELEVISION PRODUCTION CERTIFICATE
(Non-Degree Seeking Students Only)

This certificate is offered through an agreement with the Georgia Film Consortium (GFC) and utilizes coordinated services from the Georgia Film Academy (GFA). Therefore, the location of the courses offered will vary based on availability. Students should consider if they have a reliable form of transportation for attending these classes before registering. The course for the certificate are billed at the regular tuition rate of Emmanuel University.

POSSIBLE LOCATIONS

Trilith Studios (formerly Pinewood Atlanta Studios)
461 Sandy Creek Road
Fayetteville, GA 30214

OFS Studios
6305 Crescent Drive
Norcross, GA 30071

Axis Replay
Coda Building - 756 W Peachtree St NW
Atlanta, GA 30308

Inman Park - 112 Krog St NE #10,
Atlanta, GA 30307

ADMISSIONS REQUIREMENTS

To be considered for a certificate in Film & Television Production, students must meet the requirements for admission at Emmanuel University.

REQUIREMENTS

Students must choose one of the following pathways and complete the requirements for that pathway to qualify for a Film & Television Production Certificate. Where there are prerequisites, they must be met. A grade of "C" or higher is required for each course taken in this certificate.

COURSE DELIVERY

At this time, GFC plans to deliver Fall classes in a hybrid model. Students will have the ability to come to an approved off-site industry hub to receive hands-on instruction, while completing lectures, discussions, assignments, and tests virtually via Desire 2 Learn (D2L). The classes will meet synchronously each week.

For safe and successful delivery of ALL face-to-face instruction, classes will be divided into smaller groups with social distancing that will follow GFA's COVID compliance protocols, including requiring masks for all instructors, students, and staff. Students will report to their scheduled location on a rotating basis for their weekly hands-on, face-to-face instruction. Instructors will communicate to their class(es) the dates each group will participate in the in-person learning. They will also receive a follow up email at least one week prior to the start of the semester with first-day instructions, including the COVID compliance plan and how to access the online course shell for the virtual instruction.

GFA Film & Television Production Pathway

Step 1:	
GFA 1000 Introduction to Film & Television Production	6 hrs.
Step 2: GFA Production Specialty Craft Course (choose 1)	
GFA 2010 Set Construction & Scenic Painting OR GFA 3010 Production Design I	6 hrs.
GFA 2020 Lighting & Electric OR GFA 3020 Motion Picture Set Lighting I	6 hrs.
GFA 2030 Grip & Rigging	6 hrs.
GFA 2050 Introduction to Special Makeup Effects	6 hrs.
GFA 2060 Production Accounting & Office Management	6 hrs.
Step 3	
GFA 2000 Film, Television & Digital Entertainment Internship	6 hrs.
Competitive, by application and acceptance only	
OR	
Second Production Specialty Craft Course (choose 1)	
GFA 2020 Lighting & Electric OR GFA 3020 Motion Picture Set Lighting I	6 hrs.
GFA 2030 Grip & Rigging	6 hrs.
GFA 2050 Introduction to Special Makeup Effects	6 hrs.
GFA 2060 Production Accounting & Office Management	6 hrs.
GFA 4010 Production Design II (prerequisite: GFA 2010 OR 3010)	6 hrs.
GFA 4020 Motion Picture Set Lighting II (prerequisite: GFA 2020 OR 3020)	6 hrs.
Total	18 hrs.

GFA Film & Television Post-Production Pathway

Step 1:
GFA 1040 Introduction to Film & Television Post-Production 6 hrs.
*Requires $100 additional course fee

Step 2:
GFA Post-Production Specialty Craft Course
(choose 1)
GFA 2040 Fundamentals of Editing with Avid Media Composer 100 OR
GFA 3040 Introduction to Editing with Avid Media Composer 100 6 hrs.
GFA 2140 Fundamentals of Sound Design with Avid Pro Tools 100 OR
GFA 3140 Introduction to Sound Design with Avid Pro Tools 100 6 hrs.

Step 3:
GFA 2000 Film, Television & Digital Entertainment Internship 6 hrs.
Competitive, by application and acceptance only

OR
Second Post-Production Specialty Craft
(choose 1)

GFA 2040 Fundamentals of Editing with Avid Media Composer 100 OR
GFA 3040 Introduction to Editing with Avid Media Composer 100 6 hrs.
GFA 2140 Fundamentals of Sound Design with Avid Pro Tools 100 OR
GFA 3140 Introduction to Sound Design with Avid Pro Tools 100 6 hrs.
GFA 4040 Advanced Editing with Avid Media Composer 200
(prerequisite: GFA 2040 OR 3040) 6hrs.
GFA 4140 Advanced Sound Design with Avid Pro Tools 200
(prerequisite: GFA 2140 OR GFA 3140) 6hrs.
Total 18 hrs.

GFA Digital Entertainment, Esports & Game Development Pathway

Step 1:
GFA 1500 Introduction to Digital Entertainment, Esports & Game Development 6 hrs.

Step 2:
GFA Digital Entertainment, Esports & Game Development Specialty Craft Course
(choose 1)
GFA 2510 Event Management for Digital Entertainment & Esports OR
GFA 3510 Digital Entertainment & Esports Event Design 6 hrs.
GFA 2520 Hosting & Casting for Digital Entertainment & Esports OR
GFA 3520 Digital Entertainment & Esports Creative Development 6 hrs.

Step 3:
GFA 2000 Film, Television & Digital Entertainment Internship 6 hrs.
Competitive, by application and acceptance only

OR
Second Esports Specialty Craft Course at 3000 level (choose 1)

GFA 2510 Event Management for Digital Entertainment & Esports OR
GFA 3510 Digital Entertainment & Esports Event Design 6hrs.
GFA 2520 Hosting & Casting for Digital Entertainment & Esports OR
GFA 3520 Digital Entertainment & Esports Creative Development 6hrs.
Total 18 hours

*The 3000 level counterpart courses have additional academic rigor including creative projects and the study of history and theory of the craft. Students would take one or the other, not both. Either the 2000 or 3000 level courses would satisfy the prerequisite for its related 4000 level course.

GRAPHIC DESIGN

PURPOSE
"Impacting the World for Christ Through Media."

With this motto, the Graphic Design program in the Communication Department at EU prepares students to be Christian communicators in learning, working, and serving with their minds, hearts, and spirits throughout college and life.

Graphic Design incorporates information, technology, and community. In the senior project course, students showcase their knowledge and skills acquired through the graphic design curriculum. Aside from completing 16 hours of core communication courses, students who choose the graphic design major are prepared for graduate school or entry-level positions in a variety of career choices, including Media Production, Public Relations, Graphic Design, Advertising, Layout and Design, Marketing, etc.

GOALS

Graphic Design graduates' value and practice ethical use of media and respect for others. Utilizing their ability to adapt to various audiences in different settings and purposes, our graduates are able to clearly speak the intended message. Relying on creativity and technology, their ability to work effectively in groups or independently to solve problems is essential in today's workplace and as life-long learners.

STUDENT LEARNING OUTCOMES

Graphic Design graduates will demonstrate the following knowledge and skills:

1. Ability to orally present messages with appropriate audience analyses.

2. Ability to build and maintain small groups.

3. Ability to work with and continually learn new technologies.

4. Ability to critically evaluate and present a variety of viewpoints on issues.

5. Ability to use knowledge of existing research to conduct original research.
6. Knowledge of the theories, historical and critical, which underlie the communication field and the concentration studied.

ADMISSION REQUIREMENTS

To be officially considered as a graphic design major, students must hold sophomore status or higher, be in good standing, and hold a cumulative grade point average (GPA) of 2.50 or higher. Students with less than 2.50 will not be eligible to receive a degree in graphic design from Emmanuel University.

Graphic Design majors whose cumulative GPA drops below 2.50 are no longer considered graphic design majors. Acceptance back into the major is based on the decision of communication faculty. Students will not be admitted or readmitted into the program without the minimum 2.50 GPA.

GRADUATION REQUIREMENTS

Students who successfully meet the requirements below will be recommended to the registrar for graduation with a degree in Graphic Design from Emmanuel University:

1. Completion of the University's core curriculum.

2. Completion of the major requirements of the Bachelor of Arts or Science in Graphic Design.

1. A grade of "C" or higher in each communication course required for the major.

2. Earn a minimum grade point average of 2.50 for ALL coursework taken.

GRAPHIC DESIGN MAJOR

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.

Humanities

Literature	3 hrs.
HU 205 (Art of Film)	3 hrs.

Social and Behavioral Science

HY 272/273 (American History)	3 hrs.

Political Science/Psychology/ Sociology/Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Graphic Design Core	
CM 209 (Intro to Design)	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 242 (Design Technology II)	3 hrs.
CM 245 (Typography)	3 hrs.
CM 309 (Digital Cinematography) OR CM 334 (Branding/Identity Design)	3 hrs.
CM 332 (Art Direction) OR CM 335 (Animation)	3 hrs.
CM 330 (Digital Illustrating)	3 hrs.
CM 340 (Web Design)	3 hrs.
CM 341 (Page Layout & Publication Design)	3 hrs.
CM 342 (Packaging Design)	3 hrs.
CM 350 (Motion Graphics)	3 hrs.
CM 420 (User Interface Design/Usability)	3 hrs.
CM 430 (e-Portfolio)	1 hr.
Communication Electives	3 hrs.
Electives	10 hrs.
TOTAL	120 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
HU 205 (Art of Film)	3 hrs.
Social and Behavioral Science	
HY 272/273 (American History)	3 hrs.
Political Science/Psychology/ Sociology/Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.

CM 471 (Senior Project)	3 hrs.
Graphic Design Core	
CM 209 (Intro to Design)	3 hrs.
CM 240 (Digital Media Production)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 242 (Design Technology II)	3 hrs.
CM 245 (Typography)	3 hrs.
CM 309 (Digital Cinematography) OR CM 334 (Branding/Identity Design)	3 hrs.
CM 332 (Art Direction) OR CM 335 (Animation)	3 hrs.
CM 330 (Digital Illustrating)	3 hrs.
CM 340 (Web Design)	3 hrs.
CM 341 (Page Layout & Publication Design)	3 hrs.
CM 342 (Packaging Design)	3 hrs.
CM 350 (Motion Graphics)	3 hrs.
CM 420 (User Interface Design/Usability)	3 hrs.
CM 430 (e-Portfolio)	1 hr.
Communication Electives	3 hrs.
Electives or Minor	16 hrs.
TOTAL	120 hrs.

GRAPHIC DESIGN MINOR

ADMISSIONS REQUIREMENTS

To be considered as a minor in Communication, students must meet these requirements:

1. Complete EN 101, EN 102 and CM 130 with a grade of "C" or higher;

2. Cumulative grade point average of 2.50 or higher.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Graphic Design Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

CM 209 (Intro to Design)	3 hrs.
CM 241 (Design Technology I)	3 hrs.
CM 242 (Design Technology II)3	hrs.
CM 245 (Typography)	3 hrs.
Graphic Design Electives	6 hrs.
Total	18 hrs.

CRIMINAL JUSTICE

PURPOSE

The Criminal Justice program at Emmanuel University prepares students to enter the multifaceted field of law enforcement, corrections, probation/parole, and juvenile justice. The Criminal Justice program at Emmanuel takes both an academic and practical approach. The student will pursue the substantive investigation of criminal justice as well as participating in practical experiences such as labs and internships. The program is also interdisciplinary, drawing from studies in sociology, psychology, political science, and pre-law studies.

GOALS

The Criminal Justice program at Emmanuel University will:

1. Begin from a Christ-centered worldview that will enable the graduate to integrate biblical principles with the various disciplinary approaches in the work of criminal justice.

2. Prepare students with substantive knowledge of the court system, the enforcement system, and the rehabilitation system.

3. Provide students with practical experience in criminal justice through seminars, internships, and field work to prepare them to move from the classroom to the job.

4. Provide students with the education and training so they can demonstrate competence and the ability to formulate and express the results that will allow them advance to positions of leadership in their chosen criminal justice career.

STUDENT LEARNING OUTCOMES

1. Explain the function and purpose of the police, the courts, and the correctional systems in the United States justice system.

2. Describe the constitutional concepts of due process, equal protection, and fundamental fairness in policing, courts, and corrections.

3. Identify the major sociological theories that may explain criminal behavior and delinquency.

4. Explain the psychological theories that may explain many types of criminal behavior and delinquency.

5. Explain the professional and ethical contributions a Christian can make to the criminal justice profession in the contemporary United States.

6. Students will demonstrate incorporation of learning from outside the classroom.

7. Students will demonstrate ability to write a properly formatted APA paper.

ADMISSIONS REQUIREMENTS

1. Submit application to Social Sciences Department requesting entry to the Criminal Justice program.

2. The student must have earned a cumulative grade point average of 2.00 or above on all work attempted.

GRADUATION REQUIREMENTS

1. Completion of all basic requirements for graduation from Emmanuel University including the liberal arts core requirements and electives.

2. Completion of requirements for the Criminal Justice Major (Bachelor of Arts or Bachelor of Science) with a cumulative GPA of 2.50 or higher.

3. Completion of requirements for Minor in another department for the Bachelor of Science in Criminal Justice OR completion of six (6) hours of Foreign Language for the Bachelor of Arts in Criminal Justice.

TRANSFER STUDENTS

Of the minimum twenty-one (21) semester hours of upper division courses that must be completed in Criminal Justice, twelve (12) semester hours of upper division Criminal Justice courses must be completed at Emmanuel University.

Historically, police cadets attending basic law enforcement training (BLET Academy) are offered transfer credit for up to 15 hours of criminal justice credits to apply toward an undergraduate degree. Likewise, military veterans who were trained as military police officers could have their training transcripts evaluated for possible criminal justice credits at Emmanuel University.

- CJ 200 Introduction to Criminal Justice
- CJ240 Introduction to Law Enforcement
- CJ 310 Criminal Law
- CJ 340 Criminal Investigation
- CJ 400 Law Enforcement Theory and Practice.

CRIMINAL JUSTICE MAJOR

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 273 (American History II)	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Criminal Justice Courses	
CJ 101 (Orientation Criminal Justice)	1 hr.
CJ 200 (Introduction Criminal Justice)	3 hrs.
CJ 240 (Introduction to Law Enforcement)	3 hrs.
CJ 300 (Criminology)	3 hrs.
CJ 310 (Criminal Law)	3 hrs.
CJ 320 (Incarceration, Parole, Probation)	3 hrs.
CJ 330 (Youth and the Law)	3 hrs.
CJ 400 (Law Enforcement Theory and Practice)	3 hrs.
CJ 440 (Criminal Justice Seminar)	1 hr.
Criminal Justice Electives	6 hrs.
CJ 102 (Self-Defense)	
CJ 315 (Judicial System)	
CJ 340 (Criminal Investigation)	
CJ 350 (Crisis Intervention)	
CJ 422 (Ethics/Criminal Justice)	
CJ 425 (Homeland Security)	
CJ 430 (Marksmanship/Firearms Safety)	
CJ 450 (Practicum Criminal Justice)	
CJ 470 (Special Topics in CJ)	
CJ 480 (Internship Criminal Justice)	
Social and Behavioral Science	
PY 331 (Personality Theories)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.
PY 429 (Social Psychology)	3 hrs.
SBS 101 (APA Writing)	1 hr.
SO 172 (Sociology)	3 hrs.
SO 275 (Social Problems)	3 hrs.
Social and Behavioral Science Electives	6 hrs.
CM 210 (Interpersonal Communication)	
CM 302 (Persuasion)	
EN 360 (Advanced Grammar)	
EN 370 (Advanced Composition)	
GY 101 (Geography)	
HY 272 (American History I)	
PS 101 (American Government)	
PS 102 (State and Local Government)	
Minor Area	18 hrs.
Electives	9 hrs.
TOTAL	121 hrs.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 — 6 hrs.
- CM 130 (Intro to Communication) — 3 hrs.

Humanities
- Literature — 3 hrs.
- Humanities — 3 hrs.

Social and Behavioral Science
- HY 273 (American History II) — 3 hrs.
- PY 210 (General Psychology) — 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) — 4 hrs.
- Mathematics — 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) — 3 hrs.
- ECF 200 (Gospel of John) — 3 hrs.
- ECF 212 (Practical Christianity) — 3 hrs.
- TH 237 (Christian Ethics) — 3 hrs.

ECF 103 (Foundations) — 3 hrs.

Total — 43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English) — 6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Criminal Justice
- CJ 101 (Orientation to Criminal Justice) — 1 hr.
- CJ 200 (Introduction to Criminal Justice) — 3 hrs.
- CJ 240 (Introduction to Law Enforcement) — 3 hrs.
- CJ 300 (Criminology) — 3 hrs.
- CJ 310 (Criminal Law) — 3 hrs.
- CJ 320 (Incarceration, Parole, and Probation) — 3 hrs.
- CJ 330 (Youth and the Law) — 3 hrs.
- CJ 400 (Law Enforcement Theory and Practice) — 3 hrs.
- CJ 440 (Criminal Justice Seminar) — 1 hr.

Criminal Justice Electives — 6 hrs.
- CJ 315 (Judicial System)
- CJ 340 (Criminal Investigation)
- CJ 350 (Crisis Intervention)
- CJ 422 (Ethics and Leadership in Criminal Justice)
- CJ 425 (Homeland Security)
- CJ 430 (Marksmanship and Firearm Safety)
- CJ 450 (Practicum in Criminal Justice)
- CJ 470 (Special Topics in CJ)
- CJ 480 (Internship in Criminal Justice)

Social and Behavioral Science
- PY 331 (Personality Theories) — 3 hrs.
- PY 416 (Abnormal Psychology) — 3 hrs.
- PY 429 (Social Psychology) — 3 hrs.
- SBS 101 (APA Writing) — 1 hr.
- SO 172 (Sociology) — 3 hrs.
- SO 275 (Social Problems) — 3 hrs.

Social and Behavior Science Electives — 6 hrs.
- CM 210 (Interpersonal Communication)
- CM 302 (Persuasion)
- EN 360 (Advanced Grammar)
- EN 370 (Advanced Composition)
- GY 101 (Geography)
- HY 272 (American History I)
- PS 101 (American Government)
- PS 102 (State and Local Government)

Electives — 21 hrs.

TOTAL — 121 hrs.

CRIMINAL JUSTICE MINOR

ADMISSIONS REQUIREMENTS

Qualifications for admission to the Criminal Justice Minor:

1. Grade point average of at least 2.00;

2. Maintain an average of 2.5 in Criminal Justice courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Criminal Justice Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

CJ 101 (Orientation to Criminal Justice)	1 hr.
CJ 200 (Introduction to Criminal Justice)	3 hrs.
CJ 300 (Criminology)	3 hrs.
CJ 310 (Criminal Law/Judicial System)	3 hrs.
CJ 320 (Incarceration, Parole, Probation)	3 hrs.
CJ 330 (Youth and the Law)	3 hrs.
CJ 400 (Law Enforcement Theory/Practice)	3 hrs.
TOTAL	19 hrs.

HOMELAND SECURITY AND EMERGENCY MANAGEMENT MINOR

The Department of Homeland Security is the largest federal governmental department, which includes the Federal Bureau of Investigation and Federal Emergency Management Agency.

ADMISSIONS REQUIREMENTS

Qualifications for admission to the Criminal Justice Minor:

1. Grade point average of at least 2.00;

2. Maintain an average of 2.5 in Criminal Justice courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Homeland Security and Emergency Management Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

For a minor in HS/EM, students would take the following 18 credit hours. The prerequisite for each of these courses will be CJ 200 (Introduction to Criminal Justice). These courses are only offered online.

CJ 250 (Intro to Emergency Management)	3 hrs.
CJ 351 (Disaster Resilience)	3 hrs.
CJ 352 (Terrorism & Counter Terrorism)	3 hrs.
CJ 422 (Ethics & Leadership)	3 hrs.
CJ 425 (Homeland Security)	3 hrs.
CJ 426 (Cyber Security)	3 hrs.
TOTAL	18 hrs.

PSYCHOLOGY

PURPOSE

The purpose of the Psychology program at Emmanuel University is to provide students with a broad-based knowledge of the history of psychology as a science, its current fund of information concerning bio-psychosocial process, the application of psychological principles to professional practice, and the experiential and theoretical integration of psychology and Christianity. Furthermore, those students completing the psychology degree will have the background to pursue graduate level programs in psychology, counseling, or social work.

Our mission is to prepare students for one of many endeavors:

a. graduate study in psychology or a psychology-related field;
b. a career in the helping professions; and,
c. an enlightened understanding of God, themselves, and others as they enter the world after college.

GOALS

To accomplish its purpose, the Psychology program will:

1. Examine both the modern and ancient aspects of the discipline of psychology.

2. Help students gain a broad-based knowledge in the current field of psychology.

3. Train students from a Christian perspective and develop skills in interpersonal relationships, communication with clients, and interviewing techniques.

4. Increase students' understanding of the integrative aspects of psychology, spirituality, and Christianity.

5. Encourage students to make progress toward personal, social, and spiritual maturation.

6. Help students gain necessary skills in the interpretation of human behavior, thought, and emotion.

7. Expose students to the many applied areas in psychology and help prepare them for graduate programs or vocational choices.

STUDENT LEARNING OUTCOMES

Graduates of the Psychology program should possess the following knowledge base at an undergraduate level of proficiency:

1. Cognitive processes, including language, memory, learning, think, and cognition.

2. Biological foundations of behavior, including physiology, sensation, perception, comparative psychology, and ethnology.

3. Therapeutic applications of psychological principles, including personality, abnormal, and clinical therapies.

4. Bio-psychosocial development, including developmental and social processes.

5. Secular (APA) and Christian codes of ethics as applied to various areas of professional psychology.

Graduates of the Psychology program should possess the following skills at an undergraduate level of proficiency:

1. Evaluate an experiment within the realm of the behavioral sciences.

2. Organize and give formal presentations in a variety of settings, such as academic, church, or community.

3. Use effective interpersonal relationship skills in the classroom or in a therapeutic setting.

ASSESSMENT METHODOLOGIES

The Psychology program will assess its program and student learning outcomes in the following ways:

<u>Program-Level Assessments</u>

Program level assessments shall occur at the program objective level and measure how well our students are

attaining those objectives. The methodologies by which these objectives shall be assessed are as follows:

Primary Assessment:

1. Psychology Exit Exam that covers the essential knowledge base of undergraduate psychology (Objectives 1, 2, 3, 5) that is administered in the students' final semester.

2. Psychology Seminar (PY 400 Ethics Exam) (Objective 4).

Secondary Assessment:

All of these data will be maintained in a departmental file.

1. Portfolios comprised of students' research projects or experimental designs (Objective 6).

2. Rubrics assessing performance skills (counseling, formal oral presentations) that reflect teacher observations, video tape sessions, or self-assessments (OUTCOMES 7, 8).

ADMISSIONS REQUIREMENTS

The student must have completed the core curriculum requirements and earned a cumulative grade point average of 2.5 or above on all work attempted through the sophomore year. Students whose cumulative grade point average is less than the 2.5 requirement at the beginning of their junior year will have one semester to make substantial improvement toward a 2.5 cumulative grade point average. Substantial improvement is defined as having the possibility of achieving the required GPA by the end of the next semester. If this does not happen, the student will not be considered a Psychology Major. A minimum of "C" is required in SO 172, BIO 111, BIO 112, and Mathematics as part of the Liberal Arts Core.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University includes completion of the core curriculum, the major requirements for either the Bachelor of Science in Psychology or the Bachelor of Arts in Psychology, and a minimum grade point average of 2.5.

PSYCHOLOGY MAJOR

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
SO 172 (Intro to Sociology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
Mathematics (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Communication	
CM 210 (Interpersonal Communication)3	hrs.
Natural Science Courses	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220, 221 (Chemistry I & II) OR	
SC 330, 331 (Anatomy/Physiology I & II) OR	
SC 240, 241 (Physics I & II)	8 hrs.

Psychology Courses	
PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
PY 305 (Behavioral Statistics)	3 hrs.
PY 307 (Research Design)	3 hrs.
PY 314 (History and Systems)	3 hrs.
PY 331 (Personality Theories)	3 hrs.
PY 400 (Psychology Seminar)	3 hrs.
PY 300 (Spiritual Formation)	3 hrs.
PY 412 (Biological Bases of Behavior)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.
PY 429 (Social Psychology)	3 hrs.
PY 432 (Basic Counseling Skills)	3 hrs.
PY 440 (Psychological Assessment)	3 hrs.
Psychology Electives	9 hrs.
General Electives	15 hrs.
TOTAL	121 hrs.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
SO 172 (Intro to Sociology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
Mathematics (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Communication	
CM 210 (Interpersonal Communication)3	hrs.
Natural Science Courses	
Science with Lab	4 hrs.
Psychology Courses	
PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
PY 305 (Behavioral Statistics)	3 hrs.
PY 307 (Research Design)	3 hrs.
PY 314 (History and Systems)	3 hrs.
PY 331 (Personality Theories)	3 hrs.
PY 400 (Psychology Seminar)	3 hrs.
PY 412 (Biological Bases of Behavior)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.
PY 429 (Social Psychology)	3 hrs.
PY 432 (Basic Counseling Skills)	3 hrs.
PY 440 (Psychological Assessment)	3 hrs.
Psychology Electives	12 hrs.
General Electives	17 hrs.
TOTAL	121 hrs.

PSYCHOLOGY MAJOR
3-2 Program with Richmont University

PURPOSE

The Bachelor of Arts in Psychology 3-2 program at Emmanuel University is a collaborative program with Richmont Graduate University and is intended for students who desire a focused degree program in psychology which has a solid Biblical foundation for a career as a Licensed Professional Counselor (LPC) or a marriage and family therapist (LMFT). The course sequencing of Emmanuel University's Psychology 3-2 program prepares students obtain both an undergraduate degree and master's degree within 5 years.

GOALS

The primary goal of the Psychology 3-2 program at Emmanuel University is to prepare students to integrate their faith into counseling practice. The Psychology 3-2 program prepares students as a licensed professional counselor or a marriage and family therapist. Licensed professional counselors serve in a wide variety of capacities from traditional local church and denominational ministries to hospital, mental health, and human service agencies to private counseling practices. Specializations strengthen the students' abilities to work with specific client populations. The following specializations are offered as a certificate which is printed as a separate document to the graduate's diploma: Addictions Counseling, Child and Adolescent Counseling, Christian Sex Therapy, Spirituality and Counseling, and Trauma Counseling. Marriage and family therapists serve the church, community, and society at large in a variety of roles such as education, administration, marriage and family therapist, minister of family life and counseling, parent trainer, youth minister, pastor or teacher, business leader, public relations, and many varied settings in which counseling is needed. Marriage and family therapists work with a varied population presented with problems such as family crisis, conduct disorders, eating disorders, marital distress, sexual issues, bereavement, family trauma, various forms of addictions, anxiety and depression, financial and occupational issues, and spiritual concerns.

ADMISSION REQUIREMENTS

1. Submit an application to the Social and Behavioral Sciences Department requesting entry to the Psychology 3-2 program as a Psychology Major who has completed at least one course in the major. The application includes a two to three-page essay with rationale for wanting to become a counselor and a personal interview by an Emmanuel University Psychology Professor.

2. The student must have earned a cumulative grade point average of 3.00 or above on all work attempted.

3. Completion of Richmont University's application materials by Feb 1 of the Spring of the 3rd year of enrollment.

GRADUATION REQUIREMENTS

1. Completion of all liberal arts core requirements (43 hrs.).

2. Completion of the requirements for major and upper-level courses for the Psychology degree (50 hrs.).

3. Completion of first year of graduate courses (24 hours) at Richmont University, student will earn Bachelor of Arts in Psychology.

Completion of the Master of Arts in Professional Counseling courses from Richmont University prepares students for Tennessee and Georgia state licensure as a professional counselor and/or doctoral student.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
SO 172 (Intro to Sociology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 124 (College Algebra)	3 hrs.

Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Science Courses	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
Psychology Courses	
SBS 101 (APA Writing)	1 hr.
PY 210 (General Psychology)	3 hrs.
PY 220* (Human Growth/Development)	3 hrs.
PY 305 (Behavioral Statistics)	3 hrs.
PY 307* (Research Design)	3 hrs.
PY 314 (History and Systems)	3 hrs.
PY 331* (Personality Theories)	3 hrs.
PY 400 (Psychology Seminar)	3 hrs.
PY 412 (Biological Bases of Behavior)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.
PY 429 (Social Psychology)	3 hrs.
PY 432 (Basic Counseling Skills)	3 hrs.
PY 435* (Helping Relations Practicum)	3 hrs.
PY 440 (Psychological Assessment)	3 hrs.
TOTAL	93 hrs.

*These courses will be considered as courses which transfer towards the Master of Arts degree requirements at Richmont University.

PSYCHOLOGY MINOR

ADMISSIONS REQUIREMENTS

The student must have a minimum grade point average of 2.00 on all work completed.

REQUIREMENTS FOR THE PSYCHOLOGY MINOR

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Psychology Minor. The Psychology minor requires 18 total hours in Psychology courses comprised of 6 hours of Required Psychology Courses and 12 hours of Elective Psychology Courses. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Psychology Upper-Level Electives Select any other four courses from the Psychology course offerings that are not required within the hourly requirements of a major.	12 hrs.
TOTAL	18 hrs.

EDUCATION

Certification Programs

MISSION AND GOAL STATEMENT

In keeping with the philosophy of Emmanuel University, which is based on a Christian worldview, the School of Education's mission is to integrate faith, living, learning, and teaching in such a way as to prepare prospective teachers to become servant leaders who make a positive contribution to society. In addition, the SOE endeavors to build a bridge linking historical and philosophical theory learned in the classroom with educational practice in real-world settings.

Within this framework our candidates, as professional educators, will develop: a knowledge of content and pedagogy; procedures for developing and using appropriate instructional methods, technology, and assessment; varied strategies for developing positive classroom environments that facilitate student learning, support students, and encourage partnerships with the home, school, and community; and a professional attitude regarding the teaching profession. Reflecting our Christian worldview, the goal of the Emmanuel University School of Education certification programs is to develop teachers who possess the knowledge, skills, and dispositions to meet the challenges they will face in the classroom. The Emmanuel University School of Education certification programs are committed to the three domains of the conceptual framework, preparing knowing, sharing, caring teachers for the twenty-first century. No domain by itself is effective, but all three are interconnected so as to produce effective teachers who are capable of working with a diverse student population. This framework is designed to develop the following student learning competencies:

STUDENT LEARNING COMPETENCIES (OUTCOMES)

Teachers who KNOW will demonstrate:

K1: Professional Knowledge

A knowledge of discipline-specific central concepts, tools of inquiry, structures of the discipline, and curriculum standards appropriate for their teaching field which creates learning experiences that are meaningful and relevant to learners and assures mastery of content for all students.

K2: Academically Challenging Environment

A knowledge of the intellectual, social, physical, linguistic, and personal growth of all learners and how to create developmentally appropriate and challenging environments where students become self-directed learners.

Teachers who SHARE will demonstrate:

S1: Instructional Planning

The ability to design effective differentiated learning activities which promote rigorous learning goals based on the teacher's knowledge of discipline-specific content, curriculum, students, learning environments, pedagogy, and assessment.

S2: Instructional Strategies

The ability to select and use a variety of appropriate instructional strategies and resources, including current technology, to develop a deeper understanding of content, make across the curriculum connections, and build skills to apply knowledge in meaningful ways.

S3: Assessment Strategies

The ability to develop a variety of diagnostic, formative, and summative assessment strategies that are valid, reliable, developmentally appropriate, and engage learners in their own growth.

S4: Assessment Uses

The ability to utilize multiple formal and informal assessment measures to monitor the progress of all learners, guide decision making, and provide constructive feedback to students and parents.

Teachers who CARE will demonstrate:

C1: Positive Learning Environments

The ability to work with others to create safe and stimulating learning environments which support individual

and collaborative learning and encourage positive social interaction, active engagement, and self-motivation of all learners.

C2: Differentiation

The ability to understand individual differences and provide appropriate content and learning environments which enable all learners to meet academically challenging standards.

C3: Communication

The ability to collaborate with learners, families, colleagues, other school professionals, and community members to ensure student learning and growth.

C4: Professionalism

The ability to grow professionally as a teacher by continually evaluating his/her practice, participating in professional learning, and maintaining a commitment to professional ethics and the school's mission.

ADMISSIONS REQUIREMENTS

Admission to School of Education certification programs is accomplished in three phases: Pre-Professional, Professional, and Clinical Practice. Forms and applications are available in the School of Education Office and in the SOE Canvas course.

A student with a 2.50 GPA may be accepted on a Professional Growth Plan with SOE Governance Committee approval.

Pre-Professional Phase

Individuals who show an interest in teaching are considered for admission into the Pre-professional phase of the program. Candidates are admitted to the Pre-professional phase who have met the general admissions requirements for the University and meet the following criteria:

a. purchase professional liability insurance before being allowed to enter the public schools for field placements (Additional information regarding this insurance will be provided in ED 101 and ED 200),
b. write a 2-page paper entitled "Why I Will Be A Successful Knowing, Sharing, and Caring Teacher,"
c. submit to a background check from castlebranch.com and
d. begin to gather evidence for an entrance portfolio.

Professional Phase

Application to the Professional Phase of a certification program should occur during the sophomore year. The candidate works closely with the academic advisor to complete the process and ensure that all criteria are met for admission to the School of Education program and for the Pre-Service certificate from the Georgia Professional Standards Commission (GaPSC). Transfer students who have received credit for ED 200 must seek admission to the program during their first semester of enrollment.

Candidates gather evidence in a portfolio demonstrating that all requirements to be admitted into the School of Education certification program and the Pre-Service Certificate have been met. When this is completed, candidates submit the application and portfolio to the Governance Committee for review. The candidates then request an interview with the Governance Committee. During the interview candidates will be asked to present this evidence of their potential to become a "Knowing, Sharing, Caring" teacher. Interviews will be scheduled on an individual basis. After a successful interview with the Governance Committee, the candidate's application for the Pre-Service Certificate is then submitted to the Georgia Professional Standards Commission. If a Pre-Service Certificate is issued by the Georgia Professional Standards Commission to the candidate, the candidate will be admitted into the School of Education program for which he/she applied.

The following criteria should be met by teacher candidates before admission:

KNOWING

a. at least 30 hours of University credit courses and a "C" or better in each lower and upper division major or minor course attempted
b. a cumulative grade point average of at least 2.75 on all University work completed
c. a final grade of "C" or better in EN 101, EN 102, CM 130, ED 101 and ED 200 or equivalent courses
d. a final grade of "C" or better in the mathematics Liberal Arts Core course(s) required for each program (see programs for specific courses that fulfill this requirement)
e. a recommendation of academic ability by a non-education Emmanuel University faculty member

SHARING

a. documentation of successful practical classroom experience either through practicum experiences in ED 101 and ED 200 or another practical classroom experience
b. documentation of potential teaching ability through the presentation of the entrance portfolio
c. a recommendation regarding teaching potential from a faculty member in the School of Education

CARING

a. a character reference from a professional that has known the candidate well for a significant period of time
b. successful completion of interview by the School of Education Governance Committee
c. passing score on the Georgia Educator Ethics Assessment
d. acquire a Pre-Service Certificate from the Georgia Professional Standards Commission which includes passing a background check.

Note: Admission into the Professional Phase of a School of Education certification program and a Pre-Service Certificate are required in order to enroll in Education courses numbered 300 and above unless specific permission is given by the School of Education Governance Committee.

Clinical Practice Phase

With the assistance of his/her academic advisor, a teacher candidate will apply for admission to Clinical Practice. An application form may be obtained in the School of Education Office or in the SOE Canvas Course.

The following requirements must be met for admission to Clinical Practice I:

a. admission into the Professional Phase of the program for at least one semester and maintenance of all admission criteria
b. hold a Pre-Service Certificate from the Georgia Professional Standards Commission which includes passing a background check
c. successful completion of all junior level courses and practicums

The following requirements must be met for admission to Clinical Practice II:

a. successful completion of Clinical Practice I
b. presentation of the Professional Portfolio to the Governance Committee with documentation of mastery in each of the Knowing, Sharing, and Caring competencies
c. hold a Pre-Service Certificate from the Georgia Professional Standards Commission which includes passing a background check
d. recommendation of the Governance Committee

Note: At the time of enrollment in Clinical Practice I and Clinical Practice II, the student must have a 2.50 overall GPA, have a "C" grade or better for every upper or lower division major or minor course, have proof of current professional liability insurance, and have completed all upper and lower division major and minor courses unless permission is granted by the School of Education Governance Committee.

PRE-SERVICE CERTIFICATE REQUIREMENTS

a. successful recommendation by the SOE Governance Committee
b. signed GaPSC Application for Certification, including completed Personal Affirmation questions and signature authorizing a criminal background check
c. passing score on the Georgia Educator Ethics Assessment
d. signed and notarized Verification of Lawful Presence (VLP) affidavit
e. copy of supporting documentation for VLP.

GRADUATION REQUIREMENTS

The following requirements must be met to graduate from an Emmanuel University School of Education certification program:

a. completion of all basic requirements for graduation from Emmanuel University
b. completion of all course requirements in the chosen School of Education program with a cumulative grade point average of 2.50 or higher
c. completion of the required GACE content tests designated by each individual program
d. passing score on the Georgia Educator Ethics Assessment.

CERTIFICATION REQUIREMENTS

The following requirements must be met to be recommended for an induction certificate in the State of Georgia:

a. completion of all graduation requirements
b. completion of certification application
c. passing score on GACE Assessments required for program
d. passing score on the Georgia Educator Ethics Assessment
e. B or higher in ED 403 Exceptional Children or HPE 431 Adaptive PE (HPE majors only).

Recency Requirements for Certification

According to the Georgia Professional Standards Commission (GaPSC), "program completers must be recommended for certification within five years of completing an approved program. Completers seeking a recommendation for certification more than five years after completing a program will be required to meet requirements specified by the program provider to assure up-to-date knowledge in the field of certification sought."

The Emmanuel University School of Education will examine each individual requesting certification and determine the best course of study to meet this requirement. The course of study could include, but not be limited to, specific courses, practicums, and internships.

TRANSFER STUDENTS

Of the minimum twenty (20) semester hours of upper division courses that must be completed in a student's major at Emmanuel University during a two-semester period, a transfer student in a School of Education certification program must take one methods course with a practicum, in residence, in addition to Clinical Practice II (EC/ECSP/EM/ES/ME/HPE/AGED 465). In addition, the transfer student must meet requirements for admission into the Clinical Practice phase and demonstrate mastery of the Knowing, Sharing, and Caring competencies. (See academic requirements for transfer students for additional college requirements.)

CERTIFICATION ONLY STUDENTS

Certification only students are those students who have received a baccalaureate degree from an accredited institution and are only seeking certification. These students should communicate with the School of Education regarding requirements.

HIGH SCHOOL APPRENTICESHIP PROGRAM

Students completing a Secondary Teacher Education Apprenticeship Program from a secondary school with whom Emmanuel University has an articulated agreement may receive credit at Emmanuel University for ED 101 and ED 200. Evidence of completion of the above program will be by an official high school transcript and an official certificate of competency.

Students from other field-based High School Apprenticeship Programs with whom Emmanuel University does not have an articulated agreement may receive credit for ED 101. To receive credit, the high school transcript must be presented to the dean of the school of education within the first week of classes. High school coursework will be evaluated by the School of Education to determine if credit for ED 200 will also be granted.

ELEMENTARY EDUCATION MAJOR

PURPOSE

The Elementary Education Major leads to the Bachelor of Science degree and prepares students for a teaching career in preschool through grade five. The Elementary Education Program is designed to develop knowing, sharing, caring teachers with a Christian philosophy who are generalists in content areas and who are specialists in child development. A collaborative shared inquiry framework is used to equip students with the competencies needed to link child development theory with developmentally appropriate curricula and teaching strategies.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning	
SC 110 (Issues in Biology)	4 hrs.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hr.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Science/Mathematical Reasoning	
SC 125 (Physical Science with lab)	4 hrs.
SC 210 (Earth Science)	3 hrs.
MA 211 (Math for Elementary)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
EC 300 (Curriculum)	3 hrs.
EC 309 (Designing Instruction/All Learners)	3 hrs.
EC 310 (Reading)	3 hrs.
EC 313 (Language Arts/Children's Lit)	3 hrs.
EC 315 (Reading/Writing Content Area)	3 hrs.
EC 330 (Social Studies Methods)	3 hrs.
EC 361 (Junior Practicum I)	2 hrs.
EC 365 (Junior Practicum II)	2 hrs.
EC 410 (Reading Problems)	3 hrs.
EC 420 (EC Math Methods)	3 hrs.
EC 421 (EC Science Methods)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
EC 460 (Clinical Practice I)	4 hrs.
EC 465 (Clinical Practice II)	12 hrs.
TOTAL	121 hrs.

SPECIAL EDUCATION GENERAL CURRICULUM ELEMENTARY MAJOR

PURPOSE

The Special Education General Curriculum/Elementary Major leads to the Bachelor of Science degree and prepares students for a teaching career in preschool through grade five with a dual certification in Elementary Education and Special Education General Curriculum. The Special Education General Curriculum/Elementary Program is designed to prepare candidates to meet the challenges of students with disabilities as well as the typical elementary school student. Theory and practice from both the fields of elementary education and special education are incorporated into the foundation of the program.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning	
SC 110 (Issues in Biology/Lab)	4 hrs.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Science/Mathematical Reasoning	
SC 125 (Physical Science with lab)	4 hrs.
SC 210 (Earth Science)	3 hrs.
MA 211 (Math for Elementary)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
EC 300 (Curriculum)	3 hrs.
EC 309 (Designing Instruction for All Learners)	3 hrs.
EC 310 (Reading)	3 hrs.
EC 313 (Language Arts/Children's Lit)	3 hrs.
EC 315 (Reading/Writing Content Area)	3 hrs.
EC 330 (Social Studies Methods)	3 hrs.
EC 410 (Reading Problems)	3 hrs.
EC 420 (Math Methods)	3 hrs.
EC 421 (Science Methods)	3 hrs.
ED 451 (Behavior Management)	3 hrs.
ECSP 312 (Ethics, Policies &Procedures)	3 hrs.
ECSP 320 (SpEd Curriculum and Methods I)	3 hrs.
ECSP 420 (SpEd Curriculum and Methods II)	3 hrs.
ECSP 361 (Junior Practicum I)	2 hrs.
ECSP 365 (Junior Practicum II)	2 hrs.
ECSP 460 (Clinical Practice I)	4 hrs.
ECSP 465 (Clinical Practice II)	12 hrs.
TOTAL	130 hrs.

MIDDLE GRADES EDUCATION MAJOR

PURPOSE

The Middle Grades Education Major leads to the Bachelor of Science degree and prepares students for a teaching career in grades four through eight. The Middle Grades Program is designed to develop knowing, sharing, caring teachers with a Christian philosophy who are specialists in at least two content areas.

Concentrations

Students majoring in Middle Grades Education are required to take 15-21 semester hours in two concentrations in addition to the professional education courses. These concentrations are chosen from the areas of language arts, mathematics, science, or social studies.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature#	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History*	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning	
*Science (Lab course)	4 hrs.
**Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
EM 300 (Curriculum)	3 hrs.
EM 315 (Reading/Writing Content Area)	3 hrs.
EM 361 (Junior Practicum I)	2 hrs.
EM 365 (Junior Practicum II)	1 hr.
Methods Courses: Choose 2	6 hrs.
EM 412 (Language Arts Methods)	
EM 420 (Math Methods)	
EM 421 (Science Methods)	
EM 430 (Social Studies Methods)	
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
EM 460 (Clinical Practice I)	4 hrs.
EM 465 (Clinical Practice II)	12 hrs.
Concentration I	15-19 hrs.
Concentration II	15-18 hrs.
TOTAL	123-132 hrs.

AREAS OF CONCENTRATION CHOICES

Choose two concentrations from the four listed below:

LANGUAGE ARTS

#EN 207 or EN 208 Required as the Core Literature.

EN 311 (Adolescent Literature)	3 hrs.
EN 360 (Advanced Grammar)	3 hrs.
EN 370 (Advanced Composition) OR EN 302 (Technical Writing)	3 hrs.
EN 401 (American Literature) OR EN 315 (Multiethnic American Lit)	3 hrs.
Upper-Level Literature	3 hrs.
Total	15 hrs.

MATHEMATICS

**For those with a mathematics concentration, the mathematics core requirement is MA 200 (Statistics).

MA 124 (College Algebra)	3 hrs.
MA 174 (Pre-Calculus)	3 hrs.
MA 240 (Calculus I)	4 hrs.

MA 300 (Foundations of Geometry)	3 hrs.
MA 315 (Linear Algebra I)	3 hrs.
Total	16 hrs.

NATURAL SCIENCE

*For those with a science concentration, the core science course must be BIO 111 (Biology I).

** For those with a science concentration, MA 124 (College Algebra) or higher is required.

SC 125 (Physical Science)	4 hrs.
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
Chemistry/Physics/Environmental Science Zoology	7-8 hrs.
SC 210 (Earth Science)	3 hrs.
Total	18-19 hrs.

SOCIAL AND BEHAVIORAL SCIENCE

*For those with a social and behavioral science concentration, the core history course must be HY 272.

GY 101 (Geography)	3 hrs.
HY 260 (World History)	3 hrs.
HY 301 (Georgia History)	3 hrs.
HY 273 (American History II)	3 hrs.
PS 101 (American Government)	3 hrs.
Total	15 hrs.

SECONDARY EDUCATION MAJORS

PURPOSE

The Secondary Education Major leads to the Bachelor of Arts or Science degree and prepares students for a teaching career in grades six through twelve. The Secondary Education programs are designed to develop knowing, sharing, caring teachers with a Christian philosophy who are specialists in a particular field of study.

Admission to Secondary Education programs follows the same policies as outlined previously for other School of Education certification programs. Program requirements are found within the department from which the major subject material is administered.

AGRICULTURAL EDUCATION

The Agricultural Education Major leads to the Bachelor of Science degree and prepares students for a teaching career in grades six through twelve. The Agricultural Education Major is designed to develop knowing, sharing, and caring teachers with a Christian philosophy who are specialists in agricultural education.

AGRICULTURAL EDUCATION MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills
- EN101, 102 (Freshman Composition) 6 hrs.
- CM130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social & Behavioral Sciences
- History 3 hrs.
- PY 220 (Human Growth/Dev) 3 hrs.

Natural Sciences/Mathematical Reasoning
- BIO 111 (Biology I) 3 hrs.
- BIO 111L (Biology I Lab) 1 hr.
- MA 200 (Statistics) 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Sciences/Mathematical Reasoning
- BIO 112 (Biology II) 3 hrs.
- BIO 112L (Biology II Lab) 1 hr.

Agriculture Content Courses
- AG 101 (Introduction to Agriculture) 1 hr.
- AG 105 (Basic Agriculture Science) 3 hrs.
- AG 201 (Ag Operation/Experience) 1 hrs.
- AG 205 (Greenhouse Operations) 3 hrs.
- AG 301 (Crop Science) 4 hrs.
- AG 302 (Biology, Care/Production) 4 hrs.
- AG 305 (Ag Economics) 3 hrs.
- AG 325 (Forestry Science) 3 hrs.
- AG 402 (Insect/Disease Management) 3 hrs.
- AG 404 (Ag Processing/Marketing) 3 hrs.

Foundation Courses
- ED 110 (Examining Teaching Profession) 3 hrs.
- ED 205 (Contemporary Issues in Ed) 3 hrs.
- ED 210 (Professional Practicum) 3 hrs.
- ED 310 (Assessment for Learning) 3 hrs.
- ED 350 (Media and Technology) 3 hrs.
- ED 403 (Exceptional Children) 3 hrs.
- ES 315 (Reading & Writing in Content Area) 3 hrs.

Professional Courses
- AGED 300 (Curriculum/Learn Focus) 3 hrs.
- AGED 350 (Ag Mechanics) 3 hrs.
- AGED 360 (Junior Practicum I) 1 hr.
- AGED 365 (Junior Practicum II) 1 hr.
- AGED 370 (Program Mgmt.) 3 hrs.
- AGED 455 (Ag Ed Methods) 3 hrs.
- AGED 460 (Clinical Practice I) 5 hrs.

AGED 465 (Clinical Practice II)	12 hrs.
TOTAL	128 hrs.

BUSINESS EDUCATION

The Secondary Business Education Major leads to the Bachelor of Science degree and prepares students for a teaching career in grades six through twelve. The program is designed to develop knowing, sharing, caring teachers with a Christian philosophy who are specialists in the field of business education.

BUSINESS EDUCATION MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Business Content Courses:	
BU 200, 201 (Macro/Microeconomics)	6 hrs.
BU 252 (Business Problem Solving)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 264 (Managerial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt.)	3 hrs.
BU 300 (Management/Org. Behavior)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
BU 325 (Entrepreneurship)	3 hrs.
CM 310 (Business Communication)	3 hrs.
IS 255 (Information Systems)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
ES 315 (Reading & Writing in Content Area)	3 hrs.
Professional Courses	
ES 300 (Curriculum)	3 hrs.
ES 360 (Junior Practicum)	1 hr.
ES 365 (Junior Practicum II)	1 hr.
ES 425 (Instructional Strategies)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
ES 461 (Clinical Practice I)	5 hrs.
ES 465 (Clinical Practice II)	12 hrs.
TOTAL	128 hrs.

ENGLISH EDUCATION

The general purpose of the English Education curriculum is to provide a program which broadens students' knowledge and gives them a firm Christian foundation. The general core in the curriculum gives students experiences in areas in addition to English and teaches them a Christian philosophy and worldview. Students take courses in communication skills, humanities, history and the behavioral sciences, science and mathematics, physical wellness, and Christian ministries in

addition to courses in literature, old and new, western and non-western, and in writing both creatively and informatively. This knowledge base is then paired with pedagogy and experience to create knowing, sharing, and caring teachers for today's classrooms.

ENGLISH EDUCATION MAJOR

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communications)	3 hrs.
Humanities	
EN 205 (Ancient/Medieval Literature)	3 hrs.
Foreign Language (French, Spanish, Greek, Old English)	3 hrs.
Social & Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra) OR MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
TOTAL	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Foreign Language (French, Spanish, Greek, Old English)	3 hrs.
English Content Courses	
EN 206 (Renaissance/Enlightenment)	3 hrs.
EN 207 (Romanticism/Transcendentalism/ Realism)	3 hrs.
EN 208 (20th Century/Contemporary)	3 hrs.
EN 311 (Adolescent Literature)	3 hrs.
EN 360 (Advanced Grammar)	3 hrs.
EN 370 (Advanced Composition) OR EN 302 (Technical Writing)	3 hrs.
EN 380 (History/English Language)	3 hrs.
EN 395 (Critical Theories)	3 hrs.
EN 401 (American Literature) OR EN 315 (Multiethnic American Lit)	3 hrs.
EN 402 (British Literature)	3 hrs.
EN 403 (European Literature)	3 hrs.
EN 490 (Shakespeare)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
ES 300 (Curriculum)	3 hrs.
ES 315 (Reading/Writing Content Area)	3 hrs.
ES 360 (Junior Practicum)	1 hr.
ES 365 (Junior Practicum II)	1 hr.
ES 412 (Methods of Teaching English)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
ES 461 (Clinical Practice I)	5 hrs.
ES 465 (Clinical Practice II)	12 hrs.
TOTAL	131 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communications)	3 hrs.
Humanities	
EN 205 (Ancient/Medieval)	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.

Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

English Content Courses	
EN 206 (Renaissance/Enlightenment)	3 hrs.
EN 207 (Romanticism/Transcendentalism/ Realism)	3 hrs.
EN 208 (20th Century/Contemporary)	3 hrs.
EN 311 (Adolescent Literature)	3 hrs.
EN 360 (Advanced Grammar)	3 hrs.
EN 370 (Advanced Composition) OR EN 302 (Technical Writing)	3 hrs.
EN 380 (History English Language)	3 hrs.
EN 395 (Critical Theories)	3 hrs.
EN 401 (American Literature) OR EN 315 (Multiethnic American Lit)	3 hrs.
EN 402 (British Literature)	3 hrs.
EN 403 (European Literature)	3 hrs.
EN 490 (Shakespeare)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
ES 300 (Curriculum)	3 hrs.
ES 315 (Reading/Writing Content Area)	3 hrs.
ES 360 (Junior Practicum)	1 hr.
ES 365 (Junior Practicum II)	1 hr.
ES 412 (Methods of Teaching English)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
ES 461 (Clinical Practice I)	5 hrs.
ES 465 (Clinical Practice II)	12 hrs.
TOTAL	128 hrs.

HISTORY EDUCATION

The Secondary History Education major leads to a Bachelor of Science degree and prepares students for teaching history in grades six through twelve. The program is designed to produce **knowing** teachers who have internalized content of breadth and depth enabling them to instruct history as a specialty field. The required foundational and professional courses will ensure and enhance abilities characteristic of **sharing** and **caring** educators.

HISTORY EDUCATION MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
HY 110 (Western Civ I)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 123 (Mathematical Modeling) or higher	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.

Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Social/Behavioral Sciences	
Content Courses Lower Level:	
GY 101 (Geography)	3 hrs.
HY 111 (Western Civ II)	3 hrs.
HY 272 (American History I)	3 hrs.
HY 273 (American History II)	3 hrs.
HY 260 (World History)	3 hrs.
PS 101 (American Government)	3 hrs.
Content Courses Upper Level:	
HY 301 (Georgia History)	3 hrs.
HY320 (Historiography)	3 hrs.
Upper-Level European History	6 hrs.
Upper-Level American History	6 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
ES 315 (Reading & Writing in Content Area)	3 hrs.
Professional Courses	
ES 300 (Curriculum)	3 hrs.
ES 360 (Junior Practicum)	1 hr.
ES 365 (Junior Practicum II)	1 hr.
ES 430 (Social Studies Methods)	3 hrs.
ED 451 (Classroom Behavior Mgmt.)	3 hrs.
ES 461 (Clinical Practice I)	5 hrs.
ES 465 (Clinical Practice II)	12 hrs.
TOTAL	125 hrs.

MATHEMATICS EDUCATION

The Mathematics Secondary Education Major leads to the Bachelor of Science degree and prepares students for a teaching career in grades six through twelve. The Mathematics Secondary Education Major is designed to develop knowing, sharing, and caring teachers with a Christian philosophy who are specialists in mathematics education. Strong emphasis is placed on learning the mathematics content, on the NCTM Curriculum Standards, on the Georgia Standards of Excellence, and on the candidate's ability to exhibit effective practices in the preparation of and delivery of lessons.

MATHEMATICS EDUCATION MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman English)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Mathematics Content Courses	
MA 174 (Pre-Calculus)	3 hrs.
MA 240 (Calculus I)	4 hrs.
MA 241 (Calculus II)	4 hrs.
MA 242 (Calculus III)	3 hrs.
MA 300 (Foundations of Geometry)	3 hrs.
MA 305 (Intro to Higher Mathematics)	3 hrs.

MA 315 (Linear Algebra I)	3 hrs.
MA 350 (Differential Equations) OR	
MA 441 (Numerical Analysis)	3 hrs.
MA 420 (Abstract Algebra)	3 hrs.
MA 450 (Senior Seminar in Math)	3 hrs.

Foundation Courses

ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
ES 315 (Reading & Writing in Content Area)	3 hrs.

Professional Courses

ES 300 (Curriculum)	3 hrs.
ES 360 (Junior Practicum)	1 hr.
ES 365 (Junior Practicum II)	1 hr.
ES 420 (Secondary Math Methods)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
ES 461 (Clinical Practice I)	5 hrs.
ES 465 (Clinical Practice II)	12 hrs.

TOTAL	121 hrs.

P-12 EDUCATION MAJORS

PURPOSE

P-12 Majors prepare students for a teaching career in grades pre-kindergarten through twelve. The P-12 Education programs are designed to develop knowing, sharing, caring teachers with a Christian philosophy who are specialists in a particular field of study.

Emmanuel University prepares P-12 teachers in Health and Physical Education. Admission to P-12 certification programs follows the same policies as outlined previously for other School of Education certification programs.

HEALTH/PHYSICAL EDUCATION (P-12)

The Health and Physical Education major leads to a Bachelor of Science degree and prepares students for teaching health and physical education in grades P-12. The Health and Physical Education major is designed to develop knowing, sharing, caring teachers with a Christian philosophy who are specialists in the areas of health and physical education.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.

Humanities

Literature	3 hrs.
Humanities	3 hrs.

Social & Behavioral Science

History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.

Natural Sciences/Mathematical Reasoning

BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
Mathematics	3 hrs.

Christian Ministries

ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Foundation Courses

ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
ES 315 (Reading & Writing in Content Area)	3 hrs.

Professional Courses

HPE 300 (Essentials of HPE Instruction)	3 hrs.
HPE 320 (Health Education)	3 hrs.
HPE 325 (Principles of Coaching)	3 hrs.
HPE 330 (Teaching Strength & Conditioning)	3 hrs.
HPE 360 (Junior Practicum)	2 hrs.
HPE 419 (Team & Individual Sports)	2 hrs.
HPE 420 (Methods P-5)	3 hrs.
HPE 421 (Methods 6-12)	3 hrs.
HPE 431 (Adapted PE)	3 hrs.
ED 451 (Classroom/Behavior Mgmt.)	3 hrs.
HPE 460 (Clinical Practice I)	3 hrs.
HPE 465 (Clinical Practice II)	12 hrs.

Kinesiology/Science Courses

KN 219 (Personal/Community Health)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing and Prescription)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
SC 400 (Applied Anatomy)	4 hrs.

TOTAL	123 hrs.

SCHOOL OF EDUCATION ENDORSEMENTS

The following endorsements are add-ons for undergraduate education majors only. These will all have a pre-requisite of Junior Practicum II.

Gifted

ED 400 (Programs/Curriculum/Meth.)	3 hrs.
ED 408 (Characteristics)	3 hrs.
ED 470 (Assessment)	3 hrs.

English as a Second Language

ED 405 (Foundations/Cultural Issues)	3 hrs.
ED 412 (Language Acquisition)	3 hrs.
ED 425 (Methods for Teaching)	3 hrs.

Elementary Agriculture

OPTION A:

AGED 411 (Foundations of Ag/Systems)	3 hrs.
AGED 413 (Environmental Resources)	3 hrs.
AGED 414 (Elem. Ag Curriculum)	3 hrs.

OPTION B:

AGED 414 (Elem. Ag Curriculum)	3 hrs.
AGED 417 (Child Develop/Learning)	3 hrs.
AGED 418 (Develop/Effective Approach)	3 hrs.

EDUCATION

NON-CERTIFICATION PROGRAMS

PURPOSE

The purpose of the education non-certification programs is to provide a venue for those who want to work with children and adolescents in a setting where certification is not required.

ADMISSION REQUIREMENTS

To be admitted into a non-certification program, students must meet the following requirements: have completed at least 30 hours of coursework, hold a cumulative grade point average of 2.0 or higher, obtain an acceptable background check from castlebranch.com, and submit a recommendation from an Emmanuel University faculty member and a character reference.

GRADUATION REQUIREMENTS

Students who successfully meet the requirements below will be recommended for graduation:

a. completion of all basic requirements for graduation from Emmanuel University including the liberal arts core requirements
b. completion of requirements for the Child Studies Program or the Sport and Fitness Non-Certification Program
c. maintain a minimum grade point average of 2.0 or higher and perform satisfactorily on an exit examination.

CHILD STUDIES MAJOR

NON-CERTIFICATION

The Child Studies major provides a program for students who want to work with young children but do not want to be certified to teach P-5 children. This non-certification major will enable students to work with young children in a variety of agencies, such as Head Start, preschool centers, after-school programs, children's museums, recreation programs, children's ministries, and some private schools. The curriculum will provide a strong holistic background in the study of children, from birth to early adolescence, and develop students who know, guide, and nurture children and adolescents.

STUDENT LEARNING OUTCOMES

The student will demonstrate:

Knowing

1. a knowledge of discipline-specific concepts related to teaching and supervising young children.

2. a knowledge of the developmental characteristics of diverse young learners.

Guiding

1. the ability to plan differentiated, developmentally appropriate learning activities.

2. the ability to use developmentally appropriate learning activities and assessment strategies to meet the needs of diverse learners.

Nurturing

1. the ability to create a safe and stimulating learning environment which supports all learners.

2. the ability to work collaboratively with learners, families, colleagues, and other professionals to ensure student learning and growth.

3. the ability to grow professionally by evaluating his/her practice and participating in professional learning.

CHILD STUDIES MAJOR

NON-CERTIFICATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.

Natural Science/Mathematical Reasoning	
SC 110 (Issues in Biology)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
TOTAL	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Social and Behavioral Sciences	
HY 273 (American History II)	3 hrs.
SO 172 (Intro to Sociology)	3 hrs.
Natural Science/Mathematical Reasoning	
SC 125 (Physical Science)	4 hrs.
SC 210 (Earth Science)	3 hrs.
MA 211 (Math for Elementary Teachers)	3 hrs.
Physical Wellness	
KN 215 (First Aid and Safety)	3 hrs.
KN 219 (Personal & Community Health)	3 hrs.
KN 314 (Nutrition)	3 hrs.
Foundation Courses	
ED 110 (Examining Teaching Profession)	3 hrs.
ED 205 (Contemporary Issues in Ed)	3 hrs.
ED 210 (Professional Practicum)	3 hrs.
ED 310 (Assessment for Learning)	3 hrs.
ED 350 (Media and Technology)	3 hrs.
ED 403 (Exceptional Children)	3 hrs.
Professional Courses	
EC 300 (Curriculum)	3 hrs.
EC 310 (Reading)	3 hrs.
EC 313 (Language Arts/Children's Lit)	3 hrs.
ED 451 (Behavior Management)	3 hrs.
ED 361 (Junior CS Practicum I)	1 hrs.
ED 366 (Junior CS Practicum II)	1 hrs.
ED 461 (Child Studies Internship I)	2 hrs.
ED 467 (Child Studies Internship II)	4 hrs.
Minor	18 hrs.
General Elective	2 hr.
TOTAL	120 hrs.

SPORT AND FITNESS

NON-CERTIFICATION

The Sport and Fitness major prepares students for many professional positions in the realm of health and physical education. This non-certification major will enable students to work in areas such as coaching, administrative positions in exercise/athletic centers, personal training, and strength and conditioning fields.

STUDENT LEARNING OUTCOMES

Graduates of the Sport and Fitness program should be able to demonstrate the following:

a. Knowledge of central concepts specific to health and physical education, sport, and fitness, and strategies for creating experiences for growth and development in these areas that are meaningful for a variety of students/athletes/clients and assure mastery of content.
b. Knowledge of intellectual, social, physical, and personal growth of diverse individuals, developmentally appropriate practices, and cultural characteristics related to sport and fitness.
c. Ability to design effective differentiated learning activities that promote rigorous goals for growth and development based on the graduate's knowledge of discipline-specific content, student/athlete/client needs, environments, pedagogy, and assessment.
d. Ability to select and use a variety of appropriate resources, including current technology, to develop a deeper understanding of content and build skills to apply knowledge in meaningful ways.
e. Ability to effectively connect concepts using differing perspectives to practical applications in authentic situations and environments.
f. Ability to develop and utilize multiple assessment strategies to engage students/athletes/clients in their own growth, allow for progress monitoring, and guide decision-making.
g. Ability to work with others to create safe and stimulating learning/work environments that support individual and collaborative development and

encourage positive social interaction, active engagement, and self-motivation of all involved parties.

h. Ability to understand individual differences to create accepting and supportive environments to promote and achieve high standards.
i. Ability to collaborate with students/athletes/clients, other professionals in the field, and community members to advance the profession.
j. Ability to grow professionally by continually conducting self-evaluation, participating in professional learning experiences, and adapting practices to meet current standards and student/athlete/client needs.

SPORT AND FITNESS

NON-CERTIFICATION MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Kinesiology/Science Courses	
KN 215 (First Aid/Safety)	3 hrs.
KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal/Community Health)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing and Prescription)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 400 (Contemporary Issues in Sports)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
SC 400 (Applied Anatomy)	4 hrs.
Health/Physical Education Courses	
HPE 300 (Essentials of HPE Instruction)	3 hrs.
HPE 300L (Essentials of HPE Lab)	NC
HPE 320 (Health Education)	3 hrs.
HPE 325 (Principles of Coaching)	3 hrs.
HPE 330 (Strength and Conditioning)	3 hrs.
HPE 419 (Team & Individual Sports)	2 hrs.
HPE 420 (Methods P-5)	3 hrs.
HPE 421 (Methods 6-12)	3 hrs.
HPE 431 (Adapted PE)	3 hrs.
HPE 454 (Internship)	3 hrs.
HPE 456 (Internship)	3 hrs.
Electives (Choose from the following):	9 hrs.
ED 205 (Contemporary Issues)	
ED 451 (Classroom Behavior Manage)	
KN 221 (Sports Officiating)	
KN 313 (Organization/Admin PE)	
KN 314 (Principles of Nutrition)	
KN 335 (Facility Design & Mgmt.)	
KN 401 (Tests and Measurements)	
KN 410 (Sports Management)	
KN 414 (Exercise Physiology)	
General Elective	8 hrs.
TOTAL	120 hrs.

ENGLISH

PURPOSE

The Bachelor of Arts degree in English is designed to lead students into greater appreciation for excellent writing and enhanced skill in written communication. As students read widely and probingly, they gain appreciation for the range of human experience and expression found in literature. A well-structured program sampling the masterpieces of Western and non-Western literature, especially those written in English, gives valuable preparation for anyone preparing to work with people. In addition, studies in the history of the English language and in the grammatical structure of English allow the students an expanded understanding of some of the literary and linguistic changes that have occurred. Through the process of exploring these various areas, students are challenged to develop their own writing skills, both in analyzing these writers and in capturing their own ideas and experiences in words.

GOALS

The specific course requirements in sophomore, junior, and senior level English courses are designed to accomplish three goals:

1. Provide a solid base of understanding of major literary works written in English and the complexity of ideas expressed in them.

2. Provide a scholarly understanding of the structures of the English language.

3. Provide the skills needed to use written English effectively.

STUDENT LEARNING OUTCOMES

Graduates of the English program offered by the School of Arts and Sciences should possess the following knowledge and skills:

English graduates should know the following:

a. Fundamental literary devices, themes, forms, and genres.

2. Major periods, movements, authors and works in British, American, and World literature.

3. The ways in which the English language functions as a system through either its history or grammar.

4. The history, terminology, and theory of literary criticism.

English graduates should be able to do the following:

1. Employ research methods appropriate to academic studies and incorporate research into writing.

2. Analyze literature by forming a thesis about a literary text and arguing persuasively for that thesis in a well-supported essay.

3. Write clearly and fluently, organize coherently and logically, and edit writing to conform to standard usage.

ADMISSIONS REQUIREMENTS

Acceptance into the English Department includes:

1. "C" or better in a 200-level English course.

2. Cumulative EC GPA of 2.5 or special permission by majority vote of the English Department.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University includes completion of core curriculum and major requirements for the Bachelor of Arts in English and a minimum grade point average of 2.50 in English and an overall grade point average of 2.50.

Candidates for the Bachelor of Arts degree in English will complete an internship (EN 473) or submit a Senior Research Project to the English Department during their senior year. Pre-Law concentration students will complete either English Senior Project I and II or History/Pre-Law Seminar I and II. Senior Research Project candidates will determine between Options 1 and 2 (see course descriptions for EN 474 and EN 475 for details) and will submit a proposal to the department the semester prior to their last

year. Information about project possibilities is available from the English Department Chair. During the last two semesters of their program, majors will then enroll in Senior Research Project I and Senior Research Project II, during which they will work weekly with a major professor on a project which has been authorized by the entire department. Upon final departmental approval, the paper for Option II will be presented in a public venue. A hard copy of the final draft is due to the Department Chair during the last few weeks of the semester, subject to the English Department calendar.

All students receiving an English or English Education degree are required to submit portfolio during their final semester. This portfolio will be used to assess the effectiveness of the English program.

ENGLISH MAJOR

BACHELOR OF ARTS

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social and Behavioral Science
- History 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- Mathematics 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.
- ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English) 6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

English Content Courses
- Literature Courses 6 hrs.
  - EN 205 (Ancient/Medieval)
  - EN 206 (Renaissance/Enlightenment)
  - EN 207 (Romanticism/Transcendentalism Realism)
  - EN 208 (20th Century/Contemporary)
- EN 315 (Multiethnic American Literature) OR EN 394 (Modern Christian Writers) 3 hrs.
- EN 357 (Creative Writing Narrative) OR EN 365 (Creative Writing Poetry) 3 hrs.
- EN 360 (Advanced Grammar) OR EN 380 (History/English Language) 3 hrs.
- EN 370 (Advanced Composition) OR EN 302 (Technical Writing) 3 hrs.
- EN 395 (Critical Theories) 3 hrs.
- EN 401 (American Literature) 3 hrs.
- EN 402 (British Literature) 3 hrs.
- EN 403 (European Literature) 3 hrs.
- EN 487 (American Literature Seminar) OR EN 488 (British Literature Seminar) OR EN 489 (World Literature Seminar) 3 hrs.
- EN 490 (Shakespeare) 3 hrs.
- EN 473 (English Internship) OR 2 hrs.
  - EN 474 (Senior Research Project I) AND
  - EN 475 (Senior Research Project II)
- Professional Writing 3 hrs.
  - EN 250 (Media Literacy) OR
  - EN 304 (Content Creation) OR
  - EN 305 (Copy Editing)
- English Electives 6 hrs.

Minor 18 hrs.

General Electives 6 hrs.

TOTAL 120 hrs.

ENGLISH MAJOR
PRE-LAW CONCENTRATION

PURPOSE

The Pre-Law Concentration in English provides a foundation for understanding basic needs and problems common to all mankind deemed vital to the student of law. The study of history and psychology provides a look at past attempts to deal with complicated human activities, as well as insights into human cultures and worldviews. An understanding of foundational business concepts will bring understanding of human beings as they seek to survive economically. A focus in English and communication will provide the student with the skills needed to convey his/her thoughts to others efficiently and effectively. All these disciplines train students to effectively conduct critical analysis of rhetoric and argument. Our program encourages enrollment in a number of challenging courses offered in order to provide solid preparation for various careers. Students who move on to law school will build upon and further refine the knowledges, abilities, and competencies learned in these programs.

GOALS

The goal of the Pre-Law Concentration is to prepare the student, with completion of additional professional training, to pursue a career in business, law, criminal justice, or different humanities fields. The concentration is designed for students who plan to move on to a career in law, but not exclusively for those students. Students who are seeking other career choices will find the program rewarding and career enhancing as well.

STUDENT LEARNING OUTCOMES

1. A graduate with a Pre-law concentration at Emmanuel University should be able to demonstrate the following skills and competencies:
   a. Use appropriate historical, legal, or literary theory in the analysis of a variety of topics.
   b. Critically interpret historical and contemporary events, as well as cultural artifacts within a biblical worldview.
   c. Produce effectively researched, organized, and argued written essays using the appropriate style, documentation method, and formatting.
   d. Orally present, defend, and critique a variety of types of arguments.
2. A graduate with a Pre-law concentration at Emmanuel University should be able to understand the following:
   a. The variety of cultural worldviews that exist and some of the history of their development.
   b. The structure and divisions of different governmental systems, including that of the United States and its state and local entities.
   c. The origin and development of western democratic systems, principles, and values.
   d. Principles and ethics of the business world and the legal concepts that accompany them.
   e. The wide variety of English language cultural artifacts that have added beauty, wisdom, and cultural awareness to our society over time.
3. A GPA of 2.50 is required to meet graduation requirements of the English/Pre-Law Concentration.

ENGLISH MAJOR
PRE-LAW CONCENTRATION

BACHELOR OF ARTS

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
PS 101 (American Government)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra) OR	
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.

ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations) 3	hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

English Content Courses	
Literature Courses	6 hrs.
EN 205 (Ancient/Medieval)	
EN 206 (Renaissance/Enlightenment)	
EN 207 (Romanticism/Transcendentalism Realism)	
EN 208 (20th Century/Contemporary)	
EN 315 (Multiethnic American Literature) OR EN 394 (Modern Christian Writers)	3 hrs.
EN 357 (Creative Writing Narrative) OR EN 365 (Creative Writing Poetry)	3 hrs.
EN 395 (Critical Theories)	3 hrs.
EN 401 (American Literature)	3 hrs.
EN 402 (British Literature)	3 hrs.
EN 403 (European Literature)	3 hrs.
EN 487 (American Literature Seminar) OR EN 488 (British Literature Seminar) OR EN 489 (World Literature Seminar)	3 hrs.
EN 490 (Shakespeare)	3 hrs.
English Elective	3 hrs.
Pre-Law Concentration Courses	
BU 310 (Business Law)	3 hrs.
BU 422 (Business Ethics)	3 hrs.
CJ 200 (Introduction Criminal Justice)	3 hrs.
CJ 310 (Criminal Law)	3 hrs.
CM 210 (Interpersonal Communication) OR CM 302 (Persuasion)	3 hrs.
CM 401 (Communication Law)	3 hrs.
EN 360 (Advanced Grammar)	3 hrs.
EN 302 (Technical Writing) OR EN 370 (Advanced Composition)	3 hrs.
EN 303 (LSAT Preparation)	1 hr.
GY 101 (Human Geography)	3 hrs.
HY 111 (Western Civilization I)	3 hrs.
HY 320 (Historiography)	3 hrs.
EN 474/475 (English Senior Research) OR HY 491/492 (History/Pre-Law Seminar)	2 hrs.
PS 102 (State and Local Government)	3 hrs.
TOTAL	121 hrs.

ENGLISH MAJOR PROFESSIONAL WRITING CONCENTRATION

PURPOSE

The professional writing concentration in English provides business, communication, journalism, sports writing, media writing, and creative writing instruction and allows students to explore career tracks in English and related fields. Students are also trained in critical thinking and analytical skills through the study of great works of literature. Students in the professional writing concentration are well-equipped to enter writing-intensive fields such as publishing, journalism, and marketing and to enter graduate school.

GOALS

The goal of the professional writing concentration is to prepare the student to enter graduate school or to pursue a career in a writing-intensive field.

STUDENT LEARNING OUTCOMES

The professional writing concentration within the English degree at Emmanuel University is designed to accomplish these goals:

1. Provide a solid base of understanding of major literary works written in English and the complexity of ideas expressed in them.
2. Provide a scholarly understanding of the structures of the English language.
3. Provide the skills needed to use written English effectively.
4. Provide a broad understanding of and practice with the writing conventions in a variety of disciplines.

A graduate with a professional writing concentration within the English degree at Emmanuel University should be able to understand the following:

1. Fundamental literary devices, themes, forms, and genres.
2. Major periods, movements, authors and works in British, American, or World literature.
3. The ways in which the English language functions as a system through its grammar.
4. The history, terminology, and theory of literary criticism.
5. Writing conventions in a variety of disciplines.

A graduate with a professional writing concentration within the English degree should be able to do the following:

1. Employ research methods appropriate to academic studies and incorporate research into writing.
2. Analyze literature by forming a thesis about a literary text and arguing persuasively for that thesis in a well-supported essay.
3. Write clearly and fluently, organize coherently and logically, consider the needs of different audiences, and edit writing to conform to standard usage.
4. Communicate effectively to a variety of audiences.

ENGLISH MAJOR PROFESSIONAL WRITING CONCENTRATION

BACHELOR OF ARTS

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social and Behavioral Science
- History 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- Mathematics (College Algebra or higher) 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English) 6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

English Content Courses
- EN105 (Creative Writing) 1 hr.

- Literature Courses 3 hrs.
  - EN 205 (Ancient/Medieval)
  - EN 206 (Renaissance/Enlightenment)
  - EN 207 (Romanticism/Transcendentalism Realism)
  - EN 208 (20th Century/Contemporary)
- EN 315 (Multicultural American Literature) OR EN 394 (Modern Christian Writers) 3 hrs.
- EN 357 (Creative Writing: Narrative) 3 hrs.
- EN 365 (Creative Writing: Poetry) 3 hrs.
- EN 395 (Critical Theories)3 hrs.

- EN 401 (American Literature) OR EN 402 (British Literature) OR EN 403 (European Literature) 3 hrs.
- EN 487 (American Literature Seminar) OR EN 488 (British Literature Seminar) OR EN 489 (World Literature Seminar) OR EN490 (Shakespeare) 3 hrs.
- English Elective 6 hrs.

Professional Writing Concentration Courses

- Interdisciplinary Writing-Intensive Courses21 hrs.

  AG 307 (Agriculture Communication)
  BU 305 (Principles of Marketing)
  CM201 (Storytelling and Screenwriting)

CM206 (Comm Writing Styles)
CM310 (Business Communication)
CM316 (Multimedia & Public Comm)
CM320 (Intro to Public Relations)
CM230 (Media and Society)
CM325 (Sports Communication)
CM360 (Intercultural Communication)

EN 360 (Advanced Grammar)	3 hrs.
EN 302 (Technical Writing)	3 hrs.
EN 250 (Media Literacy)	3 hrs.
EN 304 (Content Creation)	3 hrs.
EN 305 (Copy Editing)	3 hrs.
EN 370 (Advanced Composition)	3 hrs.
EN 474/475 (English Senior Research) OR EN473 (English Internship)	2 hrs.
General Elective	2 hr.
TOTAL	120 hrs.

ENGLISH MINOR

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and the requirements for a major in another area, the following courses must be taken to qualify as an English minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

One 200-level Literature course	3 hrs.
Four upper level English courses[1]	12 hrs.
TOTAL	15 hrs.

[1]The student taking the English minor is strongly encouraged to select a course in European Literature if he/she does not include a course in world history (HY 110/111) in fulfillment of the liberal arts core.

WRITING MINOR

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and the requirements for a major in another area, students will select 15 hours from the following courses. At least 12 of these 15 hours must be chosen from the list of Writing Intensive Courses. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

Writing Intensive Courses 12 hrs.
CM 201 (Storytelling and Screenwriting)
CM 206 (Communication Writing Styles)
CM 310 (Business Communication)
CM 320 (Introduction to Public Relations)
EN 250 (Media Literacy)
EN 302 (Technical Writing)
EN 304 (Content Creation)
EN 305 (Copy Editing)
EN 357 (Creative Writing Narrative)
EN 365 (Creative Writing Poetry)
EN 370 (Advanced Composition)

Literature/Grammar Courses 3 hrs.
EN 311 (Adolescent Literature)
EN 315 (Multiethnic American Literature)
EN 350 (Special Topics in Literature)
EN 360 (Advanced Grammar)
EN 391 (Christianity and Literature)
EN 392 (Studies in Southern Literature)
EN 393 (Oxford Christians)
EN 401 (American Literature)
EN 402 (British Literature)
EN 403 (European Literature)

TOTAL 15 hrs.

HISTORY

PURPOSE

The study of history provides a framework within which the student can systematically investigate certain ideas, concepts, and trends which have characterized the collective experience and expression of mankind. This study can provide insights into our world and provoke thought for exploration. History helps provide a framework and an ordered sequence of events to aid the student's understanding of the past, present, future and God's works in history. History provides perspective and the accumulated experience of the past so essential to one's personal enrichment and personal balance.

GOALS

Part of the task of the student of history is to determine the nature, source, and validity of historical knowledge. The historian has the burden of trying to accurately reconstruct the past and then to bring meaning to it.

For centuries the study of history has been an integral part of college level studies. In particular, Emmanuel University emphasizes historical studies because Christianity has had such a profound influence on world history.

STUDENT LEARNING OUTCOMES

1. The Graduate of Emmanuel University with a Bachelor's Degree in History should know:
   a. The benefits of studying history and the major methodologies or philosophies of historical writing.
   b. Significant social, cultural, economic, and political developments in American and European history.
   c. The development and impact of Christianity on Western Civilization.
   d. The major historical periods of American and Western European history.
   e. The origin and development of western democracy.

2. Students with a degree in History from Emmanuel University should be able to:
   a. Interpret historical works from the perspective of historical methodologies or philosophies.
   b. Use standard historiographic techniques for evaluating historical works.
   c. Interpret historical and contemporary events within a biblical world view.
   d. Produce an original researched, organized, and written historical essay using a recognized documentation style.
   e. Orally present, defend, and critique historical essays.

ADMISSIONS REQUIREMENTS

A minimum grade of "C" is required in HY 272 or HY 273 as part of the Liberal Arts Core.

GRADUATION REQUIREMENTS

1. Completion of all basic requirements for graduation from Emmanuel University including the liberal arts core requirements and electives.

2. Completion of requirements for the History Major (Bachelor of Arts or Bachelor of Science). At least forty (40) hours must be upper-level courses.

3. Completion of requirements for Minor in another department for the Bachelor of Science in History OR Completion of twelve (12) hours of Foreign Language for the Bachelor of Arts in History.

4. Maintain a minimum grade point average of 2.50, produce a senior paper and create a senior portfolio under the direction of a members of the History Department faculty, and perform satisfactorily on an exit examination.

HISTORY MAJOR

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

History Major Courses	
HY 273 (American History II)	3 hrs.
HY 110 (Western Civ I)	3 hrs.
HY 111 (Western Civ II)	3 hrs.
HY 320 (Historiography)	3 hrs.
US History Electives	18 hrs.
Non-US History Electives	18 hrs.
HY 491 (History/Pre-Law Seminar I)	1 hr.
HY 492 (History/Pre-Law Seminar II)	1 hr.
Minor Area	18 hrs.
Electives	9 hrs.
TOTAL	120 Hrs.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

History Major Courses	
HY 273 (American History II)	3 hrs.
HY 110 (Western Civ I)	3 hrs.
HY 111 (Western Civ II)	3 hrs.
HY 320 (Historiography)	3 hrs.
US History Electives	18 hrs.
Non-US History Electives	18 hrs.
HY 491 (History/Pre-Law Seminar I)	1 hr.
HY 492 (History/Pre-Law Seminar II)	1 hr.
Electives	21 hrs.
TOTAL	120 Hrs.

HISTORY MAJOR
PRE-LAW CONCENTRATION

PURPOSE

The Pre-Law Concentration in History provides a foundation for understanding basic needs and problems common to all mankind deemed vital to the student of law. The study of history and psychology provides a look at past attempts to deal with complicated human activities, as well as insights into human cultures and worldviews. An understanding of foundational business concepts will bring understanding of human beings as they seek to survive economically. A focus in English and communication will provide the student with the skills needed to convey his/her thoughts to others efficiently and effectively. All these disciplines train students to effectively conduct critical analysis of rhetoric and argument. Our program encourages enrollment in a number of challenging courses offered in order to provide solid preparation for various careers. Students who move on to law school will build upon and further refine the knowledges, abilities, and competencies learned in these programs.

GOALS

The goal of the Pre-Law Concentration is to prepare the student, with completion of additional professional training, to pursue a career in business, law, criminal justice, or different humanities fields. The concentration is designed for students who plan to move on to a career in law, but not exclusively for those students. Students who are seeking other career choices will find the program rewarding and career enhancing as well.

STUDENT LEARNING OUTCOMES

1. A graduate with a Pre-law concentration at Emmanuel University should be able to demonstrate the following skills and competencies:

e. Use appropriate historical, legal, or literary theory in the analysis of a variety of topics.
f. Critically interpret historical and contemporary events, as well as cultural artifacts within a biblical worldview.
g. Produce effectively researched, organized, and argued written essays using the appropriate style, documentation method, and formatting.
h. Orally present, defend, and critique a variety of types of arguments.

2. A graduate with a Pre-law concentration at Emmanuel University should be able to understand the following:

f. The variety of cultural worldviews that exist and some of the history of their development.
g. The structure and divisions of different governmental systems, including that of the United States and its state and local entities.
h. The origin and development of western democratic systems, principles, and values.
i. Principles and ethics of the business world and the legal concepts that accompany them.
j. The wide variety of English language cultural artifacts that have added beauty, wisdom, and cultural awareness to our society over time.

3. A GPA of 2.50 is required to meet graduation requirements of the History/Pre-Law Concentration.

HISTORY MAJOR
PRE-LAW CONCENTRATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272 (American History I)	3 hrs.
PS 101 (American Government)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra) OR MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

History Major Courses	
HY 273 (American History II)	3 hrs.
HY 110 (Western Civilization I)	3 hrs.
US History Electives	18 hrs.
Non-US History Electives	18 hrs.
Pre-Law Concentration Courses	
BU 310 (Business Law)	3 hrs.
BU 422 (Business Ethics)	3 hrs.
CJ 200 (Introduction Criminal Justice)	3 hrs.
CJ 310 (Criminal Law)	3 hrs.
CM 210 (Interpersonal Communication) OR CM 302 (Persuasion)	3 hrs.
CM 401 (Communication Law)	3 hrs.
EN 360 (Advanced Grammar)	3 hrs.
EN 302 (Technical Writing) OR EN 370 (Advanced Composition)	3 hrs.
EN 303 (LSAT Preparation)	1 hr.
GY 101 (Human Geography)	3 hrs.
HY 111 (Western Civilization I)	3 hrs.
HY 320 (Historiography)	3 hrs.
HY 491/492 (History/Pre-Law Seminar)	2 hrs.
PS 102 (State and Local Government)	3 hrs.
TOTAL	124 hrs.

HISTORY MINOR

ADMISSIONS REQUIREMENTS

Qualifications for admission to the History Minor:

1. Completion of one course in history at Emmanuel University with the grade of "C" or higher;

2. Grade point average of at least 2.00;

3. Maintain an average of 2.5 in history courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a History Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

Lower-Level History Requirements:

*The History Minor must take all four lower-level history courses. Since the Liberal Arts Core requires one history course for all students, the departmental requirement is for the History Minor to take the other three lower-level history courses, nine hours of which will meet the History Minor requirement.

HY 110*, 111* (Western Civ I & II) and HY 272*, 273* (American I & II)	9 hrs.

Upper-Level History Course Requirements:

The History Minor must take upper-level courses in both American and non-American history. All upper-level courses must not be in the same general field of study. This is a nine-hour requirement.

Upper-Level American History	3 hrs.
Upper Level European/World History	3 hrs.
Upper-Level History Course Elective	3 hrs.
TOTAL	18 hrs.

DIVERSIFIED AGRICULTURE

PURPOSE
Motto: "Cultivating for His Kingdom"

With this motto, the Diversified Agriculture program at Emmanuel University is designed to prepare students to be leaders and visionaries in various fields of agricultural study as well as to fulfill their goal of joining the Agriculture workforce. Students will gain hands-on experiences in the field of Agriculture, form partnerships with Agriculture professionals, develop networking opportunities with Agriculture policy makers, and secure potential employment opportunities through internships.

Students may select one of four concentrations in the Diversified Agriculture major: Business, Communication, Missions, or Science. Those selecting the *Business concentration* will be able to pursue the business side of agriculture and will complement their direct study in agriculture courses with general classes in business that have broad application to the agriculture industry, as well as classes specific to agricultural business. Those selecting the *Communications concentration* will have the opportunity to discover how to apply communication skills such as marketing, advertising, public relations, and social media in the agriculture industry. Those selecting the *Missions concentration* will find courses that will fulfill a desire to be engaged with agricultural production and marketing while simultaneously practicing ministry on the mission field. Thus, students will complement their direct study in agriculture courses with studies in Christian ministries. Finally, those selecting the *Science concentration* will study the science side of agriculture for the purpose of engaging in basic and applied agricultural science research. Thus, students will complement their direct study in agriculture courses with classes in science that have broad application to agricultural science, as well as classes specific to agricultural science.

Student Learning Outcomes

I. Graduates with a degree in Diversified Agriculture (*all concentrations*) should be able to:

1. Demonstrate a proficient knowledge base in the field of agriculture.

2. Articulate the global, diverse nature of agriculture, as well as the legal and ethical environment impacting agriculture in all fields.

3. Communicate the subject of agriculture effectively both orally and in writing in a business, missions, or science setting.

4. Demonstrate problem solving skills in the field of agriculture and the ability to construct solutions that are viable and ethical, including but not limited to, the ability to analyze current events and determine the future of agriculture using historical trends, research, and practical solutions.

5. Exhibit the ability to work with others to provide a unified and practical scientific approach to our earth, its resources, and the use of God's creation.

II. Graduates with a degree in Diversified Agriculture with a concentration in Business should be able to:

6. Articulate common business practices in agriculture and make effective and profitable agricultural business decisions.

III. Graduates with a degree in Diversified Agriculture with a concentration in Communications should be able to:

7. Students will understand and demonstrate the power of human relationships, community support and communication within the agricultural industry while modifying the process and message for a desired outcome.

IV. Graduates with a degree in Diversified Agriculture with a concentration in Missions should be able to:

8. Accomplish his/her mission-oriented goal of presenting God's plan to unbelievers.by using 1) agricultural techniques and skills to teach others around the world about agriculture and 2) one's well-rounded Biblical and theological knowledge and sound Biblical interpretation skills.

V. Graduates with a degree in Diversified Agriculture with a concentration in Science should be able to:

9. Investigate techniques used in agriculture to develop solutions and create new discoveries and demonstrate

competency in both laboratory and field-based techniques used in modern agricultural systems.

10. Demonstrate competency in research techniques used in agriculture through experimentation and use of multiple literature sources to find, analyze, organize, and manage information related to diverse agriculture systems.

GRADUATION REQUIREMENTS

In order to graduate with a Diversified Agriculture degree, a student must:

1. Complete the requirements listed below for the curriculum, for a total number of at least 124 semester hours.

2. Earn a minimum grade point average of 2.00 for ALL coursework taken. NO grade below "C" in required courses (those listed under Major Lower and Upper-Level Courses, as well as prerequisite courses included in the Liberal Arts Core) will be accepted for graduation credit. In the event a grade of "D" or lower is earned in any required course, that course must be retaken until a grade of "C" or higher is earned.

3. Meet all other graduation requirements listed under Requirements of Graduation in this catalog.

DIVERSIFIED AGRICULTURE MAJOR

Agricultural Business Concentration

LIBERAL ARTS CORE

Communication Skills
- EN101, 102 (Freshman Composition) 6 hrs.
- CM130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social & Behavioral Sciences
- History 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Sciences/Mathematical Reasoning
- BIO 111 (Biology I) 3 hrs.
- BIO 111L (Biology I Lab) 1 hr.
- MA 124 (College Algebra) 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Sciences/Mathematical Reasoning
- BIO 112 (Biology II) 3 hrs.
- BIO 112L (Biology II Lab) 1 hr.
- MA 200 (Statistics) 3 hrs.

Agriculture Courses
- AG 101 (Introduction to Agriculture) 1 hr.
- AG 105 (Basic Agriculture Science) 3 hrs.
- AG 201 (Ag Operation/Experience) 1 hrs.
- AG 205 (Greenhouse Operations) 3 hrs.
- AG 301 (Crop Science) 4 hrs.
- AG 302 (Biology, Care/Production) 4 hrs.
- AG 303 (Fruit and Vegetable Production) 3 hrs.
- AG 405 (Agriculture Directed Research) 3 hrs.
- AG 407 (Agriculture Seminar) 2 hrs.
- AG 410 (Agriculture Internship) 3 hrs.

Agricultural Business Courses
- AG 305 (Agricultural Economics/Finance) 3 hrs.
- AG 401 (Marketing of Ag Products) 3 hrs.
- AG 404 (Ag Processing/Marketing) 3 hrs.
- Agriculture Electives 6 hrs.
- BU 201 (Microeconomics) 3 hrs.
- BU 260 (Financial Accounting) 3 hrs.
- BU 300 (Management) 3 hrs.
- BU 310 (Business Law) 3 hrs.
- BU 325 (Entrepreneurship) 3 hrs.
- CM 310 (Business Communication) 3 hrs.
- CM 320 (Public Relations) 3 hrs.
- Business Electives 6 hrs.

General Electives 3 hrs.

TOTAL 122 hrs.

DIVERSIFIED AGRICULTURE MAJOR

Agricultural Communication Concentration

LIBERAL ARTS CORE

Communication Skills
- EN101, 102 (Freshman Composition) 6 hrs.
- CM130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social & Behavioral Sciences
- History 3 hrs.
- Political Science/Psychology/Sociology/Economics/Geography 3 hrs.

Natural Sciences/Mathematical Reasoning
- BIO 111 (Biology I) 3 hrs.
- BIO 111L (Biology I Lab) 1 hr.
- MA 124 (College Algebra) 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Sciences/Mathematical Reasoning
- BIO 112 (Biology II) 3 hrs.
- BIO 112L (Biology II Lab) 1 hr.
- MA 200 (Statistics) 3 hrs.

Agriculture Courses
- AG 101 (Introduction to Agriculture) 1 hr.
- AG 105 (Basic Agriculture Science) 3 hrs.
- AG 201 (Ag Operation/Experience) 1 hrs.
- AG 205 (Greenhouse Operations) 3 hrs.
- AG 301 (Crop Science) 4 hrs.
- AG 302 (Biology, Care/Production) 4 hrs.
- AG 303 (Fruit and Vegetable Production) 3 hrs.
- AG 405 (Agriculture Directed Research) 3 hrs.
- AG 407 (Agriculture Seminar) 2 hrs.
- AG 410 (Agriculture Internship) 3 hrs.

Agriculture Communication Courses
- AG 307 (Communication & Leadership) 3 hrs.
- AG 401 (Marketing of Ag Products) 3 hrs.
- AG 404 (Ag Processing & Marketing) 3 hrs.
- Agriculture Electives 6 hrs.
- CM 206 (Comm Writing Styles) 3 hrs.
- CM 210 (Interpersonal Communication) 3 hrs.
- CM 302 (Persuasion) 3 hrs.
- CM 310 (Business & Professional Speech) 3 hrs.
- CM 317 (Professional Interviewing) 3 hrs.
- CM 320 (Intro to Public Relations) 3 hrs.
- CM 401 (Communication Law) 3 hrs.
- Communication Elective 6 hrs.

General Electives 3 hrs.

TOTAL 122 hrs.

DIVERSIFIED AGRICULTURE MAJOR

Agricultural Missions Concentration

LIBERAL ARTS CORE

Communication Skills
- EN101, 102 (Freshman Composition) 6 hrs.
- CM130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social & Behavioral Sciences
- History 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Sciences/Mathematical Reasoning
- BIO 111 (Biology I) 3 hrs.
- BIO 111L (Biology I Lab) 1 hr.
- MA 124 (College Algebra) 3 hrs.

Christian Ministries
- BI 140 (Old Testament Survey) 3 hrs.
- BI 141 (New Testament Survey) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Sciences/Mathematical Reasoning
- BIO 112 (Biology II) 3 hrs.
- BIO 112L (Biology II Lab) 1 hr.
- MA 200 (Statistics) 3 hrs.

Agriculture Courses
- AG 101 (Introduction to Agriculture) 1 hr.
- AG 105 (Basic Agriculture Science) 3 hrs.
- AG 201 (Ag Operation/Experience) 1 hrs.
- AG 205 (Greenhouse Operations) 3 hrs.
- AG 215 (Poultry Science) 3 hrs.
- AG 301 (Crop Science) 4 hrs.
- AG 302 (Biology, Care/Production) 4 hrs.
- AG 303 (Fruit and Vegetable Production) 3 hrs.
- AG 405 (Agriculture Directed Research) 3 hrs.
- AG 407 (Agriculture Seminar) 2 hrs.

Agricultural Missions Courses
- AG 401 (Marketing of Ag Products) 3 hrs.
- AG 402 (Insect/Disease Management) 3 hrs.
- AG 414 (Agricultural Missions) 3 hrs.
- Agriculture Elective 3 hrs.
- BI 275 (Biblical Interpretation) 3 hrs.
- Bible Electives 6 hrs.
  (At least one course Old Testament, one New Testament)
- MN 101 (Christian Ministry) 3 hrs.
- MN 315 (Communicating Scripture I) OR MN 362 (Developing Impactful Leaders) 3 hrs.
- MN 470 (Pastoral Care and Counseling) OR MN 475 (Marriage/Family Counseling) 3 hrs.
- MN 496 (Internship) 6 hrs.
- MS 330 (Global Missions) 3 hrs.
- PY 410 (Spiritual Formation I) 3 hrs.
- TH 340 (Christian Doctrines) 3 hrs.

TOTAL 122 hrs.

DIVERSIFIED AGRICULTURE MAJOR

Agricultural Science Concentration

LIBERAL ARTS CORE

Communication Skills
- EN101, 102 (Freshman Composition) 6 hrs.
- CM130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social & Behavioral Sciences
- History 3 hrs.
- Political Science/Psychology/Sociology/ Economics/Geography 3 hrs.

Natural Sciences/Mathematical Reasoning
- BIO 111 (Biology I) 3 hrs.
- BIO 111L (Biology I Lab) 1 hr.
- MA 124 (College Algebra) 3 hrs.

Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Natural Sciences/Mathematical Reasoning	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
MA 200 (Statistics)	3 hrs.
Agriculture Courses	
AG 101 (Introduction to Agriculture)	1 hr.
AG 105 (Basic Agriculture Science)	3 hrs.
AG 201 (Ag Operation/Experience)	1 hr.
AG 205 (Greenhouse Operations)	3 hrs.
AG 215 (Poultry Science)	3 hrs.
AG 301 (Crop Science)	4 hrs.
AG 302 (Biology, Care/Production)	4 hrs.
AG 303 (Fruit and Vegetable Production)	3 hrs.
AG 405 (Agriculture Directed Research)	3 hrs.
AG 407 (Agriculture Seminar)	2 hrs.
AG 410 (Agriculture Internship)	3 hrs.
Agricultural Science Courses	
AG 210 (Live Animal Evaluation)	3 hrs.
AG 401 (Marketing of Ag Products)	3 hrs.
AG 402 (Insect/Disease Management)	3 hrs.
AG 403 (Advanced Animal Science	3 hrs.
AG 404 (Ag Processing/Marketing)	3 hrs.
AG 415 (Ag Science Research)	3 hrs.
Agriculture Elective	3 hrs.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
SC 340 (Microbiology)	4 hrs.
SC 365 (Environmental Science)	4 hrs.
General Electives	9 hrs.
TOTAL	122 hrs.

AGRICULTURE MINOR

PURPOSE

The field of Agriculture is growing at a rapid pace and needs qualified graduates ready to fill the expanding job market. A minor in Agriculture will enhance a student's resume while providing them with experience and employment skill sets.

ADMISSIONS REQUIREMENTS

To be considered as a minor in Agriculture, students must meet these requirements: must have completed BIO 111 and 111L with at least a "C" and must have a cumulative grade point average of 2.00 or higher.

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and the requirements for a major in another area, the following courses must be taken to qualify as an Agriculture Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

AG 101 (Introduction to Agriculture)	1 hr.
AG 105 (Basic Agriculture Science)	3 hrs.
AG 201 (Ag Operation/Experience)	1 hr.
Agriculture Electives	13-14 hrs.
TOTAL	18-19 hrs.

KINESIOLOGY

PURPOSE

The Bachelor of Science degree in Kinesiology prepares a student for numerous career opportunities in health and wellness in schools, community, business, and government settings.

GOALS

1. To provide the education and training through kinesiology courses that are essential to successful employment after graduation.

2. To provide a Christian worldview of sports in our society and the importance of an active and healthy lifestyle.

STUDENT LEARNING OUTCOMES

Graduates of the Kinesiology program should:

1. Demonstrate a knowledge base appropriate to an undergraduate kinesiology program of study as it applies, but is not limited to, the following areas: physical education and sport history; physical fitness, first aid, and safety principles; individual and team sports skills; personal and community health; nutrition and diet planning; the use of physical activities to meet the needs of the physically disabled; and the science of Kinesiology including human body movement activity functions and motor skills learning, athletic training care and injury prevention, exercise testing and prescriptions, and principles of health fitness.

2. Demonstrate an ability to communicate effectively in the workplace both orally and in writing.

3. Demonstrate an ability to express their Christian worldview of sports.

4. Demonstrate an ability to perform research pertinent to the study of undergraduate Kinesiology, including (but not limited to) the use of statistical measurement to report findings of interest.

5. Demonstrate the ability to work in teams.

ADMISSION REQUIREMENTS

An entering freshman must meet the overall college requirements to enter the Kinesiology program. Also, students must have earned a cumulative grade point average of 2.0 or above prior to being admitted to upper-level Kinesiology courses. A minimum grade of "C" is required in BIO 111 and MA 200 as part of the Liberal Arts Core.

GRADUATION REQUIREMENTS

In order to graduate with a Kinesiology degree a student must:

1. Complete the requirements listed below for the Kinesiology curriculum, for a total number of at least 122 semester hours.

2. Earn a minimum cumulative grade point average of 2.00 for general Kinesiology majors; 2.50 for Kinesiology—Athletic Training; 2.50 for Kinesiology--Pre-Occupational Therapy; and 2.50 for Kinesiology--Pre-Physical Therapy Concentration for all coursework taken. No grade below a "C" in required Kinesiology courses will be accepted for graduation credit. In the event a grade of "D" or lower is earned in a required course, that course must be retaken until at least a "C" grade is earned.

3. Take part in an exit exam with each candidate for graduation. This exam is for the purpose of assessment of the program and assistance for the student in post-graduation plans.

KINESIOLOGY MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 124 (College Algebra)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Kinesiology Core Courses	
KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal Health)	3 hrs.
KN 256 (Practicum in Kinesiology)	3 hrs.
KN 314 (Nutrition)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing Prescription)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 395 (Research Methods)	3 hrs.
KN 401 (Tests and Measurements)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
KN 414 (Exercise Physiology)	3 hrs.
KN 456 (Internship)	3 hrs.
KN Electives	6 hrs.
Health/Physical Education Course	
KN 325 (Teaching Strength/Conditioning)	3 hrs.
Mathematics Course	
MA 200 (Statistics)	3 hrs.
Natural Science	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.
Electives	10 hrs.
TOTAL	120 hrs.

KINESIOLOGY MAJOR

PRE-OCCUPATIONAL THERAPY CONCENTRATION

PURPOSE

The Bachelor of Science degree in Kinesiology with a concentration in Occupational Therapy allows a student to take specific courses required for admission to many Occupational Therapy schools. It is important to check with the specific college offering the Occupational Therapy degree for all entrance requirements.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.

PY 220 (Human Growth/Development)	3 hrs.

Natural Science/Mathematical Reasoning

BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 174 (Precalculus)	3 hrs.

Christian Ministries

ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Kinesiology Core Courses

KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal Health)	3 hrs.
KN 256 (Practicum in Kinesiology)	3 hrs.
KN 314 (Nutrition)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing Prescription)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 395 (Research Methods)	3 hrs.
KN 401 (Tests and Measurements)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
KN 414 (Exercise Physiology)	3 hrs.
KN 456 (Internship)	3 hrs.

Mathematics

MA 200 (Statistics)	3 hrs.

Natural Science

BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
SC 135 (Medical Terminology)	3 hrs.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
SC 240 (Physics I)	4 hrs.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.

Social and Behavioral Science

SO 172 (Sociology)	3 hrs.
PY 210 (General Psychology)	3 hrs.
PY 307 (Research Design)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.

TOTAL	120 hrs.

KINESIOLOGY MAJOR

PRE-PHYSICAL THERAPY CONCENTRATION

PURPOSE

The Bachelor of Science degree in Kinesiology with a concentration in Physical Therapy allows a student to take specific courses required for admission into one of the Physical Therapy schools in Georgia. It is important to check with the specific college offering the Doctor of Physical Therapy degree for all entrance requirements.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.

Humanities

Literature	3 hrs.
Humanities	3 hrs.

Social and Behavioral Science

History	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.

Natural Science/Mathematical Reasoning

BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 174 (Precalculus)	3 hrs.

Christian Ministries

ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Kinesiology Core Courses	
KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal Health)	3 hrs.
KN 256 (Practicum in Kinesiology)	3 hrs.
KN 314 (Nutrition)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing Prescription)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 395 (Research Methods)	3 hrs.
KN 401 (Tests and Measurements)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
KN 414 (Exercise Physiology)	3 hrs.
KN 421 (Biomechanics)	3 hrs.
KN 456 (Internship)	3 hrs.
Mathematics	
MA 200 (Statistics)	3 hrs.
Natural Science	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
SC 135 (Medical Terminology)	3 hrs.
CHM 220 (Chemistry I)	3 hrs.
CHM 220 (Chemistry I Lab)	1 hr.
CHM 221 (Chemistry II)	3 hrs.
CHM 221L (Chemistry II Lab)	1 hr.
SC 240, 241 (Physics I & II)	8 hrs.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.
Electives	1 hrs.
TOTAL	120 hrs.

KINESIOLOGY MAJOR

ATHLETIC TRAINING CONCENTRATION

PURPOSE

The Bachelor of Science degree in Kinesiology with a concentration in Athletic Training allows a student to take specific courses required for admission to many institutions offering a Master of Science degree in Athletic Training (MSAT); however, it is important to check with the specific institution offering the MSAT degree for all their respective admission requirements. In order to be a National Athletic Trainer Association (NATA) certified athletic trainer, you must graduate from a Commission on Accreditation of Athletic Training Education (CAATE) Master's degree program and pass the Board of Certification (BOC) exam.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 174 (Precalculus)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Kinesiology Core Courses	
KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal Health)	3 hrs.
KN 256 (Practicum in Kinesiology)	3 hrs.
KN 314 (Nutrition)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology)	3 hrs.
KN 322 (Exercise Testing Prescription)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 395 (Research Methods)	3 hrs.
KN 401 (Tests and Measurements)	3 hrs.

KN 413 (Motor Learning)	3 hrs.
KN 414 (Exercise Physiology)	3 hrs.
KN 456 (Internship)	3 hrs.
KN Electives	3 hrs.
Health/Physical Education Course	
HPE 330 (Teaching Strength/Conditioning)	3 hrs.
Mathematics Course	
MA 200 (Statistics)	3 hrs.
Natural Science	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
SC 135 (Medical Terminology)	3 hrs.
SC 240 (Physics I)	4 hrs.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.
Electives	6 hrs.
TOTAL	120 hrs.

KINESIOLOGY MINOR

PURPOSE

The field of Kinesiology is growing at a rapid pace. There are many students that are interested in the field of Kinesiology but are involved in different majors. Our Kinesiology program is very strong here at Emmanuel University and offering a minor would better serve the student demand for such a program.

GOAL

The goal of the Kinesiology minor is to enable a student to increase their knowledge in order help place in the professional allied health world.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Kinesiology Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

KN 215 (First Aid and Safety)	3 hrs.
KN 314 (Nutrition)	3 hrs.
KN 319 (Athletic Training)	3 hrs.
KN 321 (Kinesiology) OR	
KN 330 (Sports Psychology)	3 hrs.
KN 322 (Exercise Testing)	3 hrs.
KN 413 (Motor Learning)	3 hrs.
TOTAL	18 hrs.

SPORTS MANAGEMENT MAJOR

PURPOSE

The Bachelor of Science degree in Sports Management prepares students for career opportunities in various areas of sports management. The student who specializes in this area of study will receive a strong background in sports as well as a strong business component allowing him/her to develop skills enabling the student to hold management level positions in organized sport.

GOALS

1. To prepare the student for the successful pursuit of either graduate study or a career in sports related fields.

2. To provide a Christian worldview of sports in our society and the importance of an active and healthy lifestyle.

STUDENT LEARNING OUTCOMES

Graduates of the Sports Management program should be able to:

1. Demonstrate a knowledge base appropriate to an undergraduate sports management program of study as it applies, but is not limited to, the following areas: physical education and sport history; physical fitness, first aid, and safety principles; individual and team sports skills; personal and community health; the use of physical activities to meet the needs of the physically disabled; accounting, finance, and management principles in organized sport; legalities of providing athletic services to schools, communities, and businesses; and the promotion and marketing of sport and physical activity programs.

2. Demonstrate an ability to communicate effectively in the workplace both orally and in writing.

3. Demonstrate an ability to network with colleagues working in the Sports Management field.

4. Demonstrate an ability to work well in sports management teams.

ADMISSION REQUIREMENTS

An entering freshman must meet the overall college requirements to enter the Sports Management program. Also, students must have earned a cumulative grade point average of 2.0 or above prior to being admitted to upper-level Sports Management courses. A minimum grade of "C" is required in BIO 111 and MA 124/MA 200 as part of the Liberal Arts Core.

GRADUATION REQUIREMENTS

To graduate with a Sports Management degree a student must:

1. Complete the requirements listed below for the Sports Management curriculum, for a total number of at least 124 semester hours.

2. Earn a minimum grade point average of 2.0 for all coursework taken. No grade below a "C" in required Kinesiology courses will be accepted for graduation credit. In the event a grade of "D" or lower is earned in a required course, that course must be retaken until at least a "C" grade is earned.

3. Take part in an exit exam with each candidate for graduation. This exam is for the purpose of assessment of the program and assistance for the student in post-graduation plans.

SPORTS MANAGEMENT MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics	3 hrs.
Natural Science/Mathematical Reasoning	

Science (Lab sequence)	4 hrs.
MA 124 (College Algebra) OR	
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Business Courses	
BU 201 (Microeconomics)	3 hrs.
BU 250 (Computer Applications)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 300 (Management)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
BU 325 (Small Business Mgmt.)	3 hrs.
CM 310 (Business Communications)	3 hrs.
BU 410 (Human Resources Mgmt.)	3 hrs.
Kinesiology	
KN 218 (Foundations of ESS)	3 hrs.
KN 219 (Personal Health)	3 hrs.
KN 254 (Practicum in Sports Management)	3 hrs.
KN 313 (Organization/Administration)	3 hrs.
KN 330 (Sports Psychology)	3 hrs.
KN 335 (Facility Design & Management)	3 hrs.
KN 400 (Contemporary Issues in Sports)	3 hrs.
KN 410 (Sports Management)	3 hrs.
KN 452 (Internship)	3 hrs.
KN Electives	12 hrs.
Electives	11 hrs.
TOTAL	120 hrs.

SPORTS MANAGEMENT MINOR

PURPOSE

The Sports Management Minor is for those students who do not want to pursue a full program of business or kinesiology courses but have an interest in entry level positions in organized sports.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Sports Management Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

BU Electives	6 hrs.
BU 300 (Management)	
BU 305 (Marketing)	
BU 310 (Business Law)	
BU 325 (Entrepreneurship)	
KN 313 (Organization/Administration)	3 hrs.
KN 335 (Facility Design & Management)	3 hrs.
KN 400 (Contemporary Issues in Sports)	3 hrs.
KN 410 (Sports Management)	3 hrs.
Total	18 hrs.

MATHEMATICS

PURPOSE

Those completing the mathematics degree will have the mathematical fluency to pursue graduate or professional level studies, an occupation in applied mathematics such as actuarial science or computer modeling, or academic positions, from high school teacher to college professor. The program will give the student experience in mathematical problem solving and analysis, mathematical modeling, abstract conceptual thinking, and technical communications and programming. The program requires a minor to compliment the student's areas of interest. Graduates from this program will find joy in learning, doing, and communicating mathematics to others. In addition to the study of mathematics, the program seeks to improve the student's relationship with Jesus Christ by training him/her to broaden his/her Christian worldview and instilling the desire for Christian ethics in the workplace.

GOALS

The mathematics program at Emmanuel University will:

1. Provide a solid basic of understanding of core areas of mathematics, including linear algebra, abstract algebra, mathematical and numerical analysis, probability, statistics, geometry, and technical computing.

2. Develop the student's ability to formulate mathematical concepts, frame mathematical proofs, and communicate mathematics clearly.

3. Provide mathematical knowledge and communication skills needed in our society to fill economic, political, teaching, and scientific roles.

STUDENT LEARNING OUTCOMES

Graduates earning a B.S. in Mathematics will be able to:

1. Create appropriate mathematical constructs for problems and solve them.

2. Demonstrate the ability to reason mathematically, prove conjectures and identify flaws in analysis.

3. Demonstrate knowledge of concepts, structures, results, and methods from different branches of mathematics and apply them in analysis of data and problems.

4. Communicate problems, mathematical approaches and results effectively.

5. Apply technology to effectively analyze data and solve problems.

GRADUATION REQUIREMENTS

The student must have completed the core curriculum and the requirements for the Bachelor of Science in Mathematics. The student must have received at least "C" in each mathematics course as well as have a minimum grade point average of 2.5.

MATHEMATICS MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
Political Science/Psychology/ Sociology/Economics	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Mathematics Courses	
MA 174 (Precalculus)	3 hrs.
MA 240 (Calculus I)	4 hrs.
MA 241 (Calculus II)	4 hrs.
MA 242 (Calculus III)	3 hrs.
MA 300 (Foundations in Geometry)	3 hrs.
MA 305 (Intro to Higher Mathematics)	3 hrs.
MA 315 (Linear Algebra I)	3 hrs.
MA 350 (Differential Equations)	3 hrs.
MA 367 (Mathematical Solutions)	3 hrs.
MA 400 (Statistics & Probability)	3 hrs.
MA 420 (Abstract Algebra)	3 hrs.
MA 440 (Mathematical Analysis)	3 hrs.
MA 441 (Numerical Analysis)	3 hrs.
MA 450 (Senior Seminar in Mathematics)	3 hrs.
Minor Area	18 hrs.
General Electives	15 hrs.
TOTAL	120 hrs.

MATHEMATICS MINOR

ADMISSIONS REQUIREMENTS

The student must have completed MA 174 Pre-calculus and earned at least a "C." The Mathematics faculty will assist the major department advisor with any questions on advisement for registration in the minor.

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and completion of the requirements for a major in another area, the following courses must be taken to qualify as a Mathematics Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

MA 174 (Pre-Calculus)	3 hrs.
MA 240 (Calculus I)	4 hrs.
MA 241 (Calculus II)	4 hrs.
MA 305 (Intro to Higher Mathematics)	3 hrs.
MA 315 (Linear Algebra I)	3 hrs.
MA 420 (Abstract Algebra)	3 hrs.
TOTAL	20 hrs.

NATURAL SCIENCES

PURPOSE

Upon completion the Natural Sciences Program at Emmanuel University our majors will be well prepared for careers or further graduate studies in a variety of specialized fields. Concentrations are offered in the following areas: Pre-Pharmacy, Pre-Professional, and Pre-Veterinary. Complete program descriptions are outlined below.

GOALS & STUDENT LEARNING OUTCOMES

Upon completion of the Biology program, graduates should be able to demonstrate the following:

I. Knowledge

1. Graduates will have a working knowledge of biological vocabulary.

2. Graduates should be able to explain the concepts in the following six critical areas of biology in their own words: interaction and interdependence; genetic continuity and reproduction; growth, development, and differentiation; energy; matter; and organization.

3. Graduates will be able to articulate what the scientific process means philosophically (i.e., be able to distinguish science from non-science).

4. Graduates will be able to describe the place of biology among other disciplines and the interactions between biology and society.

II. Use of technology to create knowledge

1. Graduates will know the scientific techniques of observation, measurement, sampling, and analysis.

1. Graduates will demonstrate an ability to use laboratory and computer technologies to gather information, analyze, and communicate findings.

2. Graduates will demonstrate a working knowledge of processes, protocols, and proper operation of instrumentation and software that provide them with information and analyses on biological phenomena.

3. Graduates will demonstrate a working knowledge of the various technological tools used in biological research.

III. Communication of knowledge

1. Graduate will be able to clearly articulate the problem at hand or objective of study, and then analyze and discuss the available data, drawing conclusions warranted by the evidence

2. Graduates will be competent in scientific writing and oral communication. Graduates will know and be able to apply the scientific method (i.e., to understand procedural knowledge and skills so that one can carry out a scientific study as well as critically analyze the work of others -- part of structural biological literacy). This includes the ability to develop hypotheses and make predictions; design experiments to test hypotheses; and critically evaluate results and draw conclusions.

3. Graduates will be able to develop a clear, relevant research prospectus. The question should address precisely what the student wants to know. Properly formulated, a well-constructed question will guide the student research process. The graduate will be able to communicate the research process and his/her conclusions. No research project is complete until the final product is disseminated in a format suitable for presentation to an interested community. A presentation may be written, visual, verbal or use other means consistent with professional norms as long as the final product adequately communicates to the intended audience.

BIOLOGY MAJOR

PURPOSE

Upon completion of the Biology Program at Emmanuel University our majors will be well prepared for technical careers and further graduate studies in specialized Biology fields such as Biochemistry, Microbiology, Environmental Science, etc.; medical studies including Physician's Assistant, Clinical Nurse Leader, etc.; and careers requiring technical knowledge in Biological Sciences.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University, including the Liberal Arts Core and the Major Lower and Upper-Level courses specified for this major. A minimum cumulative grade point average of 2.50 is required for graduation with a Bachelor of Science in General Biology.

BIOLOGY MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Mathematics	
MA 174 (Pre-Calculus)	3 hrs.
Natural Sciences	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (General Chemistry I)	3 hrs.
CHM 220L (General Chemistry I Lab)	1 hr.
CHM 221 (General Chemistry II)	3 hrs.
CHM 221L (General Chemistry II Lab)	1 hr.
SC 240 (Physics I)	4 hrs.
SC 250 (Scientific Literature)	1 hr.
SC 320 (Organic Chemistry I)	4 hrs.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.
SC 335 (Molecular Genetics)	3 hrs.
SC 340 (Microbiology)	4 hrs.
SC 351 (Intro to Research)	2 hrs.
SC 352 (Directed Research)	2 hrs.
SC 420, 421 (Biochemistry I & II)	7 hrs.
Science Electives	11 hrs.
Electives	
Mathematics, education*, psychology	16 hrs.
TOTAL	120 hrs.

*Students should contact the School of Education for information concerning Georgia broad field certification in Science. While the School of Education does not offer a secondary science program, they can advise students concerning alternatives regarding teacher certification.

BIOLOGY MAJOR

PRE-PHARMACY CONCENTRATION

PURPOSE

The BS-Biology degree with a Pre-Pharmacy Concentration at Emmanuel University is designed to allow the student to meet the various admissions requirements of many Doctor of Pharmacy programs while working toward the completion of a bachelor's degree with a Christian liberal arts core. Most Doctor of Pharmacy programs require the Pharmacy College Admission Test (PCAT) as part of the application, for which students will need to study and prepare to afford the best chance of entrance into the Doctor of Pharmacy program of their choice. Because admissions requirements vary greatly between School of Pharmacy programs, the student will need to carefully review the requirements of the particular Doctor of Pharmacy program(s) of interest to ensure successful completion of that school's admissions requirements.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University, including the Liberal Arts Core and the Major Lower and Upper-Level courses specified for this major. A minimum cumulative grade point average of 2.50 is required for graduation with a Bachelor of Science in Biology with a Concentration in Pre-Pharmacy.

BIOLOGY MAJOR
PRE-PHARMACY CONCENTRATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 174 (Pre-Calculus)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Mathematics	
MA 200 (Statistics)	3 hrs.
MA 240 (Calculus I)	4 hrs.
Natural Sciences	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (General Chemistry I)	3 hrs.
CHM 220L (General Chemistry I Lab)	1 hr.
CHM 221 (General Chemistry II)	3 hrs.
CHM 221L (General Chemistry II Lab)	1 hr.
SC 240 (Physics I)	4 hrs.
SC 250 (Scientific Literature)	1 hr.
SC 320, 321 (Organic Chemistry I & II)	8 hrs.
SC 330, 331 (Anatomy/Physiology I & II)	8 hrs.
SC 335 (Molecular Genetics)	3 hrs.
SC 434 (Molecular Biology Cell)	4 hrs.
SC 340 (Microbiology)	4 hrs.
SC 351 (Intro to Research)	2 hrs.
SC 352 (Directed Research)	2 hrs.
SC 420, 421 (Biochemistry I & II)	7 hrs.
Guided Electives	
BU200/201 (Economics)	3 hrs.
Social Behavioral Science*	3 hrs.
Multi-Cultural Elective**	3 hrs.
General Electives	6 hrs.
TOTAL	120 hrs.

*NOTE: Students who indicate an interest in applying for admission to the University of Georgia Pharmacy program will be recommended to take PS 101. Other students will be

permitted to choose a different Social Science course to meet the requirements of the program they wish to enter.

**NOTE: Students who indicate an interest in applying for admission to the University of Georgia Pharmacy program will be recommended to take Multi-Cultural Electives such as: foreign language, GY101, HY 110/111. Other students will be permitted to choose different elective courses to meet the requirements of the program they wish to enter.

BIOLOGY MAJOR
PRE-PROFESSIONAL CONCENTRATION

PURPOSE

The BS-Biology degree with a Pre-Professional Concentration at Emmanuel University is designed to fulfill the admissions requirements for entrance into many professional medical programs including Doctor of Medicine, Doctor of Osteopathic Medicine, Doctor of Optometry, Doctor of Dentistry, etc. The program provides a challenging and rigorous course of study designed to prepare students to think critically, learn, retain and apply large amounts of information to successfully solve problems. Most graduate programs in the medical or dental fields require a test (MCAT, DAT, OAT, etc.) as part of the application, for which students will need to study and prepare to afford the best chance of entrance into the program of their choice. Since these requirements vary among these graduate programs, the student will need to review the entrance requirements for programs of interest to ensure that all requirements for that program are met.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University, including the Liberal Arts Core and the Major Lower and Upper-Level courses specified for this major. A minimum cumulative grade point average of 3.00 is required for graduation with a Bachelor of Science in Biology with a Concentration in Pre-Professional.

BIOLOGY MAJOR
PRE-PROFESSIONAL CONCENTRATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skill	
EN101, 102 (Freshman Composition)	6 hrs.
CM130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111 (Biology I Lab)	1 hr.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Mathematics	
MA 174 (Pre-Calculus)	3 hrs.
Natural Science	
BIO 112 (Biology II)	3 hrs.
BIO 112 (Biology II Lab)	1 hr.
CHM 220 (General Chemistry I)	3 hrs.
CHM 220L (General Chemistry I Lab)	1 hr.
CHM 221 (General Chemistry II)	3 hrs.
CHM 221L (General Chemistry II Lab)	1 hr.
SC 240, 241 (Physics I & II)	8 hrs.
SC 250 (Scientific Literature)	1 hr.
SC 320, 321 (Organic Chemistry I & II)	8 hrs.
SC 330, 331 (Anatomy & Physiology I & II)	8 hrs.
SC 335 (Molecular Genetics)	3 hrs.
SC 434 (Molecular Biology of Cell)	4 hrs.
SC 340 (Microbiology)	4 hrs.

SC 351 (Introduction to Research)	2 hrs.
SC 352 (Directed Research)	2 hrs.
SC 420, 421 (Biochemistry I & II)	7 hrs.
SC 431 (Infection, Immunology)	3 hrs.
Psychology	
PY 429 (Social Psychology)	3 hrs.
Electives **	9 hrs.
TOTAL	120 hrs.

**Foreign Language should also be considered as beneficial for some pre-professional degrees. Consult the professional schools to which you will apply for any upper-level mathematics which may be required.

BIOLOGY MAJOR

PRE-VETERINARY CONCENTRATION

PURPOSE

The BS-Biology degree with a Pre-Veterinary Concentration at Emmanuel University is designed to fulfill the admissions requirements for entrance to many Doctor of Veterinary Medicine professional programs. The program provides a challenging and rigorous course of study designed to prepare students to think critically, learn and retain large amounts of information, and apply that knowledge to situations at hand to solve problems. Most Doctor of Veterinary Medicine programs require the Graduate Record Examinations (GRE) test as part of the application, for which students will need to study and prepare to afford the best chance of entrance into the program of their choice. The requirements for these programs vary among those schools that offer Doctor of Veterinary Medicine graduate training; therefore, the student will need to review the entrance requirements for programs of interest to ensure that all prerequisites for that program are met prior to making application.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University, including the Liberal Arts Core and the Major Lower and Upper-Level courses specified for this major. A minimum cumulative grade point average of 3.00 is required for graduation with a Bachelor of Science in Biology with a Concentration in Pre-Veterinary.

BIOLOGY MAJOR
PRE-VETERINARY CONCENTRATION

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skill	
EN101, 102 (Freshman Composition)	6 hrs.
CM130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
MA 200 (Statistics)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Agriculture	
AG 105 (Basic Ag Science)	3 hr.
AG 302 (Biology, Care/Production)	4 hrs.
Mathematics	
MA 174 (Pre-Calculus)	3 hrs.
Natural Science	
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (General Chemistry I)	3 hrs.

CHM 220L (General Chemistry II Lab)	1 hr.
CHM 221 (General Chemistry II)	3 hrs.
CHM 221L (General Chemistry II Lab)	1 hr.
SC 240, 241 (Physics I & II)	8 hrs.
SC 250 (Scientific Literature)	1 hr.
SC 320, 321 (Organic Chemistry I & II)	8 hrs.
SC 330 (Anatomy & Physiology I)	4 hrs.
SC 335 (Molecular Genetics)	3 hrs.
SC 434 (Molecular Biology of Cell)	4 hrs.
SC 340 (Microbiology)	4 hrs.
SC 351 (Introduction to Research)	2 hrs.
SC 352 (Directed Research)	2 hrs.
SC 420, 421 (Biochemistry I & II)	7 hrs.
Science Electives	6 hrs.
Guided Electives **	6 hrs.
TOTAL	120 hrs.

**Foreign Language should be considered as beneficial for some pre-professional degrees. Consult the professional schools to which you will apply for any upper-level mathematics which may be required.

SCIENCE MINORS

For non-Biology majors:

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and completion of the requirements for a major in another area, the following courses must be taken to qualify as a Biology or Chemistry Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

BIOLOGY MINOR

BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
BIO 112 (Biology II)	3 hrs.
BIO 112L (Biology II Lab)	1 hr.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
Biology Electives (300 and above)	8 hrs.
Total	20 hrs.

CHEMISTRY MINOR

CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.
CHM 221 (Chemistry II)	3 hrs.
CHM 221L (Chemistry II Lab)	1 hr.
SC 320, 321 (Organic Chemistry I & II)	8 hrs.
SC 351 (Intro to Research)	2 hrs.
SC 420, 421 (Biochemistry I & II)	7 hrs.
Total	25 hrs.

*Biology Majors cannot earn a Chemistry Minor as all the courses are duplicated.

CHRISTIAN MINISTRIES

MISSION STATEMENT AND BACKGROUND

To teach, disciple, and train emerging leaders of God's kingdom in the context of a Christian community.

The School of Christian Ministries was established at Emmanuel University in 1972 to provide four-year baccalaureate studies in Bible and Christian Ministry. As an academic department within Emmanuel University, it offers a Bachelor of Arts and Bachelor of Science degree in Christian Ministries with concentration options, as well as a Bachelor of Science in Worship Ministry. The Bachelor of Arts degree differs primarily from the Bachelor of Science degree by requiring courses in New Testament Greek.

All of the bachelor's degree programs incorporate the college liberal arts educational core with the SCM department core, as well as biblical, theological, and ministry courses pertinent to each degree and concentration. A basic purpose of these programs is to promote Christian understanding, spiritual formation, character development, and basic ministry skills. Students who graduate from the School of Christian Ministries will have had the necessary studies to assist them in developing a biblical understanding of the world, the opportunity to participate in volunteer Christian service, as well as the experience of combining classroom learning with real-life training in an extended internship. Christian faith, Christian practice, spiritual development, and practical training are inseparable elements in the educational experience of the degree programs offered by the School of Christian Ministries.

GOALS

DEVELOPMENT OF CHRISTIAN UNDERSTANDING (Knowing)

1. To help the student experience a liberal arts educational core in critical thinking, communication, natural science, art, and literature.

2. To help the student acquire a knowledge of the Bible and a knowledge of God revealed in Jesus Christ as unfolded in biblical history and literature.
3. To help the student understand Christian ideas, including key Pentecostal Holiness Church doctrines, which are relevant for developing a Christ-centered worldview.

4. To help the student understand and assess the increasingly post-Christian world with which they will be engaging and the role of Christianity in that multicultural and pluralistic world.

DEVELOPMENT OF CHRISTIAN CHARACTER AND LIVING (Being)

4. To encourage the student to develop Christ-like moral decision making, and to seek God through prayer and other biblical spiritual disciplines.

5. To provide the student experiences for integrating Christ-like attitudes and practices of Christian service.

6. To provide the student with opportunities for developing the emotional, spiritual, and intellectual aspects of his/her life as a leader in God's Kingdom.

DEVELOPMENT OF CHRISTIAN MINISTRY (Doing)

7. To assist the student in understanding his/her individual calling, and identifying his/her spiritual gifts, interests, and skills in various forms of Christian ministry.

8. To help the student experience a balance between knowing and doing in ministry, between Christian understanding and Christian practice, between academic studies and volunteer Christian service and ministry internship.

9. To provide the student with the tools, resources, knowledge, and skills necessary for leaders in their vocational calling.

STUDENT LEARNING OUTCOMES (ALL MAJORS)

Graduates of the School of Christian Ministries should demonstrate the following knowledge, skills, and practices:

1. Knowledge of the Bible in its historical, cultural, and literary contexts.

2. Knowledge of the principles and practice of sound biblical interpretation.

3. Knowledge of the key themes and doctrines in the development of Christian theology throughout the history of the church, including representative views of the International Pentecostal Holiness Church.

4. Knowledge of and ability to use various methodologies related to the practice of ministry.

5. Ability to use traditional Christian disciplines as a means of contributing to a life of ongoing Christian formation.

STUDENT LEARNING OUTCOMES (CONCENTRATIONS)

1. Pastoral Ministries: Knowledge of and ability to use various methodologies related to the practice of ministry in this Concentration.

2. Missions: Knowledge of and ability to use methodologies related to the practice of ministry in this Concentration.

3. Children and Youth Ministry: Knowledge of and ability to use various methodologies related to the practice of ministry in this Concentration.

4. Biblical and Theological Studies:
   A. Knowledge of the Bible in its historical, cultural, and literary context.

   B. Knowledge of the principles of sound biblical interpretation.

   C. Knowledge of the key themes and doctrines in the development of Christian theology throughout the history of the Church, including representative views of the International Pentecostal Holiness Church.

ADMISSIONS REQUIREMENTS

The Christian Ministries programs are open to all qualified majors who desire higher education in a Christian environment. Applicants must be of sound Christian character, committed to fulfilling God's call on their lives, and interested in preparing themselves for a life of Christian service in one form or another.

1. All applicants must give evidence of a Christian conversion experience and a sincere desire to seek and experience the truths of God's Word. Applicants must be committed to the will of God for their lives and to a life of service for Jesus Christ.

2. Before making application to the SCM, the student must have completed the following courses with a grade of "C" or above: EN101, EN102, CM130, BI 140, BI 141, and MN 101.

3. Applicants must have a minimum of a 2.00 grade point average on a 4.00 scale on all coursework completed at Emmanuel University.

4. In addition to being admitted to Emmanuel University, applicants must fulfill specific application requirements stated on the SCM application form. Official admission to an SCM baccalaureate degree program is determined by the faculty in the SCM. Forms for application and letters of recommendation are available from the office of the Chair of the School of Christian Ministries.

5. Once admitted to a SCM program, the student must maintain a 2.00 overall GPA in order to continue in the program, as well as complete chapel and Christian Service Practicum requirements.

6. Transfer credits which are applicable to the programs of the SCM are accepted as stated in the University's Transfer Policy.

GRADUATION REQUIREMENTS

Students majoring and minoring in a program offered in the School of Christian Ministries should declare their major and/or minor early in their college experience in order to be able to enroll in the required courses when they are offered by the University. Courses should be taken according to the suggested course sequence plan if timely graduation is desired.

SCM majors must have a minimum 2.00 GPA on all coursework taken. A minimum grade of "C" must be earned in the previously identified courses from the liberal arts core as well as all courses within the SCM core. In the event a grade of "D" or lower is earned in any required SCM course, each course must be retaken until a grade of "C" or higher is earned. Any time a student's GPA falls below 2.00, the student will be placed on probation with the SCM. Failure to improve the GPA to 2.00 or higher within two semesters will result in dismissal from the SCM degree program.

In addition, any courses taken from other institutions while a student is attending EC full time must be approved by the SCM faculty in order for such courses to be counted toward the student's degree program. This approval must be granted prior to the student's enrollment in any such course. In order to gain approval students must submit a letter to the Chair of the SCM explaining the course they wish to take and the reason it cannot be taken on campus

Mere completion of a curricular program is not regarded as sufficient to meet graduation requirements. A student must be officially accepted by the SCM and fulfill additional SCM requirements before courses can be used in an SCM baccalaureate degree program.

In addition to completing the requirements of chapel attendance (SCM and EC Convocation), Christian service practicum, and internship, the student must be recommended for graduation by the SCM faculty. The student must also successfully complete a selected exit exegetical paper, as well as an SCM exit interview. Other requirements for graduation are listed under Requirements for Graduation in this Catalog.

POSITION ON THEOLOGICAL PERSPECTIVES

While the School of Christian Ministries serves the Wesleyan and Pentecostal traditions of its sponsoring denomination, it recognizes the need to speak appreciatively of various theological traditions found in the historical church of Jesus Christ.

CHRISTIAN MINISTRIES MAJOR

PURPOSE

Emmanuel University is committed to the view that preparation for ministry includes the development of ministers as persons and not just the acquisition of technical skills for ministry. The Christian Ministry major is designed to introduce a variety of studies in practical ministry as well as Biblical and theological studies to help define the student's interests in ministry. The major provides opportunity for the student to consider various forms of Christian ministry and what kinds of persons are suited for various ministry forms.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
GR 351 (New Testament Greek I)[#]	4 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 123 (Mathematical Modeling)	3 hrs.
Christian Ministries	
BI 140 (OT History and Literature)	3 hrs.
BI 141 (NT History and Literature)	3 hrs.
BI 275 (Biblical Interpretation)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Bible Courses	
BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Life and Epistles of Paul)	3 hrs.
Bible Elective (300-Level)	3 hrs.
Bible Elective (400-Level)	3 hrs.
Theology Courses	
TH 240 (Christianity and Pentecostalism)	3 hrs.

TH 340 (Christian Doctrines)	3 hrs.
TH 461 (Biblical Theology)	3 hrs.

Ministry Courses

MN 101 (Christian Ministry)	3 hrs.
MN 302 (Christian Service Practicum)	NC
MN 210 (The Spirit Formed Life)	3 hrs.
MN 236 (Street Theology)	3 hrs.
MN 315 (Communicating Scripture)	3 hrs.
MN 335 (Intro to Youth Ministries) OR MN 330 (Children's Ministry)	3 hrs.
MN 466 (Leading Impactful Ministries)	3 hrs.
MN 470 (Pastoral Care and Counseling)	3 hrs.
MN 485 (Discipleship in the Church)	3 hrs.
MS 330 (Global Missions)	3 hrs.
PY 300 (Spiritual Formation)	3 hrs.
WM 390 (Worship in the Church)	3 hrs.

Internship

MN 496 (Internship)	6 hrs.

Students must choose one of the following concentrations:

CONCENTRATION OPTIONS:

BIBLICAL STUDIES/THEOLOGICAL STUDIES CONCENTRATION

BI 490 (Biblical Hermeneutics) OR MN 415 (Communicating Scripture II)	3 hrs.
Bible/Theology Elective*	3 hrs.
GR 352 (NT Greek II)	4 hrs.
GR 451 (Greek Grammar/Exegesis)	4 hrs.
TH 365 (Practical Theology) OR TH 420 (Contextual Theology)	3 hrs.

*Students may choose any BI, TH, RN course not already required as part of the program core.

OR

PASTORAL MINISTRIES CONCENTRATION

GR 352 (NT Greek II)	4 hrs.
GR 451 (Greek Grammar/Exegesis)	4 hrs.
MN 362 (Developing Impactful Leaders)	3 hrs.
MN 415 (Communicating Scripture II) OR TH 365 (Practical Theology) OR BI 490 (Biblical Hermeneutics)	3 hrs.
MN 475 (Marriage/Family Counseling)	3 hrs.

#NOTE: Students with an interest in Hebrew, instead of Greek, may request to enroll in another accredited institution by contacting the SCM Chair and/or registrar.

Total	121 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.

Humanities

Literature	3 hrs.
Humanities	3 hrs.

Social and Behavioral Science

History	3 hrs.
PY 210 (General Psychology)	3 hrs.

Natural Science/Mathematical Reasoning

Science (Lab course)	4 hrs.
MA 123 (Mathematical Modeling)	3 hrs.

Christian Ministries

BI 140 (OT History and Literature)	3 hrs.
BI 141 (NT History and Literature)	3 hrs.
BI 275 (Biblical Interpretation)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.

ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Bible Courses

BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Life and Epistles of Paul)	3 hrs.
Bible Elective (300-Level)	3 hrs.
Bible Elective (400-Level)	3 hrs.

Theology Courses

TH 240 (Christianity and Pentecostalism)	3 hrs.
TH 340 (Christian Doctrines)	3 hrs.
TH 461 (Biblical Theology)	3 hrs.

Ministry Courses

MN 101 (Christian Ministry)	3 hrs.
MN 302 (Christian Service Practicum)	NC
MN 210 (The Spirit Formed Life)	3 hrs.
MN 236 (Street Theology)	3 hrs.
MN 315 (Communicating Scripture)	3 hrs.
MN 335 (Intro to Youth Ministries) OR MN 330 (Children's Ministry)	3 hrs.
MN 466 (Leading Impactful Ministries)	3 hrs.
MN 470 (Pastoral Care and Counseling)	3 hrs.
MN 485 (Discipleship in the Church)	3 hrs.
MS 330 (Global Missions)	3 hrs.
PY 300 (Spiritual Formation)	3 hrs.
WM 390 (Worship in the Church)	3 hrs.

Internship

MN 496 (Internship)	6 hrs.

Students must choose one of the following concentrations:

CONCENTRATION OPTIONS:

BIBLICAL STUDIES/THEOLOGICAL STUDIES CONCENTRATION

BI 490 (Biblical Hermeneutics) OR MN 415 (Communicating Scripture II)	3 hrs.
Bible/Theology Electives*	6 hrs.
RN 201 (World Religion)	3 hrs.
TH 365 (Practical Theology)	3 hrs.
TH 420 (Contextual Theology)	3 hrs.

*Students may choose any BI or TH course not already required as part of the program core.

OR

PASTORAL MINISTRIES CONCENTRATION

MN 362 (Developing Impactful Leaders)	3 hrs.
MN 415 (Communicating Scripture II) OR BI 490 (Biblical Hermeneutics)	3 hrs.
MN 475 (Marriage and Family Counseling)	3 hrs.
TH 365 (Practical Theology)	3 hrs.
Ministry Electives*	6 hrs.

*Students may choose any BI, MN, TH course not already required as part of the program core. In addition, students may choose from a select group of courses from BU, CM, ED, or EN courses not already required as part of the program.

OR

YOUTH/CHILDREN'S MINISTRY CONCENTRATION

MN 330 (Children's Ministry)	3 hrs.
MN 362 (Developing Impactful Leaders)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
TH 365 (Practical Theology)	3 hrs.
MN 475 (Marriage and Family Counseling) OR SO 245 (Marriage and Family)	3 hrs.
CM 235 (New Media Tools) OR ED 305 (Multi-Cultural Society) OR MN 415 (Communicating Scripture II) OR BI 490 (Biblical Hermeneutics)	3 hrs.

OR

MISSIONS CONCENTRATION

ED 305 (Multi-cultural Society)	3 hrs.
MN 362 (Developing Impactful Leaders)	3 hrs.
MN 475 (Marriage and Family Counseling) OR CM 365 (Diversity in Communication)	3 hrs.
TH 365 (Practical Theology)	3 hrs.
TH 420 (Contextual Theology)	3 hrs.
RN 201 (World Religions)	3 hrs.

TOTAL 121 hrs.

CHRISTIAN MINISTRIES MINORS

For Non-School of Christian Ministries major only.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Christian Ministries Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. All Christian Ministries Minors will take BI 140 (Old Testament) in place of ECF 111 (Christian Living); BI 141 (New Testament) in place of ECF 200 (Gospel of John); PY 300 (Spiritual Formation) or MN 210 (Spirit Formed Life) in place of ECF 212 (Practical Christianity). A grade of "C" or higher in each course is required.

Biblical Studies

BI 275 (Biblical Interpretation)	3 hrs.
BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Epistles of Paul)	3 hrs.
TH 340 (Christian Doctrines)	3 hrs.
TH461 (Biblical Theology)	3 hrs.
Bible Elective (300 or 400-level)	3 hrs.
TOTAL	18 hrs.

Christian Ministries

BI 275 (Biblical Interpretation)	3 hrs.
MN 101 (Christian Ministry)	3 hrs.
MN 362 (Developing Impactful Leaders)	3 hrs.
TH 340 (Christian Doctrines)	3 hrs.
Two of the following:	6 hrs.
MN 466 (Leading Impactful Ministries)	
MN 470 (Pastoral Care/Counseling)	
MN 486 (Discipleship in the Church)	
MS 330 (Global Missions)	
TOTAL	18 hrs.

WORSHIP MINISTRY MAJOR

PURPOSE

The Bachelor of Science in Worship Ministry is designed to prepare students for the practical ministry of music and the worship arts in the context of contemporary evangelical and Pentecostal-Charismatic local churches.

WORSHIP MINISTRY MAJOR

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab Course)	4 hrs.
MA 123 (Mathematical Modeling)	3 hrs.
Christian Ministries	
BI 140 (OT History & Literature)	3 hrs.
BI 141 (NT History & Literature)	3 hrs.
BI 275 (Biblical Interpretation)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Music Core Courses	
WM 101 (Fundamentals of Music)	3 hrs.
WM 102 (Music Composition)	3 hrs.
Applied Music Major	6 hrs.
Applied Music Minor	4 hrs.
MI 103 (Guitar Class)	1 hr.
MI 105 (Worship Band Techniques)	1 hr.
MU 115 (EU Singers)	4 hrs.
Bible Courses	
BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Life and Epistles of Paul)	3 hrs.
Theology Courses	
MN 233 (Street Theology) OR TH 340 (Christian Doctrines) OR TH 365 (Practical Theology)	3 hrs.
TH 461 (Biblical Theology)	3 hrs.
Ministry Courses	
MN 101 (Christian Ministry)	3 hrs.
MN 210 (Spirit Formed Life)	3 hrs.
MN 302 (Practicum)	NC
MN 315 (Communicating Scripture) OR MN 470 (Pastoral Care & Counseling)	3 hrs.
MN 466 (Leading Impactful Ministries)	3 hrs.
MN 485 (Discipleship in the Church)	3 hrs.
PY 300 (Spiritual Formation)	3 hrs.
Church Media Courses	
CM 237 (Lighting/Sound for Production)	3 hrs.
CM 260 (Church Media)	3 hrs.
Worship Ministry Courses	
WM 135 (Intro to Worship Ministry)	2 hrs.
WM 236 (History Christian Music/Worship)	3 hrs.
WM 270 (Worship Leadership I)	3 hrs.
WM 370 (Worship Leadership II)	3 hrs.
WM 385 (Psalms/Hymns/Spiritual Songs)	2 hrs.
WM 390 (Worship and the Church)	3 hrs.
WM 496 (Internship)	6 hrs.
Total	123 hrs.

WORSHIP MINISTRY MINOR TOTAL 18 hrs.

ADMISSIONS REQUIREMENTS

The Music Ministry Minor is available to any qualified student who is also pursuing a Bachelor's Degree in another area.

REQUIREMENTS

In addition to completing the requirements of the liberal arts core and completion of the requirements for a major in another area, the following courses must be taken to qualify as a Worship Ministry Minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. If any of the following courses are required by one's major, additional courses will need to be taken for a total of 18 hours of credit for the minor. All Christian Ministries Minors will take BI 140 (Old Testament) in place of ECF 111 (Christian Living); BI 141 (New Testament) in place of ECF 200 (Gospel of John); PY 300 (Spiritual Formation) or MN 210 (Spirit Formed Life) in place of ECF 212 (Practical Christianity). A grade of "C" or higher in each course is required.

WM 101 (Fundamentals of Music)	3 hrs.
WM 102 (Music Composition)	3 hrs.
WM 135 (Intro to Worship Ministry)	2 hrs.
WM 236 (History Christian Music/Worship)	3 hrs.
WM 270 (Worship Leadership I)	3 hrs.
MU 161 (Applied Piano)	1 hrs.
MU 162 (Applied Piano II) OR	
MI 103 (Guitar Class)	1 hrs.
MU 171, 172 (Applied Voice)	2 hrs.

ASSOCIATE DEGREES

General Education
Allied Health
Business Administration

GENERAL EDUCATION

PURPOSE

As a Christian liberal arts college, Emmanuel provides educational opportunities that go beyond job training in marketable skills for employment. Studying liberal arts is not synonymous with career preparation. The general education program is designed to help the person develop as a holistic individual in society. In that liberal arts education seeks to help the student make a life rather than merely a living, and that career goals often change, the general education program is highly valuable for career preparation, and for further work toward a baccalaureate degree.

STUDENT LEARNING OUTCOMES

Based upon the purpose described above, the Emmanuel University faculty have established the following student learning outcomes for the Associate Degree in General Education in four broad areas of study (developing personal skills, understanding cultural and philosophical foundations, appreciating artistic and literary dimensions of culture, and understanding the natural world).

Student graduates in the AA General Education program should be able to:

1. Communicate effectively through writing and speaking
2. Develop an awareness and sensitivity to people of varied cultural backgrounds
3. Understand steps to Biblical interpretation, so as to apply them to one's daily life
4. Demonstrate proficiency in the use of technology

GRADUATION REQUIREMENTS

In order to graduate with an Associate of Arts Degree in General Education, a student must complete the course requirements listed below (a minimum of 60 semester hours) with a minimum grade point average of 2.00 for all coursework taken and meet all other University graduation requirements outlined under Requirements for Graduation in this catalog.

ASSOCIATE OF ARTS

Communication Skills	
EN 101, 102 (Freshman Composition	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities*	
Literature	3 hrs.
Humanities	6 hrs.
Social and Behavioral Science*	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography/History	6 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Electives	17 hrs.
ECF 103 (Foundations)	3 hrs.
TOTAL	60 hrs.

*Students who are following curricula which place emphasis on mathematics and science may request at the beginning of the sophomore year to be permitted to make the following substitutions:

A student with a total of 20 hours of math/science (this is 12 hours above the 3-hour math and 4-hour science requirement) may substitute 3 hours of math/science courses for one of the options under humanities or social science. A student with a total of 23 or more hours of math/science (15 or more hours above requirements) may substitute for one option under both humanities and social science. A student may not substitute for two humanities or two social science courses under this provision.

ALLIED HEALTH

PURPOSE

The Allied Health Program at Emmanuel University is designed to provide the undergraduate prerequisites for a student pursuing a Bachelor of Science degree in nursing, nuclear and radiological sciences, respiratory therapy, clinical laboratory science, dental hygiene, health informatics, medical illustrations, and many other health-related careers. Since the prerequisites of each of the above-mentioned Allied Health fields vary, the student should work closely with their Allied Health advisor to choose the required prerequisites for their transfer institution.

GOALS AND STUDENT LEARNING OUTCOMES

Upon completion of the Allied Health program, graduates should be able to demonstrate the following:

I. Knowledge

1. Graduates will have a working knowledge of biological vocabulary.

2. Graduates should be able to explain the concepts in the following six critical areas of biology in their own words: interaction and interdependence; genetic continuity and reproduction; growth, development, and differentiation; energy; matter; and organization.

3. Graduates will be able to articulate what the scientific process means philosophically (i.e., be able to distinguish science from non-science).

4. Graduates will be able to describe the place of biology among other disciplines and the interactions between biology and society.

II. Use of technology to create knowledge

1. Graduates will know the scientific techniques of observation, measurement, sampling, and analysis.

2. Graduates will demonstrate an ability to use laboratory and computer technologies to gather information, analyze, and communicate findings.

3. Graduates will demonstrate a working knowledge of processes, protocols, and proper operation of instrumentation and software that provides them with information and analyses on biological phenomena.

III. Communication of knowledge

1. Graduates will be able to clearly articulate the problem at hand or objective of a study, and then analyze and discuss the available data, drawing conclusions warranted by the evidence.

2. Graduates will be competent in scientific writing and oral communication. Graduates will know and be able to apply the scientific method (i.e., to understand procedural knowledge and skills so that one can carry out a scientific study as well as critically analyze the work of others -- part of structural biological literacy). This includes the ability to develop hypotheses and make predictions; design experiments to test hypotheses; and critically evaluate results and draw conclusions.

GRADUATION REQUIREMENTS

In order to graduate with an Associate of Science Degree in Allied Health, a student must complete the course requirements listed below (a minimum of 65 semester hours) with a minimum grade point average of 2.00 for all coursework taken and meet all other University graduation requirements outlined under Requirements for Graduation in this catalog.

ASSOCIATE OF SCIENCE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Social and Behavioral Science	
History/Political Science	3 hrs.
PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Natural Science/Mathematical Reasoning*	
MA 124 (College Algebra)	3 hrs.
MA 200 (Statistics)	3 hrs.
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
CHM 220 (Chemistry I)	3 hrs.
CHM 220L (Chemistry I Lab)	1 hr.

SC 135 (Medical Terminology)	3 hrs.
SC 330 (Anatomy/Physiology I)	4 hrs.
SC 331 (Anatomy/Physiology II)	4 hrs.
Science Electives (BIO 112, CHM 221, SC 240, SC 320, SC 340)	8 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
ECF 103 (Foundations)	3 hrs.
TOTAL	66 hrs.

BUSINESS ADMINISTRATION

PURPOSE

This degree is designed for those students who wish to pursue a two-year degree in business administration. The curriculum is designed to prepare the student for immediate entry-level placement in the business job market and will also prepare the student to go directly into a Bachelor Degree program here at Emmanuel.

GOALS

To accomplish its purpose, the Business Administration program will:

1. Provide education and training through business courses deemed essential to successful employment after graduation.

2. Maintain a visible involvement in the local business community, so as to provide avenues of exposure and support for students, as well as possible employment opportunities.

STUDENT LEARNING OUTCOMES

Graduates of the Business Administration program should be able to do the following:

1. Demonstrate a knowledge base appropriate to an associate of business administration level of proficiency.

2. On an introductory level, integrate a knowledge of Scripture with business practice.

3. Demonstrate an ability to effectively write and speak in an appropriate business manner.

GRADUATION REQUIREMENTS

In order to graduate with an Associate of Science degree, a student must:

1. Complete the requirements listed below for the Business Administration curriculum (for a total of at least 61 semester hours).

2. Earn a minimum grade point average of 2.00 for all coursework taken. No grade below "C" in required business courses will be accepted for graduation credit.

3. Meet all other University graduation requirements outlined under Requirements for Graduation in this catalog.

ASSOCIATE OF SCIENCE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Business Courses	
BU 200 (Macroeconomics) OR BU 201 (Microeconomics)	3 hrs.
BU 250 (Computer Office Apps I)	3 hrs.
BU 252 (Business Problem Solving)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 264 (Managerial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt.)	3 hrs.
BU 300 (Mgmt./Org Behavior)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
TOTAL	61 hrs.

IX. DISTANCE LEARNING PROGRAMS

DISTANCE LEARNING ACADEMIC CALENDAR

DISTANCE LEARNING AND GRADUATE ACADEMIC CALENDAR 2025-2026

FALL SEMESTER	**2025**
ENROLLMENT AND PAYMENT DEADLINE	AUGUST 1
CLASSES BEGIN 1ST 8-WEEK SESSION	AUGUST 13
DROP-ADD PERIOD	AUGUST 13-15
WITHDRAWAL DEADLINE 1ST 8-WEEK SESSION	SEPTEMBER 12
END OF 1ST 8-WEEK SESSION	OCTOBER 7
CLASSES BEGIN 2ND 8-WEEK SESSION	OCTOBER 8
DROP-ADD PERIOD	OCTOBER 8-10
WITHDRAWAL DEADLINE 2ND 8-WEEK SESSION	NOVEMBER 7
FALL GRADUATION	NOVEMBER 22
END OF 2ND 8-WEEK SESSION	DECEMBER 2
SPRING SEMESTER	**2026**
ENROLLMENT AND PAYMENT DEADLINE	DECEMBER 15
CLASSES BEGIN 1ST 8-WEEK SESSION	JANUARY 7
DROP-ADD PERIOD	JANUARY 7-9
WITHDRAWAL DEADLINE 1ST 8-WEEK SESSION	FEBRUARY 10
END OF 1ST 8-WEEK SESSION	MARCH 3
CLASSES BEGIN 2ND 8-WEEK SESSION	MARCH 4
DROP-ADD PERIOD	MARCH 4-6
WITHDRAWAL DEADLINE 2ND 8-WEEK SESSION	APRIL 7
END OF 2ND 8-WEEK SESSION	APRIL 28
GRADUATION	MAY 2
SUMMER SEMESTER	**2026**
REGISTRATION/CLASSES BEGIN 1ST SESSION	MAY 11
WITHDRAWAL DEADLINE	JUNE 11
1ST SESSION ENDS	JULY 3
CLASSES BEGIN 2ND SESSION	JULY 6
WITHDRAWAL DEADLINE	JULY 21
2ND SESSIONS ENDS	JULY 31

DISTANCE LEARNING ADMISSIONS

Admissions Policies contained herein will apply to those applicants for admission to Emmanuel University Distance Learning Programs from May 2025 to July 2026. These policies are subject to change at the discretion of the University.

Most policies for the Distance Learning Programs are the same as the more traditional learning programs as found in this catalog. Only specifically different policies are outlined in the following section.

ADMISSIONS

Students are admitted to Emmanuel University without discrimination on the basis of race, color, nationality, creed, or sex, providing they agree to abide by the academic and behavioral standards of Emmanuel University.

ADMISSION CLASSIFICATIONS

All applications will be reviewed by Admissions staff. Acceptance is granted under one of the following classifications detailed below. Please contact the Office of Admissions if you have any questions about your eligibility to enroll.

DEPOSIT

After acceptance in any classification, all students are required to pay a tuition deposit of $100 to secure enrollment. The deposit for fall enrollment is non-refundable after May 1 and deposits for spring enrollment are non-refundable after December 1.

HIGH SCHOOL GRADUATES

Emmanuel considers multiple factors for admission, including high school GPA, previous coursework, and standardized exams (SAT/ACT). Admission decisions are based on an Admissions Index (AI) calculated through a combination of high school GPA and standardized test scores. All high school students must submit the following documentation and meet the minimum standards noted to be considered for admission:

1. Emmanuel University Distance Learning Application

2. Official high school transcript showing grade point average (GPA), class rank, and graduation date. Final transcript must be received within two-weeks of graduation and prior to the first day of class attendance. Minimum GPA of 2.75.

3. Official SAT, ACT scores; waived for students age 25 or older.

4. Official transcript(s) from each institution where courses were taken for dual enrollment (if any). Final transcripts must be received within two-weeks after last enrollment period.

Full Acceptance

Full acceptance is offered to any student with a minimum GPA of 2.75.

Conditional Acceptance

For applicants who do not meet the minimum GPA required for full acceptance or for whom the high school GPA falls below minimum standards, conditional acceptance is still possible. Additional documentation required for conditional acceptance include:

Signed Conditional Acceptance Contract (provided to the student by the Admissions Office at the time of acceptance).

Students admitted conditionally are in good academic standing though their academic load for the first semester may be limited to 6-12 hours. Continued enrollment will be dependent upon adherence to the Conditional Acceptance Contract.

Appeal Process

For applicants who do not meet the minimum GPA required for full or conditional acceptance or for whom the high school GPA falls below minimum standards, an appeal for admission is required. Additional documentation required for admission consideration includes:

1. Recommendation from minister (or other character reference, if not available)

2. A signed, 200-word essay to the following prompt: "Why I want to attend Emmanuel, why I haven't been academically successful in the past, and how I plan to change that in the future."

3. A personal or phone interview with the applicant may be required before making an admission decision.

4. Signed Conditional Acceptance Contract

Students admitted through the appeal process are in good academic standing though their academic load for the first semester may be limited to 6-12 hours. Continued enrollment will be dependent upon adherence to the Conditional Acceptance Contract.

HOME SCHOOL STUDENTS

Students who have been home-schooled must be at least 16 years old to apply for admission. Home school students are subject to the same documentation requirements as high school students, with the following clarification.

a. If an official transcript is unavailable, the following must be provided:

- a printed list of classes taken through home school
- the grade in which they were taken, the grade the student made in the class and the curriculum used, if available
- transcripts must be signed by the primary teacher of the student (most likely a parent)

b. GED scores can be submitted in lieu of a final high school transcript if graduation requirements were not met.

TRANSFER STUDENTS

Emmanuel University's academic integrity demands that the quality of the coursework from other institutions be equivalent to that provided by its faculty. Therefore, a student in good standing at another regionally accredited institution of higher education will be admitted, and credit granted for courses which are comparable to courses offered by Emmanuel University. A minimum of 35 semester hours must be completed at Emmanuel University for a transfer student to earn an associate or a baccalaureate degree from Emmanuel University. Student classification (freshman, sophomore, etc.) will be determined once all transcripts have been received and evaluated.

The following materials must be submitted for transfer admission:

1. Emmanuel University Distance Learning Application

2. Official transcript(s) from each college/university attended. Final transcripts must be received within two-weeks after last enrollment period and prior to the first day of class attendance. **A minimum GPA of 2.5 is required.**

3. Online Course Readiness Exam Score report.

Students with less than 24 transferable hours will be required to provide additional documentation:

4. Official final high school transcript showing grade point average (GPA), class rank, and graduation date.

Full Acceptance

Full acceptance is offered to transfer students with a cumulative GPA and most recent term GPA of 2.5 or higher. The student can deposit and plan to enroll in the desired semester.

Conditional Acceptance

Transfer students who have been placed on academic probation/dismissal, whose cumulative GPA is below 2.5, or whose last term GPA is below 2.5 at their previous institution will be admitted conditionally. Additional documentation required for academic alert include:

Signed Conditional Acceptance Contract (provided to the student by the Admissions Office at the time of acceptance).

Students admitted conditionally are in good academic standing though their academic load for the first semester may be limited to 6-12 hours.

Conditional Academic Loads

Students admitted on Conditional Acceptance may be limited to one 3-hour course in the first module of their first semester based on past academic performance. If the student receives a "B" or better in the 3-hour course, they may register for 6 hours in the second module of their first semester. If the student receives less than a "B", they will be limited to 3 hours in the second module of their first semester.

Provisional Acceptance

Provisional acceptance may be extended to transfer students when unofficial or in-progress transcripts have been submitted if proof is provided official documentation has been requested and will be received prior to enrollment. Students must have a "Full" or "Conditional" acceptance status prior to attending. Students that experience extenuating circumstances with regard to delays in documentation should contact the Admissions Office to appeal for admittance.

FULL AND ACCURATE DISCLOSURE

Students who have attended another college or university must disclose that information and submit transcripts from every school previously attended. Failure to report and submit all transcripts or paperwork from previous institutions by the start of the drop/add period of the student's first semester and/or submission of fraudulent transcripts may result in dismissal from Emmanuel University.

Emmanuel University reserves the right to deny admission to any student based on transcripts which are received from institutions deemed "degree mills" by the US Department of Education Council for Higher Education Accreditation www.chea.org.

GED OR ADMITTANCE BY EXAM

Adults whose high school preparation is incomplete may be admitted on the basis of their scores on the General Education Development Test (GED) provided that the official score report shows the student has successfully passed the exam and each GED section score is 150 or higher.

The following materials must be submitted by students who are entering by examination or by special approval:

1. Emmanuel University Distance Learning Application

2. Official results of GED test

3. High school transcripts which show work completed

4. Official SAT, ACT scores
5. Online Course Readiness Exam Score report.

INTERNATIONAL STUDENTS

International students who wish to enroll at Emmanuel University are not eligible for enrollment in Distance Learning programs unless they are residing outside the United States.

READMISSION

Students who wish to re-enroll after an absence of one year or more will be considered for enrollment after submission of the following to the Registrar's Office:

1. Intent to Re-Enroll Application

2. Letter of Appeal to the SAP Committee if student was academically suspended in their last term of attendance.

3. Official transcript(s) from each college/university attended since leaving Emmanuel University

The student will not be registered for classes until the application has been reviewed and approved by appropriate University personnel.

If any questions arise which are not satisfactorily addressed in the readmit process, an interview with the SAP Committee may be requested by the registrar to determine the student's eligibility to re-enroll. As part of this interview, additional documentation and/or testing may be requested of the student to help the committee in its decision-making process. The decision of the SAP Committee to allow/not allow the student to re-enroll is final.

Once the student has been approved for re-enrollment to Emmanuel University, the student will then be registered for classes by the registrar or his/her designee.

Students accepted for re-enrollment who have been away from Emmanuel University two years (four consecutive semesters) or more will re-enroll under the program of study curriculum as reflected in the Emmanuel University *Catalog* in effect at the time of their re-entry.

DISTANCE LEARNING ACADEMIC POLICIES

Most policies for the Distance Learning Programs are the same as the more traditional learning programs as found in this catalog. Only specifically different policies are outlined in the following section.

CLASS ATTENDANCE POLICY

Attendance

The faculty of Emmanuel University believes that (in the University context) loving God with the whole mind entails faithful class attendance and that faithful class participation promotes academic success.

GRADING SYSTEM

Letter	%	%	QP
A	90%	--100%	4.00
B	80%	– 89%	3.00
C	70%	– 79%	2.00
D	60%	– 69%	1.00
F	59%	or below	0

CLASS STANDING

For the purpose of determining class standing, the following standards will be used.

Classification	**Semester Hours Earned**
Freshman	0-29
Sophomore	30-59
Junior	60-89
Senior	90+

Class standing may not equate to progress toward degree or degree completion date.

DROP-ADD PERIOD

The drop-add period will extend three class days from the first day of classes. During this period a course may be dropped and/or added with the permission of the faculty advisor, the instructor, and the registrar. A student who simply stops attending class and does not complete the drop-add paperwork will receive an "F" for that course.

WITHDRAWAL FROM CLASS

A student may be permitted to withdraw from a class with the approval of the instructor, academic advisor, and registrar prior to the expiration of one-week past mid-module. A "W" will be recorded on the student's academic record. A student who is permitted by the instructor and registrar to withdraw from a course following the expiration of one-week past mid-module will automatically receive an "F" in the course. The student may appeal to the vice president for academics to receive a "W" in the course if satisfactory work is being done in the course at the time of withdrawal and/or the student believes there are extenuating circumstances that would warrant such a grade change. If there is an appeal made, appeals will be considered on an individual basis. The vice president for academics shall consider the merits of the appeal and make a decision based on his/her best professional judgment. The decision of the vice president for academics shall be final.

Future financial aid eligibility may be negatively impacted by withdrawing from a class(es). Therefore, students should consult with a Financial Aid Office counselor prior to making a decision regarding such a withdrawal.

ADMINISTRATIVE WITHDRAWAL IN DISTANCE LEARNING/GRADUATE CLASSES

Attendance/Ongoing Academic Engagement has been proven to be a key factor in academic success. The Emmanuel University Community is in support of all faculty efforts to ensure that students in their courses are attending course meetings and/or participating in required course activities. The Administrative Withdrawal Policy is effective for all students enrolled in Online/Distance courses. Students who do not comply with written syllabus attendance and/or ongoing engagement requirements may be administratively withdrawn from that course unless documentation or contact with their course instructor is provided.

Administrative withdrawal may take place from week 1 day 3 through week 8. Students who are administratively withdrawn from the course will not be eligible for a tuition refund.

WITHDRAWAL FROM UNIVERSITY

In order to withdraw from the University, a student must complete the withdrawal procedure as outlined on the form supplied by the Registrar's Office. The registrar will assist Distance Learning Students to secure the appropriate signatures for completion of the form for processing. A student will be entitled to no refund of monies paid or financial aid unless the proper withdrawal procedure is followed. Grades for those withdrawing from the University will be assigned on the following basis:

1. A student who withdraws from the University prior to the expiration of one-week past mid-semester will receive a "W" (withdrawn from class) in all courses.

2. If, due to unavoidable circumstances, a student finds it necessary to withdraw from the University after the expiration of one-week past mid-semester, he/she will receive a "W" in each course in which he/she is performing satisfactorily at the time of withdrawal and an "F" in each course in which his/her performance is not satisfactory. ("W's" are not counted in the calculation of grade point averages.)

3. A student who is assigned a grade of "F" at the time of withdrawal may appeal to the vice president for academics to have that grade changed to a "W" if the student believes there are extenuating circumstances that would warrant such a grade change. The vice president shall consider the merits of the appeal and make a decision based on his/her best professional judgment. The decision of the vice president for academics shall be final.

4. Students who are mandatorily withdrawn due to expulsion or suspension will be assigned a "W" or "F" in accordance with the policy set forth in the Student Handbook. In such cases, the decision of the vice president for Student Life shall be final.

5. Failure to follow prescribed withdrawal procedures will result in an "F" in each course in which the student is enrolled.

Future financial aid eligibility may be negatively impacted by withdrawing from the University. Therefore, students should consult with a Financial Aid Office counselor prior to making a decision regarding withdrawal from the University.

DISTANCE LEARNING STUDENT PARTICIPATION POLICIES AND PROCEDURES

Students who enroll in an online class at Emmanuel University must be able to access the internet on a personal computer at home, school, or work. Students should be self-motivated to learn and possess diligence and self-discipline in following through with this mode of learning.

Because of the nature of online courses, if a faculty member has any concerns that a student's work might not be his/her own, the University reserves the right to require any distance education student to take or re-take any quizzes or exams in a supervised setting. Furthermore, under such circumstances, the University reserves the right to base the entire course grade upon the results of a supervised comprehensive exam. Students refusing to take supervised quizzes/exams will be subject to administrative withdrawal from the course(s).

Attempts by any student to buy, borrow, or steal work from another individual for the purpose of submitting that work as one's own will be treated as the equivalent of actually having submitted that work and may result in failure of the assignment, failure of the course, and/or expulsion from the University. See Academic Integrity Policy.

Students must maintain Satisfactory Academic Progress (SAP) throughout the program. A student who fails to maintain SAP for two semesters may be academically withdrawn. SAP includes passing courses, active participation, and attentiveness to due dates. Full participation is part of SAP. Students achieve full participation by meeting course requirements stated in the course syllabus. If a student

does not meet participation requirements as stated in the course syllabus, the student is encouraged to officially withdraw from the course. Failure to officially withdraw from the course could result in a grade of "F" and adversely impact financial aid. Students scoring "F's" due to participation in two contiguous 8-week sessions will be subject to academic dismissal.

Hardware Specifications:

Note: Chrome Books will not be sufficient for Emmanuel University Distance Learning Online programs and classes.

- Processor: Intel i5 or higher or equivalent
- Memory: 16 GB RAM
- Hard Drive: 512 GB or higher
- Video: Integrated or Dedicated graphics card
- Web cam
- Headphones and microphone that integrates with your laptop or computer
- Working Internet Connection

Operating Systems:

- Windows 11
- Mac OS Ventura 13.7.6 or newer
- Chromebooks will not work

Software Requirements:

Microsoft Office

Office 365 (free for ALL students through EU email, for Mac and Windows)

- Microsoft 365 Applications for Enterprise will be provided for all recommended operating systems.

NOTE REGARDING TRANSFERS TO DISTANCE LEARNING FROM EMMANUEL TRADITIONAL ON-CAMPUS PROGRAMS

To maintain academic progress in degree programs, repeated transfers between Distance Learning and on-campus programs are not allowed. Limited exceptions may be granted by the vice president of academics for emergent medical situations (e.g., a semester of Distance Learning to facilitate accident or surgery recovery at home).

LEARNERS OUTSIDE GEORGIA

Emmanuel University offers Distance Learning and Graduate Education programs via the internet and welcomes students who are not located in the State of Georgia. Emmanuel is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA), a private nonprofit organization [501(c)(3)] that helps expand students' access to educational opportunities and ensure more efficient, consistent, and effective regulation of distance education programs. See About NC-SARA | NC-SARA for further information.

In the case of student concerns regarding Distance Learning or Graduate programs, students should first follow the University's internal procedures, How to Resolve a Student Grievance - Emmanuel University. If the concern is not satisfactorily resolved internally, the student may contact SARA via these links: SARA Student Complaints | NC-SARA and/or GA SARA Student Complaints.

DISTANCE LEARNING STUDENT COSTS

SCHEDULE OF CHARGES FOR ACADEMIC YEAR 2025-26

Tuition: $370 per credit hour

CHARGES NOT INCLUDED IN TUITION

Free Chapel Student Site Fee: $1500.00 per semester
Christ Chapel Student Site Fee: $100 per semester hour, $1500 maximum per semester

Registration Deposit (New Students Only): $100.00

All deposits are non-refundable and will be credited to the student's account at the time of receipt.

***The University reserves the right to change charges, fees, and methods of payment prior to the printing of a new catalog.**

Textbook costs are not included in tuition for Distance Learning students.

Most policies for the Distance Learning Programs are the same as the more traditional learning programs as found in this catalog. Only specifically different policies are outlined in the following section.

DISTANCE LEARNING/GRADUATE FINANCIAL AID

PRINCIPLES OF FINANCIAL AID

Distance learning students who have satisfactory academic records and need aid may qualify for financial assistance. Although the primary responsibility for financing an education remains with students and their families, Emmanuel University participates in several programs designed to supplement the student or family contribution to meet the financial need.

The primary principles of administering financial aid programs are:

- Financial aid is designed to provide financial help to students who need additional resources to pursue their education and career objectives,
- Aid may take the form of a job, grant, scholarship, loan, or a combination of any of these,
- Aid is based upon the student's ability to make satisfactory progress according to the University's Financial Aid Standards of Academic Progress (SAP), and
- Financial aid can be reviewed and cancelled at any time due to changes in registration, the financial or academic status of the student as determined by the Office of Financial Aid.

FINANCIAL AID PROGRAMS

Emmanuel partners with federal, state, and local organizations to offer aid to students. Information on specific federal and state programs such as Pell Grant, HOPE Scholarship, GA Equalization Grant, and the Direct Loan program are available online at https://eu.edu/admissions/aid/eu.aid/. Distance learning students are typically not eligible for institutional scholarships due to the discounted tuition rate.

The published tuition, housing, and meal costs for Emmanuel University are greatly reduced for many students through grants, scholarships, and low-interest loans. As a result, the cost of an education at Emmanuel University is usually far less than the published price. To obtain an estimated cost, please use the online **Net Price Calculator** at https://eu.edu/admissions/aid/calculator/.

Numerous types of student financial aid are available through public agencies, local industries, civic organizations, church groups and special interest groups. Students should explore these sources of financial assistance by contacting these agencies directly. Often, help is as close as the local library which has listings of such help. The school counselor is a great source for local assistance. Many employers, such as Wal-Mart and Chick-fil-A, participate in scholarship programs.

Eligibility for federal, state, institutional, or private scholarships changes based on program level, undergraduate vs. graduate, and modality, online vs. on-campus. Financial Aid personnel will assess student eligibility for specific aid programs after consideration of those criteria.

FEDERAL AID ELIGIBILITY

Students must meet the following criteria to be eligible for Federal (Title IV) student aid programs:

1. Have financial need, except for some loan programs.
2. Have a high school diploma or GED certificate.
3. Be enrolled or accepted as a degree-seeking student
4. Be a U.S. citizen or eligible non-citizen.
5. Have a valid Social Security Number.
6. Make Financial Aid Satisfactory Academic Progress (SAP).
7. Sign a statement on the FAFSA certifying that the student will use federal student aid only for educational purposes and that the student is not in default on a federal student loan and does not owe any money on a federal student grant.

FINANCIAL AID FORMS

Emmanuel University (EU) requires students seeking Federal financial aid to submit a Free Application for Federal Student Aid (FAFSA) available on-line at www.studentaid.gov each year of attendance. Students that need federal loans will complete a one-time Entrance Counseling and Master Promissory Note at www.studentaid.gov. Students who do not wish to complete the FAFSA and waive their opportunity for any federal or state aid must complete both the FAFSA waiver

and complete the ECAFA to be considered for any institutional aid.

Undergraduate Georgia residents complete a one-time GTEG/HOPE application at www.gafutures.org. This covers their entire enrollment period at Emmanuel University.

Students can access Financial Aid documents through NETPARTNER. However, should parents or students need documents without having to login to NETPARTNER, all documents are available for download at https://eu.edu/admissions/aid/forms/.

PRIORITY APPLICATION DATES

Students can file the FAFSA as early as October 1 for the next academic year. Students must apply every year and list Emmanuel University on the FAFSA. The federal school code for EU is 001563. Non-degree seeking and audit students may not be eligible for certain types of federal, state, or institutional financial aid. Due to limited funds, some financial aid programs, such as Federal Supplemental Educational Opportunity Grant (SEOG) and Federal and Institutional Work-Study, are awarded on a first-come, first-serve basis to undergraduate students. Early application is the key.

To expedite the application process, students and parents are highly encouraged to take the following steps to complete the FAFSA. Step one: create an FSA ID (Federal Student Aid) at http://www.studentaid.gov/. Step two: when completing the FAFSA, use the IRS Data Retrieval Tool to populate the Financials sections of the application. Step three: student and parents sign the FAFSA with the FSA ID and submit. NOTE: If a FAFSA contains estimated tax information, an award letter will not be generated until the tax information has been finalized on the FAFSA.

TRANSFER/TRANSIENT STUDENTS

Financial aid awards cannot be transferred from one institution to another. Students transferring to Emmanuel University must ensure that they submit the results of the FAFSA to the University. Students who submitted the FAFSA without listing Emmanuel University can go to www.fafsa.gov to add our school code 001563.

Transient students receive financial aid from their home institution and do not have to complete the above step. Students cannot receive financial aid at more than one institution during the same payment period (semester/quarter).

DETERMINING FINANCIAL NEED

The Department of Education uses the information from the FAFSA in a formula, established by the United States Congress, to calculate the student's Expected Family Contribution (EFC) toward the student's education. They send a Student Aid Report (SAR) to the student and an Institutional Student Information Record (ISIR) to every institutions listed on the FAFSA. The University then uses the EFC in an equation to determine the student's financial need. The cost of attendance (tuition, housing, meals, supplies, etc.) minus the EFC and all financial aid equals the financial need.

VERIFICATION

Approximately thirty percent of all FAFSA applications are selected by the U.S. Department of Education for a process called verification. During this process, the Office of Financial Aid will be comparing information from your FAFSA with Federal Tax Transcripts and/or other financial documents. If there are differences between your FAFSA information and your financial documents, the Office of Financial Aid will send corrections electronically, to have your application reprocessed.

CALCULATION AND NOTIFICATION OF AWARDS

The Office of Financial Aid completes a financial aid offer once it determines the student's financial need. The University notifies the student by email when a financial aid offer is ready for student confirmation. The offer letter indicates the various types of aid the student is eligible to receive. Students must view the offer letter online on our financial aid student portal, NET PARTNER and indicate whether they accept or decline each type of financial aid. Therefore, it is important for students to review the information carefully to understand the exact amount and type of financial aid offered. A new financial aid offer email will be sent if new offers are removed, decreased, increased or added.

Financial aid offers are made only to students who have been accepted for admission to Emmanuel University or are enrolled at the time of application. The requirement of "full-time" status to qualify for most aid sources is twelve (12) semester hours, with "half-time" requiring six (6) semester

hours. For undergraduate students only, the first thirty (30) attempted hours of non-degree credit course work, primarily Developmental Studies, will be allowed in determining Pell Grant eligibility.

Awards are made on an academic year basis. As payments are made to the student's account in equal installments during the year; one in the fall semester, one in the spring semester, and one in the summer semester for the Distance Learning Program. An exception to this process is the earnings from the Federal Work-Study program which are disbursed to students by-weekly for actual hours worked.

Financial aid is typically "packaged." Therefore, most aid is a combination of scholarships, loans, and work-study determined by the eligibility of the student and the availability of funds. Financial aid will be used for the payment of tuition, room, board, lab fees, instructional supplies, materials, and books. Work study cannot be used to settle your student account.

Any financial aid a student receives or expects to receive from a confirmed source other than Emmanuel University must be reported to the Office of Financial Aid. This includes scholarships, grants, and loans. This reporting is required by federal law and may result in recalculation of eligibility which could mean a reduction, cancellations, or repayment of need-based aid, such as Federal Subsidized Stafford Loans and Federal Work-Study.

STANDARDS OF ACADEMIC PROGRESS

Distance learning students receiving financial assistance through a federal, or state aid program must be making satisfactory progress towards a degree. The Office of Financial Aid monitors all students receiving financial aid through a cumulative review that begins upon entry into University.

Evaluation Period

All distance learning students will be evaluated at the end of every fall, spring, and summer semester.

Grade Point Average (GPA)

A qualitative measurement of progress is a student's grade point average. Undergraduate students who have attempted at least one semester of coursework at Emmanuel University must maintain a minimum 2.0 GPA. Graduate students must maintain a minimum GPA of 3.0. Graduate students are also required to earn a "C" or higher in each completed course.

PACE

PACE is the measurement used to define the quantitative component of a student's SAP.

PACE is measured using the following equation:

$$\text{PACE} = \frac{\text{Cumulative Number of Hours Successfully Earned}}{\text{Cumulative Number of Hours Attempted}}$$

All students must satisfactorily complete at least 67% of all attempted credit hours. Transfer credit hours accepted toward a student's degree program, developmental coursework, and repeated coursework will be included when accessing PACE. Grades of "F," "I," "FR," "DR," and "W" may endanger a student's eligibility for aid in future terms. This means for every 12 credits of enrollment the student must complete 8 credits successfully.

Maximum Time Frame (MTF)

A student may receive financial aid up to 150% of their established program length. For example, an undergraduate student enrolled in a 120-credit hour program is eligible until 180 (120 x 150%) credit hours are attempted. A graduate student is eligible until 45 (30 x 150%) credit hours are attempted. Transfer credit hours accepted towards a student's degree program, developmental coursework, and repeated coursework will be included when accessing the MTF.

Transfer Credits and Course Repeats

Transfer credit hours accepted toward a student's degree program and course repeats are counted toward a student's GPA, PACE, and MTF. A student may repeat a course only one additional time after it has been completed successfully.

Change of Majors

A student may change majors as many times as he/she likes but financial aid eligibility may be endangered in future terms.

Second Bachelor's or Associate Degrees

An undergraduate student may receive a second degree (bachelor or associate) at Emmanuel University. The coursework from the previous degree that does not apply to the second degree will be manually removed from the attempted and earned credit hours for financial aid purposes. (However, these hours will still be reflected on the student's transcript.) Removal of these hours will impact the PACE and MTF calculations.

SAP Status

Warning – This status is assigned to a student who is not meeting the SAP requirements at the end of an evaluation period. Under this status, a student will continue to receive financial aid for one additional semester. At the end of the warning period, a student must meet the SAP requirements or their ability to receive financial aid for the next semester of enrollment will be suspended.

Suspension – This status is assigned to a student who is not meeting the minimum SAP requirements after the warning period. Financial aid will not be offered for the next semester of enrollment unless the student appeals and the appeal are granted.

Probation – This status is assigned to a student who is not meeting the SAP requirements but has successfully appealed to qualify for aid for one additional semester. At the end of this probationary period, the student must meet SAP requirements or financial aid will be suspended for the next semester of enrollment. If suspended, the student will be given the opportunity to appeal.

Academic Plan Assigned – This status is assigned to a student who is not meeting the SAP requirements after a warning period and has successfully appealed. During the appeal process, the University determines if a student could meet SAP requirements at the end of the probationary period. If a student cannot meet SAP requirements, the appeal cannot be approved unless the University and student jointly establish an academic plan. When an academic plan is developed, it must ensure that the student will meet SAP requirements at a particular point in time. A student who successfully follows an academic plan may continue to receive aid even though SAP requirements have not been met.

Appeals Process

Appeals are accepted based on cases of extreme and unusual circumstances. Students whose eligibility for aid has been suspended may provide a written appeal to the Student Academic/Financial Aid Appeals Committee. The appeal must include the reason why the student failed to make SAP; and what has changed that will allow the student to make SAP at the end of the next evaluation period. Supporting documentation is required.

Through the appeals process, the Appeals Committee may choose to reinstate a student's eligibility for financial aid. The Appeals Committee may seek counsel from the student's advisor or other available resources. The reinstatement will require that students meet specific conditions in subsequent semesters or until the student meets the minimum standards of academic progress. The conditions will be based on the need of the student and will provide direction for the student to ensure the successful completion of his/her program. Students whose aid has been reinstated with conditions will be placed on financial aid probation. Aid is typically available to students with this status.

If the appeal is denied by the Appeals Committee, the student will be notified in writing by the registrar setting forth the conditions (including, but not limited to the time frame in which a student may be allowed to return) which the Appeals Committee determines must be met in order for the student to re-enroll. Once the conditions are met, the student may again appeal to the Appeals Committee for reinstatement.

Reestablishing Aid Eligibility

Eligibility for financial aid will be reestablished once a student meets the required minimum cumulative GPA and /or when the student successfully completes at least 67% of all hours attempted. Students are encouraged to connect with their Student Success Coach to ensure that proper action is being taken to regain eligibility. Once eligibility has been regained, the student should contact the Office of Financial Aid. The Office of Financial Aid does review students who have an SAP status of Financial Aid Suspension at the end of each semester to determine if eligibility for financial aid can be reestablished.

Impact of Grades

Grades included in Attempted Credit Hours: A, B, C, D, DR, F, FR, I, K, and W

Grades NOT included in Attempted Credit Hours: AU, NC, and P

Grades considered Earned Credit Hours: A, B, C, D, DR, F, FR, and K

Grades NOT included in Earned Credit Hours: AU, I, NC, P, and W

Grades used in the GPA calculation: A, B, C, D, DR, F, and FR

Grades NOT used in the GPA calculation: AU, CS, I, K, NC, P, and W

Math Placement Exam scores are used to assign a student to a specific mathematics course and will not be used in the Attempted and Earned Credit Hours nor the GPA.

Grades for developmental coursework taken at other institutions will be recorded on the MYMANE Transcript Screen for informational purposes only and will not be included in Attempted and Earned Credit Hours or used in the GPA calculation.

Dual Enrollment Students (Georgia)

Students receiving payment under the Dual Enrollment Program of the State of Georgia are required to maintain Satisfactory Academic Progress for the semester payment was received.

POLICY ON GRADUATE ASSISTANTSHIPS

Graduate Assistants (GAs) are graduate students pursuing an education. The opportunity to work closely with faculty or staff in academic, administrative, or athletic environments may be an integral part of that education. Graduate students who hold assistantships benefit educationally and professionally.

Assistantships also provide graduate students with the financial resources necessary to pursue their degrees. This financial support is in the form of a tuition discount which may or may not be taxable based on the duties of the position.

Graduate Assistants at Emmanuel University are under the direct supervision of the authorized faculty or staff member of the department or division (unit) that offers the appointment. The GA's assignment is determined by the unit to which the GA is assigned. The supervisor may recommend the GA for reappointment.

QUALIFICATIONS

To accept a Graduate Assistant position, the student must be accepted into one of the graduate programs at Emmanuel University and be registered for 6 credit hours per semester for the upcoming academic year.

To complete a Graduate Assistantship, the graduate student must be registered in good standing and enrolled in at least six hours per semester in a degree program at Emmanuel University. As a student, the GA must be making satisfactory progress toward the degree.

Non-degree seeking students are not eligible to hold Graduate Assistantships.

EXPECTATIONS

Each Graduate Assistant is expected to work 20 hours per week during the full academic year (fall, spring, summer) and be enrolled in a minimum of 6 credit hours per Fall and Spring semesters and 6 hours per Summer Semester. If a department/division chooses not to use a GA during the summer session, and that graduate student is taking courses full time in the summer, then that GA should be assigned to another unit for the summer session.

Units are to provide work assignments related to their position that GAs can satisfactorily complete in no more than a 20-hour average work week. The actual number of hours required to complete assignments in any given week may vary. Workload expectations of the unit and working hours should be clear.

GAs will follow the staff holiday and vacation schedule. Consequently, if the campus is closed (for any reason) for regular staff, GAs who normally would work those days will not be required to make up the hours missed.

APPOINTMENTS

Graduate Assistants can be appointed at any point during an academic year, and the appointment is valid for the duration of the academic year. An academic year sequence is considered as Fall, Spring and Summer semesters.

Each unit is responsible for determining and communicating its own specific criteria, within the limits of university policy, for assessing student qualification for appointment/reappointment to a graduate assistantship. As with all university faculty and staff positions, GA positions are contingent upon the availability of funds.

Each unit wishing to hire a Graduate Assistant must provide a job description to the unit's Vice President for approval. The VP must approve the job description. The job description, terms of assistantship, and workload expectations should be communicated to the desired Graduate Assistant by the GA's intended supervisor. The contract and job description must be sent to the Office of the Vice President of Academics for final approval. The VPAC will disseminate notification of the appointed Graduate Assistant to the departments.

PERFORMANCE REVIEWS

Each unit will perform a performance review at the end of each academic year on their Graduate Assistant(s). The results of reviews and evaluations should be discussed with the GA concerned.

TERMINATION OR LOSS OF SUPPORT

A Graduate Assistant's appointment may be terminated before the expiration of its designated term for cause, for insufficient academic progress, by written notice, and by voluntary mutual agreement.

1. *Cause* includes, but is not limited to, incompetence, inefficiency, malicious carelessness or neglect of duty, insubordination, repeated or extended absence, failure to abide by the University's behavior expectations, and other misconduct related to the GA's suitability or capacity to continue to perform assignments.

2. *Insufficient Academic progress* includes, but is not limited to, failure to make satisfactory academic progress toward a degree or failure to maintain good academic standing. In general, a GA must maintain a cumulative GPA of 3.0 or above. Earning a "C" or below in any course may also result in academic delinquency. The termination shall be in writing with such notice as the University believes compatible with the GA's academic situation, not to exceed 30 calendar days.

3. *Written Notice*. An appointment may be terminated by delivery of 30 days written notice to the GA from the VPAC or his/her designee.

4. *Voluntary Agreement*. The appointment may be terminated by the voluntary written resignation of the GA.

RENEWAL AND NON-RENEWAL OF APPOINTMENT

The University does not guarantee that an appointment as a Graduate Assistant will be renewed at the end of the academic year. Although appointments are often renewed, the University cannot promise and there can be no expectancy that a graduate assistantship will be continued.

TUITION REMISSION AND MANDATORY FEES

Graduate Assistants are eligible for a 50% tuition discount for the Fall, Spring, and Summer semesters. The GA must maintain full-time status. The tuition discount to the GA does not cover any potential fees.

If a Graduate Assistants appointment is terminated in the middle of a term, the tuition for that class will be prorated for the weeks worked as a graduate assistant. The GA will be responsible for the remaining tuition for that class.

CONDUCT AND PROFESSIONAL BEHAVIOR

A Graduate Assistant's administrative activities are subject to the ethical precepts and codes of the academic profession, to the laws of the State of Georgia regarding its employees, and to Emmanuel University policies governing institutional obligations. It is the responsibility of the Graduate Assistant to be familiar with these policies. Violation of any of these regulations constitutes a basis for disciplinary action in accordance with procedures set forth in the University's policies. In their interactions with students, faculty, and all other members of the University community, GAs are expected to conduct themselves with the same sensitivity and thoughtfulness that they expect to receive from others.

FORMAL GRIEVANCE PROCESS

Any problem or grievance the GA encounters should first be reviewed by unit Supervisor.

If the grievance concerns the immediate supervisor, or if the GA is not satisfied with the Supervisor's review, the Graduate Assistant should review the grievance with the appropriate Vice President. The decision of the Vice President is final.

BENEFITS THROUGH THE VETERANS ADMINISTRATION

Emmanuel University is approved for the training of veterans and other eligible persons under the various educational benefits programs offered by the Veterans Administration. Students having questions concerning their eligibility for these programs may contact the Registrar's Office at Emmanuel University or the Regional Office of the Veterans Administration in Atlanta, Georgia.

YELLOW-RIBBON PROGRAM FOR POST-911 GI BILL® VETERANS

Emmanuel University participates in the Yellow-Ribbon Program for Post-911 GI Bill® Veterans and dependents. There is a *tuition and fee cap of* ***$*** **28,937.09**. for the academic year 2024-25 for private schools. The tuition cost for Emmanuel University in 2025-26 is well below this amount set by the Veterans Administration for the Post-911 GI Bill® program. (See Student Cost.)

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at https://www.benefits.va.gov/gibill.

SECTION 3679(e) COMPLIANCE

Emmanuel University policy permitting any chapter 31 or 33 beneficiaries to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement and ending on the earlier of the following dates:

a. The date on which payment from VA is made to the institution.
b. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Policy must ensure that Emmanuel University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

In addition, statute allows Emmanuel University policy to require the covered individual to take the following additional actions:

a. Submit a certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education.
b. Submit a written request to use such entitlement.
c. Provide additional information necessary to the proper certification of enrollment by the educational institution.
d. Emmanuel University policy may also require additional payment or impose a fee for the amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement.

STUDENT RESPONSIBILITIES

- All financial aid recipients are required to read the financial aid section of the Emmanuel University Catalog, review information in their NETPARTNER Portal, and will be held responsible for understanding the information provided. Information that is unclear to the student should be addressed with an EU financial aid representative.
- Financial aid recipients are expected to meet the minimum Financial Aid Standards of Academic Progress. Details are available in the Satisfactory Academic Progress subsection above.
- Aid recipients are responsible for reviewing their e-mail and student accounts daily. Financial aid related information is communicated to students through their student e-mail account and available through NETPARTNER and the MYMANE System.
- Students must respond to financial aid requests for documentation within 15 days of notification. A student that has been selected for a process called verification will be required to submit requested documentation, (tax transcript, W-2 forms, etc.) to the

Office of Financial Aid within 15 days from the day requested. Failure to do so will result in delayed processing and may result in withdrawal of aid.

- Financial aid recipients are required to notify the Office of Financial Aid of any scholarships, loans, book allowances or other forms of assistance extended to them from sources outside the University.
- Financial aid is awarded and posted to student accounts based on full-time enrollment. Should the student register for less than a full-time course load, the student must notify the Office of Financial Aid to have their aid adjusted.
- It is the student's responsibility to contact the financial aid counselor if their housing status has changed; aid may need to be adjusted.
- It is the student's responsibility to ensure that their tuition is paid in full by the fee due date either by financial aid, payment plan, credit card, cash, or other resource. Students can check their payment status via MYMANE .
- Students must attend class in order to earn their aid. A recipient that fully withdraws from the University before 60% of the term is completed will have their federal aid recalculated, and the unearned aid will be refunded to the appropriate federal financial aid program. A student earns Title IV funds in direct proportion to the length of term they are enrolled. A student receiving state financial aid earn their entitlement based on attendance through the zero percent refund period. However, the recipient's state aid allocation may be affected should that student fully or partially drop from classes prior to the end of the drop/add period.
- Students are responsible for applying for financial aid annually. Once awarded, all aid awarded during the initial year of enrollment will be reviewed for eligibility at the conclusion of each academic year. Students that maintain eligibility for renewable aid programs will have those awards automatically each year. Any fund for which the student is no longer eligible will not be offered for the next academic year.

DISTANCE LEARNING PROGRAMS OF STUDY

LIBERAL ARTS (GENERAL EDUCATION)
CORE COMPETENCIES

Building on the purpose and requirements of the liberal arts (general education) core and the mission of Emmanuel University, upon graduation, students should be able to:

- Communicate effectively through writing and speaking,
- Think critically to evaluate the quality or credibility of any subject under consideration,
- Develop a global perspective reflecting awareness and sensitivity to people of varied cultural backgrounds,
- Articulate a Christ-centered worldview within one's academic discipline and towards contemporary issues.

LIBERAL ARTS (GENERAL EDUCATION)
CORE CURRICULUM

Students in all bachelor degree programs are required to take the following comprehensive group of courses designed to assist them in achieving the liberal arts core (general education) competencies described above. These courses are also designed to open new dimensions of learning and personal growth. The core curriculum is foundational for all bachelor degree programs. Its broad range of developmental and cultural experiences helps empower the student both to understand and live in the world.

I.	DEVELOPING PERSONAL SKILLS	
	Communication Skills	
	EN 101, 102 (Freshman Composition)	6 hrs.
	CM 130 (Intro to Communication)	3 hrs.
	Mathematical Reasoning	
	Mathematics	3 hrs.
II.	UNDERSTANDING CULTURAL AND PHILOSOPHICAL FOUNDATIONS	
	Biblical Foundations	
	ECF 111 (Christian Living)	3 hrs.
	ECF 200 (Gospel of John)	3 hrs.
	ECF 212 (Practical Christianity)#	3 hrs.
	Theological and Philosophical Foundations	
	TH 237# (Christian Ethics)	3 hrs.
	Individual and Social Dimensions of Culture	
	History	3 hrs.
	Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
III.	APPRECIATING ARTISTIC AND LITERARY DIMENSIONS OF CULTURE	
	Literature	3 hrs.
	Humanities	3 hrs.
IV.	UNDERSTANDING THE NATURAL WORLD	
	Science (Lab course)	4 hrs.
V.	INTEGRATING A LIBERAL ARTS PERSPECTIVE	
	ECF 103 (EU Foundations Online)	3 hrs.
TOTAL		43 hrs.

#These courses are not required for the associate degree.

The University reserves the right to change curricula and courses prior to issuing another Catalog.

ACADEMIC ADVISORS

Every student who enrolls at Emmanuel University is assigned to an academic advisor. A cumulative academic record which reflects the student's progress toward completion of a chosen curriculum is maintained in the degree audit (Status) portion of the MYMANE registration system. The academic advisor assists the student in the selection of appropriate courses in the appropriate sequence. The academic advisor, who is available at any time for consultation regarding the student's academic program, meets with the student at registration time each semester and must approve the student's schedule as part of the registration process.

Ultimately, it is the student's responsibility (not the advisor's) to make sure that the student enrolls for courses in the proper sequence. Failure of the student to follow the proper sequence in no way obligates the

University to make special arrangements to ensure that the student completes his/her chosen program in a timely manner.

BACHELOR DEGREE PROGRAMS

Programs of Study:

- Business Administration
- Christian Ministries
- Communication
- Criminal Justice
- Psychology

ASSOCIATE DEGREE PROGRAMS

Programs of Study:

- General Education
- Business Administration

BUSINESS ADMINISTRATION

PURPOSE

The Bachelor of Business Administration (BBA) program is designed to prepare students for entry-level management positions in a variety of business organizations within the context of a Christian worldview. The Management concentration provides a broad study of business management-related subjects and issues.

Students considering further graduate studies in business programs will find that our BBA program sets an academic foundation for typical Master of Business Administration (MBA) or Master of Science (MS) degree programs. Students preparing for MBA or MS studies are encouraged to take MA240 Calculus I and MA241 Calculus II in preparation for graduate level quantitative research.

However, students who are preparing for graduate studies in a Master of Arts area are encouraged to choose 6 hours of foreign languages as electives in preparation for that curriculum.

Our BBA program study includes but is not limited to: Accounting (Financial and Managerial), Business Ethics, Business Law, Business Policy and Strategy, Computer Office Applications, E-Commerce, Economics, Entrepreneurship (Small Business Management), Finance (Managerial), Human Resources, Information Systems, International Business, Internships, Management and Organizational Behavior, Marketing, Personal Financial Management, Production Operations, and Statistics.

GOALS

To accomplish its purpose, the Business Administration program will:

1. Provide education and training through business courses deemed essential to successful employment after graduation.

2. Prepare interested students for successful pursuit of graduate study in the field of business administration. (NOTE: Completion of a course(s) in Calculus will usually be necessary for entrance into graduate school).

3. Maintain a visible involvement in the local business community, so as to provide avenues of exposure and support for students, as well as possible employment opportunities.

STUDENT LEARNING OUTCOMES

Graduates of the Business Administration program should be able to:

1. Demonstrate a knowledge base appropriate to an undergraduate business administration level of proficiency, specifically in the areas of accounting, economics, finance, information systems, international business, legal and social environment, management, marketing, and statistics.

2. Integrate business knowledge and skills learned to think critically about business problems.

3. Apply business knowledge and skills learned to solve real-world problems.

4. On an introductory level, integrate one's knowledge of Scripture with the practice of business, and in particular (although not exclusively), properly apply Scripture and a Christian-based reasoning system to problems of business ethics.

5. Demonstrate an ability to effectively write and speak in an appropriate business manner.

6. Demonstrate an ability to work well with business teams, including (but not limited to) taking initiative, working with different types of personality and leadership styles, and following through with assignments.

ADVANCED STANDING

For students to be eligible for advanced standing as a Business Administration major in the School of Business, the following requirements must be met: completion of MA 124 (College Algebra) or a higher math with a minimum grade of "C-" and a cumulative grade point average of 2.50 by the time the student has completed 60 hours of coursework at Emmanuel University. Business students who have not yet completed this requirement may not be allowed to register for any Business 300 or 400-level courses without permission of the department chair.

Transfer students who have already completed 60 or more hours of coursework but have not completed the

mathematics requirement, must pass the required math course in the first semester of transfer. Until the math requirement is met, such students will be allowed to register for 300 or 400-level business courses only with the permission of the department chair.

TRANSFER STUDENTS

Any student transferring to Emmanuel University and wishing to enroll in the Business Administration program must meet all requirements as outlined above. Each business course transferred in requires a minimum of "C-" to be counted toward graduation.

TECHNOLOGY REQUIREMENTS

The Department of Business Administration has adopted course materials, textbooks, and technology for a standard platform of instruction. Students taking courses in Business Administration or Computer Information Systems are required to have a laptop or tablet capable of running the current release of the Microsoft Windows Operating System with video and audio capabilities. Students may use other computer systems for personal use and classroom notes.

GRADUATION REQUIREMENTS

In order to graduate with a Business Administration degree, a student must:

1. Complete the requirements listed below for the curriculum, for a total number of at least 120 semester hours.

2. Earn a minimum grade point average of 2.50 for ALL coursework taken. NO grade below "C-" in required business administration courses (those listed under Major Lower and Upper-Level Courses) will be accepted for graduation credit. In the event a grade of "D" or lower is earned in any required business course, that course must be retaken until a grade of "C-" or higher is earned.

3. Meet all other University graduation requirements listed under Requirements of Graduation in this catalog.

BACHELOR OF BUSINESS ADMINISTRATION MAJOR

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BUSINESS ADMINISTRATION CORE

Business Core Courses	
BU 200, 201 (Macro/Microeconomics)	6 hrs.
BU 252 (Business Problem Solving)	3 hrs.
BU 260 (Financial Accounting)	3 hrs.
BU 264 (Managerial Accounting)	3 hrs.
BU 285 (Personal Financial Management)	3 hrs.
BU 300 (Management/Org. Behavior)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
BU 315 (Business Statistics) OR MA 200 (Statistics)	3 hrs.
BU 422 (Business Ethics)	3 hrs.
BU 440 (E-Commerce Management)	3 hrs.
CM 310 (Business Communication)	3 hrs.
IS 255 (Information Systems)	3 hrs.
Business Core Total	42 hrs.

MANAGEMENT CONCENTRATION

BU 325 (Entrepreneurship)	3 hrs.
BU 345 (Managerial Finance)	3 hrs.
BU 410 (Human Resources Management)	3 hrs.
BU 430 (Production/Operations Management)	3 hrs.
BU 460 (International Business)	3 hrs.
BU 480 (Strategic Management)	3 hrs.
BU 490 (Business Seminar)	3 hrs.
Management Concentration Total	21 hrs.
GENERAL ELECTIVES	13 hrs.
TOTAL	120 hrs.

BUSINESS MINOR
(For non-Business majors only)

ADMISSIONS REQUIREMENTS

Students desiring to minor in Business must be referred to a Business Administration program advisor for advisement before registering for Business courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Business Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

BU 200 (Macroeconomics) or BU 201 (Microeconomics)	3 hrs.
BU 252 Business Problem Solv w/Excel)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt.)	3 hrs.
BU 300 (Management/Org. Behavior)	3 hrs.
BU 310 (Business Law)	3 hrs.
IS 255 (Information Systems)	3 hrs.
TOTAL	21 hrs.

CHRISTIAN MINISTRIES

MISSION STATEMENT AND BACKGROUND

To teach, disciple, and train emerging leaders of God's kingdom in the context of a Christian community.

The School of Christian Ministries was established at Emmanuel University in 1972 to provide four-year baccalaureate studies in Bible and Christian Ministry. As an academic department within Emmanuel University, it offers a Bachelor of Arts and Bachelor of Science degree in Christian Ministries with concentration options, as well as a Bachelor of Science in Worship Ministry. The Bachelor of Arts degree differs primarily from the Bachelor of Science degree by requiring courses in New Testament Greek.

All of the bachelor's degree programs incorporate the college liberal arts educational core with the SCM department core, as well as biblical, theological, and ministry courses pertinent to each degree and concentration. A basic purpose of these programs is to promote Christian understanding, spiritual formation, character development, and basic ministry skills. Students who graduate from the School of Christian Ministries will have had the necessary studies to assist them in developing a biblical understanding of the world, the opportunity to participate in volunteer Christian service, as well as the experience of combining classroom learning with real-life training in an extended internship. Christian faith, Christian practice, spiritual development, and practical training are inseparable elements in the educational experience of the degree programs offered by the School of Christian Ministries.

GOALS

DEVELOPMENT OF CHRISTIAN UNDERSTANDING (Knowing)

1. To help the student experience a liberal arts educational core in critical thinking, communication, natural science, art, and literature.

2. To help the student acquire a knowledge of the Bible and a knowledge of God revealed in Jesus Christ as unfolded in biblical history and literature.
3. To help the student understand Christian ideas, including key Pentecostal Holiness Church doctrines, which are relevant for developing a Christ-centered worldview.

4. To help the student understand and assess the increasingly post-Christian world with which they will be engaging and the role of Christianity in that multicultural and pluralistic world.

DEVELOPMENT OF CHRISTIAN CHARACTER AND LIVING (Being)

1. To encourage the student to develop Christ-like moral decision making, and to seek God through prayer and other biblical spiritual disciplines.

2. To provide the student experiences for integrating Christ-like attitudes and practices of Christian service.

3. To provide the student with opportunities for developing the emotional, spiritual, and intellectual aspects of his/her life as a leader in God's Kingdom.

DEVELOPMENT OF CHRISTIAN MINISTRY (Doing)

1. To assist the student in understanding his/her individual calling, and identifying his/her spiritual gifts, interests, and skills in various forms of Christian ministry.

2. To help the student experience a balance between knowing and doing in ministry, between Christian understanding and Christian practice, between academic studies and volunteer Christian service and ministry internship.

3. To provide the student with the tools, resources, knowledge, and skills necessary for leaders in their vocational calling.

STUDENT LEARNING OUTCOMES (ALL MAJORS)

Graduates of the School of Christian Ministries should demonstrate the following knowledge, skills, and practices:

1. Knowledge of the Bible in its historical, cultural, and literary contexts.

2. Knowledge of the principles and practice of sound biblical interpretation.

3. Knowledge of the key themes and doctrines in the development of Christian theology throughout the history of the church, including representative views of the International Pentecostal Holiness Church.

4. Knowledge of and ability to use various methodologies related to the practice of ministry.

5. Ability to use traditional Christian disciplines as a means of contributing to a life of ongoing Christian formation.

STUDENT LEARNING OUTCOMES (CONCENTRATIONS)

1. Pastoral Ministries: Knowledge of and ability to use various methodologies related to the practice of ministry in this Concentration.

2. Missions: Knowledge of and ability to use methodologies related to the practice of ministry in this Concentration.

3. Children and Youth Ministry: Knowledge of and ability to use various methodologies related to the practice of ministry in this Concentration.

4. Biblical and Theological Studies:
   a. Knowledge of the Bible in its historical, cultural, and literary context.

   b. Knowledge of the principles of sound biblical interpretation.

   c. Knowledge of the key themes and doctrines in the development of Christian theology throughout the history of the Church, including representative views of the International Pentecostal Holiness Church.

ADMISSIONS REQUIREMENTS

The Christian Ministries programs are open to all qualified majors who desire higher education in a Christian environment. Applicants must be of sound Christian character, committed to fulfilling God's call on their lives, and interested in preparing themselves for a life of Christian service in one form or another.

1. All applicants must give evidence of a Christian conversion experience and a sincere desire to seek and experience the truths of God's Word. Applicants must be committed to the will of God for their lives and to a life of service for Jesus Christ.

2. Before making application to the SCM, the student must have completed the following courses with a grade of "C" or above: EN101, EN102, CM130, BI 140, BI 141, MN 101, BI 350 and PY 300.

3. Applicants must have a minimum of a 2.00 grade point average on a 4.00 scale on all coursework completed at Emmanuel University.

4. In addition to being admitted to Emmanuel University, applicants must fulfill specific application requirements stated on the SCM application form. Official admission to an SCM baccalaureate degree program is determined by the faculty in the SCM. Forms for application and letters of recommendation are available from the office of the Chair of the School of Christian Ministries.

5. Once admitted to a SCM program, the student must maintain a 2.00 overall GPA in order to continue in the program, as well as complete chapel and Christian Service Practicum requirements.

6. Transfer credits which are applicable to the programs of the SCM are accepted as stated in the University's Transfer Policy.

GRADUATION REQUIREMENTS

Students majoring and minoring in a program offered in the School of Christian Ministries should declare their major and/or minor early in their college experience in order to be able to enroll in the required courses when they are offered by the University. Courses should be taken according to the suggested course sequence plan if timely graduation is desired.

SCM majors must have a minimum 2.00 GPA on all coursework taken. A minimum grade of "C" must be earned

in the previously identified courses from the liberal arts core as well as all courses within the SCM core. In the event a grade of "D" or lower is earned in any required SCM course, each course must be retaken until a grade of "C" or higher is earned. Any time a student's GPA falls below 2.00, the student will be placed on probation with the SCM. Failure to improve the GPA to 2.00 or higher within two semesters will result in dismissal from the SCM degree program.

In addition, any courses taken from other institutions while a student is attending EU full time must be approved by the SCM faculty in order for such courses to be counted toward the student's degree program. This approval must be granted prior to the student's enrollment in any such course. In order to gain approval students must submit a letter to the Chair of the SCM explaining the course they wish to take and the reason it cannot be taken on campus

Mere completion of a curricular program is not regarded as sufficient to meet graduation requirements. A student must be officially accepted by the SCM and fulfill additional SCM requirements before courses can be used in an SCM baccalaureate degree program.

In addition to completing the requirements of chapel attendance (SCM and EC Convocation), Christian service practicum, and internship, the student must be recommended for graduation by the SCM faculty. The student must also successfully complete a selected exit exegetical paper, as well as an SCM exit interview. Other requirements for graduation are listed under Requirements for Graduation in this Catalog.

POSITION ON THEOLOGICAL PERSPECTIVES

While the School of Christian Ministries serves the Wesleyan and Pentecostal traditions of its sponsoring denomination, it recognizes the need to speak appreciatively of various theological traditions found in the historical church of Jesus Christ.

CHRISTIAN MINISTRIES MAJOR

PURPOSE

Emmanuel University is committed to the view that preparation for ministry includes the development of ministers as persons and not just the acquisition of technical skills for ministry. The Christian Ministry major is designed to introduce a variety of studies in practical ministry as well as Biblical and theological studies to help define the student's interests in ministry. The major provides opportunity for the student to consider various forms of Christian ministry and what kinds of persons are suited for various ministry forms.

BACHELOR OF SCIENCE

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
History	3 hrs.
PY 210 (General Psychology)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 123 (Mathematical Modeling)	3 hrs.
Christian Ministries	
BI 140 (OT History and Literature)	3 hrs.
BI 141 (NT History and Literature)	3 hrs.
BI 275 (Biblical Interpretation)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Bible Courses

BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Life and Epistles of Paul)	3 hrs.
Bible Elective (300-Level)	3 hrs.
Bible Elective (400-Level)	3 hrs.

Theology Courses

TH 240 (Christianity and Pentecostalism)	3 hrs.
TH 340 (Christian Doctrines)	3 hrs.
TH 461 (Biblical Theology)	3 hrs.

Ministry Courses

MN 101 (Christian Ministry)	3 hrs.
MN 302 (Christian Service Practicum)	NC
MN 210 (The Spirit Formed Life)	2 hrs.
MN 236 (Street Theology)	3 hrs.
MN 315 (Communicating Scripture)	3 hrs.
MN 335 (Intro to Youth Ministries)	3 hrs.
MN 466 (Leading Impactful Ministries)	3 hrs.
MN 470 (Pastoral Care and Counseling)	3 hrs.
MN 485 (Discipleship in the Church)	3 hrs.
MS 330 (Global Missions)	3 hrs.
PY 300 (Spiritual Formation)	3 hrs.
WM 390 (Worship in the Church)	3 hrs.

Internship

MN 496 (Internship)	6 hrs.

PASTORAL MINISTRIES CONCENTRATION

MN 362 (Developing Impactful Leaders)	3 hrs.
MN 415 (Communicating Scripture II)	3 hrs.
MN 475 (Marriage and Family Counseling)	3 hrs.
TH 365 (Practical Theology)	3 hrs.
Ministry Electives*	6 hrs.

*Students may choose any BI, MN, TH course not already required as part of the program core. In addition, students may choose from a select group of courses from BU, CM, ED, or EN courses not already required as part of the program.

TOTAL 120 hrs.

CHRISTIAN MINISTRIES MINORS

For Non-School of Christian Ministries major only.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for a major in another area, the following courses must be taken to qualify for a Christian Ministries Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. All Christian Ministries Minors will take BI 140 (Old Testament) in place of ECF 111 (Christian Living); BI 141 (New Testament) in place of ECF 200 (Gospel of John); PY 300 (Spiritual Formation) or MN 210 (Spirit Formed Life) in place of ECF 212 (Practical Christianity). A grade of "C" or higher in each course is required.

Biblical Studies

BI 275 (Biblical Interpretation)	3 hrs.
BI 350 (Old Testament Prophets)	3 hrs.
BI 390 (Epistles of Paul)	3 hrs.
TH461 (Biblical Theology)	3 hrs.
Bible Elective (300-level)	3 hrs.
Bible Elective (400-level)	3 hrs.

TOTAL 18 hrs.

Christian Ministries

BI 275 (Biblical Interpretation)	3 hrs.
MN 101 (Christian Ministry)	3 hrs.
MN 362 (Developing Impactful Leaders)	3 hrs.
TH 340 (Christian Doctrines)	3 hrs.
Two of the following:	6 hrs.

MN 466 (Leading Impactful Ministries)
MN 470 (Pastoral Care/Counseling)
MN 486 (Discipleship in the Church)
MS 330 (Global Missions)

TOTAL 18 hrs.

COMMUNICATION

PURPOSE

"Impacting the World for Christ Through Media."

With this motto, Communication at EC prepares students to be Christian communicators in learning, working, and serving with their minds, hearts, and spirits throughout college and life.

Communication incorporates information, technology, and community. In the senior project course, students showcase their knowledge and skills acquired through the communication curriculum.

Aside from completing 16 hours of core communication courses, students choose the digital media production or organizational communication concentration. These concentrations prepare them for graduate school or entry-level positions in a variety of career choices, including Media Production, Public Relations, Graphic Design, Video Editing, Advertising, Layout and Design, Marketing, Fundraising, Human Resource Development, Communication Training and Consulting, etc.

GOALS

Communication graduates' value and practice ethical use of media and respect for others. Utilizing their ability to adapt to various audiences in different settings and purposes, our graduates are able to clearly speak the intended message. Relying on creativity and technology, their ability to work effectively in groups or independently to solve problems is essential in today's workplace and as life-long learners.

STUDENT LEARNING OUTCOMES

Communication graduates will demonstrate the following knowledge and skills:

1. Ability to orally present messages with appropriate audience analyses.

2. Ability to build and maintain small groups.

3. Ability to work with and continually learn new technologies.

4. Ability to critically evaluate and present a variety of viewpoints on issues.

5. Ability to use knowledge of existing research to conduct original research.

6. Knowledge of the theories, historical and critical, which underlie the communication field and the concentration studied.

ADMISSION REQUIREMENTS

To be officially considered as a communication major, students must hold sophomore status or higher, be in good standing, and hold a cumulative grade point average (GPA) of 2.00 or higher. Students with less than 2.00 will not be eligible to receive a degree in communication from Emmanuel University.

GRADUATION REQUIREMENTS

Students who successfully meet the requirements below will be recommended to the registrar for graduation with a degree in Communication from Emmanuel University:

1. Completion of the University's core curriculum.

2. Completion of the major requirements of the Bachelor of Arts or Science in Communication.

3. A grade of "C" or higher in each communication course required for the major.

4. Earn a minimum grade point average of 2.00.

COMMUNICATION MAJOR

STRATEGIC COMMUNICATION CONCENTRATION

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication Skills

EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.

Humanities

Literature	3 hrs.
Humanities	3 hrs.

Social and Behavioral Science

HY 272/273 (American History)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Business Administration Electives	
Choose one of the following:	3 hrs.
BU 300 (Management)	
BU 305 (Marketing)	
BU 315 (Business Statistics)	
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Communication Concentration Courses:	
CM 206 (Communication Writing Styles)	3 hrs.
CM 210 (Interpersonal Communication)	3 hrs.
CM 220 (Communication Theory)	3 hrs.
CM 235 (New Media Tools) OR CM 250 (Small Group Communication)	3 hrs.
CM 302 (Persuasion)	3 hrs.
CM 310 (Business/Prof. Speech)	3 hrs.
CM 317 (Professional Interviewing)	3 hrs.
CM 318 (Organizational Communication)	3 hrs.
CM 320 (Public Relations)	3 hrs.
CM 365 (Diversity in Communication)	3 hrs.
CM 451 (Research Methods)	3 hrs.
Communication Electives	9 hrs.
Electives or Minor	9 hrs.
TOTAL	121 hrs.

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Science	
HY 272/273 (American History)	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
Physical Wellness	
PE 105 (Total Fitness)	1 hr.
ECF 101 (Foundations)	2 hrs.
Total	43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Computer	
BU 250 (Computer Applications)	3 hrs.
Business Administration Electives	

Choose one of the following:	3 hrs.
BU 300 (Management)	
BU 305 (Marketing)	
BU 315 (Business Statistics)	
Communication Core	
CM 230 (Media and Society)	3 hrs.
CM 316 (Multimedia & Public Comm.)	3 hrs.
CM 401 (Communication Law)	3 hrs.
CM 402 (Internship)	3 hrs.
CM 471 (Senior Project)	3 hrs.
Communication Concentration Courses:	
CM 206 (Communication Writing Styles)	3 hrs.
CM 210 (Interpersonal Communication)	3 hrs.
CM 220 (Communication Theory)	3 hrs.
CM 235 (New Media Tools) OR	
CM 250 (Small Group Communication)	3 hrs.
CM 302 (Persuasion)	3 hrs.
CM 310 (Business/Prof. Speech)	3 hrs.
CM 317 (Professional Interviewing)	3 hrs.
CM 318 (Organizational Communication)	3 hrs.
CM 320 (Public Relations)	3 hrs.
CM 365 (Diversity in Communication)	3 hrs.
CM 451 (Research Methods)	3 hrs.
Communication Electives	9 hrs.
Electives or Minor	15 hrs.
TOTAL	121 hrs.

CRIMINAL JUSTICE

PURPOSE

The Criminal Justice program at Emmanuel University prepares students to enter the multifaceted field of law enforcement, corrections, probation/parole, and juvenile justice. The Criminal Justice program at Emmanuel takes both an academic and practical approach. The student will pursue the substantive investigation of criminal justice as well as participating in practical experiences such as labs and internships. The program is also interdisciplinary, drawing from studies in sociology, psychology, political science, and pre-law studies.

GOALS

The Criminal Justice program at Emmanuel University will:

1. Begin from a Christ-centered worldview that will enable the graduate to integrate biblical principles with the various disciplinary approaches in the work of criminal justice.

2. Prepare students with substantive knowledge of the court system, the enforcement system, and the rehabilitation system.

3. Provide students with practical experience in criminal justice through seminars, internships, and field work to prepare them to move from the classroom to the job.

4. Provide students with the education and training so they can demonstrate competence and the ability to formulate and express the results that will allow them advance to positions of leadership in their chosen criminal justice career.

STUDENT LEARNING OUTCOMES

1. Explain the function and purpose of the police, the courts, and the correctional systems in the United States justice system.

2. Describe the constitutional concepts of due process, equal protection, and fundamental fairness in policing, courts, and corrections.

3. Identify the major sociological theories that may explain criminal behavior and delinquency.

4. Explain the psychological theories that may explain many types of criminal behavior and delinquency.

5. Explain the professional and ethical contributions a Christian can make to the criminal justice profession in the contemporary United States.

ADMISSIONS REQUIREMENTS

1. Submit application to Social and Behavioral Sciences Department requesting entry to the Criminal Justice program.

2. The student must have earned a cumulative grade point average of 2.00 or above on all work attempted.

GRADUATION REQUIREMENTS

1. Completion of all basic requirements for graduation from Emmanuel University including the liberal arts core requirements and electives.

2. Completion of requirements for the Criminal Justice Major (Bachelor of Arts or Bachelor of Science).

3. Completion of requirements for Minor in another department for the Bachelor of Science in Criminal Justice OR completion of twelve (12) hours of Foreign Language for the Bachelor of Arts in Criminal Justice.

TRANSFER STUDENTS

Of the minimum twenty-one (21) semester hours of upper division courses that must be completed in Criminal Justice, twelve (12) semester hours of upper division Criminal Justice courses must be completed at Emmanuel University.

Historically, police cadets attending basic law enforcement training (BLET Academy) are offered transfer credit for up to 15 hours of criminal justice credits to apply toward an undergraduate degree. Likewise, military veterans who were trained as military police officers could

have their training transcripts evaluated for possible criminal justice credits at Emmanuel University.

- CJ 200 Introduction to Criminal Justice
- CJ240 Introduction to Law Enforcement
- CJ 310 Criminal Law
- CJ 340 Criminal Investigation
- CJ 400 Law Enforcement Theory and Practice

CRIMINAL JUSTICE MAJOR

BACHELOR OF SCIENCE OPTION

LIBERAL ARTS CORE

Communication Skills
- EN 101, 102 (Freshman Composition) 6 hrs.
- CM 130 (Intro to Communication) 3 hrs.

Humanities
- Literature 3 hrs.
- Humanities 3 hrs.

Social and Behavioral Science
- HY 273 (American History II) 3 hrs.
- PY 210 (General Psychology) 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) 4 hrs.
- Mathematics 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) 3 hrs.
- ECF 200 (Gospel of John) 3 hrs.
- ECF 212 (Practical Christianity) 3 hrs.
- TH 237 (Christian Ethics) 3 hrs.

ECF 103 (Foundations) 3 hrs.

Total 43 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Criminal Justice Courses
- CJ 200 (Introduction Criminal Justice) 3 hrs.
- CJ 240 (Introduction to Law Enforcement) 3 hrs.
- CJ 300 (Criminology) 3 hrs.
- CJ 310 (Criminal Law) 3 hrs.
- CJ 320 (Incarceration, Parole, Probation) 3 hrs.
- CJ 330 (Youth and the Law) 3 hrs.
- CJ 400 (Law Enforcement Theory and Practice) 3 hrs.
- CJ 440 (Criminal Justice Seminar) 1 hr.

Criminal Justice Electives 6 hrs.
- CJ 315 (Judicial System)
- CJ 340 (Criminal Investigation)
- CJ 350 (Crisis Intervention)
- CJ 422 (Ethics/Criminal Justice)
- CJ 425 (Homeland Security)
- CJ 430 (Marksmanship/Firearms Safety)
- CJ 450 (Practicum Criminal Justice)
- CJ 470 (Special Topics in CJ)
- CJ 480 (Internship Criminal Justice)

Social and Behavioral Science
- PY 331 (Personality Theories) 3 hrs.
- PY 416 (Abnormal Psychology) 3 hrs.
- PY 429 (Social Psychology) 3 hrs.
- SBS 101 (APA Writing) 1 hr.
- SO 172 (Sociology) 3 hrs.
- SO 275 (Social Problems) 3 hrs.

Social and Behavioral Science Electives 6 hrs.
- CM 210 (Interpersonal Communication)
- CM 302 (Persuasion)
- EN 360 (Advanced Grammar)
- EN 370 (Advanced Composition)
- GY 101 (Geography)
- HY 272 (American History I)
- PS 101 (American Government)
- PS 102 (State and Local Government)

Minor Area 18 hrs.

Electives 9 hrs.

TOTAL 120 hrs.

BACHELOR OF ARTS OPTION

LIBERAL ARTS CORE

Communication skills
- EN 101, 102 — 6 hrs.
- CM 130 (Intro to Communication) — 3 hrs.

Humanities
- Literature — 3 hrs.
- Humanities — 3 hrs.

Social and Behavioral Science
- HY 273 (American History II) — 3 hrs.
- PY 210 (General Psychology) — 3 hrs.

Natural Science/Mathematical Reasoning
- Science (Lab course) — 4 hrs.
- Mathematics — 3 hrs.

Christian Ministries
- ECF 111 (Christian Living) — 3 hrs.
- ECF 200 (Gospel of John) — 3 hrs.
- ECF 212 (Practical Christianity) — 3 hrs.
- TH 237 (Christian Ethics) — 3 hrs.

ECF 103 (Foundations) — 3 hrs.

Total — 43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish, Greek, Old English) — 6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Criminal Justice
- CJ 200 (Introduction to Criminal Justice) — 3 hrs.
- CJ 240 (Introduction to Law Enforcement) — 3 hrs.
- CJ 300 (Criminology) — 3 hrs.
- CJ 310 (Criminal Law) — 3 hrs.
- CJ 320 (Incarceration, Parole, and Probation) — 3 hrs.
- CJ 330 (Youth and the Law) — 3 hrs.
- CJ 400 (Law Enforcement Theory and Practice) — 3 hrs.
- CJ 440 (Criminal Justice Seminar) — 1 hr.

Criminal Justice Electives — 6 hrs.
- CJ 315 (Judicial System)
- CJ 340 (Criminal Investigation)
- CJ 350 (Crisis Intervention)
- CJ 422 (Ethics and Leadership in Criminal Justice)
- CJ 425 (Homeland Security)
- CJ 430 (Marksmanship and Firearm Safety)
- CJ 450 (Practicum in Criminal Justice)
- CJ 470 (Special Topics)
- CJ 480 (Internship in Criminal Justice)

Social and Behavioral Science
- PY 331 (Personality Theories) — 3 hrs.
- PY 416 (Abnormal Psychology) — 3 hrs.
- PY 429 (Social Psychology) — 3 hrs.
- SBS 101 (APA Writing) — 1 hr.
- SO 172 (Sociology) — 3 hrs.
- SO 275 (Social Problems) — 3 hrs.

Social and Behavior Science Electives — 6 hrs.
- CM 210 (Interpersonal Communication)
- CM 302 (Persuasion)
- EN 360 (Advanced Grammar)
- EN 370 (Advanced Composition)
- GY 101 (Geography)
- HY 272 (American History I)
- PS 101 (American Government)
- PS 102 (State and Local Government)

Electives — 21 hrs.

TOTAL — 120 hrs.

CRIMINAL JUSTICE MINOR

ADMISSIONS REQUIREMENTS

Qualifications for admission to the Criminal Justice Minor:

1. Grade point average of at least 2.00;

2. Maintain an average of 2.5 in Criminal Justice courses.

REQUIREMENTS

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Criminal Justice Minor. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

CJ 200 (Introduction to Criminal Justice)	3 hrs.
CJ 300 (Criminology)	3 hrs.
CJ 310 (Criminal Law/Judicial System)	3 hrs.
CJ 320 (Incarceration, Parole, Probation)	3 hrs.
CJ 330 (Youth and the Law)	3 hrs.
CJ 400 (Law Enforcement Theory/Practice)	3 hrs.
TOTAL	18 hrs.

PSYCHOLOGY

PURPOSE

The purpose of the Psychology program at Emmanuel University is to provide students with a broad-based knowledge of the history of psychology as a science, its current fund of information concerning bio-psychosocial process, the application of psychological principles to professional practice, and the experiential and theoretical integration of psychology and Christianity. Furthermore, those students completing the psychology degree will have the background to pursue graduate level programs in psychology, counseling, or social work.

Our mission is to prepare students for one of many endeavors:

a. graduate study in psychology or a psychology-related field;
b. a career in the helping professions; and,
c. an enlightened understanding of God, themselves, and others as they enter the world after college.

GOALS

To accomplish its purpose, the Psychology program will:

1. Examine both the modern and ancient aspects of the discipline of psychology.

2. Help students gain a broad-based knowledge in the current field of psychology.

3. Train students from a Christian perspective and develop skills in interpersonal relationships, communication with clients, and interviewing techniques.

4. Increase students' understanding of the integrative aspects of psychology, spirituality, and Christianity.

5. Encourage students to make progress toward personal, social, and spiritual maturation.

6. Help students gain necessary skills in the interpretation of human behavior, thought, and emotion.

7. Expose students to the many applied areas in psychology and help prepare them for graduate programs or vocational choices.

STUDENT LEARNING OUTCOMES

Graduates of the Psychology program should possess the following knowledge base at an undergraduate level of proficiency:

1. Cognitive processes, including language, memory, learning, think, and cognition.

2. Biological foundations of behavior, including physiology, sensation, perception, comparative psychology, and ethnology.

3. Therapeutic applications of psychological principles, including personality, abnormal, and clinical therapies.

4. Bio-psychosocial development, including developmental and social processes.

5. Secular (APA) and Christian codes of ethics as applied to various areas of professional psychology.

Graduates of the Psychology program should possess the following skills at an undergraduate level of proficiency:

1. Evaluate an experiment within the realm of the behavioral sciences.

2. Organize and give formal presentations in a variety of settings, such as academic, church, or community.

3. Use effective interpersonal relationship skills in the classroom or in a therapeutic setting.

ASSESSMENT METHODOLOGIES

The Psychology program will assess its program and student learning outcomes in the following ways:

<u>Program-Level Assessments</u>

Program level assessments shall occur at the program objective level and measure how well our students are attaining those objectives. The methodologies by which these objectives shall be assessed are as follows:

Primary Assessment:

1. Psychology Exit Exam that covers the essential knowledge base of undergraduate psychology (Objectives 1, 2, 3, 5) that is administered in the students' final semester.

2. Psychology Seminar (PY 400 Ethics Exam) (Objective 4).

Secondary Assessment:

All of these data will be maintained in a departmental file.

1. Portfolios comprised of students' research projects or experimental designs (Objective 6).

2. Rubrics assessing performance skills (counseling, formal oral presentations) that reflect teacher observations, video tape sessions, or self-assessments (OUTCOMES 7, 8).

ADMISSIONS REQUIREMENTS

The student must have completed the core curriculum requirements and earned a cumulative grade point average of 2.5 or above on all work attempted through the sophomore year. Students whose cumulative grade point average is less than the 2.5 requirement at the beginning of their junior year will have one semester to make substantial improvement toward a 2.5 cumulative grade point average. Substantial improvement is defined as having the possibility of achieving the required GPA by the end of the next semester. If this does not happen, the student will not be considered a Psychology Major. A minimum of "C" is required in SO 172, BIO 111, BIO 112, and Mathematics as part of the Liberal Arts Core.

GRADUATION REQUIREMENTS

Completion of all basic requirements for graduation from Emmanuel University includes completion of the core curriculum, the major requirements for either the Bachelor of Science in Psychology or the Bachelor of Arts in Psychology, and a minimum grade point average of 2.5.

PSYCHOLOGY MAJOR

BACHELOR OF ARTS

LIBERAL ARTS CORE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Literature	3 hrs.
Humanities	3 hrs.
Social and Behavioral Sciences	
History	3 hrs.
SO 172 (Intro to Sociology)	3 hrs.
Natural Sciences/Mathematical Reasoning	
BIO 111 (Biology I)	3 hrs.
BIO 111L (Biology I Lab)	1 hr.
Mathematics (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
ECF 212 (Practical Christianity)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Total	43 hrs.

BACHELOR OF ARTS LANGUAGE COURSES

Foreign Language (French, Spanish Greek, Old English)	6 hrs.

MAJOR LOWER AND UPPER-LEVEL COURSES

Communication	
CM 210 (Interpersonal Communication)3	hrs.
Natural Science Courses	
Science with Lab	4 hrs.
Psychology Courses	
PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
PY 305 (Behavioral Statistics)	3 hrs.

PY 307 (Research Design)	3 hrs.
PY 314 (History and Systems)	3 hrs.
PY 331 (Personality Theories)	3 hrs.
PY 400 (Psychology Seminar)	3 hrs.
PY 412 (Biological Bases of Behavior)	3 hrs.
PY 416 (Abnormal Psychology)	3 hrs.
PY 429 (Social Psychology)	3 hrs.
PY 432 (Basic Counseling Skills)	3 hrs.
PY 440 (Psychological Assessment)	3 hrs.
Psychology Electives	12 hrs.
General Electives	17 hrs.
TOTAL	121 hrs.

ADMISSIONS REQUIREMENTS

The student must have a minimum grade point average of 2.00 on all work completed.

REQUIREMENTS FOR THE PSYCHOLOGY MINOR

In addition to completion of the Liberal Arts Core and completion of the requirements for the major in another area, the following courses must be taken to qualify as a Psychology Minor. The Psychology minor requires 18 total hours in Psychology courses comprised of 6 hours of Required Psychology Courses and 12 hours of Elective Psychology Courses. In general, courses that are required in a student's major will not meet a requirement in a student's minor. However, a maximum of two courses may be used to satisfy the requirement of the minor from the major. Substitution of courses in a major/minor will require the completion of a Course Substitution/Waiver form, as described previously in this Catalog. A grade of "C" or higher in each course is required.

PY 210 (General Psychology)	3 hrs.
PY 220 (Human Growth/Development)	3 hrs.
Psychology Upper-Level Electives	12 hrs.
Select any other four courses from the Psychology course offerings that are not required within the hourly requirements of a major.	
TOTAL	18 hrs.

PSYCHOLOGY MINOR

GENERAL EDUCATION

PURPOSE

As a Christian liberal arts University, Emmanuel provides educational opportunities that go beyond job training in marketable skills for employment. Studying liberal arts is not synonymous with career preparation. The general education program is designed to help the person develop as a holistic individual in society. In that liberal arts education seeks to help the student make a life rather than merely a living, and that career goals often change, the general education program is highly valuable for career preparation, and for further work toward a baccalaureate degree.

STUDENT LEARNING OUTCOMES

Based upon the purpose described above, the Emmanuel University faculty have established the following student learning outcomes for the Associate Degree in General Education in four broad areas of study (developing personal skills, understanding cultural and philosophical foundations, appreciating artistic and literary dimensions of culture, and understanding the natural world).

Student graduates in the AA General Education program should be able to:

1. Communicate effectively through writing and speaking.
2. Develop an awareness and sensitivity to people of varied cultural backgrounds.
3. Understand steps to Biblical interpretation, so as to apply them to one's daily life.
4. Demonstrate proficiency in the use of technology.

GRADUATION REQUIREMENTS

In order to graduate with an Associate of Arts Degree in General Education, a student must complete the course requirements listed below (a minimum of 60 semester hours) with a minimum grade point average of 2.00 for all coursework taken and meet all other University graduation requirements outlined under Requirements for Graduation in this catalog.

Communication Skills	
EN 101, 102 (Freshman Composition	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities*	
Literature	3 hrs.
Humanities	6 hrs.
Social and Behavioral Science*	
History	3 hrs.
Political Science/Psychology/Sociology/ Economics/Geography/History	6 hrs.
Christian Foundations	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
Natural Science/Mathematical Reasoning	
Science (Lab course)	4 hrs.
Mathematics	3 hrs.
Electives	17 hrs.
ECF 103 (EC Foundations Online)	3 hrs.
TOTAL	60 hrs.

*Students who are following curricula which place emphasis on mathematics and science may request at the beginning of the sophomore year to be permitted to make the following substitutions:

A student with a total of 20 hours of math/science (this is 12 hours above the 3-hour math and 4-hour science requirement) may substitute 3 hours of math/science courses for one of the options under humanities or social science. A student with a total of 23 or more hours of math/science (15 or more hours above requirements) may substitute for one option under both humanities and social science. A student may not substitute for two humanities or two social science courses under this provision.

ASSOCIATE OF ARTS

BUSINESS ADMINISTRATION

PURPOSE

This degree is designed for those students who wish to pursue a two-year degree in business administration. The curriculum is designed to prepare the student for immediate entry-level placement in the business job market and will also prepare the student to go directly into a Bachelor Degree program here at Emmanuel.

GOALS

To accomplish its purpose, the Business Administration program will:

1. Provide education and training through business courses deemed essential to successful employment after graduation.

2. Maintain a visible involvement in the local business community, so as to provide avenues of exposure and support for students, as well as possible employment opportunities.

STUDENT LEARNING OUTCOMES

Graduates of the Business Administration program should be able to do the following:

1. Demonstrate a knowledge base appropriate to an associate of business administration level of proficiency.

2. On an introductory level, integrate a knowledge of Scripture with business practice.

3. Demonstrate an ability to effectively write and speak in an appropriate business manner.

GRADUATION REQUIREMENTS

In order to graduate with an Associate of Science degree, a student must:

1. Complete the requirements listed below for the Business Administration curriculum (for a total of at least 61 semester hours).
2. Earn a minimum grade point average of 2.00 for all coursework taken. No grade below "C" in required business courses will be accepted for graduation credit.
3. Meet all other University graduation requirements outlined under Requirements for Graduation in this catalog.

ASSOCIATE OF SCIENCE

Communication Skills	
EN 101, 102 (Freshman Composition)	6 hrs.
CM 130 (Intro to Communication)	3 hrs.
Humanities	
Humanities	3 hrs.
Social & Behavioral Science	
History	3 hrs.
Natural Sciences/Mathematical Reasoning	
Science (Lab course)	4 hrs.
MA 124 (College Algebra or higher)	3 hrs.
Christian Ministries	
ECF 111 (Christian Living)	3 hrs.
ECF 200 (Gospel of John)	3 hrs.
TH 237 (Christian Ethics)	3 hrs.
ECF 103 (Foundations)	3 hrs.
Business Courses	
BU 200 (Macroeconomics) OR BU 201 (Microeconomics)	3 hrs.
BU 250 (Computer Office Apps I)	3 hrs.
BU 252 (Business Problem Solving)	3 hrs.
BU 260 (Financial Acct)	3 hrs.
BU 264 (Managerial Acct)	3 hrs.
BU 285 (Personal Financial Mgmt.)	3 hrs.
BU 300 (Mgmt./Org Behavior)	3 hrs.
BU 305 (Marketing)	3 hrs.
BU 310 (Business Law)	3 hrs.
TOTAL	61 hrs.

X. GRADUATE STUDIES PROGRAMS

GRADUATE STUDIES ACADEMIC CALENDAR

DISTANCE LEARNING AND GRADUATE ACADEMIC CALENDAR 2025-2026

FALL SEMESTER	**2025**
ENROLLMENT AND PAYMENT DEADLINE	AUGUST 1
CLASSES BEGIN 1ST 8-WEEK SESSION	AUGUST 13
DROP-ADD PERIOD	AUGUST 13-15
WITHDRAWAL DEADLINE 1ST 8-WEEK SESSION	SEPTEMBER 12
END OF 1ST 8-WEEK SESSION	OCTOBER 7
CLASSES BEGIN 2ND 8-WEEK SESSION	OCTOBER 8
DROP-ADD PERIOD	OCTOBER 8-10
WITHDRAWAL DEADLINE 2ND 8-WEEK SESSION	NOVEMBER 7
FALL GRADUATION	NOVEMBER 22
END OF 2ND 8-WEEK SESSION	DECEMBER 2

SPRING SEMESTER	**2026**
ENROLLMENT AND PAYMENT DEADLINE	DECEMBER 15
CLASSES BEGIN 1ST 8-WEEK SESSION	JANUARY 7
DROP-ADD PERIOD	JANUARY 7-9
WITHDRAWAL DEADLINE 1ST 8-WEEK SESSION	FEBRUARY 10
END OF 1ST 8-WEEK SESSION	MARCH 3
CLASSES BEGIN 2ND 8-WEEK SESSION	MARCH 4
DROP-ADD PERIOD	MARCH 4-6
WITHDRAWAL DEADLINE 2ND 8-WEEK SESSION	APRIL 7
END OF 2ND 8-WEEK SESSION	APRIL 28
GRADUATION	MAY 2

SUMMER SEMESTER	**2026**
REGISTRATION/CLASSES BEGIN 1ST SESSION	MAY 11
WITHDRAWAL DEADLINE	JUNE 11
1ST SESSION ENDS	JULY 3
CLASSES BEGIN 2ND SESSION	JULY 6
WITHDRAWAL DEADLINE	JULY 21
2ND SESSIONS ENDS	JULY 31

GRADUATE STUDIES ADMISSIONS POLICIES

PURPOSE

Master's degrees provide the next logical progression in degree levels offered by Emmanuel University. The programs will attract graduates in each of the current undergraduate programs who wish to continue their education and/or non-traditional students, who have family and job responsibilities and desire job promotion and advancement as well as new career paths.

Current Graduate Program Offerings: Master of Education in Elementary Education; Master of Arts in Teaching; Master of Business Administration; Master of Strategic Communication; Master of Ministry; Master of Divinity; and Master of Science in Exercise Science.

The addition of a Graduate Studies program complements the goals and the mission statement of Emmanuel University, which states the following: *Emmanuel University develops Christ followers through a student focused higher education experience from a biblical worldview.*

The mission statement is clearly defined, comprehensive, and appropriate for both the existing undergraduate degree programs as well as the addition of graduate degrees. Also, master's degrees are compatible with the stated mission and goals of the institution as the graduate programs will seek to teach Judeo-Christian values and a biblical worldview and fulfill the institution's purpose to integrate faith and learning and foster spiritual growth.

The graduate degrees further enhance the institution's goal to foster intellectual growth by offering a higher level of knowledge in an asynchronous, online format to nontraditional students, who may be limited by location and time, but wish to further their education for possible job advancement and professional achievement.

ADMISSIONS REQUIREMENTS

1. Application for Graduate Studies Admission.

2. Official college transcripts showing undergraduate degree(s) earned from a regionally accredited college or university as well as any graduate level courses completed, if applicable.

International Students must have transcripts evaluated by an accredited service such as International Education Evaluation (IEE) or a similar translation service at their own expense. Evaluation must include date of Undergraduate Degree Graduation and Grade Point Average.)

3. Minimum GPA requirement for their undergraduate degree.

Program	UG GPA
Master of Education Elementary Education	3.00
Master of Arts in Teaching	3.00
Master of Business Administration	3.00
Master of Strategic Communication	3.00
Master of Ministry	2.50
Master of Divinity	2.50
Master of Science Exercise Science	2.75

4. Current Resume or Curriculum Vitae.

5. Minimum of a two-page essay on the personal commitment to the profession and reasons for obtaining a master's degree.

6. Transcripts will be reviewed by Emmanuel University personnel in the Registrar's Office in cooperation with the Graduate Coordinator for each program. **Transfer requirements**: the Graduate Coordinator will review transfer credits on a case-by-case basis.

Master's Degree Transfers:

The Institution may accept on a limited basis up to nine (9) graduate credits from accredited colleges, universities, and programs, provided the work is

equivalent to an Emmanuel University graduate level course, has been earned in conjunction with the completion of a 500 level or higher course, and a grade of B or better was earned.

Transfer Credit Practices of Designated Educational Institutions, published by the American Association of Collegiate Registrars and Admissions Officers (AACRAO), is used as a general guide in determining acceptability.

Once an application is received, the application and credentials are reviewed by the Graduate Coordinator and program faculty who grant admission. Candidates will receive official notice of acceptance by the Emmanuel University Admissions Office.

Conditional Acceptance

For applicants who do not meet the minimum admissions requirements, Conditional Acceptance may be granted. To be consistent with the institution's undergraduate conditional acceptance policy, graduate students can apply for Conditional Acceptance or appeal the admissions decision by submitting the following documents:

1. Recommendation from a minister (or other character reference, if not available)

2. A signed, 200-word essay to the following prompt: "Why I want to attend Emmanuel, why I haven't been academically successful in the past, and how I plan to change that in the future." An in-person, phone, or Zoom interview with the applicant may be required before making an admission decision.

3. Signed Conditional Acceptance Contract

The above documents will be reviewed by an Admissions Counselor and the Graduate Coordinator. Students will receive written notification if Conditional Acceptance is granted. Students admitted conditionally must be in good academic standing after completion of their first semester with no grade lower than a "B" in any graduate coursework or they may be dismissed from the graduate program.

ACADEMIC REQUIREMENTS

Active status entitles students to utilize the University's resources. All graduate students must take a minimum of one (l) credit hour per term to maintain active status in the program. Students will be dismissed for non-enrollment if there is a lapse in enrollment for three consecutive terms.

For full-time status, the University requires nine (9) credit hours of graduate enrollment for Fall and Spring and six (6) credit hours for Summer. The maximum number of hours which a graduate student may carry in a single term without special permission is 15. A heavier load must be approved by both the graduate coordinator or department chairperson and the associate vice president for online. Admitted students who are recipients of stipends from the University, whether holders of fellowships or graduate assistantships, must be full-time students.

To fulfill graduation requirements, students must maintain a 3.0 overall GPA. Graduate students who fall below a 3.0 overall GPA will be placed on Academic Probation and will be monitored by the Graduate Studies Coordinator, who will offer the student an individualized academic plan. A student will be removed from academic probation when the cumulative GPA is 3.0. Students who fall below a 3.0 overall GPA for two consecutive semesters will be subject to dismissal from the program. If dismissed, the student will be allowed to appeal.

To appeal Academic Probation, students must submit a written letter to the Academic Appeals Committee explaining the circumstances and a detailed plan of action to improve academic performance. The appeal decision is the discretion of the Appeals Committee and is final. This appeal process mirrors that of the undergraduate programs.

Graduation Requirements

All Graduate programs' minimum GPA for degree completion/graduation is 3.00. Additionally, no graduate course grade below "C" will be applied for degree completion/graduation, and no more than three "C" grades will be applied to any graduate degree completion plan.

Hardware Specifications:

Note: Chrome Books will not be sufficient for Emmanuel University Distance Learning Online programs and classes.

- Processor: Intel i5 or higher or equivalent
- Memory: 16 GB RAM
- Hard Drive: 512 GB or higher
- Video: Integrated or Dedicated graphics card
- Web cam
- Headphones and microphone that integrates with your laptop or computer
- Working Internet Connection

Operating Systems:

- Windows 11
- Mac OS Ventura 13.7.6 or newer
- Chromebooks will not work

Software Requirements:

Microsoft Office

Office 365 (free for ALL students through EU email, for Mac and Windows)

- Microsoft 365 Applications for Enterprise will be provided for all recommended operating systems.

NOTE REGARDING TRANSFERS TO DISTANCE LEARNING FROM EMMANUEL TRADITIONAL ON-CAMPUS PROGRAMS

To maintain academic progress in degree programs, repeated transfers between Distance Learning and on-campus programs are not allowed. Limited exceptions may be granted by the vice president of academics for emergent medical situations (e.g., a semester of Distance Learning to facilitate accident or surgery recovery at home).

LEARNERS OUTSIDE GEORGIA

Emmanuel University offers Distance Learning and Graduate Education programs via the internet and welcomes students who are not located in the State of Georgia. Emmanuel is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA), a private nonprofit organization [501(c)(3)] that helps expand students' access to educational opportunities and ensure more efficient, consistent, and effective regulation of distance education programs. See About NC-SARA | NC-SARA for further information.

In the case of student concerns regarding Distance Learning or Graduate programs, students should first follow the University's internal procedures, How to Resolve a Student Grievance - Emmanuel University. If the concern is not satisfactorily resolved internally, the student may contact SARA via these links: SARA Student Complaints | NC-SARA and/or GA SARA Student Complaints.

GRADUATE STUDENT COSTS

SCHEDULE OF CHARGES FOR ACADEMIC YEAR 2025-26

Tuition: $440 per credit hour

CHARGES NOT INCLUDED IN TUITION

Registration Deposit (New Students Only): $100.00

All deposits are non-refundable and will be credited to the student's account at the time of receipt.

***The University reserves the right to change charges, fees, and methods of payment prior to the printing of a new catalog.**

Textbook costs are not included in tuition for Graduate students.

Most policies for the Graduate Programs are the same as the more traditional learning programs as found in this catalog. Only specifically different policies are outlined in the following section.

MASTER OF EDUCATION ELEMENTARY EDUCATION

PURPOSE

The Master of Education in Elementary Education is also compatible with the stated mission and goals of the institution and the School of Education. In keeping with the philosophy of Emmanuel University, which is based on a Christian worldview, the School of Education's mission is to integrate faith, living, learning, and teaching in such a way as to prepare prospective teachers to become servant leaders who make a positive contribution. Within this framework, our students, as professional educators, will develop:

1. A knowledge of content, pedagogy, and the development of learners;

2. Procedures for developing and utilizing developmentally appropriate instructional strategies, technology, and assessments;

3. Varied strategies for developing positive classroom environments that actively engage students, facilitate student learning, support students, and encourage partnerships with the home, school, and community;

4. Ethical practices;

5. A professional attitude regarding the teaching profession.

Reflecting our Christian worldview, the goal of the Emmanuel University School of Education is to develop teachers who possess the knowledge, skills, and dispositions to meet the challenges they will face in the twenty-first century classroom. The Emmanuel University School of Education is committed to preparing knowing, sharing, caring teachers. No domain by itself is effective, but all three are interconnected to produce effective teachers who can work with a diverse student population. As part of the School of Education, the Master of Education degree in Elementary Education will continue the University's mission to integrate faith, learning, and living within a biblical worldview to foster teachers who reflect and grow spiritually, intellectually, and professionally.

Through the Master of Education in Elementary Education, elementary teachers will further their knowledge in their chosen field through advanced study and research which will foster learning in the P-5 classroom.

Program Specific Admission Requirements- Master of Elementary Education

1. Hold a current certificate in Elementary Education (will qualify for a certificate upgrade upon successful completion of all program requirements). Candidates with an out-of-state certificate will not receive Georgia certification upon program completion.

2. Candidates must report a minimum GPA of 3.0 on a 4.0 scale on all undergraduate and previous graduate work combined.

3. Submit a completed "Disclosure and Affirmation Form" that addresses misconduct disclosure; criminal background check; proof of passing the Georgia Code of Ethics for Educators GACE or for out-of-state educators, the equivalent required ethics verification; and tort liability insurance.

ELEMENTARY EDUCATION

MASTER OF EDUCATION

Professional Development

MED 500 (Advanced Curriculum/Pedagogy)	3 hrs.
MED 509 (Collaborative Classrooms)	3 hrs.
MED 550 (Technology/Effective Instruction)	3 hrs.
MED 670 (Assessment/Decision Making)	3 hrs.
MED 675 (Current Issues)	3 hrs.
MED 680 (School Law/Ethics)	3 hrs.

Research

MED 551 (Educational Research)	3 hrs.
MED 651 (Teacher as Researcher)	3 hrs.

Endorsements: **Choose One Pathway**

Reading Pathway

MED 510 (Teaching Reading)	3 hrs.
MED 515 (Reading/Writing Content Area)	3 hrs.
MED 610 (Reading Diagnostics/Correction)	3 hrs.

Gifted Pathway

MED 503 (Characteristics)	3 hrs.
MED 570 (Assessment)	3 hrs.
MED 600 (Programs/Curriculum/Methods)	3 hrs.

English as a Second Language

MED 505 (Foundations/Cultural Issues)	3 hrs.
MED 512 (Language Acquisition)	3 hrs.
MED 625 (Methods for Teaching)	3 hrs.

Elementary Agriculture

OPTION A:

MED 511 (Foundations of Ag/Systems)	3 hrs.
MED 513 (Environmental Resources)	3 hrs.
MED 514 (Ag Curriculum)	3 hrs.

OPTION B:

MED 517 (Child Develop/Learning)	3 hrs.
MED 518 (Develop/Effective Approach)	3 hrs.
MED 514 (Ag Curriculum)	3 hrs.

Total 33 hours.

MASTER OF ARTS IN TEACHING

PURPOSE

Reflecting the institution's Christian worldview, the goal of the Emmanuel University School of Education is to develop teachers who possess the knowledge, skills, and dispositions to meet the challenges they will face in the twenty-first century classroom. The Emmanuel University School of Education is committed to preparing knowing, sharing, and caring teachers. No domain by itself is effective, but all three are interconnected to produce effective teachers who can work with a diverse student population. As part of the School of Education, the Master of Arts in Teaching will continue the University's mission to integrate faith, learning, and living within a biblical worldview to foster teachers who reflect and grow spiritually, intellectually, and professionally. Through the MAT, individuals will earn a graduate degree while completing the requirements for initial teaching certification.

ADMISSION REQUIREMENTS

Individuals who show an interest in teaching are considered for admission into the MAT program. Teacher candidates are admitted to the MAT program who have met the general admissions requirements for the University and meet the following criteria:

1. Purchase professional liability insurance before entering the schools for field placements.
2. A bachelor's degree from an GaPSC-accepted, accredited college or university.
3. Write a 2-page paper entitled "Why I Will be a Successful Knowing, Sharing, and Caring, Teacher."
4. Submit an acceptable background check *Those employed in a public-school setting as a teacher of record will already have completed a background check since they will have a provisional certificate.
5. Passing score of the GACE Content Assessment for the chosen SOE program.
6. Passing score on Georgia Educator Ethics Exam.
7. Submit a Mentor Assurance Form
8. A professional letter recommendation. (If you are the teacher of record, it must be from your current school administration).
9. A major in the field of certification sought earned in conjunction with a bachelor's or higher degree from a GaPSC-accepted, accredited institution of higher education.
10. A passing score on the Georgia state-approved content assessment in the field of certification sought; or Evidence of successful completion of a specified number of semester hours of content area coursework earned in conjunction with a bachelor's or higher degree or through additional coursework from a GaPSC-accepted, accredited institution of higher education.
11. The number of semester hours of content area coursework required for secondary (6-12) and P-12 fields (excluding Reading and Special Education) is twenty-one (21) semester hours. For Middle Grades (4-8) fields, fifteen (15) semester hours of coursework is required in one of the content areas of Language Arts, Mathematics, Reading, Science, or Social Science. Candidates must demonstrate depth and breadth in the content of their chosen field.

After admittance to the SOE, candidates that do not have a provisional certification from the Georgia Professional Standards Commission must obtain a Pre-service Certificate from the Georgia Professional Standards Commission. Failure to obtain a pre-service certificate will nullify admittance to the SOE. Students must have a pre-service certificate or provisional certificate before starting CPI.

MASTER OF ARTS IN TEACHING (PEDAGOGY ONLY)

MED 501 (Foundations of Instruction)	3 hrs.
MED 502 (Curriculum and Instruction)	3 hrs.
MED 504 (Exceptional Learner)	3 hrs.
MED 509 (Collaborative Classroom)	3 hrs.
MED 516 (Reading/Writing Secondary)	3 hrs.
MED 550 (Applying Technology)	3 hrs.
MED 551 (Methods Educational Research)	3 hrs.
MED 560 (Fall Clinical I)	3 hrs.
MED 561 (Teacher as Researcher)	3 hrs.
MED 660 (Spring Clinical II)	3 hrs.
MED 670 (Educational Assessment/Decision)	3 hrs.
MED 680 (School Law/Ethics)	3 hrs.
Total	36 hrs.

MASTER OF BUSINESS ADMINISTRATION

The Master of Business Administration (MBA) is also compatible with the stated mission and goals of the institution. Program outcomes reflect the interdisciplinary nature of an MBA degree, encompassing finance, marketing, leadership, strategy, and technology management to prepare graduates for multifaceted leadership roles in business. Graduates should demonstrate the following:

1. **Financial Analysis Proficiency**: Graduates will demonstrate advanced proficiency in financial analysis techniques, utilizing tools such as Excel models to interpret and evaluate financial data effectively, as acquired through courses like Financial Accounting and Analysis, Financial Modeling with Excel, and Cases in Finance.
2. **Strategic Decision-Making Skills**: Students will develop strategic decision-making skills grounded in a comprehensive understanding of legal frameworks, economic principles, and market dynamics, as evidenced by their ability to analyze and solve complex business cases presented in courses like Legal Environment of Commerce, Managerial Economics, and Executive Strategy in Business.
3. **Leadership and Organizational Behavior Mastery**: Graduates will exhibit strong leadership qualities and a deep understanding of organizational behavior principles, enabling them to effectively lead and manage teams in diverse business environments, as cultivated through courses such as Organizational Behavior and Leadership, Leadership of Change, and Executive Strategy in Business.
4. **Marketing Strategy and Analytics Competence**: Students will acquire advanced knowledge and skills in marketing strategy formulation and data analytics, empowering them to develop and implement effective marketing campaigns and strategies, evident in their analysis and solutions to marketing cases and courses like Cases in Marketing and ECommerce Marketing and Analytics.
5. **Information Systems Management Proficiency**: Graduates will demonstrate proficiency in managing information systems and leveraging technology to enhance organizational efficiency and competitiveness, as demonstrated through their mastery of Information Systems Management concepts and practices.
6. **Quantitative Analysis and Decision Support Skills**: Students will develop strong quantitative analysis skills and the ability to use data-driven approaches to support decision-making across various business functions, as demonstrated through their proficiency in Quantitative Methods and Analysis and their application of quantitative techniques in solving business problems throughout the program.

MBA Specific Admission Requirements:

Applicants must have a minimum undergraduate GPA of 3.0 and hold a Bachelor of Arts or Science degree from a regionally accredited institution with at least 24 credit hours earned in the following *equivalent* *undergraduate business courses:

- Economics
- Financial Accounting.
- Managerial Accounting
- Managerial Finance
- Management Information Systems
- Management and Organizational Theory
- Marketing
- Business Statistics

*Applicants may appeal the equivalence of undergraduate courses to the Director of the MBA Program. Applicants without sufficient undergraduate business credits may submit a written appeal demonstrating equivalent work experience for consideration of admission to the MBA program on a probational or conditional basis. Conditions may include a requirement of some specific prerequisite courses.

MASTER OF BUSINESS ADMINISTRATION

MBU 510 (Financial Analysis)	3 hrs.
MBU 515 (Managerial Economics)	3 hrs.
MBU 520 (Financial Modeling with Excel)	3 hrs.
MBU 525 (Cases in Finance)	3 hrs.
MBU 530 (Quantitative Methods and Analysis)	3 hrs.
MBU 630 (Crisis Communication)	3 hrs.
MBU 635 (E-Commerce Marketing/Analysis)	3 hrs.
MBU 640 (Information Systems Management)	3 hrs.
MBU 645 (Org. Behavior/Leadership)	3 hrs.
MBU 650 (Legal Environment of Commerce)	3 hrs.
MBU 655 (Cases in Marketing)	3 hrs.
MBU 680 (Leadership of Change)	3 hrs.
MBU 690 (Executive Study in Business)	3 hrs.
Total	39 hrs.

MASTER OF ARTS IN STRATEGIC COMMUNICATION

PURPOSE

The Master of Arts in Strategic Communication (MSC) equips students with advanced skills in strategic, digital, and crisis communication. Combining theory and real-world practice, the program prepares graduates to lead in diverse settings, emphasizing ethics, conflict and problem resolution, and effective communication strategies. Consistent with Emmanuel University's vision to "transform lives through faith and learning," this program integrates spiritually significant content into the learning experience through faith-based assignments focused on both academic and Christian growth. Successful completion of the Strategic Communication master's program prepares students for a plethora of careers, including, but not limited to, crisis communication specialist, marketing/advertising manager, research analyst, social/digital media strategist, political advisor, and public relations/human resources director.

Program Specific Admission Requirements

1. *Evidence of four-year bachelor's degree (i.e., official transcripts of all college-level coursework) from an accredited educational agency.

2. Minimum GPA of 2.5 for degree earned.

3. Two-page essay on why you want to obtain a master's degree from Emmanuel University and your personal commitment to professionalism and excellence.

4. Current professional resume or curriculum vitae (CV)

**Students from all disciplines may apply to the Strategic Communication Master's Program with the understanding that there may be a need for a two-week preparation course, dependent on the specific bachelor's degree coursework.*

MSC 510 (Principles of Strategic Comm)	3 hrs.
MSC 511 (Digital Communication Strategies)	4 hrs.
MSC 512 (Writing for Strategic Comm)	3 hrs.
MSC 520 (Communication Leadership)	3 hrs.
MSC 530 (Strategic Comm Research)	4 hrs.
MSC 531 (Comm Techniques/Strategies)	3 hrs.
MSC 612 (Strategic Communication Law)	3 hrs.
MSC 621 (Communication Theory)	4 hrs.
MSC 631 (Crisis Communication)	3 hrs.
MSC 690 (Strategic Comm Capstone)	3 hrs.
Total	33 hrs.

MASTER OF ARTS IN STRATEGIC COMMUNICATION

MASTER OF MINISTRY DEGREE

Emmanuel University Christian Ministries programs exist to teach, train, and disciple leaders of God's Kingdom while nurturing Christian community. The graduate program operates from a biblical worldview, focusing on the spiritual, intellectual, and professional growth of its students. The program also helps students understand how to integrate their faith and learning into their personal lives and ministry pursuits.

Master of Ministry degree program is an academic and practical course of study to equip pastors, youth pastors, missionaries, and other ministry leaders to better understand God's Word and increase their ability to lead and serve effectively. Students who complete the Master of Ministry degree program may move on to the Master of Divinity degree program.

Master of Divinity degree program builds on the Master of Ministry degree. Both academic and professional development are emphasized to better equip the Church leader to lead and serve with excellence. There are options of emphasis in this program of study.

Master of Ministry and Master of Divinity Admission Requirements:

1. Application for Graduate Studies Admission
2. Official College transcripts showing undergraduate degree(s) and all other college-level work.
3. Current Resume or Curriculum Vitae including ministry and community activity.
4. Minimum Grade Point Average (GPA) for each Graduate Program: 2.5

Conditional Acceptance

For applicants who do not meet the minimum admissions requirements, Conditional Acceptance may be granted. To be consistent with the institution's undergraduate conditional acceptance policy, graduate students can apply for Conditional Acceptance and will be asked to provide additional documents.

The additional documents will be reviewed by an Admissions Counselor and the Graduate Coordinator, and students will receive written notification if Conditional Acceptance is granted. Students admitted conditionally must be in good academic standing after completion of their first semester with no lower than a B in any graduate course work or they will be dismissed from the graduate program.

Master of Ministry Courses

Bible/Theology Courses	
MBI 500 (Major Old Testament Themes)	3 hrs.
MBI 510 (Major New Testament Themes)	3 hrs.
MBI 520 (Biblical Interpretation)	3 hrs.
MTH 500 (History of the Church and Pentecostalism I)	3 hrs.
MTH 610 (Christian Theology)	3 hrs.
MTH 620 (Evangelism, Mission, and Culture I)	3 hrs.
Ministry Courses	
MMN 500 (Christian Formation for Church Leaders)	3 hrs.
MMN 510 (Christian Leadership)	3 hrs.
MMN 520 (Church Strategies and Systems)	3 hrs.
MMN 610 (Pastoral Theology and Soul Care)	3 hrs.
MMN 620 (Christ-Centered Preaching)	3 hrs.
Capstone	
MGS 690 (Capstone Integrative Project)	3 hrs.
Total	36 hrs.

MASTER OF DIVINITY DEGREE

PASTORAL MINISTRY EMPHASIS

MINISTRY CORE

Bible/Theology Courses	
MBI 500 (Major Old Testament Themes)	3 hrs.
MBI 510 (Major New Testament Themes)	3 hrs.
MBI 520 (Biblical Interpretation)	3 hrs.
MTH 500 (History of the Church and Pentecostalism I)	3 hrs.
MTH 610 (Christian Theology)	3 hrs.
MTH 620 (Evangelism, Mission, Culture I)	3 hrs.
Ministry Courses	
MMN 500 (Christian Formation for Church Leaders)	3 hrs.
MMN 510 (Christian Leadership)	3 hrs.
MMN 520 (Church Strategies and Systems)	3 hrs.

MMN 610 (Pastoral Theology and Soul Care)	3 hrs.
MMN 620 (Christ-Centered Preaching)	3 hrs.

PASTORAL EMPHASIS

Language Courses	
MGR 500 (Using Greek in Ministry)	3 hrs.
MHE 500 (Using Hebrew in Ministry)	3 hrs.
Bible Courses	
MBI 530 (Torah Through the Old Testament)	3 hrs.
MBI 540 (Synoptics)	3 hrs.
MBI 610 (Pauline Literature)	3 hrs.
History and Theology Courses	
MTH 501 (History of the Church and Pentecostalism II)	3 hrs.
MTH 600 (Biblical Theology)	3 hrs.
MTH 640 (Evangelism, Mission, Culture II)	3 hrs.
Ministry Courses	
MMN 600 (Models for Church Planting and Revitalization)	3 hrs.
MMN 615 Theology and Praxis of Worship	3 hrs.
MMN 625 (Missional Ministry)	3 hrs.
MMN 635 (Biblically Based Discipleship)	3 hrs.
Capstone Course:	
MGS 690 (Capstone Integrative Project)	3 hrs.
Total	72 hrs.

Request for Advance Placement in the Master of Ministry/Master of Divinity degrees.

From their website:

The **National Institute of Christian Leadership (NICL)** is intense and personal leadership training full of real-world applications. It's a life-expanding and leadership-expanding process spaced over the span of a year. You will learn practical business and spiritual principles that will positively impact your congregation and community.

NICL is led by Dr. Mark Rutland, Ph.D., Founder of Global Servants, a missions organization. Dr. Rutland is former president of Southeastern University, and Oral Roberts University. In addition, pastoral staff member of Mount Paran Church in Atlanta, Georgia and Senior Pastor of Calvary Assembly of God in Orlando, Florida. He is a New York Times bestseller author of 18 books.

Students who have completed this program must provide an official transcript from NICL in order to be considered for transfer credit toward their program at Emmanuel University.

Four Courses offered by NICL and their EU substitution:

NICL Change Dynamics (Leadership and Change) - MN510 Biblical Leadership

NICL Strategic Growth (Church Growth) - MN520 Church Strategies and Systems

NICL Transformational Management (Organizational Dynamics) – MN610 Pastoral Theology and Soul Care

NICL - Communication and Worship - MN620 Christ-Centered Preaching

MASTER OF SCIENCE
EXERCISE SCIENCE

The Master of Science in Exercise Science degree with concentrations Strength Training and Conditioning; Health and Human Performance; and Athletic Coaching is also compatible with the stated mission and goals of the institution and the Kinesiology and Sport Management department. In keeping with the philosophy of Emmanuel University, which is based on a Christian worldview, the Department of Kinesiology and Sport Management's mission is to prepare a student for numerous career opportunities in health and wellness in schools, community, business, and government settings. Through the Master of Science in Exercise Science, Kinesiology and Sport Management majors will further their knowledge in their chosen field through advanced study and research, which will foster their competency in their profession. Faculty will integrate faith and learning through specific class assignments and experiences. For example, the Health and Fitness Coaching class will prepare students to assist clients in making behavioral changes from a Christian perspective.

Program Specific Admission Requirements- Master of Exercise Science

1. A four-year baccalaureate degree or its equivalent in exercise science, kinesiology, biology, chemistry, pre-med, nutrition, health sciences, physiology, public health, or physical therapy from an accredited institution.*

2. Academic Prerequisites
   Two semesters of Human Anatomy and Physiology or a one semester comprehensive course in Anatomy and Physiology

*Applicants from other disciplines or related fields will be considered for admission with evidence of academic prerequisite coursework related to the degree as listed above.

MASTER OF SCIENCE

Exercise Science Core

MEX 500 (Research/Design/Methods)	3 hrs.
MEX 520 (Sports Nutrition)	3 hrs.
MEX 600 (Sports Psychology)	3 hrs.
MEX 620 (Fitness/Health Promotion)	3 hrs.
MEX 640 (Sports Performance Training)	3 hrs.
MEX 690 (Capstone Research Project)	3 hrs.

Concentrations: **Choose One Concentration**

Strength Training and Conditioning

MEX 510 (Applied Exercise Physiology)	3 hrs.
MEX 530 (Essentials)	3 hrs.
MEX 540 (Advanced)	3 hrs.
MEX 650 (Practicum)	3 hrs.
MEX 660 (Seminar)	3 hrs.

Health and Human Performance

MEX 510 (Applied Exercise Physiology)	3 hrs.
MEX 550 (Health/Fitness Coaching)	3 hrs.
MEX 570 (Advanced Exercise Testing)	3 hrs.
MEX 670 (Special Populations)	3 hrs.
MEX 680 (Counseling/Behavior Mod)	3 hrs.

Athletic Coaching

MEX 560 (Philosophy/Ethics)	3 hrs.
MEX 580 (Prin. Coaching Leadership)	3 hrs.
MEX 610 (Athletic Injury Prevention)	3 hrs.
MEX 630 (Internship)	3 hrs.

Total 30-33 hrs.

X. COURSES OF INSTRUCTION

COURSE CREDIT HOUR DEFINITION

In accordance with federal regulations and the policy statements of the Southern Association of Colleges and Schools, Emmanuel University defines a credit hour as follows:

1. One credit hour is the equivalent of one hour of classroom or faculty instruction and a minimum of two hours of learning activities outside the classroom each week for the duration of the fourteen-week semester.

2. For academic activities outside of the traditional classroom setting (laboratory work, internships, practicums, workshops, recitals, projects, etc.), an amount of work equivalent to a traditional course credit hour must be performed for each credit hour awarded.

Online and Directed Studies. It is the policy of Emmanuel University that a minimum of 2100 engaged minutes are required for the awarding of each semester credit hour in all online classes and directed studies. As noted above, a credit hour is awarded in a traditional classroom setting for each hour of classroom instruction with an associated minimum of two hours of learning activities outside the classroom. Therefore, each credit hour awarded in a course that meets outside the traditional classroom setting requires a minimum of 2100 engaged minutes. [14-week semester X 50-minute hour of instruction = 700; 14 week semester X 100 minutes of outside the classroom activities = 1400; 700+1400=2100].

Online and directed study courses, whether they are hybrid or entirely online, must also meet this minimum engaged minute quota of 2100 minutes per semester credit hour. While difficult to determine and measure the amount of time students are engaged in online and directed study learning, the amount of time spent on course content and mastering learning outcomes can be mapped from traditional classroom experiences, as practically all college classes taught online have a traditional face-to-face class counterpart. Further, online students are expected to have the same content and classroom rigor of that for a traditional face-to-face class. Therefore, Emmanuel University demands the same minimum quotas of engaged minutes per semester credit hour for all of its courses, regardless of the nature of the course, or its mode of delivery.

For the following academic activities outside of the traditional classroom one credit hour is awarded per the completion of a minimum of 45 hours of learning activity per semester as defined for the course:

a. Internships
b. Practica
c. Applied Lessons
d. Class Workshops
e. Student Projects
f. Student Recitals
g. Research Projects
h. Studios
i. Seminars

Laboratories and Physical Education Activity Courses:

For the following academic activities outside of the traditional classroom, there are these exceptions:

a. Laboratories: Two hours per week in class represent one hour of course credit.
b. Physical Education activity classes: A minimum of one hour per week (over the entire semester) represents one hour of course credit.

Credit Hour Procedures

The following practices shall be followed for assigning student course credit for any University class:

1. Faculty in charge of a course (usually within a department or school) shall be responsible for applying the above credit hour definitions when creating a new course or modifying an existing course in consultation with the Dean in charge of that department and/or the vice president for academics.

2. All such courses newly created or modified with the appropriate number of credit hours assigned to the course shall be approved by a majority vote of the full Faculty Council. Final approval for these courses shall rest with the Senior Management Team of the University. Included in the approval process for such courses shall be a proper rationale for assignment of course credit according to the definitions set forth in this policy statement.

COURSE NUMBERINGS

000-099 Developmental Level Courses
100-199 Freshman Level Courses
200-299 Sophomore Level Courses
300-399 Junior Level Courses
400-499 Senior Level Courses
500-699 Graduate Level Courses

In general, freshman-level courses should be taken before sophomore-level; sophomore-level before junior-level and junior-level before senior level. Students who desire a change from the normal requirements of a degree program (e.g., a substitution or a waiver) must complete and file a Course Substitution/Waiver form with the registrar, who will make the appropriate notations in the MYMANE registration system. Completion of the form will require the advisor to consult with the registrar and will require the student to obtain the signatures of the advisor, the department chair, and the vice president for academics (in that order). The form must be returned to the registrar for to complete the course substitution/waiver process.

COURSE LISTINGS

The courses offered at Emmanuel University are listed in alphabetical order. The information contains a course number, title, description, hours credit, and semesters offered. Courses generally meet as many times per week as credit hours indicate.

AGRICULTURE

AG 101 Introduction to Agriculture (Fall, Spring) 1 hr.

The course will review the role of Agriculture and Natural Resources in human history, present and future. Discussion will include current opportunities and future activities in the field of agriculture.

AG 105 Basic Agriculture Science (Spring)3 hrs.

This course is designed as the foundational course for all Agriculture students. The course introduces the major areas of scientific agricultural production and research; presents problem solving lessons and introductory skills and knowledge in agricultural science and ag-related technologies. Classroom and laboratory activities are supplemented through agricultural experiences and leadership programs and activities. Classroom discussion, lecture, and practical experience are used to familiarize the students with Agriculture, Natural Resources and Forestry. Laboratories will develop understanding and competency in operating equipment at the classroom labs. Students will receive instruction in agricultural safety to develop an understanding and competency in the areas of current agricultural production practices and safety procedures.

AG 201 Agricultural Operation and Experience (Fall) 1 hr.

This course is designed to give students the opportunity to develop additional skills and proficiencies in agricultural operations. Students will be required to perform hands on experiences on a working farm while developing solutions for the management and care of the operation.

AG 205 Greenhouse Operations (Spring) 3 hrs.

Students will develop hands on activities in the techniques and principles of plant propagation by seeds, grafts, buds, cuttings, layers, and division. Fundamentals of greenhouse management and construction will be included along with marketing, wholesale and commercial sales and new innovations in the green industry.

AG 210 Live Animal Evaluation (Fall, even years) 3 hr.

This is a hands-on course concentrating on the science and the art of live animal evaluation. The lectures will cover all aspects of improving the selection of meal animals and the efficiency of meat animal production. Laboratory activities will include the evaluation of market animals and the evaluation and selection of breeding animals of all meat animal species. Worksheets on calculating carcass grades and performance data will be given to complement in-class activities. This course is an excellent introduction for all livestock production courses and will provide a baseline of information for students interested in intercollegiate livestock judging. Two-hour lecture/two-hour lab.

AG 215 Introductory Poultry Science (Spring) 3 hrs.

Introductory Poultry Science is a hands-on lecture/laboratory course concentrating on the biology of the domesticated avian species, nutrition, reproduction, genetics, processing, marketing, and management as related to commercial and backyard production. Class will meet for two hours of lecture and two hours of laboratory time.

AG 301 Crop Science (Fall) 4 hrs.

An introduction to the fundamentals of crop growth and the study of the more important field crops. Emphasis will be placed on the effects of various cultural practices on the plant growth. Crop distribution and breeding will be considered. Cropping systems will be developed and analyzed. Prerequisite: BIO 112.

AG 302 Biology, Care, and Production of Domestic Animals (Spring) 4 hrs.

Students will study and become proficient in the history, management, physiology, breeding, lactation, feeding, health, and products of cattle, swine, sheep, poultry, companion animals, and other species as they relate to humans and the creation. Prerequisite: AG 101, AG 105.

AG 303 Fruit and Vegetable Production (Spring) 3 hrs.

This course is a study of scientific principles impacting fruit and vegetable production. Breeding and selection, asexual techniques, and development of fruiting and vegetative bodies will be included. Adaptation, cultural practices, and storage of major fruit and vegetable species will be considered. Prerequisite: AG 301.

AG 305 Agricultural Economics and Finance (Fall) 3 hrs.

This course will provide knowledge (in theory and practice) of agricultural commodity, resource, and financial markets for small as well as medium-to-large size markets (including Agri-business models). In addition, emphasis will be placed on agricultural financial planning and means of financing agricultural operations. Pre-requisites: BU201 and BU 260.

AG 306 Agricultural Operation and Experience II (Infrequent) 1 hr.

This course is designed to give students the opportunity to develop advanced skills and proficiencies in agricultural operations. Students will be required to perform hands on experiences on a working farm while developing solutions for the management and care of the operation.

AG 307 Agricultural Communication & Leadership (Fall) 3 hrs.

Introduction to agricultural communication as a professional field, including its current status and role within the larger United States mass media system applying a comprehensive knowledge base and skill in writing for a variety of situations relevant for professionals of agricultural communication. An overview of leadership positions, career options, and professional skills and competencies required of agricultural communicators. Prerequisite: CM 130 with "C" or higher.

AG 325 Forestry Science (Lecture and Lab) (Spring) 3 hrs.

Students will explore the forestry industry and learn skills related to careers in forestry and natural resources industries. Theory and practice will prepare students for classroom instruction in forestry, as well as give them experiences to help prepare them for numerous careers. Students will explore dendrology, land and resource measurement, conservation, forest measurement, insects, diseases, and hazards of the forest, as well as an overview of the 2nd most important industry in the Southeast. Two-hour lecture and one-hour lab. Prerequisites: AG 105 and BIO 111.

AG 401 Marketing of Agricultural Products (Fall) 3 hrs.

An analysis of agricultural marketing systems, factors determining agricultural prices, and farmer marketing management. Topics include setting marketing goals, government price institutions, contract and futures markets, and marketing under risk and uncertainty. Students will develop an agriculture product, create an advertising campaign, and implement a marketing plan. Prerequisites: AG 101, BU201.

AG 402 Insect and Disease Management (Fall, Summer) 3 hrs.

An overview of the types of organisms causing harm to plants and a presentation of management concepts for pests and diseases, related safety and environmental concerns, laws, and regulations. Prerequisite: AG 303.

AG 403 Advanced Animal Science (Fall) 3 hrs.

A combined lecture and lab course, this course is presented with the agriculture student in mind. The first unit, Physiology, addresses cellular digestion, reproduction, genetics, and ecology. The second unit, Applications, teaches the practical application of animal science. The third unit instructs students in the interpretation of performance data for judging and evaluating livestock. Prerequisite: AG 302.

AG 404 Agriculture Processing and Marketing (Fall) 3 hrs.

This course provides students with many hands-on opportunities in the area of processing and marketing of agriculture products. Students will study of slaughtering, grading, cutting, processing, identification, buying and cooking of cuts of meat, vegetables, fruits, and timber. The exploration, analysis, and application of marketing principles for agriculture products will be utilized in this course.

AG 405 Agriculture Directed Research (Fall, Spring) 3 hrs.

Students, working individually, will collect and analyze data on a specific issue in one of the areas of agriculture business, missions, or science, evaluate the findings from a Christian perspective, and present their results in written and oral form. Prerequisite; AG 101, AG 201, AG 301 or SC 215, AG 302, BU 201. Junior or Senior only.

AG 406 Environmental and Natural Resources
(Per student demand) 3 hrs.

Students will evaluate agriculture production practices and explore the environmental impact those systems have on our earth and its resources. The relationship between biological systems, the use of inputs and outputs in agriculture and the interface between plants and animals will be explored.

AG 407 Agriculture Seminar (Spring) 2 hrs.

This course provides students the opportunity to collect, discuss, interpret, and defend current issues that affect agricultural business, missions and science through economic, environmental, and social conditions and the production of agricultural commodities. Graduating Seniors only.

AG 410 Agriculture Internship (Fall, Spring, Summer) 3 hrs.

A student initiated, designed, and executed occupational learning experience in one of the concentrations of business, missions, or science. On-the-job work experiences are integrated with educational objectives to give students an opportunity to broaden their learning experiences. Between the Junior and Senior year, students will obtain a 6–8-week internship, working 40 hours per week with a reputable firm or company. All students will prepare and present a summary of experiences to faculty and undergraduates.

AG 411 Agriculture Internship II (Per student demand) 3 hrs.

A student initiated, designed, and executed international occupational learning experience. On-the-job work experiences are integrated with educational objectives to give students an opportunity to broaden their global learning experiences. Between the Junior and Senior year, students will obtain a 6–8-week internship, working 40 hours per week with a reputable firm or company. All students will prepare and present a summary of experiences to faculty and undergraduates.

AG 413 Special Topics in Agriculture Business
(Per student demand) 3-6 hrs.

This is a flexible course ranging from 3 to 6 credit hours, for the purpose of special studies in agriculture business processes, marketing, management, financial studies, accounting, advertising, and banking. The student must be of junior or senior standing and must have approval of the instructor and department chair in order to take the course.

AG 414 Special Topics in Agriculture Missions (Infrequent) 3-6 hrs.

This is a flexible course ranging from 3 to 6 credit hours, for the purpose of special studies in agriculture missions. The student must be of junior or senior standing.

AG 415 Agriculture Science Research (Infrequent) 3-6 hrs.

This is a flexible course ranging from 3 to 6 credit hours, for the purpose of research in agriculture science. The student must be of junior or senior standing and must have approval of the instructor and department chair in order to take the course.

AG 416 Agricultural Business Research (Per student demand) 3 hrs.

Students will find a topic of interest in the area of agriculture business, develop a research question and hypothesis and then complete a fully scientific research paper on the results of a literature review or hands-on research project. Results are presented to peers, industry professionals and staff for review and questions. Student must be of junior or senior standing and have permission of the instructor and department chair to enroll in this course. Prerequisite: AG 105.

AG 417 Agricultural Missions Research (Per student demand) 3 hrs.

Students will find a topic of interest in the area of agriculture missions, develop a research question and hypothesis and then complete a fully scientific research paper on the results of a literature review or hands-on research project. Results are presented to peers, industry professionals and staff for review and questions. Student must be of junior or senior standing and have permission of the instructor and department chair to enroll in this course.

BUSINESS

BU 200 Principles of Macroeconomics (Fall) 3 hrs.

This course is the introduction to the American economic system and economic analysis with an overall picture of the operation of the economy. Included are the basic economic theories of supply and demand, production possibilities, performance measures, circular flow of income, inflation and unemployment, the roles of fiscal policy and monetary policy, and economic growth. Prerequisite: MA 124 or a higher math with a grade of "C" or higher or permission of the instructor.

BU 201 Principles of Microeconomics (Spring) 3 hrs.

This course is the study of economics with an emphasis on the theory of the firm, along with price theory and decision making by individuals, households, and firms. Other topics include the determination of prices in various market structures, the distribution of income along functional lines, international trade, and comparative economic systems. Prerequisite: MA 124 or a higher math with a grade of "C" or higher or permission of the instructor.

BU 250 Computer Office Applications I (Fall, Spring) 3 hrs.

This is a course designed to teach the student computer office productivity applications, including word processing, spreadsheets, database, and multimedia presentation software.

BU 252 Business Problem Solving (Spring) 3 hrs.

This course is designed to develop the business student's ability to solve business problems using Microsoft Excel and Access software. Using a case-based teaching model will provide the student with opportunity to think about real-world business situations and hands-on experience using problem solving software. The course will focus on common business cases which will strengthen the student's ability to analyze a problem, examine alternative solutions and implement a solution using software. Prerequisite: MA 124 or a higher math with a grade of "C" or higher or permission of the instructor.

BU 260 Financial Accounting (Fall) 3 hrs.

This course provides an introduction to the fundamental principles and procedures of financial accounting, including, but not limited to coverage of the following: financial transactions analysis, the accounting cycle, financial statements, current assets, long term assets, intangible assets, current and long-term liabilities, stockholder equity, cash flow statements, and financial statement analysis. Emphasis is placed on applying these principles and procedures to businesses organized as corporations. Prerequisite: Sophomore status or permission of the instructor.

BU 264 Managerial Accounting (Spring) 3 hrs.

This is a course designed to study the concepts, mechanics, and issues of managerial accounting for use in decision making, including but not limited to the following topics: managerial cost concepts, job order and process costing, variable costing, activity based costing, and standard costing. Prerequisite: Grade of "C" or better in BU 260.

BU 285 Personal Financial Management (Spring) 3 hrs.

This course covers the application of money (financial) management responsibilities of individuals and families. Study and practical work include financial planning, budgeting, taxes, savings, use of credit, auto and home purchasing, insurance, personal investing, and retirement and estate planning.

BU 300 Management and Organizational Behavior (Fall) 3 hrs.

This is a course designed to teach the process involved in coordinating an organization's resources to achieve its goals. Emphasis is given to the management functions of planning, organizing, directing, and controlling especially within the context of team behavior, motivation, and performance. Prerequisite: Grade of "C" or better in MA 124 or a higher math.

BU 305 Principles of Marketing (Fall) 3 hrs.

This is a course designed to teach the elements of the marketing function with emphasis placed on product, price, promotion, and distribution concepts. Market development teams are used on various cases and projects. Covered also is an overview of global marketing concepts and practices from a diverse global perspective. Prerequisite: Grade of "C" or better in MA 124 or a higher math.

BU 310 Business Law (Spring) 3 hrs.

This course is designed to provide the student an overview of the United States legal system along with the principles and processes related to business law including, but not limited to the following topics: federal and state court systems, administrative agencies, torts, crimes, and contracts. Prerequisite: Grade of "C" or better in MA 124 or a higher math.

BU311 Commercial Law (Infrequent) 3 hrs.

This course provides an overview of transactional and commercial law such as personal property and bailments, the legal aspects of supply chain management, the nature and form of sales, title and risk of loss, product liability, warranties and torts, obligations and performance, remedies for breach of sales contracts, kinds of instruments and negotiability, transfers of negotiable instruments and warranties of parties, liability of the parties under negotiable instruments, checks and funds transfers, the nature of the debtor-creditor relationship, consumer protection, secured transactions in personal property, bankruptcy, insurance, agency, third persons in agency, regulation of employment, equal employment opportunity law, and the types of business organizations. Prerequisite: BU310 or permission of the instructor

BU 315 Business Statistics (Spring) 3 hrs.

This is a course designed to teach the statistical tools used in business analysis including, but not limited to the following topics: descriptive statistics- tabular, graphic, and numerical methods; probability; distributions; and regressions. Prerequisite: Grade of "C" or higher in MA 124 or a higher-level math course and a grade of "C" or higher in BU 252. A grade of "C" or higher in MA 200 shall satisfy this course requirement for graduation.

BU 325 Entrepreneurship (Small Business Management) (Fall) 3 hrs.

This is a course designed to teach the policies, practices, and procedures applicable to the management of a small firm with an emphasis placed on

entrepreneurial decision making. Prerequisite: Grade of "C" or better in BU 260 and MA 124 or a higher math.

BU 342 Readings in Business Administration
(Scheduled on an Individual Basis) 1-3 hrs.

This is a course designed for independent study under the supervision of a member of the Business Administration faculty. This course involves independent reading from selected literature in the field of business followed by written and/or oral reports. This course may be taken only with the approval of the Business Administration program chair.

BU 345 Managerial Finance (Fall) 3 hrs.

This is a course designed to teach the objectives, tools, methods, and problems of corporate financial management. Topics include but are not limited to the following: time value of money, financial risk, working capital management, capital budgeting, raising capital, capital structure, and dividend policy. Prerequisite: BU 260 and grade of "C" or better in MA 124 or a higher math.

BU 346 Small Business Finance (Infrequent) 3 hrs.

This is a course designed to acquaint the student with topics in small firm finance, including, but not limited to the following: time value of money, financial risk, working capital management, forecasting, capital budgeting, raising capital, and entrepreneurial finance issues. Prerequisite: BU 260.

BU 375 Management of Financial Institutions (Infrequent) 3 hrs.

This is a course designed to provide a study of basic principles of managing financial institutions, especially commercial banks. Prerequisite: BU 260 and grade of "C" or better in MA 124 or a higher math.

BU 390 Internship (Per student demand) 3 hrs.

This is a course which allows a student to work in a business firm and receive academic credit. A written agreement between the student, the University, and the business firm, detailing the parameters of the internship, must be approved by the business internship coordinator before a student is permitted to register for the course. 180 hours of work must be related to management activities and be supervised by a manager. Reports and evaluations are required. Work may only be fulfilled in the junior or senior year. Prerequisites: Junior or senior status in good standing; completion of BU 300 and/or approval of internship instructor.

BU 410 Human Resource Management (Fall) 3 hrs.

This is a course designed to provide a foundation in the principles and practices of personnel management; organization and operation of the personnel function; and consideration of key personnel problems in the areas of recruitment, selection, placement, training and development, performance and appraisal, compensation, safety and health, separation, as well as employee and labor relations. Co-requisite: BU 300 and grade of "C" or better in MA 124 or a higher math.

BU 422 Business Ethics (Spring) 3 hrs.

This course applies basic Christian principles to modern standard business practices. Emphasis will be placed on the principles of conduct used to govern the decision making and behavior on an individual or group of individuals in the workplace and the significant implications for the organization's stakeholders: its employees, customers, shareholders, suppliers, government and the public at large. Case studies will be used to facilitate learning.

BU 430 Production/Operations Management (Fall) 3 hrs.

This is a course designed to deal with the concepts, processes, and techniques used to transform inputs into outputs. Topics include but are not limited to forecasting, quality management, inventory control, and supply chain management. Prerequisite: BU 300.

BU 435 Principles of Real Estate I (Infrequent) 3 hrs.

This course surveys the topics of real property for the real estate profession. Topics include: present and future land interest, extent of real estate interests, nonpossessory interests in real estate, fixtures, liens, describing land interests, real estate ownership, co-ownership of real estate, landlord-tenant relationship, commercial leases, multiunit interests and owners' associations, transferring title to real estate, and the broker's role in the transfer of real estate. This course is a multi-state approach to the study of real estate and is academic in nature. This course introduces students to the language of the profession and basic theory of real estate and is not approved by any state licensing examination board.

BU 436 Principles of Real Estate II (Infrequent) 3 hrs.

This course is a continuation of BU435, Principles of Real Estate I. Topics include: the real purchase contract, methods of transfer and conveyance in real estate, financing in the transfer of real estate, closing the deal, wills, estates, and probate, economic development, zoning, constitutional issues in real estate, environmental law, legal issues in land and economic development, and tax aspects of real estate ownership and transfer. This course is a multi-state approach to the study of real estate and is academic in nature. This course introduces students to the language of the profession and basic theory of real estate and is not approved by any state licensing examination board. Prerequisite: BU435 or permission of the instructor.

BU 438 Insurance and Risk Management (Infrequent) 3 hrs.

This course is an introduction to insurance and risk management. Topics include: enterprise risk management, types of insurers and marketing systems, insurance company operations, financial operations of insurers, government regulation of insurance and fundamental legal principles, analysis of insurance contracts, life insurance and the associated contractual provisions, buying life insurance, annuities and individual retirement accounts, healthcare reform and individual health insurance, employee benefits: group life and health insurance, retirement plans, and social insurance; also, general liability, auto, homeowners, and commercial property and liability insurance.

BU 440 E-Commerce Management (Fall) 3 hrs.

This course is designed to acquaint the student with topics in e-commerce management. Topics include but are not limited to: creating a business plan for an online business, technical computing issues in setting up an online business, marketing issues for the online business, and operational issues for the online business. Prerequisite: BU 300 or permission of the instructor.

BU 460 International Business (Spring) 3 hrs.

International Business is designed to provide a foundation for students to be able to analyze global trade theories, international monetary systems, trade policies, politics, and laws relating to global business as well as cultural issues, logistics, and international human resource management. Prerequisite: BU 300.

BU 473 Special Topics in Business (Infrequent) 3 hrs.

This is a course designed to provide an examination of subjects in business not otherwise offered. Topics may vary.

BU 480 Strategic Management (Fall) 3 hrs.

This course is designed to give students an understanding of the dynamics involved in business strategy decisions in the context of a Christian worldview. Topics include but are not limited to the following: strategy in relation to the business mission; strategy execution; strategy options; forces that affect strategy (internally and externally); strategy and forecasting; strategy and organizational structure; strategy and change; strategy as it interfaces the marketing and finance functions; and strategy and ethics. Pre-requisite: BU 300.

BU 490 Business Seminar (Spring) 3 hrs.

This capstone business course is designed to: help students integrate business knowledge learned in prior courses to think critically about business problems; help students apply business knowledge and skills to solve real-world problems; reinforce students' ability to make effective business oral presentations and write in an appropriate business manner; and solidify students' ability to work well in business teams. A business case study approach will be used to achieve these objectives across business disciplines. Pre-requisite: BU 480.

INFORMATION SYSTEMS

IS 240 Microcomputer Operating Systems I with Lab (Spring) 4 hrs.

This course examines microcomputer operating systems, utilities, control languages/commands, and differences between single and multi-user systems. Advanced application of DOS commands are introduced which include pipes, redirection, file management, and batch files. Other topics include Windows system architecture, and the system registry. This course also introduces microcomputer hardware design. Upon course completion, students should be able to install, configure, and troubleshoot microcomputer hardware and software. Other topics include the basics of peripherals and software drivers. Lecture 3 hours/Lab 1 hour weekly. Students who register for IS 240 must also register for a weekly lab.

IS 255 Principles of Information Systems (Fall) 3 hrs.

This course surveys information systems technology from a managerial perspective, covering such topics as hardware, software, data, telecommunications and networks.

IS 342 Microcomputer Operating Systems II (Fall) 3 hrs.

This course is a continuation of Microcomputer Operating Systems I. Advanced topics in single-user (DOS/Windows) and multi-user (UNIX) systems include command syntax, configuration, policy, and security, file management, processes, and services. Additional studies include Internet services, ports and protocols. Prerequisite: IS 240 and grade of "C" or higher in MA 124 or a higher math course.

IS 355 Advanced Database (Fall) 3 hrs.

This course is an introduction to design, implementation, and management of relational database management systems. Topics include data modeling, data normalization, database design, application design, foundations of relational implementation, and SQL. The course provides the student with hands-on experience with a current database software package. Prerequisite: BU 252 and a grade of "C" or higher in MA 124 or a higher math course.

IS 358 Information Systems Analysis and Design (Spring) 3 hrs.

This course surveys the theory of systems development. Emphasis is placed on structured analysis and logical design using analysis tools and techniques, life cycle concepts, user relationships, and cost benefit analysis. Prerequisite: IS 355; Co requisite: IS 380.

IS 380 Programming Logic and Design (Spring) 3 hrs.

This course provides the students with the fundamentals of computer programming logic and design. The student will be introduced to topics including variables, modules, decisions, looping, algorithms, arrays, and object-oriented concepts. A current programming language will be used. Prerequisite: Grade of "C" or better in MA 124 or a higher math.

IS 457 Windows Application Programming (Infrequent) 3 hrs.

This course provides the students with the fundamentals of developing and implementing Windows-based applications. Topics will include, but are not limited to: forms, controls, database access, reports, security, configuration, and deployment issues. A current programming language will be used. Prerequisites: IS 355, IS 380

IS 458 Web Application Programming (Spring) 3 hrs.

The course focuses on Internet/Intranet web application development. Topics include, but are not limited to: HTML, XML, CSS, JavaScript, server-side scripts, security, database access, and server configuration. A current programming language will be used. Prerequisites: IS 355, IS 380, and IS 457.

IS 466 C# Programming (Infrequent) 3 hrs.

This programming course introduces students to procedural object-oriented programming techniques; file processing and developing applications. Topics include, but are not limited to, designing controls in applications, using variables and constants, file access, menus, variable arrays, and database access. Prerequisite: IS 380.

IS 476 Information Technology Internship (Fall, Spring) 3 hrs.

The course provides the student with a practical application of information technology services. Each student will apply the skills and knowledge of the prerequisite coursework from the Information Systems concentration curriculum. This is a course which allows a student to work in a business firm and receive academic credit. A written agreement between the student, the University, and the business firm, detailing the parameters of the internship, must be approved by the business internship coordinator before a student is permitted to register for the course. 180

hours of work must be related to information systems and be supervised by a manager. Reports and evaluations are required. Senior status only. Prerequisite: Grade of "C" or better in IS 342, and an application and interview completed with the internship coordinator.

CHRISTIAN MINISTRIES

BIBLE

BI 140 Old Testament History & Literature (Fall) 3 hrs.

A survey course of the Old Testament. It consists of an introduction to the Old Testament from the standpoints of history, literature, and theology. From the standpoint of history, the Old Testament is overviewed in terms of nine major periods: primeval history, the patriarchal age, the Mosaic period, the Canaan conquest and occupation, the judges, the United Kingdom, the Divided Kingdom, the exile, and the restoration postexilic period. From the standpoint of literature, each book is examined with respect to such issues as date of composition, authorship, structure, and genre. From the standpoint of theology, the content of Old Testament faith is explained in summary fashion and the relationship of the Old Testament to the New Testament revelation of God in Jesus Christ is emphasized.

BI 141 New Testament History and Literature (Spring) 3 hrs.

A survey course of the New Testament. Beginning with an introduction to the New Testament historical (social, political, cultural, religious) environments and the concept of canon, the course examines in overview fashion the following broad literary and historical units: the gospels, Acts, epistles, and Revelation. All the New Testament books are studied from the standpoint of genre, authorship, date of composition, writing, and structure, and theological content. An emphasis in the course is on the person and teachings of Jesus Christ for developing a Christian world view.

BI 232 Acts (Infrequent) 3 hrs.

This course provides an in-depth study of the Book of Acts. Background issues relating to authorship, date, purpose, structure, and genre are addressed first. After this, some of the major themes found in Acts are investigated, along with consideration of how Acts can best be interpreted. This preliminary consideration of background issues is then followed by systematic study of the content of the book as a whole. Prerequisite: BI140 and BI141.

BI 275 Principles of Biblical Interpretation (Fall) 3 hrs.

This course consists of an investigation into the practice of Hermeneutics. Issues such as the history of the biblical text, presuppositions a person brings to the text, the diversity of modern English translation, etc. are discussed, while at the same time an attempt is made to maintain a practical, hands-on approach to the actual practice of biblical interpretation. Prerequisite: BI140 and BI141.
SPECIAL NOTE: For all of the following Bible courses prerequisites apply: BI140, BI141, BI275. The only exception to this is that students may take BI 275 at the same time as BI 350.

BI 305 Pentateuch (Fall, even years) 3 hrs.

This course consists of an expository and theological study of the Old Testament books known by the Greek name Pentateuch: Genesis, Exodus, Leviticus, Numbers, and Deuteronomy. Special emphasis is placed upon tracing the story line, analyzing and categorizing the legal materials, and examining the key theological themes of promise, election, deliverance, covenant, law, and land. The relationship of the Pentateuch to New Testament revelation is also addressed.

BI315 Johannine Literature (Spring, even years) 3 hrs.

Analysis of John's writings with special reference to the methods and tools of Bible study relevant to each genre. The course seeks to further investigate these foundational documents of the Christian faith while at the same time nurturing skills needed for adequate interpretation of the genres of Gospel, letter, and apocalyptic.

BI 335 Historical Books of the Old Testament (Fall, odd years) 3 hrs.

An expository and theological study of any of the Old Testament historical books Joshua-Esther. Each book is examined with respect to authorship, date of composition, and purpose. Special attention is given to historical development, theological emphases, biographical sketches of key political and religious leaders, and the place of the literary prophets in the framework of the Divided Kingdom, Exilic, and Restoration-Postexilic period of the Old Testament history.

BI 350 Old Testament Prophets (Fall) 3 hrs.

An expository and theological study of the sixteen Old Testament prophetic books, Isaiah-Malachi (except for Lamentations). Each is examined with respect to historical background, major literary and textual critical questions, a biographical sketch of the prophet, and theological emphases. One or more books may be the focus of more extensive treatment than the others.

BI 375 Special Topics in Biblical Studies (Infrequent) 1-3 hrs.

This course provides the student opportunity to examine subjects not otherwise offered as courses in the Christian Ministries Department. Instructors and subject matter will vary each time the course is offered.

BI 380 General New Testament Letters and Writings
(Spring, even years) 3 hrs.

The letters of the New Testament outside of Paul's letters and John's writings will be considered. The style, content, authorship, and the purpose of the writings will be explored in depth.

BI 390 Life and Epistles of Paul (Spring) 3 hrs.

This course consists of an examination of the body of Pauline New Testament literature within the context of the life and ministry of Paul and the rise of early Christianity, including its place within the biblical canon. It includes an exploration of Paul's life as well as the letters he wrote, and consideration of methodological approaches to understanding and interpreting Paul's letters. Each canonical letter of Paul is considered with respect to its aim, purpose(s), historical setting, theological doctrines, and practical applications for spiritual formation. Paul's chief theological ideas are also surveyed. In addition, a detailed methodological study will be conducted of at least one of Paul's letters in order to

teach the student sound principles and practices of biblical interpretation.

SPECIAL NOTE: For all of the following Bible courses prerequisites apply: BI140, BI141, BI275 and any 300-level Bible course.

BI 420 Romans & Galatians (Infrequent) 3 hrs.

An expository and theological study of these two Pauline epistles. The development of Paul's thought is examined as he unfolds the doctrines of sin, salvation, sanctification, glorification, and practical Christian living.

BI 422 Jesus and the Synoptics (Spring, odd years) 3 hrs.

An examination of the nature and purpose of the synoptic gospels and of the life, teachings, and actions of Jesus. Following an introductory section treating methods of Synoptic interpretation, a survey of each of the Synoptic Gospels is undertaken to explore the distinctive contributions of each evangelist. Attention is directed to the synoptic portrayal of significant events in the life of Jesus, as well as the theological and literary aims of each Evangelist. Consideration is also given to each Evangelist's portrayal of Jesus' approach to topics such as the kingdom of God, ethics, discipleship, and eschatology, His miracles, healings, and the people of God.

BI 425 Major Prophets (Infrequent) 3 hrs.

An expository and theological study of three of the Old Testament prophetic books traditionally known as the Major Prophets: Isaiah, Jeremiah, and Ezekiel. Each book is examined with respect to historical background, literary and textual-critical questions, a biographical sketch of the author, and theological emphases. Attention is given to texts which are most important theologically and/or controversial. This course also considers the movement of prophetism in ancient Israel.

BI 435 Minor Prophets (Infrequent) 3 hrs.

An expository and theological study of those books known in the Christian canon as the Minor Prophets: Hosea through Malachi. Each book is examined with respect to historical background, literary and textual-critical questions, a biographical sketch of the author, and theological emphases. Special attention is given to passages which are most important theologically and /or controversial.

BI 440 Daniel-Revelation (Infrequent) 3 hrs.

An expository and theological study of the apocalyptic prophetic books Daniel and Revelation. Each book is examined with respect to preliminary matters such as literary and textual-critical questions and theological emphases. However, the bulk of course time consists of an exposition of the apocalyptic prophetic portions of these books from a basically dispensational-premillennial point of view.

BI 445 Wisdom and Poetic Literature (Infrequent) 3 hrs.

A study of Psalms, Proverbs, Job, Ecclesiastes, and/or Song of Solomon. Each book will be studied as to background, historical setting, authorship, structure, devotional content, theological content, philosophical content, spiritual values and moral outlook.

BI 460 Pauline Epistles (Spring, odd years) 3 hrs.

An expository and theological study of any of the Pauline epistles. The development of Paul's thought throughout the letters is examined, as well the application of his theology in the local church. A detailed methodological study will be conducted of these letters to teach the student sound principles and practices of biblical interpretation.

BI 480 Apocalyptic Literature (Infrequent) 3 hrs.

The course investigates the Apocalyptic Literature in three periods: the Old Testament, the Intertestamental, and the New Testament. The survey will include an analysis of the characteristics, the periods and history, as well as the different approaches to the literature that interpreters have taken. It will seek to do this within the context of a Christian view of the traditions, how the literature relates to the Christian message of the eschatological hope of the kingdom of God, and how Christians might appropriate the message of the literature into their lives and the in the life of the church.

BI 482 Hebrews (Infrequent) 3 hrs.

An expositional study of the New Testament letter to Hebrew Christians, placing emphasis on its Christology and use of the early apostolic preaching. Special attention is devoted to a study of contrasts between the ceremonial emphasis in Judaism, Qumran, and the superiority of the New Covenant realized in the person of Jesus Christ.

BI 490 Biblical Hermeneutics (Fall, odd years) 3 hrs.

An advanced course in biblical interpretation with an emphasis in preparing the student to engage the biblical text for genre specific exposition. Content focuses on genre specific issues in the interpretation and application of the biblical text, including an examination of current interpretive approaches for primary and secondary literary genres. Exposure to theoretical issues in hermeneutics and their practical ramifications for Bible exposition is given significant consideration.

BIBLICAL LANGUAGES

GR 351 New Testament Greek I (Fall, odd years) 4 hrs.

This course is the first of a one-year study of the essentials of Greek grammatical forms, syntax, and vocabularies for preparing students to read the New Testament in the original language.

GR 352 New Testament Greek II (Spring, even years) 4 hrs.

A continuation of GR 351, a study of the essentials of Koine Greek grammar, syntax, and vocabulary of the New Testament. More focused attention begins to be given to ways in which New Testament Greek studies can provide grammatical and exegetical insights for preaching and teaching the New Testament. Prerequisite: Grade of "C" or better in GR351.

GR 411 Greek Readings in John's Gospel (Infrequent) 3 hrs.

Translation of passages from the Gospel and epistles of John with attention given to vocabulary building. Emphasis is placed upon attaining reading skills through work-form recognition. Attention will be given to exegetical insights derived from reading the texts. Prerequisite: Grade of "C" or better in GR352.

GR 451 Intermediate Greek Grammar and Exegesis
(Fall, even years) 4 hrs.

A continuation of GR 352, this course provides a review and elaboration of Greek syntactical and grammatical forms and vocabulary with a view toward enabling the student to do grammatical-historical exegesis of the Greek New Testament. In addition, the praxis of textual criticism will be introduced. Prerequisite: Grade of "C" or better in GR352.

MINISTRY

MN 101 Foundations of Discipleship and Christian Ministry
(Fall) 3 hrs.

The purpose of this course is to provide students an understanding of the foundational components of discipleship and leadership formation essential for a life in service to Christ's kingdom. The course investigates biblical discipleship, placing emphasis upon the disciple's call, relationship with God and discerning God's will, and introduces spiritual gifts and spiritual disciplines.

MN 302 Christian Service Practicum (Fall, Spring) NC

The Christian service practicum is designed to allow students to fulfill a weekly ministry and field experience. This class allows students to apply academic principles to ministry situations. A variety of ministry opportunities are made available, including church, campus, and community. Students are able to choose the particular ministry in which to be involved as it fits into the overall requirements for experience in the three designated areas of ministry (church, campus, community). In addition, the class attempts to facilitate both communication and spiritual formation among students who are part of the School of Christian Ministries.

SPECIAL NOTE: For all of the following ministry courses (MN210 and above) the following prerequisites apply: BI140, BI141, MN101.

MN 210 The Spirit Formed Life (Spring) 3 hrs.

This course investigates the relationship of biblical spirituality, faith, and practice regarding the minister's personal development, and the maturation of healthy Christian communities. Attention is given to the dynamic role of the Spirit in the life of the Christian leader and the Church. Emphasis is placed on the appropriation of the classical spiritual disciplines and the exercising of spiritual gifts, both personally and corporately.

MN 235 Personal Evangelism and Church Outreach (Infrequent) 3 hrs.

This course consists of numerous topics including a biblical theology of evangelism, missions, the role of the local church in missions, vocational missions, church growth issues, relational evangelism, outreach strategies, pre-evangelistic activities, church planting, effective follow-up, random acts of kindness, purpose-driven ministry, and more.

MN 236 Street Theology (Spring) 3 hrs.

This course explores essential elements of both personal and corporate evangelism. While laying the foundation for a biblical theology of evangelism, the course highlights topics such as: the role of the local church in mission and evangelism, relational evangelism, the significance of one's personal story in spreading the Gospel, evangelism and church growth, and the relationship of apologetics and evangelism. Special attention is given to outreach strategies, planning, and implementing personal and corporate evangelistic endeavors.

MN 315 Communicating Scripture (Fall) 3 hrs.

Scriptural communication includes both written and oral communication. This course seeks to incorporate written sermons or Bible lessons in a form that may be communicated orally. The course format will deal directly with Biblical exposition and proclamation. Consideration is given to the formation of sermons and Bible lessons based upon the student's individual goals for ministry. Additional prerequisites: BI275.

MN 330 Children's Ministry (Spring, even years) 3 hrs.

This course addresses the underlying principles and the essential practices of an effective ministry to children, from evangelism to edification and discipleship. Emphasis is placed upon: exploring the nature and needs of children from birth through early adolescence, the student's participation in methodologies for working with children, current trends and resources, and administration of the children's division of the church.

MN 335 Introduction to Youth Ministry (Spring, odd years) 3 hrs.

This course explores ways to use both Scripture and available resources and methods to reach young people and move them toward a life with Christ. Materials and assignments will assist in developing a structure necessary to accomplish this task. Consideration will also be given to the impact of culture on today's adolescents, highlighting the issues with which they are dealing. These issues include parents, self-image, peer pressure, music and other forms of media, love, sex, dating, and abuse. The course takes a biblical perspective in discussing these issues, equipping the student to teach, counsel, and minister to the needs of adolescents.

MN 361 Church Leadership I: Introduction to Church Leadership and Management (Infrequent) 3 hrs.

This course consists of numerous introductory discussions of a variety of topics related to local church and team leadership. Topics of discussion include vision development and vision casting, leadership styles, church systems, team building and development, and delegation. Fiscal year planning, IRS reporting, tax laws, legal liabilities, risk management, hiring/dismissal procedures, background checks, withholdings, confidentiality issues, and other issues that must be handled properly to insure credibility in our society. It is vital to our interests that churches hold themselves and their leaders to the highest standards of accountability and integrity. This course is designed to help ministry students understand the issues and develop systems of management that will allow for maximized ministry effectiveness.

MN 362 Developing Impactful Leaders (Fall) 3 hrs.

This course examines an array of topics related to local church and team leadership. The aim of the course is to produce ministry leaders who are

faithful servant-leaders and who can better identify, develop, and disciple leaders for Christian service. Special attention is given to appropriating various principles and vital dynamics of Christian leadership "in" and "for" the local church from a Biblical perspective.

MN 391 Ag Missions Internship (Summer) 3 hrs.

Agricultural Missions students only. This course provides students the opportunity to serve in a carefully supervised setting in the area of mission's ministry. Emphasis will be placed on helping students to participate in various areas of ministry related to agricultural missions, with the hope of aiding students in bringing together the theoretical and practical aspects of what they have learned. Readings, written reports, personal study, and evaluations are all part of the internship experience. The internship is usually completed during the summer at the end of the junior year. Prerequisite: completion of all courses 300 level and below in the areas of Bible, ministry, and theology, and must have attained senior standing. 400 hours.

MN 415 Communicating Scripture II (Spring, even years) 3 hrs.

This course is designed to assist students in sharpening the sermon preparation and delivery skills they began developing in MN 315. An important component of the course is peer-evaluated sermon delivery. Prerequisite: MN315.

MN 460 Church Leadership II: Team Building and Conflict Resolution (Infrequent) 3 hrs.

A course designed in modular format to study the basic concepts and principles of local church organization including different forms of church government, church and organization life cycle, organizational documents, staff and team dynamics, and the management of change and conflict, all from a Biblical, Christ centered perspective. The recruiting and training of leaders will be surveyed with special emphasis given to team leadership within the local church. One segment of the course will deal with the lasting impact of globalization, technology, and the COVID-19 pandemic on ministry approaches. Prerequisite: Senior standing as an SCM major.

MN 466 Leading Impactful Ministries (Spring) 3 hrs.

This course considers various issues that impact both local church and parachurch ministries. Students will investigate various models of Christian organizations and local church ministries, consider various strategies for ministry marketing, examine methodologies for leading teams and multi-staffs, and envisage how to 'healthily' lead organizational change.

MN 470 Pastoral Care and Counseling (Spring) 3 hrs.

In this course basic skills of counseling will be introduced. Each student will be challenged to be aware of their own values, needs, wants, and even shortcomings as they interact with the process of helping another. This is not a course to prepare the student to be a "professional counselor" but is instead a course designed to share a few basic skills, teach using these in a timely and appropriate manner, and to know when the person or circumstance is beyond their capability to handle and to refer. There is reading that is required to be done before coming to class. Each student will be expected to take an active part in class discussions. Teaching will be primarily by modeling and doing rather than through lectures.

MN 475 Introduction to Marriage and Family Counseling (Fall) 3 hrs.

This course is designed to introduce persons going into ministry to marriage and family counseling. Persons in ministry are consistently confronted with issues involving relationships in the family and in the marriage in particular. The content of this course consists of recognizing the complexity of marriage and family units, the introduction of different theoretical perspectives on marriage and family counseling, and skill development through learning basic intervention models when confronted with marriage and family distress. Focus in the course will be on looking at marriage and family from an integrated biblical and psychological counseling perspective.

MN 485 Discipleship in the Church (Spring) 3 hrs.

This course introduces the student to theological and practical understandings of spiritual development and Christian Education. It equips the student in the principles and practices of leading people to God and discipling them in the process of knowing God and making Him known. Students will review various models, strategies, and programs which target people in a ministry of Christian Education. Students will also explore the dynamics of ministering in small groups.

MN 496 Internship (Spring) 6 hrs.

This course provides opportunity for students to serve in a carefully supervised setting of church, parachurch, or mission's ministry. They participate in as many areas of ministry related to their field of service as possible in order to integrate the theoretical and the practical aspects of Christian life and ministry. In this combination of study and experience, students are assisted in the evaluation of both themselves as ministers as well as their ministry. Readings, written reports, personal study, and evaluations are all part of the experience. The course is designed to serve as the capstone for the students' learning and training at Emmanuel University, and is to be taken during the spring semester of their senior year. Approximately 400 hours. Prerequisite: Typically completion of all coursework leading to Christian Ministries degree.

MISSIONS

MS 200: Short-term Missions Ministry (Infrequent) 3 hrs.

This course examines the components of preparation, travel and ministry experience in a cross-cultural setting different from the student's cultural, ethnic and home background. The course is a field experience done in conjunction with an approved short-term missions' trip. The student is required to do preliminary study prior to taking the trip as preparation for the cross-cultural experience and ministry. On-site study is done through journaling, doing assigned observations and ministry projects as well as doing reflective assessments after the trip. Attention is given to procedures and requirements for planning, promoting and leading a mission's trip. Prerequisite: BI140 and BI141.

MS 330 Introduction to Global Missions (Spring) 3 hrs.

An introductory, practical study of Christian missions providing a Biblical basis of missions, early beginning and modern methods of the missionary

enterprise with emphasis on missionary education and promotion in the local church. Prerequisite: BI140, BI141.

RELIGION

RN 201 World Religions (Fall, odd years) 3 hrs.

This course is an examination of major religions and religious expressions in the world today. Students will engage with sone of the historical texts of world religions and study their rituals, communities, and other realities for the sake of awareness of one's neighbors and for the sake of attending to the particularity of Christian traditions by comparison. Attention is given to the common features of Christianity with world religions and religious expressions as well as to what is unique in the Christian religion. Attention will also be given to how Christianity can engage other belief systems.

HISTORY AND THEOLOGY

TH 237 Introduction to Christian Ethics (Fall, Spring) 3 hrs.

After surveying different ethical methods, this course introduces Christian ethics as an activity of integrating faith, learning, and living in a post-Christian context. Using Scripture as a foundation, this course focuses on a Christ-centered approach to character development and moral decision-making. The maintenance of integrity in the moral process is emphasized as attention is given variously to issues related to valuing our neighbor, life (i.e. abortion, euthanasia, capital punishment, war), sexuality, marriage, the environment, and the rights of others. Prerequisite: BI 140, BI 141 or ECF 212.

TH 240 History and Theology of Christianity and Pentecostalism (Spring) 3 hrs.

This course is a broad introduction to the history and theological development of Christianity. The first half concentrates on the most important "turning points" in Christian history as a whole. The second half focuses on the history of twentieth and twenty-first century Classical Pentecostalism, Neo-Pentecostalism, and the Third Wave. Prerequisite: BI 140 and BI 141.

TH 340 Church Doctrines (Fall) 3 hrs.

This course provides a survey of the essential doctrines of the church, drawing on the Biblical foundation, historical developments and creedal formulations of the Christian faith. Attention is given to key biblical texts, terms, concepts, doctrinal controversies and theologians. Among doctrines considered will be those of God, creation, sin, scripture, incarnation, redemption, Spirit-baptism, the church, and the Second Coming. Consideration is given to the diversity of the Church and to influences that divide as well as unite Christians within Western and Eastern Orthodox Christianity, Roman Catholic and Protestant, fundamentalist and liberal, evangelical and Pentecostal/charismatic Christianity. Practical consideration is given to how doctrines are at work in the student's personal worldview, spirituality, lifestyle, Christian worship, and ministry in the local church. Prerequisite: BI 140 and BI 141.

TH 360 Old Testament Theology (Infrequent) 3 hrs.

The purpose of this course is to identify and explore the central themes that run through the Old Testament, taking care to appreciate both the unity and diversity of theological perspectives found in the canon of the Old Testament. The development of such themes as creation, torah, covenant community, exodus, worship, wisdom and exile will be followed with a particular interest both in the historical context of the biblical writers and in the application of those themes in contemporary Christian contexts. Some attention will also be given to the continuity and discontinuity that exists between the theological perspectives of the Old and New Testament. Prerequisite: TH 340.

TH 365 Practical Theology (Spring) 3 hrs.

This course examines the theological concepts and process involved in the Wesleyan understanding of the movement from salvation to sanctification in the life of a believer. Salvation, holiness, a second work of the Spirit, and the process of sanctification will receive particular consideration. Special attention will be given to the practical application of these concepts in the discipleship process within a local ministry. Prerequisites: BI 140, BI 141, BI 275.

TH 370 Special Topics in Theological Studies (Infrequent) 1-3 hrs.

This course provides students the opportunity to examine theological topics not otherwise covered in the current list of School of Christian Ministry courses. Instructors and subject matter will vary each time the course is taught. Example topics could include, but is not limited to, the following: pneumatology, Christology, studies in concepts of the Trinity, soteriology, Wesleyan understanding grace, personhood and souls, etc. Prerequisite: An upper-level Bible Course (300 or higher) and TH240, TH 340.

TH 420 Contextual Theology (Fall) 3 hrs.

This course considers the way local communities and cultural groups receive and maintain the Christian faith, apply its message to their life contexts, and express its relevance through writings and traditions. It will examine the ways differing communities approach theology, their reasons for their theological expressions, and their models and criteria for responding to multiple expressions of the Christian faith within the global church.

TH 460 New Testament Theology (Infrequent) 3 hrs.

This course consists of a study of the major themes and theological expressions of the New Testament documents in the context of their historical/cultural setting. Consideration will be given to the unity and diversity of theological expression within the New Testament, while attempting to work toward an overall understanding of its unified whole. The primary purpose is not to master a theological system, but to learn how to think biblically and theologically about crucial issues relevant for the church in mission today, and to determine how such thinking can also be used to shape one's daily life and ministry. Prerequisite: BI 140, BI 141, BI 275, TH 340.

TH 461 Biblical Theology (Fall) 3 hrs.

This course consists of a study of the major themes and theological expressions throughout the Bible in the context of their historical/cultural

setting. Consideration will be given to the unity and diversity of theological expression within the Bible, while attempting to work toward an overall understanding of its unified whole. The primary purpose is not to master a theological system, but to learn how to think biblically and theologically about crucial issues relevant for the church in mission today, and to determine how such thinking can also be used to shape one's daily life and ministry. Prerequisite: BI140, BI141, BI275.

WORSHIP MINISTRY

WM 101 Fundamentals of Music (Fall, odd years) 3 hrs.

This beginning course in music theory explores the fundamentals of tonal music, including notation, scales, keys, intervals, meter, rhythm, and chords, with written and practical application. The course will integrate level-appropriate ear training. Required for Worship Ministry majors and minors.

WM 102 Music Composition (Spring, even years) 3 hrs.

This second course in the music theory sequence introduces commercial music theory for contemporary worship musicianship including basic musical form, counterpoint, chord structures, harmonic progressions, the Nashville number system, and figured bass, with written and practical application. The course will integrate level-appropriate ear training. Prerequisite: WM 101.

WM 105 Worship Music Theory I (Infrequent) 3 hrs.

The beginning course in the Worship Music theory sequence is the first of two courses in commercial music theory for contemporary worship musicianship. Students learn the fundamentals of tonal music, including notation, scales, keys, intervals, meter, rhythm, and chords, with written and practical application. Required for Worship Ministry students.

WM 106 Ear Training I (Infrequent) 1 hr.

This course emphasizes the oral and aural recognition of the fundamentals of tonal music learned in Worship Music Theory I. Prerequisite: 50% or above on the music theory placement test. Co-requisite: WM 105.

WM 107 Worship Music Theory II (Infrequent) 3 hrs.

The second in the Worship Music theory sequence following WM 105. This course introduces basic musical form, counterpoint, chord structures, harmonic progressions, the Nashville number system, figured bass, with written and practical application. Prerequisite: WM 105.

WM 108 Ear Training II (Infrequent) 1 hr.

This course emphasizes the oral and aural recognition of the fundamentals of tonal music learned in Worship Music Theory I. Prerequisite: 50% or above on the music theory placement test. Co-requisite: WM 107. Prerequisite: WM 106.

WM 135 Introduction to Worship Ministry (Fall) 2 hrs.

This course is an introduction to biblical, historical, theological, and musical considerations for worship leaders. It is taught in the first fall semester of enrollment. Upon completion of this course, students will be able to articulate a biblically and theologically grounded philosophy for worship ministry in the local church. The course is taught through lectures, discussions, required reading, writing assignments, and projects.

WM 236 History of Christian Music & Worship (Fall) 3 hrs.

This course is a survey of biblical worship personalities and practices from Genesis to Revelation and the relationship between music history and liturgical practices from the early church to the modern day. Special attention is given to the parallel developments of music history and church history and the Christian worship practices that have shaped the evangelical and Pentecostal traditions. The course will be taught through required reading, lectures, discussion, exams, and written assignments.

WM 270 Worship Leadership I (Spring) 3 hrs.

This course explores the dynamics of local church worship ministry including the pastoral, administrative, leadership, musical, and production responsibilities of the worship leader. Special attention is given to developing strategies for effective team building, music training, and organizational leadership. Primary emphasis is placed on leadership in the context of the contemporary worship ministry. Required of all Worship Ministry majors and minors. The course will be taught through required reading, lectures, discussion, exams, group projects, and written assignments. Prerequisites: WM 102, WM 135, MI 102, MV 102.

WM 306 History of Christian Worship (Infrequent) 3 hrs.

This course surveys the history of Christian worship practices with an overview of biblical worship from Genesis to Revelation, and an in-depth study of the Protestant Reformation onward. Special emphasis is placed on the role of American church music, the influence of jazz and folk styles in Gospel music, and the emergence of modern worship music. Prerequisite: WM 236.

WM 370 Worship Leadership II (Fall) 3 hrs.

This course is designed to explore in-depth current methods and techniques for leading vocal and instrumental worship teams. Special attention will be given to conducting techniques, rehearsal techniques, rehearsal planning, and congregational worship leading. Learning strategies will include practical and interactive skill-development through hands-on experience. The course will be taught through lectures, discussion, written assignments, and projects. Prerequisites: WM 236, MV 102.

WM 376 Commercial Media & Technology for Worship (Infrequent) 3 hrs.

This course is designed to cover the basics of the most recent technology in audio, lighting, and media typically used in worship settings. Students will learn through lecture, demonstrations, and hands-on experience in practical and interactive skill-building activities. Students are prepared to address common technology issues in worship settings.

\WM 385 Psalms/Hymns/Spiritual Songs (Spring) 2 hrs.

The purpose of this course is to equip students with historically- and theologically- informed tools for leading congregational singing. Students will study significant songs and songwriters from the Old Testament to modern worship and develop strategies for the practical application of congregational song leading. The course will be taught through required

reading, lectures, discussions, and practical applications. Prerequisite: WM 306.

WM 390 Worship and the Church (Fall) 3 hrs.

The purpose of this course is to explore the relationship between biblical, theological, and philosophical concepts for Christian worship. Special attention will be given to the role of music and the arts in Christian worship, particularly within the Wesleyan-Pentecostal tradition. Students will develop a broader understanding of the relationship between music, liturgy, and theology. The course will be taught through lectures, discussion, exams, projects, and written assignments. Required for all Christian Ministries and Worship Ministry majors. Prerequisite: MN315 or MN 210.

WM 490 Worship Ministry Internship (Spring) 6 hrs.

A ten-week field experience under the supervision of the School of Christian Ministries and a qualified worship minister. This course provides an opportunity for the student to demonstrate successful worship leading practices. Evaluation by participants, directors, and SCM faculty are facilitated by readings, reflections, other written assignments, and practical application. Prerequisite: senior standing with successful completion of worship ministry degree coursework completed to date with a minimum of 2.50 GPA. Departmental approval is required prior to placement.

MUSIC

MI 103 Guitar Class (Fall) 1 hr.

This course is designed to provide Worship Ministry majors with the fundamental techniques for playing guitar as a worship leader. Attention will be given to basic keys, scales, and chord shapes and progressions for the acoustic guitar in standard tuning. The course will be taught in the fall of the sophomore year. Prerequisite: MI 112.

\WI 105 Worship Band Techniques (Spring) 1 hr.

This course is designed to provide a basic introduction to techniques for playing primary instruments and understanding their function within the contemporary worship band context. Attention will be given to the use of keyboard, synthesizers, electric guitars with pedalboard, bass guitar, and drums. Prerequisite: MI 103.

MI 111, 112, 211, 212, 311, 312 Piano Class (Fall, Spring) 1 hr.

This class sequence is designed for the Worship Ministry students to develop fundamental music skills related to the keyboard. The curriculum prepares students with a functional knowledge of note-reading, proper technique, ensemble playing, and repertoire for contemporary worship ministry in the local church. Emphasis is placed on technical skills, transposition, and keyboard harmony. Upon completion of the four-semester sequence, students should be able to play major scales, arpeggios, and chord progressions in any major key; read a hymn score; and improvise with a chord progression. Third-year students will choose either MI 311 and 312 or MV 301 and 302 to complete the primary instrument requirement.

MV 101, 102, 201, 202, 301, 302 Voice Class (Fall, Spring) 1 hr.

A course designed for Worship Ministry majors, minors, or those just beginning voice training. The course is designed to develop basic skills needed for singing, such as proper breathing technique, posture, diction, tone production, music reading skills, and expressiveness in performance. The curriculum will include lessons in effective breathing, body alignment, diction, vowel formation, note-reading, and musicality and artistry through the study of a varied repertoire of both classical and contemporary vocal techniques.

APPLIED MUSIC

Students receive thirteen lessons for the semester. Lessons are 25 minutes for one semester hour of credit (or 50 minutes for two semester hours of credit with faculty approval). All applied lessons require a minimum of four practice hours per week for one semester hour credit and a minimum of eight practice hours per week for two semester hours credit.

MU 131-432 Guitar (Fall, Spring) 1-2 hrs.
MU 161-462 Piano (Fall, Spring) 1-2 hrs.
MU171-472 Voice (Fall, Spring) 1-2 hrs.

MUSIC ENSEMBLE

MU 115 Emmanuel Singers (Fall, Spring) 1 hr.

Study and performance of a wide variety of sacred choral literature of the worship tradition and in a worship setting. Open to all EU students by audition. A minimum of four hours of rehearsal per week. One major tour per semester in addition to other off-campus appearances.

COMMUNICATION

CM 130 Intro. to Communication (Fall, Spring) 3 hrs.

A study and application of communication competencies essential to effective functioning in today's society. Emphasis is placed upon fundamentals of oral communication as they pertain to public speaking. Introduced are the techniques and skills involved in preparing and delivering various types of speeches. Students will use presentation software to enhance speeches.

CM 201 Storytelling and Screenwriting (Spring) 3 hrs.

This course explores the art, craft, and business of writing for film and television production. Focuses on story concept development, story structure, and character development. Special emphasis is placed on the use of visual imagery in the storytelling process.

CM 206 Communication Writing Styles (Spring) 3 hrs.

A study and application of writing styles associated with the communication field including the AP stylebook, press releases, etc. Prerequisite: EN 102

CM 209 Intro. To Design (Spring) 3 hrs.

This is an introductory course to the fundamentals of design. The course emphasizes design from a problem-solving point of view, as students receive instruction in design principles, basic drawing, color theory/principles and correction. Students are introduced to critical thinking, conceptualization, and design process and to the visual communication professional field.

CM 210 Interpersonal Communication (Spring) 3 hrs.

This course focuses on developing communication skills in the dyadic setting including emphasis on essential preconditions, conflict management, interpersonal relationships, nonverbal behavior, and creative supportive climates. Prerequisite: CM 130 or permission of the instructor.

CM 219 Emerging Media Workshop (Fall) 1 hr.

This course selects a current trend or technology in media and examines it in depth for practical applications related to the career field.

CM 220 Communication Theories (Fall, odd years) 3 hrs.

The objective of this course is to provide an overview of key theories in the study of human communication. We will discuss theoretical concepts and research instrumental in the development of the field of communication. Prerequisite: CM 130.

CM 230 Media and Society (Fall) 3 hrs.

A study of communication strategy incorporating all media. Although attention is given to the history, development and current structures of media, the primary focus of the course is to understand the impact and effects of various media on their publics. Students will develop strategies for managing media in their chosen careers. Prerequisite: CM 130.

CM 235 New Media Tools (Spring, even years) 3 hrs.

Students explore emerging media used in digital and online environments. They will gain an understanding of social media and multimedia storytelling by exploring new media tools, including images, text, and streaming video and audio. Emphasis will also be placed on examining traditional media tools vs. new media tools.

CM 236 Introduction to Sound (Spring, odd years) 3 hrs.

Introduces students to the unique contributions that sound brings to images. Students develop a basic understanding of the workflow from field recording to post-production soundtracks. Emphasis is placed not only on sound design for film and television but for the web and interactive media. Post-production tools used will be Adobe Audition and ProTools.

CM 240 Intro. to Digital Media Production (Fall) 3 hrs.

Practical training and experience in a broad range of performance and technical digital media-related experiences with an emphasis on camera operations.

CM 241 Design Technology I (Spring) 3 hrs.

Students in these courses are introduced to vector and raster graphics through the use of some leading design software applications including Photoshop and web-based applications (2D & 3D Design). Prerequisite: CM 209 or permission of the instructor.

CM 242 Design Technology II (Fall) 3 hrs.

Students in these courses are introduced to vector and raster graphics through the use of some leading design software applications including InDesign and Illustrator (2D & 3D Design). Prerequisite: CM 209 or permission of the instructor.

CM 245 Typography (Spring) 3 hrs.

This course explores the various Typographic theory, traditional and non-traditional forms, historical to contemporary typography. Through course projects and lectures, students learn how to apply, and explore typographic rules and principles. Prerequisite: CM 209.

CM 237 Lighting and Sound for Production (Spring) 3 hrs.

This course is a basic introduction to the theory and practice of lighting and sound technology within a church/worship setting. Through class lectures, projects, and 'hands on' experience, the student can expect to become familiar with the basic aesthetics of lighting, sound and stage design and their various functions within live production.

CM 250 Small Group Communication (Spring, odd years) 3 hrs.

This course surveys theory and application of concepts related to the dynamics of human communication in small group settings. Group interaction is studied as a means of understanding and applying principles of cohesiveness, roles, conflict management, decision-making, and leadership. This course may utilize service learning.

CM 260 Church Media (Fall) 3 hrs.

This course is an exploration of the methodology of media and use of technology within the ministry of the local church. This class examines applications for worship and Christian education as it relates to space design, computer and projector equipment, software options such as ProPresenter and Planning Center, and the use of video and sound production for both live production and other service-supporting elements. Further emphasis is placed on the function of the church and its use of modern media within a constant changing culture.

CM 261 Church Media Graphics (Fall) 1 hr.

This course provides students with a basic understanding of design principles and learn how to choose the best visual components while using open-source design tools for creative assets. Emphasis will be on church marketing and social media graphics.

CM 302 Persuasion (Spring, even years) 3 hrs.

The general objective for this course is to familiarize students with research on attitude structure and attitude formation, the attitude–behavior relationship, process models of persuasion, theories, motivational models, campaigns, and advertising approaches. Discussion of these topics will emphasize social-scientific approaches to the study of social influence and persuasion. The course is designed to provide students with the tools to critically evaluate various theories of attitudes and persuasion, and to give

them the opportunity to apply these concepts and theories through engaging and practical activities. Prerequisite: CM 130.

CM 304 Video Production I (Infrequent) 3 hrs.

A study of the writing, performance, and technical production of video programs and video segments in the studio. Emphasis is on studio-laboratory settings. Applications include live broadcast, interviewing, and production (from pre- to post-). Basic computers skills are introduced in the nonlinear editing process. Prerequisite: CM 208.

CM 305 Intro to Editing and Visual Effects (Spring) 3 hrs.

Students are introduced to postproduction concepts, including dialogue editing, scene transitions, tempo, sound effects, visual effects, editing with music, and mood changes. Prerequisite: CM 240.

CM 308 Video Production II (Infrequent) 3 hrs.

A study of the writing, performance, and technical production of video programs in non-studio settings. Emphasis is on field laboratory settings. Applications include broadcast of corporate script writing, training videos, and emerging video technologies with emphasis on editing platforms. Intermediate to advanced computer skills are introduced in the nonlinear editing process. Prerequisite: CM 304. This course may be repeated twice with permission of the instructor.

CM 309 Digital Cinematography (Fall) 3hrs.

Emphasizes composing with light, daytime exterior lighting, lighting strategies and image analysis. Prerequisite: CM 240.

CM 310 Business Communication (Fall) 3 hrs.

A study of communication skills which have been identified as essential for persons entering business and professional careers. Special attention is directed toward communication competencies in oral presentations, teams, employment, and appraisal interviews. Students will use presentation software to enhance clarity and persuasiveness of their presentations. Prerequisite: CM 130.

CM 315 Social Media Communication Strategies
(Spring, even years) 3 hrs.

This course provides students with an understanding of the planning, execution, and evaluation of social media content as a part of communication strategy. Students will learn how to apply various social media tools and platforms to create content.

CM 316 Multimedia & Public Communication (Spring) 3 hrs.

A study and application of multimedia-based presentations which focus on career-related situations. Emphasis is placed on both individual and group multimedia presentations. Students will integrate presentation software with video, sound, and graphics. Prerequisite: CM 130 and Junior or Senior standing.

CM 317 Professional Interviewing (Fall, even years) 3 hrs.

A study of interviewing practices applicable to a broad range of contexts including journalism, employment, and opinion polling. Prerequisite: CM 130.

CM 318 Organizational Communication (Spring, odd years) 3 hrs.

This course introduces you to the field of organizational communication. It is designed to expand your knowledge and understanding of the processes, prospects, and difficulties of communicating and organizing in the 21st century. It will introduce you to organizational communication theories and concepts, and help you develop the necessary tools to critically examine and improve organizational communication. Prerequisite: CM 130.

CM 320 Introduction to Public Relations (Spring) 3 hrs.

The history, function, and practice of public relations with emphasis on persuasion, public opinion, mass media, and their applications to public relations. It also examines the tools of communication, the public, mass audiences, and working with media.

CM 325 Sports Communication and Public Relations
(Fall, even years) 3 hrs.

This course will examine the role of public relations, social media, and marketing in Sports Communication. Students will learn how each level of sports (amateur, collegiate, professional) operates and the role of Sports Communication in American Society. This course will focus on the preparation of professional sports communication materials including press releases and game stories for internal and external audiences. We will also study the emergence of social media use in Sports Communication and techniques for managing crisis in Sports. This course will also include opportunities to meet and gain insight from several professionals in the field. Prerequisite: CM320 or permission of the instructor.

CM 330 Digital Illustrating (Spring, even years) 3 hrs.

This course will expand on skills learned in CM241 & CM242 with focus on image editing (Photoshop), vector graphics (Illustrator), and digital painting (Photoshop) to broaden students' understanding of concepting, composition, color and typography through original design projects aimed at developing individual digital illustration style. The course will use stylistic and conceptual approaches to digital illustration for specific design needs. Prerequisite: CM209, CM241, CM242, CM245.

CM332 Art Direction (Fall) 3hrs.

This course teaches strategy and concepting, along with skills in directing the creation of advertising campaigns and other graphic design needs. It helps students develop their ability to think creatively and critically throughout the design process. Prerequisite: CM242 & CM245 or permission of the instructor.

CM 334 Branding & Identity Design (Fall) 3 hrs.

This course focuses on the design process, concept development and application of integrated brand communication systems with emphasis on identity design (i.e., logo design, corporate identity, iconographic systems). Students will develop comprehensive brand identities, typographic elements and layout designs for print and digital media incorporating historic and contemporary methodologies and practices. Prerequisite: CM209, CM241, CM242, CM245.

CM 335 Animation (Infrequent) 3 hrs.

This course is a study and application of digitally creating moving images and interactive content using Adobe Flash software. Students will work text, drawings, and still images. Prerequisite: CM 241, CM 242, CM 245, or permission of the instructor.

CM 340 Web Design (Spring, even years) 3 hrs.

Not only do students learn the fundamentals of page construction and technical skills, but students will explore how to use the internet as a medium for promotion, production, and distribution. Prerequisite: CM 241, CM 242, CM 245 or permission of the instructor.

CM 341 Page Layout and Publication Design (Fall, even years) 3 hrs.

The course focuses on the philosophy, concepts, and structures of making pages, both for print and screen. Students are equipped with the skills and knowledge to create continuity and variety in multi-page layout. The course emphasizes on grid structure, typography, conceptualization, integration of imagery with other design elements and colors. Prerequisite: CM 209, CM 241, CM 242, CM 245, or permission of the instructor.

CM 342 Packaging Design (Spring, odd years) 3hrs.

This course explores the structural, sustainability, graphics, and principles of package design through the design of prototypes. Prerequisite: CM 209, CM 241, CM 242, CM 245or permission of the instructor.

CM 345 Web Graphics (Infrequent) 3 hrs.

This course is a study and application of creating optimized graphics for the web and other devices, such as smartphones, using Adobe Fireworks software. Prerequisite CM211 or CM214 or permission of the instructor.

CM 350 Motion Graphics (Fall, odd years) 3 hrs.

This course trains students in basic techniques of motion graphics creation through the use of software programs utilized by design and animation companies worldwide. Students gain a thorough knowledge of input/output techniques, special effects, image compositing, and motion graphics. Prerequisite: CM 241.

CM 365 Diversity in Communication (Spring, odd years) 3 hrs.

This course explores human communication across diverse cultural, social, and organizational contexts. Students will examine the dynamics of intercultural communication, assessing how cultural backgrounds influence communication patterns, while also investigating the complexities of gender communication and its impact on social interactions. The course delves into family communication systems, analyzing how different cultural frameworks shape familial relationships and communication styles. Through the lens of organizational communication, students will explore the impact of diversity on workplace dynamics and professional relationships. Special emphasis will be placed on developing practical skills in interpersonal communication across diverse settings, with particular attention to nonverbal and linguistic cues, cultural sensitivity, and cross-cultural dialogue. The course combines theoretical frameworks with real-world applications, preparing students to become effective communicators in an increasingly diverse global society.

CM 370 Hollywood Production Workshop 4 hrs.

Students work collaboratively in groups to create a festival-ready piece, including all the legal documentation and rights to enable the finished production to qualify for festival submission. The course offers students the opportunity to make a motion picture production using Hollywood locations, resources, and protocol. Students participate in a competitive vetting process of scripts, pitches, and meetings much like the process of the professional industry. For example, those who want to direct submit reels for review by a selection panel. This course operates as a community-building experience in which all students participate in at least one key role in the production process. The course also offers small group tutorials for each student's production position. The workshop environment is specifically designed to meet the needs of both novice and experienced students. The major emphases of the course are the importance of each contribution to a production, the process of production, and effective production management. This course compliments the more specialized, skill-focused elective courses and is taught by professional, experienced Christian filmmakers with credits in the Hollywood industry. Prerequisite: Acceptance into Film Studies Minor.

CM 375 Theology in Hollywood 3 hrs.

This course encourages the development of the necessary skills for analysis of the culture of Hollywood, its role in popular culture and the theological intersections therein. The course seeks theological engagement with the culture of Hollywood and cinema by investigating some of the social, ethical, and psychological implications of film upon theology. The course is presented in four modules, each building on the content of the previous module: 1) an analysis of the culture of Hollywood; 2) a study of theology/Bible and engagement with Hollywood and cinema; 3) Christian ethics and the culture of Hollywood; and 4) a capstone examination of Christian vocation in Hollywood. All students participate in a team-taught lecture seminar led by a professor of theology. Students also participate in small group tutorials, service learning, and discussions. Prerequisite: Acceptance into Film Studies Minor.

CM 390 Directing (Spring) 3 hrs.

Students learn the responsibilities of the director through all phases of the filmmaking process. Further emphasis on directing actors, pre-visualization, composition, and crew/set etiquette. Prerequisite: CM 240, CM 305, CM 309, or permission of the instructor.

CM 400 Practicum (Spring) 1 hr.

A one-credit activity course offering a practicum in church production or church marketing.

CM 401 Communication Law (Fall) 3 hrs.

The objective of this course is to examine the relationship between mass communication and the law within the United States. It serves as a kind of "survival kit" for communications students while, at the same time, providing a liberal arts perspective on communication as it pertains to the law.

CM 402 Communication Internship (Fall, Spring, Summer) 3 hrs.

This course applies academic knowledge and skills in approved organizations on or off campus per written contract agreement among the student, faculty supervisor, and sponsoring organization. Settings include

media production, media relations, employee relations, human resource development, public relations, advertising, political campaigns, ministry programs, etc. Students work under the direct supervision of a professional representative in coordination with EU's Communication Internship Coordinator, and objectives for each internship are developed under the supervision of the Internship Coordinator. Student interns are evaluated by job supervisors in cooperation with the Internship Coordinator. Grades for internships are assigned by the Internship Coordinator. A grade of "B" or higher is required. This course may be repeated up to six (6) credit hours (50 hours of work per credit hour) but is limited to only one on-campus internship course. Prerequisite: Junior status and Communication Major in good standing. The Communication Department will not allow students to register for CM 402 until the internship contract, which includes the job description, is signed by both parties (the organization and our department) and is on file with the Internship Coordinator.

CM 403 Internship: Inside Hollywood 6 hrs.

Students participate in an internship experience in some aspect of the Hollywood entertainment industry. These are nonpaying positions primarily in an office setting such as development companies, agencies, management companies, post-production facilities, etc. Students work 20 to 24 hours a week, spread over a three-day schedule and accumulate 200-250 hours for the semester. Orientation to the internship includes an overview of the creative and operational aspects of the Hollywood entertainment business, including the Christian's role working therein. The internships do not include positions on actual filmmaking locations. Instead, students work in offices as support personnel to producers, writers, directors, agents, post-production personnel, and others involved in the total process of producing and distributing a major motion picture. LAFSC provides interns to many of the major companies within Hollywood. Prerequisite: Acceptance into Film Studies Minor.

CM 420 Usability and Graphical User Interface Design
(Fall, odd years) 3 hrs.

In this course, students will focus on user-centered design process for developing interactive experiences. Students will develop an appreciation and empathy for the UX (user experience) while designing the UI (user interface) and testing for an intended experience. The course incorporates Adobe applications, industry-standard applications for development and design. Learning objectives will focus on practical and theoretical application through individual assignments, reading and class discussion, and web/app process development.

CM 425 Sports Media Production (Spring, odd years) 3 hrs.

This course will train students in the practices of covering sporting events for mass distribution. In this course, students will work both behind and in front of the camera, develop a foundation in production and editing, along with experience in field reporting, play-by-play reporting, and anchoring. This course will also include a history of Sports Broadcasting and opportunities to meet and gain insight from several professionals in the field. Prerequisite: CM240.

CM 430 e-Portfolio (Spring) 1 hrs.

Each student will compile a collection of major assignments and projects from courses in the communication core and graphic design core. The e-Portfolio serves as a demonstration of a student's knowledge/skills and increases marketability when searching for internships/jobs and applying to graduate school.

CM 451 Research Methods (Fall) 3 hrs.

The objective of CM 451 Research Methods is to introduce each student to ways of conducting research on human communication. Specific course objectives include: To acquaint students with the processes of choosing, reviewing, and critiquing the pertinent literature on a given topic; to understand the relationship between the research question (or hypothesis) and the chosen method; to articulate and justify the research design for the chosen method; to identify how the data would be analyzed; to articulate any foreshadowed problems and/or limitations that the researcher might experience in conducting this study. NOTE: Students must be Senior Organizational Communication majors or have permission of the instructor to register for this course.

CM 470/472 Special Topics in Communication (Infrequent) 3 hrs.

This course is designed to provide examination of subjects not otherwise offered in the communication program. Instructors and subject matter will vary. Sample topics include Advanced Public Speaking, Visual Communication, Business Communication, Advertising, New Trends in Multimedia Technology, Argumentation and Debate, Political Communication, Digital Photojournalism, History of Film, etc. Prerequisite: CM 130. May be repeated as topics change.

CM 471 Senior Project (Spring) 3 hrs.

Students are expected to work independently to complete a significant capstone project. As a culmination of the student's baccalaureate program, the project should demonstrate significant mastery of the Communication program objectives as agreed on by the student and the supervising instructor. Satisfactory completion of a comprehensive examination covering the student's course of study may also be required by the Communication faculty. One goal of this course is to assist the student in completing a portfolio, which is beneficial in gaining acceptance to graduate programs or securing employment in a communication-related field. Majors may not take CM471 before their last spring semester. All communication seniors must submit their proposals no later than October before they may be allowed to enroll in CM 471 Senior Project, which must be taken their last spring semester. All proposals must be approved by the Communication faculty before Thanksgiving Break.

CRIMINAL JUSTICE

CJ 101 Orientation to Criminal Justice (Fall) 1 hr.

This course will explore the five primary areas of the criminal justice system: police, courts, corrections, juveniles, and victims. Students will additionally learn about how the Constitution and Bill of Rights influences due process procedure and policy. A brief discussion of myths about crime and criminal justice will be included, plus ways a Christian may find the career in the criminal justice system for which they are best suited.

CJ 102 Self-Defense (Spring) 1 hr.

This course is designed to increase a student's situational awareness and prevent them from becoming a victim of an attack. Should an attack occur, the student will learn ways to counter an attack. In addition, the student will learn appropriate force levels permissible under the law, sometimes referred to as "Stand Your Ground" laws. A discussion of mindset and mental preparedness will be included.

CJ 200 Introduction to Criminal Justice (Spring) 3 hrs.

Introduction to the criminal justice system in the United States. The student will examine crime in the United States, the nature of law, the process of justice, aspects of criminal law and procedure, the courts and adjudication, law enforcement, and correctional procedures.

The following Criminal Justice courses have a prerequisite of CJ 200.

CJ 240 Introduction to Law Enforcement (Spring) 3 hrs.

This course will be taught as an introductory level overview of policing in America. It will cover history of policing, recruitment, training issues, stress, use of force, and patrol tactics. Offered in the spring semester.

CJ 250 Introduction to Emergency Management (Online) 3 hrs.

This course introduces students to the history and development of emergency management as a profession. The following four phases of emergency management will be reviewed: preparedness, mitigation, response, and recovery. Roles of emergency managers and specialized teams in response to catastrophic events of natural and human-induced disasters and hazards will be included. The course will examine decision-making and policy for the first responder, local, state, and federal players.

CJ 300 Criminology (Fall) 3 hrs.

Investigates the nature and causation of crime. Gives attention to major theoretical explanations for crime as well as to the treatment and prevention of crime.

CJ 310 Criminal Law (Spring) 3 hrs.

Introduction to the essentials of criminal law and the most significant legal issues confronting today's criminal justice professionals. Examines the constitutional policy making of the United States Supreme Court pertaining to criminal law as well as other salient issues in contemporary criminal justice and legal discourse. Elements of murder, violent crime, property crime, computer crimes, offenses against the government, and morality offenses will be studied. In addition, inchoate offenses will be examined and defenses to crimes will be considered including justifications and excuses.

CJ 315 Judicial Process and Rules of Evidence (Infrequent) 3 hrs.

Historical and contemporary overview of the various rules governing criminal procedure and the rules of evidence as they affect the accused, the convicted, law enforcement, and the conduct of criminal prosecutions. The course is designed to introduce the student to the basic rights under the United States Constitution and will cover the step-by-step process of an offender through the judicial system. A comparison of the federal and state courts, levels and types of jurisdiction will be included.

CJ 320 Incarceration, Parole, and Probation (Fall) 3 hrs.

General overview of the American correctional system. Includes the development of the concept of corrections, the correctional process, the correctional client, correctional institutions, institutional procedures, treatment approaches, effects of institutionalization, the role of jails, community-based corrections, probation, parole, and other release programs.

CJ 330 Youth and The Law (Spring) 3 hrs.

A comprehensive overview of juvenile delinquency phenomenon and causation, prevention, control, and treatment, including the operation of the juvenile justice system. The role of the faith-based movement in prevention and treatment are addressed.

CJ 340 Criminal Investigations (Spring, even years) 3 hrs.

This course introduces students to criminal investigation techniques and procedures for specific types of crimes. Techniques include interviewing and interrogations, surveillance, sources of information, and identification of suspects while following the rules of search, seizure, and evidence. This course is designed to give the student a basic knowledge of crime scene protection as well as the collection, preservation, and identification of evidence by providing hands-on mock crime scene processing.

CJ 350 Crisis Intervention (Fall, even years) 3 hrs.

This course will cover the theories of Crisis intervention and de-escalation techniques. In addition, stress management and recognition of burnout will be covered. Specific situations such as suicidal persons, hostage negotiation, and post-traumatic stress will be included.

CJ 351 Disaster Resilience (Online) 3 hrs.

This course uses an integrated approach, describing disaster resilience based upon the interdependence of societies, citizens, and the environment. Case studies of communities around the world that were able to cope with, adapt, and recover from disaster will be examined in regard to how they built resilience. Included in this course is the topic of the impact of religious practices and resilience. Prerequisite: CJ 250.

CJ 352 Terrorism and Counter Terrorism (Online) 3 hrs.

This course examines the principal issues associated with modern international terrorism and efforts to counter it (i.e., counterterrorism). The first half of the course addresses the definition, nature, roots, evolution, objectives, strategies, tactics, and organizational structure of terrorist groups. Topics discussed include the distinctions between terrorism and other forms of violence, the reasons that individuals resort to terrorism, types of terrorism (e.g., transnational terrorism, state-sponsored terrorism, jihadist extremism, U.S. domestic terrorism, and state-directed terror—the concerted violence against one's own domestic population), the place of terrorism in larger international conflicts, the rise of terrorism defined in terms of religion, the role of states in supporting or tolerating terrorism, and the possible use by terrorists of modern technology to cause mass destruction or disruption. The second half of the course focuses on strategies for combating terrorism (anti-terrorism & counterterrorism). Topics discussed include the recent history of U.S. efforts to combat terrorism; the strengths and weaknesses of counterterrorist tools, including intelligence, diplomacy, law enforcement, and military force; the policy challenges in erecting security countermeasures and managing terrorist incidents; issues of civil liberties

and morality in countering terrorism; the role of the public and the media; the role of local law enforcement in homeland security; and civilian anti-terrorism awareness training.

CJ 400 Law Enforcement Theory and Practice (Fall) 3 hrs.

Analysis of general police organization and administration within the context of current management theories, principles, and practices. Also examines the role of the police department in the community and as a part of the political entity and critical issues facing police management.

CJ 422 Ethics and Leadership in Criminal Justice
(Per student demand) 3 hrs.

Analysis of the diverse ethical dilemmas encountered in the criminal justice profession. Considers the importance of an ethic of virtue that focuses on an individual's character as the source of virtuous action—both personal and professional. Evaluates leading ethical theories as they are applied to diverse ethical dilemmas in the criminal justice profession and examines various standards and codes of professional conduct within the criminal justice profession. Theories of leadership styles will be explored.

CJ 425 Homeland Security (Spring, odd years) 3 hrs.

Explores the history, development, and changing dynamics of homeland security at and between local, state, and national government levels. Gives special attention to theories of homeland security management, the department of Homeland Security and its statutory authority, and hazard mitigation and disaster preparedness.

CJ 426 Cyber Security (Fall, odd years) 3 hrs.

This course introduces students to the interdisciplinary field of cybersecurity by discussing the evolution of information security into cybersecurity, cybersecurity theory, and the relationship of cybersecurity to nations, businesses, and people. Students will be exposed to cybersecurity technologies, learn how to analyze the threats, vulnerabilities and risks present in these environments, and develop appropriate strategies to mitigate potential cybersecurity problems. Also included will be a discussion of the fundamental concepts and protocols related to network security.

CJ 430 Marksmanship and Firearms Safety (Fall, odd years) 3 hrs.

Familiarization with firearm nomenclature and types of weapons. Emphasis will be on firearm and range safety. Additional emphasis will be on the proper form and technique of safe and accurate marksmanship. Course includes a fee of $100. Must be 21 year or older and instructor permission.

CJ 440 Criminal Justice Seminar (Spring) 1hr.

The course prepares students graduating from Emmanuel University with a degree in Criminal Justice by learning Gary Friesen's Biblical application of decision making and the will of God. Students also review issues in criminal justice in preparation for the senior exit exam. Students will explore their world view as it applies to the criminal justice profession in a round table discussion format. This is a five-week course.

CJ 450 Practicum in Criminal Justice
(Per student demand, Summer) 1-3 hrs.

The practicum is designed for the student to gain real world experience in a job setting within the criminal justice field. The student must have a cumulative GPA of 2.5 or better and apply in the spring semester before the practicum. A part of the application process will usually include an agency background check in advance of beginning the practicum, and at times include an interview with the agency supervisor. 40 hours at agency and 5 hours faculty instruction for 1 credit; 85 hours at agency and 5 hours faculty instruction for 2 credits; or 130 hours at agency and 5 hours faculty instruction for 3 hours credit.

CJ 470/471 Special Topics in Criminal Justice Studies
(Per student demand, Summer) 3 hrs.

Surveys or in-depth examinations of areas of interest not otherwise provided for in the formal criminal justice curriculum. Students may enroll in the course more than once as topics, methodologies, or instructors change.

CJ 480 Internship (Per Student Demand, Summer) 3 hrs.

Approved internship in a field of the student's specialty. This guided learning opportunity is a cumulating experience in which the student applies the principles and skills learned, demonstrating competency under the guidance of a specialist in the field. The student must have a cumulative GPA of 2.5 or better and apply in the spring semester before the internship. A part of the application process will usually include an agency background check in advance of beginning the internship, and at times include an interview with the agency supervisor. 130 hours at host agency plus 5 hours of faculty instruction and assignments.

EDUCATION

FOUNDATION AND PROFESSIONAL COURSES

ED 110 Examining the Teaching Profession (Fall, Spring) 3 hr.

Examining the Teaching Profession acquaints the student with the public school, the routine functions of teaching, and the foundational understandings of Teaching as a Profession. This experience is designed to help students think, reflect, and articulate their feelings, thoughts and ideas about teaching as a career. It incorporates effective practices for teaching, use of current technologies in the classroom, and the creation of an effective learning environment.

ED 205 Contemporary Issues in Education (Fall, Spring) 3 hrs.

Contemporary Issues in Education engages the student in in observations, interactions, and analyses of critical and contemporary educational issues. The candidate will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States and actively examines the teaching profession from multiple vantage points both within and outside of the school. The student will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy.

ED 210 Teaching as a Profession Practicum (Fall, Spring) 3 hrs.

A field experience is required. (Students must arrange their own transportation for field experience.) Prerequisite: ED 110, ED 205.

NOTE: Admission into the Professional Phase of the School of Education or permission of the Dean of the School of Education is required in order to register for courses numbered 300 or above.

ED 310 Assessment for Learning (Spring) 3 hrs.

A study of the variety of assessment methods used to inform the instructional process. Emphasis is placed upon constructing, utilizing, and evaluating assessment items as well as collecting and analyzing data to inform instruction. The tools used in assessment for learning, which directs the learning path, as well as assessment of learning, which provides summative assessment data are addressed. In addition, standardized testing, ethics in assessment, and assessments in the teacher evaluation process are emphasized. Prerequisite: EC/EM/ES/AGED 300, HPE 300, or admission into the SOE.

ED 350 Educational Media and Technology
(Fall, Spring) 3 hrs.

A study focusing on developing the knowledge, skills, and attitudes necessary for using technology to enhance teaching and student learning. Emphasis is placed upon the National Education Technology Standards for Students and Educators (NETS) recommended by the International Society for Technology in Education (ISTE). Students use technology: to facilitate and inspire student learning and creativity, design and develop digital-age learning experiences and assessments, model digital-age work and learning as well as promote and model digital citizenship and responsibility. Required of all students in the school of education.

ED 361 Junior Child Studies Practicum (Fall, Spring) 1 hrs.

A supervised 40-hour practicum in a child-centered workplace or organization. Seminars on campus, journal writing, and conferences focus on the practicum experience.

ED 366 Junior Child Studies Practicum (Fall, Spring) 1 hrs.

A supervised 40-hour practicum in a child-centered workplace or organization. Seminars on campus, journal writing, and conferences focus on the practicum experience.

ED 403 Introduction to Exceptional Children (Fall) 3 hrs.

A survey of the intellectual, emotional, and physical exceptionalities of gifted and challenged children served in inclusion classroom settings. Related topics include relevant laws, identification and referral procedures, characteristics and etiology, and modifications of teaching practices.

ED 451 Classroom and Behavior Management (Fall) 3 hrs.

A study of the knowledge, skills, and values important for managing students in a school setting. It is designed to critically analyze various behavior management models and to develop appropriate, effective skills for organizing and managing classrooms. Topics include age and stage appropriate behaviors, growth and development needs of early adolescents, preventive strategies, conflict resolution, and individual and group management.

ED 461 Child Studies Internship I (Fall, Spring) 2 hrs.

A supervised 80-hour internship in a child-centered workplace or organization. Seminars on campus, journal writing, and conferences focus on the internship experience.

ED 467 Child Studies Internship II (Fall, Spring) 4 hrs.

A 160-hour supervised internship in a child-centered workplace or organization. The course is designed to serve as the capstone for the students' learning and training experiences at Emmanuel University. Seminars on campus, journal writing, and conferences focus on the internship experience.

AGRICULTURAL EDUCATION

AGED 300 Curriculum/Learner Focused Instruction (Fall) 3 hrs.

Emphasis is on varying patterns of curriculum organization and activities, school organization patterns, teachers' roles, instructional delivery systems, inducing differentiated instruction, daily programs, courses of study, record, and evaluation of students. The ability to write instructional objectives and lesson plans is developed. To be taken concurrently with AGED 360. Prerequisites: ED 101/ED 200 and Admission to the SOE.

AGED 350 Intro to Agricultural Mechanics (Lecture and Lab)
(Fall) 3 hrs.

Students will explore the basics of agricultural mechanics and how to apply STEM principals in educational situations. Students will focus on safety, tool utilization and identification, electricity, small engines, and welding. Lab time will be utilized for skill development. Students will write and design instruction for an agricultural mechanics program. One-hour lecture and two-hour lab. Prerequisite: Agricultural Education Major or special permission of the instructor. Required fee.

AGED 360 Junior Practicum I (Fall) 1 hr.

Taken concurrently with AGED 300 and performed in grades 6-8 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

AGED 365 Junior Practicum II (Spring) 1 hr.

Taken concurrently with AGE 370 and performed in grades 9-12 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission.

AGED 370 Agricultural Education Program Management
(Spring) 3 hrs.

3 hrs.

Theory and practice in facilitating secondary agricultural science programs that include classroom instruction, supervised agricultural experience, and youth leadership development (FFA). This course is designed for students preparing to teach agricultural science in middle and high schools that have a complete agricultural education program. Three-hour lecture. Prerequisite: AGED 300.

AGED 455 Methods of Agricultural Education and Experiential Learning
(Fall) 3 hrs.

Theory and practice in designing instruction for secondary agricultural science programs including effective planning and delivery methods; designed for students preparing to teach agricultural science in schools with middle and high school agricultural education programs. Course should be taken concurrently with AGED 460 during the Fall of Senior year. Three-hour lecture. Prerequisite: AGED 300.

AGED 460 Clinical Practice I (Fall) 3 hrs.

Beginning in August of the senior year during pre-planning in the public schools and continuing throughout the semester under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Taken concurrently AGED 455. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

AGED 465 Clinical Practice II (Fall, Spring) 12 hrs.

A full semester field experience under the supervision of University supervisors and a certified teacher with a minimum of three years of teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

ELEMENTARY EDUCATION COURSES

EC 300 Curriculum: Essentials of Elementary Instruction (Fall) 3 hrs.

A study of the historical, philosophical, psychological, and theoretical foundations of elementary education with emphasis on developmentally appropriate objectives, pedagogy, differentiated instruction and evaluation techniques for diverse students in grades P-5. The ability to write instructional objectives and lesson plans is developed. To be taken concurrently with EC 361. Prerequisites: ED 101, ED 200.

EC 309 Designing Instruction for All Learners (Fall) 3 hrs.

This is a study of differentiated instruction and the importance in today's classroom to meet the needs of a diverse group of learners. The emphasis is on the understanding of differentiated instruction and how to incorporate it into the daily curriculum with developmentally appropriate strategies for today's learners. An emphasis will be placed on meeting the Georgia Standards of Excellence.

EC 310 Reading (Fall) 3 hrs.

A study of reading which provides a foundation for reading instruction at the P-5 levels by emphasizing theories, research, and methodology. Fostering literacy; developing word recognition using phonics, comprehension, vocabulary strategies; and learning to read through a variety of interrelated approaches are addressed. Emphasis is placed on the foundations of the science of reading, the simple view of reading, and the processes needed to help students become skilled readers who can comprehend written text. Related topics include phonological awareness, explicit instruction, structured literacy, fluency, alternative assessment techniques, and modifications for students with exceptionalities. This course addresses the use of developmentally appropriate strategies and materials used in teaching diverse students. To be taken concurrently with EC 361. Prerequisite or Corequisites: EC300

EC 313 Integrating Elementary Language Arts and Children's Literature (Spring) 3 hrs.

This course is a study of all six area of language arts including reading, writing, speaking, listening, viewing, visual literacy, and the interrelationships among them. Quality literature of many genres is used as a vehicle for integrating language instruction across the curriculum. This paves the way to understanding the language arts through a strong literature and a solid research base. The course also addresses the science of reading, the use of developmentally appropriate strategies, and materials used in teaching communication skills to diverse students (P-5). Prerequisite: EC300.

EC 315 Reading and Writing in the Content Areas (Spring) 3 hrs.

Provides a foundation for reading and writing instruction where current theory relates to appropriate practice. Instructional practices, materials, and assessment techniques for enhancing reading, writing, speaking, and listening in various content areas with diverse learners are emphasized. This course includes a study of the foundational principles of the science of reading can be integrated into other content area. Prerequisite: EC 300.

EC 330 Elementary Social Studies Methods (Spring) 3 hrs.

A study of developmentally appropriate content, methods, materials, and evaluation techniques for teaching social studies to diverse students. Emphasis is on the state-mandated curriculum, innovative teaching methods, materials, and the planning and evaluation of instruction to enhance student learning. To be taken concurrently with EC 365. Prerequisites: EC 300.

EC 361 Junior Practicum I (Fall) 2 hrs.

Taken concurrently with EC 300 and EC 310 and performed in grades Pre-K, K, and 1 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

EC 365 Junior Practicum II (Spring) 2 hrs.

Taken concurrently with EC 315 and EC 330 and performed in grades 2-5 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission.

EC 410 Diagnosis and Treatment of Reading Problems (Fall) 3 hrs.

Provides a foundation to diagnose and treat reading problems in the general education classroom. This course will define the nature and causes of reading problems, develop skills in diagnosing reading problems, develop knowledge of diagnostic instruments, present a variety of reading strategies to treat different reading problems, and develop student skills in planning for reading problems and working with other professionals and parents. Emphasis is placed on each of the components of the science of reading. To be taken concurrently with EC460. Prerequisite: EC310.

EC 420 Elementary Mathematics Methods (Fall) 3 hrs.

A study of developmentally appropriate goals, methods, materials, and assessment procedures for diverse students (P-5). Based on NCTM standards, emphasis is placed on the use of manipulatives, technology, problem solving, and Piagetian tasks to teach mathematical concepts. To be taken concurrently with EC 460. Prerequisites: EC 300.

EC 421 Elementary Science Methods (Fall) 3 hrs.

A study of developmentally appropriate content, methods, materials, and evaluation techniques for teaching biological and physical science to diverse children (P-5). Emphasis is placed on using an activities approach to the development of process skills, on familiarity with current science resources, on familiarity with models of instruction, and on the importance of science in social and environmental issues. To be taken concurrently with EC 460. Prerequisites: EC 300.

EC 460 Clinical Practice I (Fall) 4 hrs.

Beginning in August of the senior year during pre-planning in the public schools and continuing throughout the semester under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Taken concurrently EC 410, EC 420, and EC 421. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

EC 465 Clinical Practice II (Fall, Spring) 12 hrs.

A full semester field experience under the supervision of University supervisors and a certified elementary teacher with a minimum of three years of teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

DUAL ELEMENTARY/SPECIAL EDUCATION COURSES

ECSP 312 Ethics, Policies, and Procedures in Special Education (Fall) 3 hrs.

This course investigates the overarching ethics and policies that guide special education professionals. Research and discussion will be on applicable federal and state laws, as well as the impact of case law on policy and practice when working with students with disabilities. Instruction in the practical application of the law will include planning and writing standards-based Individual Education Plans and understanding the implementation of collaborative classrooms where the Least Restrictive Environment is provided for all students. Prerequisites: ED403.

ECSP 320 Special Education Curriculum and Methods I (Fall) 3 hrs.

This course investigates planning instruction for all learners and implementing effective instructional practices for all learners. The course will primarily focus on inclusion in science and social studies and will also incorporate the importance of families of students with disabilities, the needs of students with sensory exceptionalities, assessment concerns, co-teaching, working with paraprofessionals and other support personnel, and establishing an inclusion learning environment. Prerequisites: ED 403

ECSP 420 Special Education Curriculum and Methods II (Fall) 3 hrs.

This course investigates planning instruction for all learners and implementing effective instructional practices for all learners. The course will primarily focus on inclusion in literacy and mathematics and will also incorporate the importance of social skills training for students with disabilities, the needs of students with communication needs, behavior management, community resources/community-based instruction, assessment concerns, co-teaching, working with paraprofessionals and other support personnel, and establishing an inclusive learning environment. Prerequisites: ED403

ECSP 361 Junior Practicum I (Fall) 2 hrs.

Taken concurrently with EC300 and EC 310 and performed in grades Pre-K, K, and 1 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and a University supervisor. Students will have a dual placement, working with both an Elementary Education teacher and a Special Education teacher. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

ECSP 365 Junior Practicum II (Spring) 2 hrs.

Taken concurrently with EC315 and EC330 and performed in grades 2-5 in the public schools under the supervision of a certified teacher with a minimum of three years of experience and a University supervisor. Students will have a dual placement, working with both an Elementary Education teacher and a Special Education teacher. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission.

ECSP 460 Clinical Practice I (Fall) 4 hrs.

Beginning in August of the senior year during pre-planning in the public schools and continuing throughout the semester under the supervision of a certified teacher with a minimum of three years of experience and the University supervisor. Provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Students will have a dual placement, working with both an Elementary Education teacher and a Special Education teacher. Taken concurrently with EC 410, EC 420, and EC 421. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

ECSP 465 Clinical Practice II (Fall, Spring) 12 hrs.

A full semester field experience under the supervision of University supervisors and a certified elementary teacher with a minimum of three years of teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Students will have a dual placement, working with both an Elementary Education teacher and

a Special Education teacher. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

MIDDLE GRADES COURSES

EM 300 Curriculum: Essentials of Middle School Instruction (Fall) 3 hrs.

A study of the organization, curriculum, and instructional patterns in the middle grades, with emphasis on the growth and development of early adolescence. Emphasis is on varying patterns of curriculum organization and activities, school organization patterns, teachers' roles, instructional delivery systems including differentiated instruction, daily programs, courses of study, records, and evaluation of students. The ability to write instructional objectives and lesson plans is developed. To be taken concurrently with EM 360. Prerequisites: ED 101 and ED 200.

EM 315 Reading and Writing in the Content Areas (Spring) 3 hrs.

Provides a foundation for reading and writing instruction where current theory relates to appropriate practice. Instructional practices, materials, and assessment techniques for enhancing reading, writing, speaking, and listening in various content areas with diverse learners are emphasized. This course includes a study of the foundational principles of the science of reading and language development in children. Prerequisite: EM 300.

EM 361 Junior Practicum I (Fall) 2 hr.

Taken concurrently with EM 300 and performed in grades 4 or 5 under the supervision of a certified teacher with a minimum of three years of teaching experience and the University supervisor. Hours will be logged in both areas of concentration. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

EM 365 Junior Practicum II (Spring) 1 hr.

Performed in grades 6-8 in the public schools under the supervision of a certified teacher with a minimum of 3 years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission.

EM 412 Language Arts Methods (Fall) 3 hrs.

Designed to acquaint pre-service teachers with the teaching of middle grades language arts. Provides a knowledge base and experience to enhance literacy instruction through the integration of reading, writing, listening, speaking, and thinking. This course addresses the use of appropriate strategies and materials used in teaching English Language Arts to diverse students in grades 4-8. To be taken concurrently with EM 460. Prerequisite: EM 300.

EM 420 Mathematics Methods (Fall) 3 hrs.

A study of content, teaching methods, and trends. Emphasis is on designing differentiated learning activities appropriate for early adolescents, innovative teaching methods (i.e., interdisciplinary teams, cooperative learning, creative and critical thinking skills), classroom management, motivational materials, planning and evaluation of instruction to enhance student learning and positive behavior and on knowledge of mathematical concepts and principles and their application in technology and society. To be taken concurrently with EM 460. Prerequisite: EM 300.

EM 421 Science Methods (Fall) 3 hrs.

A study of basic content, teaching methods, and trends. Emphasis is on designing differentiated learning activities appropriate for early adolescents, innovative teaching methods (i.e., interdisciplinary teams, cooperative learning, creative and critical thinking skills), classroom management, motivational materials, planning and evaluation of instruction to enhance student learning and positive behavior and on knowledge of scientific concepts and principles and their application in technology and society. To be taken concurrently with EM 460. Prerequisites: EM 300.

EM 430 Social Studies Methods (Fall) 3 hrs.

A study of content, teaching methods and trends. Emphasis is on designing learning activities appropriate for early adolescents in a multicultural society, innovative teaching methods (i.e., interdisciplinary teams, cooperative learning, creative and critical thinking skills), classroom management, motivational materials, planning and evaluation of instruction to enhance student learning and positive behavior, and on knowledge of social concepts and principles and their application in technology and society. Taken concurrently with EM 460. Prerequisite: EM 300.

EM 460 Clinical Practice I (Fall) 4 hrs.

Performed in grades 6-8 in public schools beginning in August of the senior year during pre-planning and continuing throughout the semester under the supervision of a certified teacher with a minimum of three years of teaching experience and the University supervisor. Hours will be logged in both areas of concentration. Provides an opportunity for the student to satisfactorily demonstrate effective teacher practices. Taken concurrently with EM 412, EM 420, EM 421, and EM 430. Approval of candidacy by the School of Education Governance Committee is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

EM 465 Clinical Practice II (Fall, Spring) 12 hrs.

A full semester field experience under the supervision of University supervisors and a certified middle grades teacher with a minimum of three years teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education Governance Committee is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

SECONDARY EDUCATION COURSES

ES 300 Secondary Curriculum (Fall) 3 hrs.

This is a study of the historical, philosophical, psychological, and theoretical foundations of secondary education, with emphasis on developmentally appropriate objectives, pedagogy, and evaluation techniques for diverse students grades 6-12. The ability to write

instructional objectives and lesson plans is developed. To be taken concurrently with ES 361. Prerequisite: Admission to the SOE.

ES 315 Reading and Writing in the Content Areas (Spring) 3 hrs.

Provides a foundation for reading and writing instruction where current theory relates to appropriate practice. Instructional practices, materials, and assessment techniques for enhancing reading, writing, speaking, and listening in various content areas with diverse learners are emphasized. This course includes a study of the foundational principles of the science of reading and language development in children. Prerequisite: ES 300.

ES 360 Junior Practicum (Fall) 1 hr.

Taken concurrently with ES 300 and performed in grades 6, 7, or 8 under the supervision of a certified teacher with a minimum of three years of teaching experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

ES 365 Junior Practicum II (Spring) 1 hr.

Performed in grades 9-12 in the public schools under the supervision of a certified teacher with a minimum of 3 years of experience and the University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission.

ES 412 Secondary English Teaching Methods (Fall) 3 hrs.

Designed to acquaint pre-service teachers with the teaching of secondary English. Provides a knowledge base and experience to enhance literacy instruction through the integration of reading, writing, listening, speaking, and thinking. This course addresses the use of appropriate strategies and materials used in teaching English to diverse students in grades 6-12. To be taken concurrently with ES 461. Prerequisite: ES 300.

ES 420 Secondary Math Methods (Fall) 3 hrs.

This course includes investigations of mathematical trends, relevant mathematics, content, teaching strategies, integrating technology, and assessment techniques. Emphasis is on creating a classroom in which the student learner will "think mathematically". Classroom lessons and learning activities will be developed which are appropriate for students. Current research concerning proven innovative teaching methods; classroom management; motivational materials; creative lesson formats; technology, including the World Wide Web; and alternative assessment will be discussed and used. This will be taken in the fall concurrently with ES 461. Prerequisite: ES 300.

ES 425 Secondary Business Instructional Strategies and Assessment (Fall) 3 hrs.

A study of appropriate content, methods, materials, and evaluation techniques for teaching business education to diverse Secondary students. To be taken concurrently with ES 461. Prerequisite: ES 300.

ES 430 Secondary Social Studies Methods (Fall) 3 hrs.

A study of content, teaching methods and trends. Emphasis is on designing differentiated learning activities appropriate for secondary school students, innovative teaching methods (i.e., interdisciplinary teams, cooperative learning, creative and critical thinking skills), classroom management, motivational materials, planning and evaluation of instruction to enhance student learning and positive behavior, and on knowledge of social concepts and principles and their application in technology and society. To be taken concurrently with practicum ES 461. Prerequisite: ES 300.

ES 461 Clinical Practice I (Fall) 5 hrs.

Performed in grades 9-12 in the public schools beginning in August of the senior year during pre-planning and continuing throughout the semester under the supervision of a certified teacher with a minimum of three years of teaching experience and the University supervisor. Provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Taken concurrently with ES 412, ES 420, ES 425, and ES 430. Approval of candidacy by the School of Education Governance Committee is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

ES 465 Clinical Practice II (Fall, Spring) 12 hrs.

A full semester field experience under the supervision of University supervisors and a certified secondary teacher with a minimum of three years teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education Governance Committee is required. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

HEALTH AND PHYSICAL EDUCATION COURSES

HPE 300 Essentials of HPE Instruction (Fall) 3 hrs.

The introduction of fundamental concepts of teaching Health & Physical Education, with a focus on curriculum foundations (e.g. standards, goals, and objectives), lesson planning, teaching models, and assessment strategies. Lecture 2 hours/Lab 2 hours weekly.

HPE 320 Health Education (Fall) 3 hrs.

A study of the physical and mental health problems of society including but not limited to mental health, alcohol and drug abuse, communicable diseases, marriage and the family, nutrition, and conflict resolution. Prerequisite: HPE 300.

HPE 325 Principles of Coaching (Spring, odd years) 3 hrs.

The study of coaching theories, techniques, and practices as well as the influence of these on coach/athlete relationships, sport outcomes, and team dynamics.

HPE 330 Teaching Strength & Conditioning (Spring, even years) 3 hrs.

The study of teaching strength and conditioning with a focus on methods for providing instruction of proper techniques while maintaining safety and following developmentally appropriate practice and skill progression.

HPE 360 Junior Practicum (Spring) 2 hr.

Performed in grades K-5 and taken concurrently with HPE 420 and HPE 431 under the supervision of a certified teacher with a minimum of three years of experience and a University supervisor. Student must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

HPE 419 Teaching Team & Individual Sports (Fall) 2 hrs.

The study and practice of teaching team and individual sports i.e., badminton, basketball, flag football, pickleball, soccer, tennis, wiffleball, volleyball, etc. Prerequisite: HPE 300.

HPE 420 Methods of Teaching Elementary (P-5) Health and Physical Education (Spring) 3 hrs.

The study of methods and materials needed to design, implement, and evaluate developmentally appropriate and multicultural learning through movement education including fitness, sport, and creative movement/dance for students in grades P-5. Prerequisite: HPE 300.

HPE 421 Methods of Teaching Middle and Secondary (6-12) Health and Physical Education (Fall) 3 hrs.

The study of the methods and materials needed to design, implement, and evaluate developmentally appropriate learning through movement education in grades 6-12. Prerequisite: HPE 300.

HPE 431 Adapted Physical Education (Spring) 3 hrs.

Designed to educate the student in the identification and education of students with special education needs, and in the development and implementation of programs to provide differentiation, accommodations, and modifications for supporting the needs and abilities of students with special needs in grades P-12. An earned grade of "B" or higher is required for students seeking teaching certification. Prerequisite: HPE 300.

HPE 454 Internship in HPE (Fall, Spring) 3 hrs.

A supervised work experience in HPE with an approved organization, school, or business. Minimum of 135 hours.

HPE 456 Internship in HPE (Fall, Spring) 3 hrs.

A supervised work experience in HPE with an approved organization, school, or business. Minimum of 135 hours.

HPE 460 Clinical Practice I (Fall) 3 hrs.

Beginning in August of the senior year during pre-planning in the public schools and continuing throughout the semester under the supervisor of a certified teacher with a minimum of three years of experience and the University supervisor. Provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Taken concurrently with HPE 421 and HPE 320. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

HPE 465 Clinical Practice II (Fall Spring) 12 hrs.

A full semester field experience under the supervisor of a certified physical education teacher with a minimum of three years of teaching experience, provides an opportunity for the student to satisfactorily demonstrate effective teaching practices. Self-evaluation and reflective teaching are facilitated by seminars and journal writing. Approval of candidacy by the School of Education is required. Students must have a pre-service certificate issued by the Georgia Professional Standards Commission. Required fee.

SPECIAL COURSES

The following courses are not a part of the regular School of Education programs and require permission from the School of Education Governance Committee for enrollment.

EC/EM/ES/ME/HPE 470 Special Topics 1-3 hrs.

An in-depth study of a subject of special interest to students or public-school personnel in one area of study in education. By permission only.

ED 476 Practicum (Infrequent) 3 hrs.

Observation, participation and teaching under the guidance of a qualified supervising teacher in the school setting. Seminars on campus, journal writing, and conferences focus on the practicum experience. By permission only.

ENGLISH

EN 101 Freshman Composition I (Fall, Spring) 3 hrs.

Prepares students for academic writing; focuses on general writing processes and grammar, diction, and organization; and emphasizes specific academic writing skills. Prerequisite: A passing score on an index that combines the student's high school grade point average with the SAT/ACT score or a passing grade on an essay exam. A grade of "C" or better is necessary to exit this course.

EN 101I Intensive Freshman Composition I (Infrequent) 4 hrs.

Like EN 101, this course prepares students for academic writing. Focuses on general writing processes and grammar, diction, and organization as well as specific academic writing skills. In addition, EN 101 Intensive provides a thorough review of the fundamentals of English grammar as well as instruction in University-level reading skills through integration of reading and writing. Three lecture hours, one lab hour. A grade of "C" or better is necessary to exit this course.

EN 102 Freshman Composition II (Fall, Spring) 3 hrs.

Practice in the development of academic writing skills focusing on synthesizing research materials. Prerequisite: Grade of "C" or better in EN 101. A grade of "C" or better is necessary to exit this course.

EN 102L Freshman Composition II Lab (Infrequent) 1 hr.

This co-requisite, workshop-based lab course supports the academic writing and reading skills students are working on in EN 102. The lab section will provide additional resources, support, and individualized instruction on the content, skills, and assignments in EN 102. Via in-class writing, activities, and conferences, students will further strengthen skills in reading, writing, and research strategies in the context of the essays they are writing for EN 102. Required for students who completed EN 101I.

EN 105 Creative Writing (Spring) 1 hr.

This course fosters creativity, learning by doing, thinking intuitively and associatively, encourages students to understand what makes art (specifically creative writing) and what differentiates it from other modalities for the sake of loving and understanding oneself better, loving and understanding others better, and loving and appreciating God more. Depending on the semester, writing genres may include fiction, poetry, memoir, screen/stage writing, or more.

EN 110 Specialized Subjects in English 1 hr.

This course is designed to focus on subjects not otherwise offered in the English program. Professors and subject matter will vary from semester to semester. While providing a one-hour credit, this course is designed to focus on a particular time period, medium, genre, movement, or theme, as well as offer pertinent cultural, historical, and philosophical contexts, all while helping students understand how to engage various genres and subgenres of literature personally and critically. **Subjects may derive from such literary genres and subgenres as drama, fantasy, folklore, horror, humor, mystery, mythology, non-fiction, poetry, romance, science fiction, thriller, and western.**

EN 205 Introduction to Literature: Ancient and Medieval (Fall) 3 hrs.

An introduction to narrative, dramatic, and lyric world texts of ancient and medieval cultures (before ~1500). Students will encounter the stories, ideas, and characters who asked questions that remain with us even now, and the course will pay special attention to what happens when ancient mindsets meet the revolutionary Jesus. In addition, students will learn about literary movements and techniques arising in response to social changes in the time period. Prerequisite: Grade of "C" or better in EN 102.

EN 206: Introduction to Literature: Renaissance and Enlightenment (Spring) 3 hrs.

An introduction to narrative, dramatic, and lyric world texts created within the context of the Renaissance and Enlightenment periods (~1500-1800). The course examines texts engaging tensions inherent in the rebirth of classical learning, the emphasis on reason, and interactions with the Other. In addition, students will learn about literary movements and techniques arising in response to social changes in the time period. Prerequisite: Grade of "C" or better in EN 102.

EN 207: Introduction to Literature: Romanticism, Transcendentalism, and Realism (Fall, Spring) 3 hrs.

An introduction to narrative, dramatic, and lyric world texts as they manifest in the nineteenth century (~1785-1900), including selected major works and literary and historical movements of the period. In addition, students will learn about literary movements and techniques arising in response to social changes in the time period. Prerequisite: Grade of "C" or better in EN 102.

EN 208: Introduction to Literature: 20th Century and Contemporary (Fall, Spring) 3 hrs.

An introduction to narrative, dramatic, and lyric world texts created within the context of Modernism and beyond (~20th and 21st centuries). The course explores such varied works as those about Modernization, decolonization and recolonization, the clash of competing ideologies and resulting wars, migration and displacement, and the increasing dependence upon science and technology. In addition, students will learn about literary movements and techniques arising in response to social changes in the time period. Prerequisite: Grade of "C" or better in EN 102.

EN 250 Media Literacy (Fall) 3 hrs.

This course offers a deep analysis of individual texts (both written and communicated orally) presented in various forms of media frequently experienced in contemporary life. Interpretation and deconstruction of these texts will include writing thesis-driven analytical essays examining the effects of the texts on an individual level. Students will also practice critical thinking and participate in discussions of the intellectual and spiritual implications of their interpretations of media messages. Prerequisite: Grade of "C" or better in EN 102.

EN 302 Technical Writing (Spring, odd years) 3 hrs.

Technical Writing focuses on the processes of developing field-specific technical information related to the student's major and includes instruction in researching, drafting, editing, revising, and designing professional documents such as technical reports, proposals, manuals, brochures, resumes, and professional correspondence for specific audiences. Prerequisite: A grade of "C" or better in EN 102.

EN 303 LSAT Preparation (Spring) 1 hr.

This is a one-credit hour semester course designed to prepare students to take the LSAT exam. The class will focus on the exam elements and on practice materials that address logical reasoning, analytical problem solving, and complex reading comprehension.

EN 304 Content Creation (Spring) 3 hrs.

Students will examine several writing-intensive career possibilities and then craft forms of content that would be generated for particular media. The focus will be on experiential learning that engages students in the process of development, research, workshopping, feedback, and revision. Sample topics may include podcasting, culture journalism, media criticism, long-form journalism, devotional writing, social media, etc. Prerequisite: Grade of "C" or better in EN 102.

EN 305 Copy Editing (Spring) 3 hrs.

Students in this course will learn to proofread and edit both fiction and nonfiction texts. Students will learn the language and symbols of editing and proofreading and will practice editing for grammar, punctuation, syntax, audience, and AP editorial style. Students will also practice verifying facts, dates, and statistics and will apply ethical skills and libel standards to news writing. The course will include hands on assignments

as well as a midterm and final testing major concepts from the course. Prerequisite: Grade of "C" or better in EN102.

EN 311 Adolescent Literature (Spring, odd years) 3 hrs.

A critical study of literature for the adolescent reader. Emphasis is placed on the special characteristics and needs of young people and the evaluation of materials for readers grades 4-12. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 315 Multiethnic American Literature (Spring, even years) 3 hrs.

A survey of the fiction, drama, poetry, comics, and prose of multicultural American authors across a range of historical and cultural conditions, situating canonical and contemporary African American, American Indian, Latan American, Asian American, Jewish American, and Arab American authors in context. While students will attend to the complex interrelation between multicultural American literature and its social, cultural, and historical contexts, the course will place particular emphasis upon skills of close textual analysis and effective critical writing. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 320 The English Novel (Infrequent) 3 hrs.

A study of the British novel from the beginning of the modern form of the novel in the eighteenth century through contemporary works. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 325 The American Novel (Infrequent) 3 hrs.

A study of the development and evolution of major works of American fiction. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 335 Modern Drama (Infrequent) 3 hrs.

A study of representative plays from Ibsen to contemporary dramatists. This is a close readings course. Writers whose works may be considered include Ibsen, Strindberg, Chekhov, Rostand, Shaw, Coward, Wilde, Synge, Eliot, O'Neill, Miller, Williams, Beckett, Shepard, Wasserstein, Mamet, and Stoppard. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 350 Special Topics in English Studies 3 hrs.

This course is designed to provide examination of subjects not otherwise offered in the English program. Instructors and subject matter will vary from semester to semester. The 300-designation signifies that this course is designed to cover material more broadly and to be more accessible for non-English majors than the 400-level Special Topics course. Sample topics: The Bible as Literature, Folklore Studies, American Ethnic Literatures, Graphic Novels, Major Playwrights, and Christ Figures in Film. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 357 Creative Writing: Narrative (Spring, even years) 3 hrs.

This course emphasizes the composition of literary prose, including fiction, creative non-fiction, and drama, through all phases of the writing process. The class would also help produce the Montage Literary Magazine. Prerequisite: A grade of "C" or better in EN 102.

EN 360 Advanced Grammar (Fall, even years) 3 hrs.

A study of traditional and structural English grammar and standard usage as it continues to evolve. Prerequisite: Grade of "C" or better in EN 102.

EN 365 Creative Writing: Poetry (Spring, odd year) 3 hrs.

This course emphasizes the composition of poetry through all phases of the writing process, the characteristics of various poetic genres (including both open and closed forms), and poetic skills such as scansion and the ability to utilize various types of figurative language. This class would also help produce the Montage Literary Magazine. Prerequisite: A grade of "C" or better in EN 102.

EN 370 Advanced Composition (Spring, even years) 3 hrs.

This course is a writer's workshop emphasizing style, techniques, and form in expository writing. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 380 History of the English Language (Fall, odd years) 3 hrs.

This course provides a survey of the development of the English language through Old English, Middle English, and Modern English, with emphasis on growth of vocabulary, grammatical changes, dialectal variations, and pronunciation. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 392 Studies in Southern Literature (Infrequent) 3 hrs.

This course is a study of literary achievement in the South from 1610 to the present, with attention to local color, the Southern Renaissance, and more recent Southern writers. Study may include writers such as Poe, Clemens, Warren, Faulkner, O'Connor, and Welty, among others. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 394 Modern Christian Writers (Fall, odd years) 3 hrs.

Drawing on the rich heritage of Christian Literature, this course introduces students to notable Christian authors and works, focusing on fiction and poetry. Depending on the instructor's expertise, these range from focused study of a particular group of Christian writers (such as the Oxford Christians) to a survey of Christian literature from the eighteenth century until now. In addition to reading widely, sharing observations, and conducting critical research, students will be introduced to the intellectual milieux and the biographical details relating to these figures, allowing them to appreciate the ways in which Christians have engaged—imaginatively and intellectually—with the most urgent questions of their time while rooted in the unchanging Gospel. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 395 Introduction to Critical Theories (Fall, even years) 3 hrs.

This course surveys the systems of and provides a historical introduction to the major schools of critical theory which have influenced the development of literary interpretation as a scholarly, academic discipline of study. Engaging the historical and contemporary schools of critical

theory will provide the student—in the context of an integration of faith and learning and with an eye to individual prospects for graduate or other scholarly studies—with an understanding of the concepts which have served as intellectual underpinnings for the interpretation of literature throughout the modern era. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 401 American Literature (Spring, odd years) 3 hrs.

This course will supplement the American literature texts taught in EN 207 and EN 208 with more extensive readings in some of the following: pre-colonial, colonial, revolutionary, and Civil War era writings, American regionalism, realism, naturalism, modernism, experimentation, and minority literature as well as selections in American poetry, prose, and drama of the 19th, 20th, and 21st centuries. Prerequisite: Grade of C or better in at least one 200-level English course.

EN 402 British Literature (Fall, odd) 3 hrs.

This course examines major themes, movements, and mindsets demonstrated in literature from the Old English and Medieval time periods, through the British Renaissance, Reformation, and Enlightenment and into Romanticism, Victorianism, Modernism, and Post-modernism. Prerequisite: Grade of C or better in at least one 200-level English course.

EN 403 European Literature (Fall, even) 3 hrs.

Exploring the movements from pre-Christian to Christendom mindsets, then from Christian era into forms of post-Christian literary life, this course will familiarize students with literary periods and movements in continental Europe, focusing especially on the material conditions that surround literary moments. Prerequisite: Grade of C or better in at least one 200-level English course.

EN 431 English Romantic Literature (Infrequent) 3 hrs.

This course concentrates on poetry and fiction of the period from 1798 to 1832, with special emphasis on Blake, Coleridge, Wordsworth, Byron, Keats, and Shelley. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 450 Special Topics in English Studies (Infrequent) 3 hrs.

This course is designed to provide examination of subjects not otherwise offered in the English program. Instructors and subject matter will vary from semester to semester. Only one such course may be counted toward the Major in English (as three of the six hours of general electives). Sample topics: The Bible as Literature, Folklore Studies, African American Literature, Studies in Faulkner, Christ Figures in Film, and Milton. Prerequisite: Grade of "C" or better in at least one 200-level English course.

EN 473 English Internship (Fall, Spring, Summer) 2 hrs.

This course applies academic knowledge and skills in an English-related field with an approved on-campus or off-campus organization, school, business, or industry. This 90–100-hour internship requires a written contract among the student, a faculty supervisor, and the sponsoring organization before the student is allowed to enroll. This course is designed to serve as a capstone for the student's learning at Emmanuel University and is to be taken during the senior year. Reports and evaluations are required. The faculty supervisor will assist the student in planning for the next step in the job market. Prerequisite: Instructor permission required.

EN 474 Senior Research Project I (Fall, Spring) 1 hr.

Option 1: Senior BA in English majors who do not plan to attend graduate school will learn the value of revision and expansion of papers by submitting a senior portfolio during the fall semester of their senior year. The faculty supervisor will assist the student in planning for the next step in the job market. Prerequisite: Department approval must be given for this option.

Option 2: Senior BA in English majors who plan to go on to graduate school will begin working bi-weekly with a major professor on a 20–25-page paper on a topic authorized by the entire department. The project must be approved by the English Department in the second semester of the student's junior year. This paper should demonstrate the student's ability to think and write analytically, critically, and creatively and to do an acceptable caliber of research using a variety of credible sources. The faculty supervisor will assist the student in planning for the next step in his or her academic education.

EN 475 Senior Research Project II (Fall, Spring) 1 hr.

Option 1: This course is a continuation of Option 1 in EN 474. The student will perform a variety of research tasks aimed at making the student more aware of careers outside the field of teaching. These tasks shall include discovering three career paths, observing workplaces, and interviewing successful professionals. The research will culminate in a job application portfolio and an essay describing the student's research experience and discoveries. The faculty supervisor will continue to assist the student in planning for the next step in the job market.

Option 2: This course is a continuation of Option 2 in EN 474, with the first completed rough draft of the paper being due in the 6th week of the last semester of the student's program. The final draft is due the last week of the same semester. Upon final department approval, the paper will be presented in a public venue. The faculty supervisor will continue to assist the student in planning for the next step in his or her academic education.

EN 487 American Literature Seminar (Infrequent) 3 hrs.

A seminar in American literature will specialize in selected authors and texts from topics and time periods such as pre-colonial, colonial, Revolutionary, Civil War, Puritan, Enlightenment, American Renaissance, Harlem Renaissance, Southern literature, Jewish literature, minority literature, and modern American novels, poetry, and drama. Prerequisite: Grade of C or better in at least one 200-level English course.

EN 488 British Literature Seminar (Infrequent) 3 hrs.

An intensive study of selected texts from Old English to post-modern Britain with a specific focus that may range from a single-author study (Chaucer or Milton or Yeats) to movements (such as Romanticism or Metaphysical poetry). Prerequisite: Grade of C or better in at least one 200-level English course.

EN 489 World Literature Seminar (Infrequent) 3 hrs.

An intensive study of major texts from ancient times to the present, including translations of major European language texts and non-Western

language texts, depending on the focus of the seminar. Possible areas of study include: Asia, Africa, Middle East, India, Latin America, Oceana, the Caribbean, and Europe. Prerequisite: Grade of C or better in at least one 200-level English course.

EN 490 Shakespeare (Fall, even years) 3 hrs.

This course is a study of a representative sample of Shakespeare's comedies, tragedies, and histories, as well as his sonnets. Prerequisite: Grade of "C" or better in at least one 200-level English course.

FOREIGN LANGUAGE

FR 120 Elementary French I (Fall) 3 hrs.

Elementary French I introduces the student to one-fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking.

FR 121 Elementary French II (Spring) 3 hrs.

Elementary French II introduces the student to the second fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: FR 120 or placement test.

FR 220 Intermediate French I (Infrequent) 3 hrs.

Intermediate French I introduces the student to the third-fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: FR 121 or placement test.

FR 221 Intermediate French II (Infrequent) 3 hrs.

Intermediate French II introduces the student to the last fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: FR 220 or placement test.

GR 351 New Testament Greek I (Fall, even years) 4 hrs.

This course is the first of a one-year study of the essentials of Greek grammatical forms, syntax, and vocabularies for preparing students to read the New Testament in the original language.

GR 352 New Testament Greek II (Spring, odd years) 4 hrs.

A continuation of GR 351, a study of the essentials of Koine Greek grammar, syntax, and vocabulary of the New Testament. Attention is given to ways in the N. T. Greek studies can provide grammatical and exegetical insights for preaching and teaching the New Testament. Prerequisite: Grade of "C" or better in GR 351.

GR 411 Greek Readings in John's Gospel (Infrequent) 3 hrs.

Translation of passages from the Gospel and epistles of John with attention given to vocabulary building. Emphasis is placed upon attaining reading skills through word-form recognition. Attention will be given to exegetical insights derived from reading the texts. Prerequisite: Grade of "C" or better in GR 352.

GR 451 Principles of Greek Exegesis (Fall, odd years) 4 hrs.

This course provides a review and elaboration of important Greek syntactical and grammatical forms with a view toward enabling the student to do grammatical-historical exegesis of the New Testament. The praxis of textual criticism will be introduced. Prerequisite: Grade of "C" or better in GR 352.

OE 251 Old English Grammar (Infrequent) 4 hrs.

This course will be an intensive introduction to Old English verb classes and conjugations; noun and pronoun declension; and vocabulary, all geared towards preparing students to translate Old English prose pieces. Includes one-hour lab weekly.

OE 351 Old English Prose and Verse (Infrequent) 4 hrs.

Building on the first semester of Old English, this course will delve deeper into theories of translation in addition to continuing the mastery of verb classes and vocabulary. Turning attention to prose sermons and other artifacts, this course will culminate with the translation of some lyric and narrative poetry. Includes one-hour lab weekly. Prerequisite: "C" or better in OE 251.

OE 352 Old English Poetry and Scholarship (Infrequent) 4 hrs.

After an intensive review of the grammar of Old English, this course will delve into significant passages from "The Battle of Maldon," *Genesis B*, *Beowulf*, and other significant pieces of Old English poetry, focusing on the particularities of Old English poetic conventions and leaving students able to do independent research in Old English literature. Includes one-hour lab weekly. Prerequisite: "C" or better in OE 351.

SP 120 Elementary Spanish I (Fall) 3 hrs.

Elementary Spanish I introduces the student to one-fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking.

SP 121 Elementary Spanish II (Spring) 3 hrs.

Elementary Spanish II introduces the student to the second fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: SP120 or placement test.

SP 220 Intermediate Spanish I (Infrequent) 3 hrs.

Intermediate Spanish I introduces the student to the third-fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: SP121 or placement test.

SP 221 Intermediate Spanish II (Infrequent) 3 hrs.

Intermediate Spanish II introduces the student to the last fourth of the culture, phonetics, grammar, and vocabulary needed to adequately express the target language. The student will maintain a balance between the four basic language skills of reading, writing, listening, and speaking. Prerequisite: SP220 or placement test.

GEORGIA FILM ACADEMY

GFA 1000 Introduction to Film & Television Production 6 hrs.

This course is the first of an 18-credit hour certification in "Film & Television Production." The course will provide an introduction to the skills used in on-set film production, including all forms of narrative media which utilize film industry-standard organizational structure, professional equipment, and on-set procedures. In addition to the use of topical lectures, presentations, videos and hand-outs, the course will include demonstrations of equipment and set operations as well as hands-on learning experiences. Students will learn: film production organizational structure, job descriptions and duties in various film craft areas, industry terminology, safety protocols, planning and procedures for professional production, and the proper usage of industry-standard film equipment. Students will also learn how the various film crafts relate to one another on a working set, and the requisite skills and work habits expected of an entry-level crew member. In addition, students will develop techniques for networking and self-marketing. This course is the prerequisite for ALL other GFA courses in the "Film & Television Production" Certification Pathway.

GFA 1000 is offered as a hybrid course, with weekly synchronous instruction in online and in-person environments, with demonstrations and practical application exercises, as scheduled.

GFA 1040 Introduction to Film & Television Post-Production 6 hrs.

This course is the first of an 18-credit hour certification in "Film & Television Post-Production." Students will operate various professional non-linear editing (NLE) systems, with a focus on practical skills and essential knowledge of editing, including file management, footage logs, timecodes, proxies, edit decision lists (EDLs), synchronization, transitions, simple effects, basic audio mixing and file exports. Additionally, students will explore the terminology, department hierarchy, history and theory of editing and sound design through topics such as continuity style, montage, juxtaposition of images, development of sound design, and linear and flatbed editing. Students will also develop an understanding and awareness of current post-production industry standards and workflow practices. This course is the prerequisite for ALL other GFA courses in the "Film & Television Post-Production" Certification Pathway. *Requires $100 Course Fee for a portable hard drive. The class includes creative video editing projects on various NLE systems that require the usage of the practical skills learned. The second project will utilize Avid editing programs, working with the industry-standard software.

GFA 1040 is offered as a hybrid course, with weekly synchronous instruction in online and in-person environments, with demonstrations and practical application exercises, as scheduled.

GFA 1500 Introduction to Digital Entertainment, Esports & Game Development 6 hrs.

Students will become oriented with the Digital Entertainment ecosystem and job families therein, including: Game Development, Game Publishing, Tournament & League Operation, Live Production, Event Management, Broadcast Distribution, On-Air Talent, Team Organization, Sponsorship, Marketing, Content Creation, and Social Media Management. Students will learn the basic terminology across these functions and skills related to networking and self-marketing used within the digital entertainment, Esports, and game development industries. A team project allows students to design and execute alive-streamed event incorporating lessons learned during the course.

GFA 2000 Film, Television & Digital Entertainment Internship 6 hrs.

Students develop the practical skills and fundamental knowledge for entry-level job positions in professional film and television productions or esports and game development industries through hands-on experience when placed in a dedicated craft-specific internship. The internship placement will be in conjunction with the student's certification pathway: "Film & Television Production," "Film & Television Post-Production," or "Digital Entertainment, Esports & Game Development." Students document their acquired knowledge through journals and reports. The course emphasizes career development through networking opportunities, guest speakers, creation of resumes, OSHA-certified safety training, and job search techniques in required asynchronous weekly lessons that include required readings, written assignments, tests, and other individual activities. Because of the compressed and sometimes unusual scheduling nature of film production and digital entertainment industries, students must have flexibility in their own schedules to be able to work on these projects. To be selected to participate in an internship, a student must commit to working, as scheduled, the full term of the project and must follow all professional standards. Students who cannot meet those standards will not be permitted to continue on the project. Prerequisites: GFA 1000 Introduction to Film & Television Production OR GFA 1040 Introduction to Film & Television Post-Production OR GFA 1500 Introduction to Digital Entertainment, Esports & Game Development; AND at least one other GFA Specialty Craft Course in chosen Certification Pathway

GFA 2010 Set Construction & Scenic Painting 6 hrs.

This course is designed to equip students with entry-level skills and knowledge of set construction and scenic painting for the film and television industry. Students will participate in goal-oriented projects, including research, moodboards, drafting, reading blueprints, architectural models, safety procedures, budgeting, and scheduling. In-person activities include power tool usage, carpentry and scenic paint techniques as students work on a collaborative final project to gain practical experience. Prerequisite: GFA 1000 Introduction to Film & Television Production

GFA 2020 Lighting & Electric 6 hrs.

Students will participate in goal-oriented class projects as practical application of topics covered in lectures and assignments. Topics include power distribution, set protocol and etiquette, properly setting lamps, and essential lighting techniques for feature film standards. Upon completion of this course, the student will have a fundamental knowledge that includes, but is not limited to, the equipment, techniques, procedures, terminology, communications, specifications, and hierarchical structure

in the professional set lighting department. An emphasis will be placed on set etiquette, including but not limited to, attitude, professionalism, and technique on and off set. The student will demonstrate an understanding of the behavior of light and how to manipulate and control it to feature film standards. Prerequisite: GFA 1000 Introduction to Film & Television Production.

GFA 2030 Grip & Rigging 6 hrs.

With a focus on practical application for a professional film career as a Grip, students will develop skills in the physical engineering, logistical planning and safe execution of rigging and operation of equipment used in film and television production. An understanding of hierarchical communication and the essential expectations of a professional entry-level grip will be emphasized. In addition to gaining a thorough knowledge of the equipment used in grip and rigging, students will engage in on-set exercises in inventory, maintenance, set-up, troubleshooting, teamwork, set protocol and safety. The purpose of this course is to prepare students to work on a motion picture production set. As such, student responsibilities are matched to responsibilities of a team member on a production set. Prerequisite: GFA 1000 Introduction to Film & Television Production.

GFA 2040 Fundamentals of Editing with Avid Media Composer 100 6 hrs.

The tools and techniques of post-production are presented through lecture, demonstration, and hands-on exercises. The foundation of the curriculum is the industry-standard Avid Media Composer Certified Training in the most recent Fundamentals 1 (MC101) and Fundamentals 2 (MC110) courses. Avid's curriculum will be supplemented with elemental post-production information, including: current processes, procedures and terminology; project organization; digital file codecs; audio sample rates; finishing processes; and introductory troubleshooting.

Upon successful completion of this course, students will demonstrate the skills needed for entry-level positions in film and television post-production. Students will demonstrate knowledge of industry standards, tools and techniques related to preparation of dailies, media management, editing, audio mixing, audio effects, visual effects, color correction, and digital file delivery. Emphasis will be placed on understanding industry working conditions and employer expectations.

Rigorous study of the MC101 and MC110 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Media Composer Certified User, recognized worldwide as an industry standard for editors in feature film and broadcast television. Prerequisite: GFA 1040 Introduction to Film & Television Post-Production.

GFA 2050 Introduction to Special Makeup Effects 6 hrs.

Students participate in goal-oriented class projects to develop practical skills in Makeup Effects, including fabrication, material safety, life-casting, professional makeup, sculpting, airbrushing, and character design. Emphasis will be placed on set etiquette, including but not limited to, attitude, professionalism, and technique. Students will design, create, sculpt, and apply a finished Special Makeup Effects piece as a final project. Prerequisite: GFA 1000 Introduction to Film & Television Production.

GFA 2060 Production Accounting & Office Management 6 hrs.

This course will train students to identify the key players in Accounting and Production Office departments, define their responsibilities, and perform the essential functions. The Production Office component of this course focuses on the relationship between the Production Office and the overall production and the importance of the communication hub that exists between the Office, Set and Post-Production teams. The Accounting component of this course will focus on the guidelines and reporting practices that are used to track and manage the finances of a production. Practical elements will be created through the use of actual production software and scenario simulations.

The course is intended for students who wish to understand the larger importance of how the Production Office and Production Accounting departments affect production with effective communication, organization, and problem-solving skills. Prerequisite: GFA 1000 Introduction to Film & Television Production.

GFA 2140 Fundamentals of Sound Design with Avid Pro Tools 100 6 hrs.

The tools and techniques of post-production sound design are presented through lecture, demonstration, and hands-on exercises. The foundation of the curriculum is the industry-standard Avid Pro Tools Certified Training in the most recent Fundamentals 1 (PT101) and Fundamentals 2 (PT110) courses. Avid's certification training is supplemented with academic curriculum, including but not limited to: an historical overview of the sound design process and tools; current processes, procedures, and terminology; project organization; audio sample rates and file types; audio manipulation; and introductory troubleshooting. Technical operations are covered, including creating sessions; recording and importing audio and MIDI; multi-track recordings of live audio; editing session media; MIDI sequences and virtual instruments; navigating sessions and arranging media on tracks; and using basic processing and mixing techniques to finalize a production.

Upon successful completion of this course, students will demonstrate the skills needed for entry-level positions in film and television post-production. Students will demonstrate knowledge of industry standards, tools and techniques related to preparation of recording, media management, editing, audio mixing, audio effects, and digital file delivery. Emphasis will be placed on understanding industry working conditions and employer expectations.

Rigorous study of the PT101 and PT110 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Pro Tools Certified User, recognized worldwide as an industry standard for sound editors in feature film and broadcast television. Prerequisite: GFA 1040 Introduction to Film & Television Post-Production.

GFA 2510 Event Management for Digital Entertainment & Esports 6 hrs.

Event Management for Digital Entertainment& Esports focuses on the technical production knowledge and skills required for professional positions in the live digital entertainment and Esports events industry. Students will demonstrate learned skills through practical application exercises, culminating in a final class project. This course is designed to equip students with entry-level skills and knowledge in digital entertainment and Esports events production, including tournament operation and administration, event management, talent management, live broadcast (aka "streaming"), on-air personality skills, social and community management, and post-production. With an emphasis on practical application, students have the opportunity to gain experience in the technical and production roles. Students will have access to industry-standard software and equipment to gain a working familiarity with these tools, taught in a professional live digital entertainment and Esports production facility.

GFA 2520 Hosting & Casting for Digital Entertainment & Esports 6 hrs.

Hosting & Casting for Digital Entertainment & Esports provides students with the knowledge and practical skills required of a professional live-casting and hosting talent. Students will study live-casting for Digital Entertainment and Esports of various genres, and hosting for interviews and analyst desks. This course is designed to equip students with entry-level skills and knowledge of hosting and live-casting for Digital Entertainment and Esports. Students will develop techniques for on-camera and public speaking scenarios. Topics will include play-by-play casting, analyst desk hosting, breath and tone control, pickups and drops, and interviewing. Students will study the appropriate style and tone for various genres of Digital Entertainment and Esports casting as they create an industry-standard demo reel.

GFA 3010 Production Design I 6 hrs.

This course is designed to examine the process of Production Design as it relates to the film and television industry. Students will work on an assigned project from concept to completion, solving real-world challenges with the skills they have learned in class. Assigned projects are a hands-on experience that will allow students to demonstrate practical design and construction skills. In-person activities include power tool usage, carpentry, scenic paint techniques, and design work utilizing Vectorworks Student Software. Other topics include research, moodboards, drafting, reading blueprints, architectural models, safety procedures, budgeting, and scheduling. Students will be given assigned readings and/or video lessons from available web resources and periodicals. Prerequisite: GFA 1000 Introduction to Film & Television Production.

GFA 3020 Motion Picture Set Lighting I 6 hrs.

Students will participate in goal-oriented class projects as a practical demonstration of the topics covered in lectures and assignments. Topics include power distribution, set protocol and etiquette, properly setting lamps, and essential lighting techniques for feature film standards. Additional topics include theoretical and critical concepts of lighting design. Upon completion of this course, the student will have a fundamental knowledge that includes, but is not limited to, the equipment, techniques, procedures, terminology, communications, specifications, and hierarchical structure in the professional set lighting department. An emphasis will be placed on set etiquette, including but not limited to, attitude, professionalism, and technique on and off set. The student will demonstrate an understanding of the behavior of light and how to manipulate and control it to feature film standards. Additionally, students will create lighting designs plots at a professional standard. Prerequisite: GFA 1000 Introduction to Film & Television Production

GFA 3040 Introduction to Editing with Avid Media Composer 100 6 hrs.

The theory and practices of film and television editing are presented through lecture, demonstration, and hands-on exercises. The curriculum is designed to incorporate the industry-standard Avid Media Composer Certified Training in the most recent Fundamentals 1 (MC101) and Fundamentals 2 (MC110) courses. Avid's certification training is supplemented with academic curriculum, including but not limited to: an historical overview of the editing process and tools; current processes, procedures, and terminology; project organization; digital file codecs and audio sample rates; an introduction to concepts and tools of color grading; and introductory troubleshooting. Technical operations are covered, including ingesting footage, preparation of dailies, media management, picture editing, audio mixing, audio effects, visual effects, color correction, and digital file delivery.

Upon successful completion of this course, students will demonstrate the skills needed for entry-level positions in film and television post-production. Emphasis will be placed on understanding industry standards and employer expectations for professional film and television post-production.

Rigorous study of the MC101 and MC110 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Media Composer Certified User, recognized worldwide as an industry standard for editors in feature film and broadcast television. Prerequisite: GFA 1040 Introduction to Film & Television Post-Production

GFA 3140 Introduction to Sound Design with Avid Pro Tools 100 6 hrs.

The theory and practices of film and television sound design are presented through lecture, demonstration, and hands-on exercises. The curriculum is designed to incorporate the industry standard Avid Pro Tools Certified Training in the most recent Fundamentals 1 (PT101) and Fundamentals 2 (PT110) courses. Avid's certification training is supplemented with academic curriculum, including but not limited to: an historical overview of the sound design process and tools; current processes, procedures, and terminology; project organization; audio sample rates and file types; audio manipulation; and introductory troubleshooting. Technical operations are covered, including creating sessions; recording and importing audio and MIDI; multi-track recordings of live audio; editing session media; MIDI sequences and virtual instruments; navigating sessions and arranging media on tracks; and using basic processing and mixing techniques to finalize a production.

Upon successful completion of this course, students will demonstrate the skills needed for entry-level positions in film and television post-production. Emphasis will be placed on understanding industry standards and employer expectations for professional film and television postproduction.

Rigorous study of the PT101 and PT110 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing

Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Pro Tools Certified User, recognized worldwide as an industry standard for sound editors in feature film and broadcast television. Prerequisite: GFA 1040 Introduction to Film & Television Post-Production.

GFA 3510 Digital Entertainment & Esports Event Design 6 hrs.

Digital Entertainment and Esports Event Design provides the specialized skills and insight needed for the creation of live digital entertainment and Esports events, including the necessary steps to propose, plan, produce, and market a professional event. Students will demonstrate learned skills through practical application exercises, culminating in a final class project. This course focuses on the advanced study and practice of digital entertainment and Esports events production, including tournament operation and administration, event management, talent management, live broadcast (aka "streaming"), on-air personality skills, social and community management, and post-production. With an emphasis on practical application, students have the opportunity to gain experience in these roles. Students will have access to industry-standard software and equipment to gain a working familiarity with these tools, taught in a professional live digital entertainment and Esports production facility.

GFA 3520 Digital Entertainment & Esports Creative Development 6 hrs.

Digital Entertainment & Esports Creative Development provides students with the knowledge and practical skills required of a professional live-casting and hosting talent, as well as the theoretical context for various performances. Students will study live-casting for Digital Entertainment and Esports of various genres, and hosting for interviews and analyst desks, while developing skills for career advancement in the field. This course is designed to examine the process and techniques of professional hosting and live casting for Digital Entertainment and Esports. Students will develop techniques for on-camera and public speaking scenarios by creating content specific to the industry. Topics will include play-by-play casting, analyst desk hosting, breath and tone control, pickups and drops, and interviewing. Additionally, students will explore the self-analysis process. Within the context of performance and broadcast theory, students will apply the appropriate style and tone for various genres of Digital Entertainment and Esports casting as they create an industry-standard demo reel.

GFA 4000 Film, Television & Digital Entertainment Apprenticeship 6 hrs.

Students develop the practical skills and fundamental knowledge for entry-level job positions in professional film and television productions or esports and game development industries through hands-on experience when placed in a dedicated craft-specific apprenticeship. The apprenticeship placement will be in conjunction with the student's certification pathway: "Film & Television Production," "Film & Television Post-Production," or "Digital Entertainment, Esports & Game Development." Students document their acquired knowledge through journals and reports. The course emphasizes career development through networking opportunities, guest speakers, creation of resumes and portfolios, OSHA-certified safety training, career research, and job search techniques in required asynchronous weekly lessons that include required readings, written assignments, tests, and other individual activities.

Because of the compressed and sometimes unusual scheduling nature of film production and digital entertainment industries, students must have flexibility in their own schedules to be able to work on these projects. To be selected to participate in an apprenticeship, a student must commit to working, as scheduled, the full term of the project and must follow all professional standards. Students who cannot meet those standards will not be permitted to continue on the project. Prerequisites: GFA 1000 Introduction to Film & Television Production OR GFA 1040 Introduction to Film & Television Post-Production OR GFA 1500 Introduction to Digital Entertainment, Esports & Game Development; AND at least one other GFA Specialty Craft Course in chosen Certification Pathway.

GFA 4010 Production Design II 6 hrs.

Students will assume key roles as crew members in completing the pre-production and production workflows within the art department. Working from assigned scripts, students complete and present concept art, moodboards, architectural drawings, and then manage logistics of building all sets, props, and effects for that production. In-person activities include carpentry, scenic painting, budgeting, scheduling, and design work utilizing Vectorworks Student Software. Students will implement their roles as crew members of the art department and develop working relationships with other crew members throughout the phases of production. Upon completion of the course, students will have a camera-ready and fully dressed set suitable for filming. Prerequisites: GFA 1000 Introduction to Film & Television Production AND GFA 2010 Set Construction & Scenic Painting OR GFA 3010 Production Design I.

GFA 4020 Motion Picture Set Lighting II 6 hrs.

Students will participate in goal-oriented class projects including lighting plots, location scouting, various stage and location sets, managing a crew, achieving proper exposure for camera settings, and aesthetic stylization. Specific focus is given to design and execution of lighting in common production scenarios. An emphasis will be placed on set etiquette including, but not limited to, participation in exercises, attitude, professionalism, and technique on and off set.

Students will develop a thorough understanding of the behavior of light and how to manipulate and control it to feature film standards. Students will benefit from the experience of having prepared different types of locations. The course will provide the opportunity to rig and light the most common situations a set lighting crew faces day exteriors, day interiors, night exteriors, night interiors, on stage and on location. Prerequisites: GFA 1000 Introduction to Film & Television Production AND GFA 2020 Lighting & Electric OR GFA 3020 Motion Picture Set Lighting I

GFA 4040 Advanced Editing with Avid Media Composer 200 6 hrs.

The theory and practices of film and television editing are presented through lecture, demonstration, and hands-on exercises. The curriculum is designed to incorporate the industry standard Avid Media Composer Certified Training in the most recent Professional Editing 1 (MC201) and Professional Editing 2 (MC210) courses. Avid's certification training is supplemented with academic curriculum, including but not limited to: advanced picture editing techniques, multi-camera editing, implementing graphics and mattes, and optimizing workflows. Technical operations are covered, including compositing, 3D Warp effect, color correction, audio tools and effects featured included in Media Composer.

Upon successful completion of this course, students will demonstrate the skills needed for advanced careers in film and television post-production. Emphasis will be placed on understanding industry standards and

employer expectations for professional film and television editing.

Rigorous study of the MC201 and MC210 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Media Composer Certified Professional, recognized worldwide as an industry standard for editors in feature film and broadcast television. Prerequisites: GFA 1040 Introduction to Film & Television Post-Production AND GFA 2040 Fundamentals of Editing with Avid Media Composer 100 OR GFA 3040 Introduction to Editing with Avid Media Composer 100.

GFA 4140 Advanced Sound Design with Avid Pro Tools 200 6 hrs.

The theory and practices of film and television sound design are presented through lecture, demonstration, and hands-on exercises. The curriculum is designed to incorporate the industry standard Avid Pro Tools Certified Training in the most recent Production 1 (PT201) and Production 2 (PT210) courses. Avid's certification training is supplemented with academic curriculum, including but not limited to: an historical immersion in the sound design process and tools; current processes, procedures and terminology; project development; file interchanges; multitrack mixing; and program automation. Technical operations are covered, including: optimizing and configuring sessions; managing audio and video media; editing and processing of audio; plug-in automation; requirements of various destination platforms; and exporting deliverables to finalize a production. Upon successful completion of this course, students will demonstrate the skills needed for advancing careers in film and television post-production. Emphasis will be placed on understanding industry standards and employer expectations for professional film and television post-production.

Rigorous study of the PT201 and PT210 books, combined with hands-on practice, in and outside of class, will greatly aid in successfully passing Avid's two certification exams. While Avid certification is not required for successful completion of the course, passing the two certification exams will earn the student the credential of Avid Pro Tools Certified Professional, recognized worldwide as an industry standard for sound editors in feature film and broadcast television. Prerequisites: GFA 1040 Introduction to Film & Television Post-Production AND GFA 2140 Fundamentals of Sound Design with Avid Pro Tools 100 OR GFA 3140 Introduction to Sound Design with Avid Pro Tools 100.

GEOGRAPHY

GY 101 Geography (Spring) 3 hrs.

A survey of global patterns of resources, population, culture, and economic systems.

HISTORY

Lower Level Core Classes:

HY 110 History of Western Civilization I (Spring) 3 hrs.

A survey course in history which covers the rise and development of the western world from ancient times until the Renaissance/Reformation. We explore the importance of empires in history as well as the rise and lasting legacy of Christianity.

HY 111 History of Western Civilization II (Fall) 3 hrs.

A survey course in history which covers the major developments of the western world from the Reformation until present. This course continues the themes begun in Western Civilization I.

HY 272 American History I (Fall, Spring) 3 hrs.

A survey of the American nation from the Age of Discovery to 1865.

HY 273 American History II (Fall, Spring) 3 hrs.

A survey of the American nation from 1865 to the present.

The following courses will not substitute for Core History requirements:

HY 245 Introduction to Public History (Fall, odd years) 3 hrs.

This course introduces students to the basic methods and approaches of public history. Focus will be on three main areas: archives & museums, oral history, and architectural history. Students will explore these different elements of public history through one central topic/theme throughout the course of the semester bringing various methodologies to bear on a question(s) of historical significance. This course will emphasize hands on activities and guided learning as students develop a project-based portfolio.

HY 240 African American Studies (Spring, odd years) 3 hrs.

This course provides a broad overview of African American history and cultural development in North America, to introduce students to the struggles and contributions of the African American community, and to allow students to better explore specific elements of African American culture that are of interest to them whether that be history, poetry, music, art or some other form. This course focuses specifically on prominent African American voices, allowing students to develop a better understanding of the development of the culture of this important group.

HY 260 World History (Fall) 3 hrs.

A survey course which covers major historical developments in the Americas, Africa, and Asia. Concepts covered include the creation of empires, trade systems, migration, and social/religious development. Students will explore a wide variety of early and modern world cultural aspects as well as learn about how different countries and regions are shaping today's world.

HY 265 African Culture (Spring, even years) 3 hrs.

A survey of the culture and the history of the African continent from prehistoric times through the modern period of decolonization, struggles for independence, Pan-Africanism, and economic globalization. Students will explore a wide variety of early and modern African cultural aspects as well as learn about African history and how African countries are shaping today's world.

Enrollment in the following courses has a prerequisite of completion of at least one 100 or 200-level history survey course and HY 320 Historiography or permission of the instructor.

HY 301 History and Government of Georgia (Fall) 3 hrs.

A study of Georgia history and government from its first occupation and development to the present with emphasis on political, economic, and social trends.

HY 306 History and Culture of China (Spring, odd years) 3 hrs.

A study of the development of culture in China, from ancient times through the present day. Cultural and historical evaluation with include a wide variety of economic, governmental, and cultural practices will be viewed from ahistorical perspective. Economics includes such elements as indigenous crops and basic agricultural practices and policies, technological developments and exchanges, and systems of economics. Culture includes such areas as art, music, poetry, popular and other literature, theatre, artisanship, the sciences, and language. We will study the comparisons and the contrasts with our own Western ways of thought.

HY 310 Ancient History (Infrequent) 3 hrs.

A study of the ancient Near East, Greece, and Rome. Emphasis is given to political, economic, religious, and social factors in the rise and fall of these civilizations.

HY 311 Medieval History (Spring, even years) 3 hrs.

An examination of the decline of the Roman Empire, the arrival and spread of Christianity, and the emergence of Western European kingdoms. This study focuses on political, economic, religious, and intellectual developments in Europe until 1500.

HY 312 History of Christianity (Infrequent) 3 hrs.

A study of the history of Christianity from the origin of the Christian church to the present. Includes the study of the Early Church Fathers, early church organization, the development of Roman Christianity, Eastern Orthodoxy, and the development and spread of Protestantism.

HY 315 Renaissance, Reformation, Enlightenment
(Fall, even years) 3 hrs.

An in-depth evaluation of European history and culture from 1400 to 1800 covering the historical epochs of the Renaissance, Reformation, Scientific Revolution, and Enlightenment. Our examination takes us into the period of the French Revolution.

HY 320 Historiography (Spring) 3 hrs.

This course combines a study of the methodologies of historical research together with an introduction to the various philosophies and theories of historical writing. Focus is placed on reinforcing essential critical thinking skills, as well as identification and application of the importance of reading and writing in the 'doing' of history.

HY 332 Oral History Methods (Spring, even years) 3 hrs.

This course introduces students to the basic methodology and scholarly debates surrounding the practice and utility of oral history. Students will explore the entire process of creating an oral history from project ideation to interviewing and then creating a final, finished project in the form of a podcast. For this project students will conduct research inside and outside the classroom on one specific topic/ theme and individually explore one or more elements of that topic/theme.

HY 335 Birth of the American Nation (Fall, even years) 3 hrs.

This course is a study of the American nation from 1700 through 1789 to include development of the colonies under the British Empire and the struggle of the colonies to escape from that empire and to establish a new nation.

HY 340 Early National and Antebellum America
(Spring, odd years) 3 hrs.

This course is a study of American social, political, and cultural development from 1789 to 1860.

HY 345 Growth of the American Nation (Fall, odd years) 3 hrs.

This course is a study of the United States from 1860 to 1900. The course will include advances made in government, the economy, the social structure, the results of military conflicts, and the influx of immigrants into the United States.

HY 410 Atlantic World (Fall, odd years) 3 hrs.

The course explores the creation of a new system of competitive trade and network exchanges that arose from 1492. We will examine the effects of the Columbian Exchange but also the flow of "revolutionary" Enlightenment ideas that led to independence movements. In the process, the Atlantic World that was completely transformed from a mercantile system to an unstable and dynamic system of democracies, oligarchies, and dictatorships based in a nascent system of free market capitalism. We will explore all these dynamics through a Christian lens during our study of the period 1789 up to the First World War (1914).

HY 411 Europe in the Nineteenth Century (1815–1914)
(Spring, odd years) 3 hrs.

A detailed study of European political, social and cultural developments from the French Revolution, Napoleon, and the Congress of Vienna until World War I. Our course emphasizes the political upheavals, unification movements, and nationalist movements across Europe. Imperialism and the many factors leading to the conflagration of World War I are explored in depth.

HY 412 Twentieth Century Europe (1914–Present)
(Fall, odd years) 3 hrs.

A wide-ranging exploration of historical developments from World War I to the present including the rise of the Soviet system, Fascism, and Nazism. Includes World War II and the Cold War. We finish with an exploration of the European Union and the social and cultural challenges facing the EU during the 21st century.

HY 413 Holocausts and Genocides (Fall, even years) 3 hrs.

This course focuses on understanding the historical roots, immediate causes, and the consequences of different instances of collective state-

sponsored violence. What can we learn from this monopolization, especially when state sponsored violence? We will emphasize the similarities and contrasts, as well as the concept of genocidal violence as a particularly savage form of state policy. Our study will include four different groups involved in such violence: the killers/oppressors, their victims, the bystanders and the survivors. This material is disturbing for many reasons, of course, but allows us to raise profound questions about human psychology and behavior, and to contrast genocide to the principles of our Christian faith.

HY 415 Latin American Studies (Infrequent) 3 hrs.

This course provides a broad overview of Latin American history and culture from a global perspective, paying particular attention to developments in the modern era. Students will be introduced to the struggles and contributions of the global Latin American community, exploring various facets of Latin American culture including, but not limited to history, poetry, music, and art. This course focuses specifically on prominent Latin American voices, allowing students to develop a better understanding of the development of the culture of this important group.

HY 435 Expansion of the American Nation (Spring, even years) 3 hrs.

A study of political, economic, and social forces operating within America from 1900 to present. Special foci will be World War I, the Great Depression and the New Deal, World War II, the Cold War, the fall of the Soviet Union, and the post-Cold War world.

HY 460 Civil War and Reconstruction, 1848–1877
(Infrequent) 3 hrs.

The crisis period in American History, secession, social and economic problems, changes in the South.

HY 470 Special Topics in Historical Studies 1-3 hrs.
HY 471 Special Topics in Historical Studies 1-3 hrs.

Surveys or in-depth examinations of areas of interest not otherwise provided for in the formal historical studies curriculum. Students may enroll in the course more than once as topics, methodologies or instructors change. Credit hours are based on class meeting time and academic workload.

HY 480 Internship (Per student demand) 3 hrs.

A supervised work experience in a history/political science related area within an approved on-campus or off-campus organization, school, business, or industry.

HY491 History/Pre-law Seminar I (Fall) 1 hr.

A capstone course for history and pre-law majors who, with the direction and approval of the instructor, will identify a problem for research and critical analysis. Students must demonstrate the ability to formulate a historical/legal problem, explore and gather relevant resources, and prepare an analytical, annotated bibliography. Students also must begin collecting material for a professional resume.

HY492 History/Pre-law Seminar II (Spring) I hr.

A continuation of HY 491. Students must use the research they conducted in 491 to craft a 20+-page analytical essay using the approved topic and resources demonstrating a clear biblical world view and integrating content from their previous history/pre-law courses. The final draft is to be presented during the semester, after which, the student will present a part of their essay at the Academic Celebration event. Students will also complete a professional resume and meet any other departmental requirements. Prerequisite HY 491 History/Pre-law Seminar I.

HUMANITIES

HU 175 Beginning Scottish Country Dancing (Fall) 1 hr.

Scottish country dancing is a traditional form of dance reflecting the history and culture of Scotland. This class will introduce participants to the fundamentals of Scottish country dancing, focusing on basic steps, formations, and traditional dance patterns, all while enjoying lively Celtic music. No prior dance experience required.

HU 176 Intermediate Scottish Country Dancing (Spring) 1 hr.

Participants will continue to build on Scottish dance fundamentals with advanced steps, and new formations and dance patterns. Dancers will learn the rich cultural tradition of Scottish Country Dance, building coordination, rhythm, and social skills in a fun and supportive environment. Prerequisites: HU 175 or permission of the instructor.

HU 200 Art and Music Appreciation (Infrequent) 3 hrs.

This course is designed to acquaint students with the great masterworks of art and music from Antiquity through the Twentieth/Twenty-first Centuries. Students will delve into the connections between art and music, ancillary areas such as philosophy, theology, and literature, and the historical socio-political, economic environments that shaped them. Focus is chronological, relating always to the delicate balance between humanism and religious faith.

HU 203 Introduction to Acting (Infrequent) 3 hrs.

A study of basic techniques and approaches to the art of acting.

HU 204 Theater Appreciation (Spring) 3 hrs.

A study of Western dramatic literature, the art and craft of the 20th and 21st century Theater. Includes an analysis of the play script, the audience, and the various elements of production and performance that constitute theater.

HU 205 Art of Film (Fall) 3 hrs.

This course introduces students to Cinema Studies, including film history, film vocabulary, narrative analysis, and critical thinking. Film aesthetics and film as an art form are established through viewings and discussions of a wide variety of films.

HU 218 Drama Workshop (Infrequent) 1 hr.

Practical training and experience in a broad range of both performance and technical drama experience.

HU 230 Religion and Philosophy (Infrequent) 3 hrs.

An intensive exploration of intellectual questions that span the disciplines of philosophy and theology. Students will learn the basics of the discipline of philosophy in the course of examining how believers and unbelievers and different believers take different approaches to ethical, epistemological, ontological, and other questions that arise in reflecting on human existence.

HU 303 Intermediate Acting (Infrequent) 3 hrs.

A continuation of the study of acting technique with more emphasis on period styles, voice and movement (including basic stage combat), and faith-based explorations of theater for social change. This class will also include a basic introduction to applied theater arts related to acting (stagecraft and stage-management). Pre-requisite: "C" or higher in HU 203, or permission of the instructor.

HU 470/471 Special Topics in Humanities 3-6 hrs.

This is a flexible course ranging from 3 to 6 credit hours, for the purpose of special studies in foreign language, English, art history, music history, theater, or any combination thereof. The student must be of junior or senior standing, and must have approval of the instructor, department chair, and vice president for academics. Students may take the course for credit more than once if the topics are different. Study abroad must be directed by an Emmanuel University faculty member in order for the student to receive credit. This course is conducted as a directed study and requires payment of the appropriate directed study fees.

KINESIOLOGY

KN 215 First Aid and Safety (Fall, Spring) 3 hrs.

This course covers the principles and techniques of administering CPR as well as first aid procedures. The student is given the opportunity to earn the CPR certification during the traditional face-to-face course only.

KN 218 Foundations of Exercise Science and Sport (ESS) (Fall) 3 hrs.

An introduction to the field of physical education and sport including aims, objectives, history, philosophy, programs, principles, basic concepts of organization and administration, professional organizations, and the relationship of Christian commitment to the field.

KN 219 Personal & Community Health & Wellness (Fall, Spring) 3 hrs.

A general course dealing with knowledge and understanding of physical and emotional health as related to the individual and his environment.

KN 221 Sports Officiating (Infrequent) 3 hrs.

A study of rules, interpretation, and officiating techniques for basketball, volleyball, softball, and soccer. Practical laboratory officiating experiences are required.

KN 254 Practicum in Sports Management (Fall, Spring) 3 hrs.

For sophomore level, kinesiology major students and above only. In the first week(s) of class students will learn in an academic setting about various career options in the field. Later in the semester, student will engage in observation of professionals in a variety of settings to include but not limited to athletic training, cardiac rehabilitation, exercise science, physical therapy, occupational therapy and strength training and conditioning. The course includes approximately 60 hours of observation with professionals in the field and assignments to reinforce learning.

KN 256 Practicum in Kinesiology (Fall, Spring) 3 hrs.

For sophomore level sports management major students and above only. In the first week(s) of class students will learn in an academic setting about various career options in the field. Students will engage in observation of professionals in a variety of settings to include but not limited to sports administration, sports communication, sports marketing, sports management, and coaching. The course includes 60 hours of observation with professionals in the field with professionals in the field and assignments to reinforce learning.

KN 313 Organization and Administration of PE, Recreation and Athletics (Spring) 3 hrs.

Review of supervision and administration of physical education and athletic programs at the school, community, or business levels.

KN 314 Principles of Nutrition (Fall) 3 hrs.

A study of food and its relationship to the well-being of the human body. Emphasis is placed on the nutritive value of food and metabolism.

KN 319 Principles of Athletic Training (Fall, Spring) 3 hrs.

An introduction into the handling of common injuries involved in competitive athletics; preventive techniques, immediate care, and taping of selected injuries.

KN 321 Kinesiology (Fall) 3 hrs.

A survey of the basic mechanics of human motion, action of muscles and joints, motor skills, and application of these to physical activities.

KN 322 Exercise Testing and Prescription (Fall) 3 hrs.

This course provides knowledge and practical experience in exercise testing procedures emphasizing principles and guidelines for safe and effective prescription. Prerequisite: BIO 112.

KN 325 Teaching Strength & Conditioning (Spring, even years) 3 hrs.

The study of teaching strength and conditioning with a focus on methods for providing instruction of proper techniques while maintaining safety and following developmentally appropriate practice and skill progression.

KN 330 Sports Psychology (Fall) 3 hrs.

This course will examine the influence of psychological factors on performance in sports. Topics will include: athlete personality, attention, anxiety and arousal issues, cognitive intervention, causal attribution, motivation, aggression in sport, and benefits and problems of exercise.

KN 335 Facility Design and Management (Spring) 3 hrs.

An introduction to appropriate procedures in planning, design, construction, and maintenance of sport and recreational facilities. The course will also focus on event management, and the coordination and leadership of sporting events at various facilities.

KN 400 Contemporary Issues in Sports (Spring) 3 hrs.

This course examines contemporary issues and controversies in the world of sports today. Topics covered include, but are not limited to, the following: violence in sports, race and ethnicity in sports, economic issues related to sports, youth sports, sports and the media, sports and politics, performance-enhancing substances, and sports and religion. The course will provide an in-depth analysis of these topics and ask the student to explore his/her views on these issues.

KN 401 Tests and Measurements (Spring) 3 hrs.

Application of measurements to health and physical education, including tests of strength, physical fitness, skill educability, and progress. Prerequisite: Bio 112 and KN 322.

KN 405 Advanced Athletic Training (Spring) 3 hrs.

Advanced training in evaluation methods and rehabilitation techniques for athletic injuries. Prerequisite: KN 319.

KN 410 Sports Management (Spring) 3 hrs.

This course discusses the meaning of sports management in terms of its scope, principles, issues, and future trends. Coverage includes, but is not limited to, the following: management principles applied in sports, including strategic planning and human resource management issues; sports marketing, including the use of feasibility studies; sports finance and accounting, including financial and economic impact analysis of sports-related problems; and forms of ownership and taxation issues. Also, the student will be exposed to different career opportunities that are available in the field of sports management.

KN 411 Leadership in Kinesiology and Sports Management (Infrequent) 3 hrs.

This course explores the development of personal leadership skills for those interested in pursuing careers in sport and kinesiology. An emphasis will be placed upon the relationship between goal development and organizational culture as each relates to key approaches, models, and theories in the leadership field.

KN 413 Motor Learning (Spring) 3 hrs.

A study of the processes related to the acquisition and performance of motor skills. Prerequisite: BIO 112.

KN 414 Exercise Physiology (Spring) 3 hrs.

The combined study of the structure and function of the human body as it relates to living in a physical world of muscular activity. Two-hour lecture/two-hour lab per week. Prerequisite: SC 330.

KN 421 Biomechanics (Spring) 3 hrs.

This course provides students with a foundational knowledge of basic mechanical principles and how these can be applied in analyzing movements of the human body. The course uses a balance of qualitative and quantitative examples, applications, and problems designed to illustrate the mechanical principles discussed. Prerequisite: KN 321.

KN 450 Internship (Fall, Spring) 3 hrs.
KN 452 Internship (Fall, Spring) 3 hrs.

A supervised work experience in sports management taking place on the University campus working with the athletic department, student activity center, and/or intramurals. Or with an approved organization, school, business, or industry within the community. Minimum of 135 hours.

KN 454 Internship (Fall, Spring) 3 hrs.
KN 456 Internship (Fall, Spring) 3 hrs.

A supervised work experience in kinesiology with an approved organization, school, business, or industry. Minimum of 135 hours.

Physical Education Activity Courses:

PE 105 Total Fitness (Fall, Spring) 1 hr.

This active participation course is designed to introduce students to principles of physical fitness and conditioning. Class activities and instruction are intended to assist students in developing flexibility, strength, and cardiovascular fitness as well as an understanding of how these concepts support an active and healthy lifestyle.

PE 114 Bowling (Fall, Spring) 1 hr.

Physical Education activity courses may not be taken more than two times for credit toward meeting the course requirements for graduation.

MATHEMATICS

MA 104 Mathematical Foundations (Fall, Spring) 3 hrs.

This course is a review of basic algebra necessary for studying college algebra and statistics. This course covers topics including problem solving, linear and quadratic equations, polynomials and factoring techniques, rational expressions, radicals, and exponents. This course does not satisfy the mathematics requirements of any degree program. Placement is determined by SAT/ACT scores for those students pursing a degree requiring College Algebra or a higher math.

MA 123 Mathematical Modeling (Fall, Spring) 3 hrs.

This course provides rigorous instruction in fundamental mathematical concepts and skills presented in the context of real-world applications. This course provides students the opportunities to apply their

mathematical skills to analyze problems relating to personal finance. Students will be provided scenarios where they must use their mathematical skills to make evaluations, propose solutions, and then communicate their results. Students should have basic algebraic knowledge such as the ability to graph functions and to solve algebraic equations. Each topic covered in this course is designed to develop the mathematical and problem-solving skills needed for future careers. This course satisfies the general education requirements for some degree programs. It cannot be used to satisfy prerequisite requirements for MA124 or MA174. This course is designed for students in a degree program requiring only one college-level mathematics course; it is not intended for students in STEM degree programs.

MA 124 College Algebra (Fall, Spring) 3 hrs.

This course is designed for students who plan to take precalculus. The course is a functional approach to algebra. Emphasis is on using algebraic and graphical techniques for solving problems involving linear, quadratic, piecewise defined, rational, polynomial, exponential, logarithmic, and trigonometric functions. Appropriate applications will be included. Pre-requisite: MA104 or SAT Math greater than 480 or ACT Math greater than 17.

MA 174 Pre-Calculus (Fall, Spring) 3 hrs.

This course is designed for students who will take calculus and already have basic algebra and trigonometry skills. Topics covered include exponential, logarithmic, and trigonometric functions along with trigonometric identities. Determining limits and continuity of functions will also be covered. Prerequisite: MA 124, MA 130, SAT Math 560 or higher, or ACT Math 23 or higher.

MA 200 Statistics (Fall, Spring) 3 hrs.

This is an introductory course designed for students who need a working knowledge of statistics. This course includes the following: descriptive statistics, probability and probability distributions, parameter estimation, hypothesis testing, and linear regression. Prerequisite: Satisfactory score on the SAT Math (490 or higher), ACT math (20 or higher), or "C" or better in MA 104.

MA 211 Mathematics for Elementary Teachers (Spring) 3 hrs.

This course is a completion of structural development of the real number system including operations, solving equations, problem solving, informal geometry, measurement, and metric concepts. It includes use of manipulatives and introduction to computer application in the classroom. Special emphasis is given to teaching mathematics at P-5 level under simulated conditions. This course is available for credit only to Elementary Education majors. Prerequisites: Satisfactory score on the SAT Math (490 or higher), ACT math (20 or higher), or "C" or better in MA104.

MA 240 Calculus I (Spring) 4 hrs.

This course is an introductory differential calculus course with applications. Topics include: limits, continuity, differentiability, derivatives exponential, logarithmic and trigonometric functions, related rates, maximum and minimum problems, curve sketching, Newton's method, and conic sections, and infinite series. Prerequisites: "C" or better in MA174.

MA 241 Calculus II (Fall) 4 hrs.

This is an introductory course in integral calculus and its applications. Topics include: Riemann sums, the Riemann integral, anti-derivatives, infinite series, the Fundamental Theorem of Calculus, techniques of integration, area, volume, arc length, surface area, force, work, center of mass, and an introduction to differential equations. Prerequisites: "C" or better in MA240.

MA 242 Calculus III (Spring) 3 hrs.

This course is an introduction to calculus of functions of two and three variables. Topics include: vectors in two and three dimensions, parametric curves, continuity and differentiability of functions of several variables, directional derivatives, Lagrange multipliers, multiple integration, polar coordinates, Gauss-Green and Stokes' Theorems. Prerequisites: "C" or better in MA 315 and MA241.

MA 300 Foundations of Geometry (Spring) 3 hrs.

The objective of this course is for students to learn the axiom systems and models for different geometries; the parallel postulate; neutral, Euclidean, and non-Euclidean geometries. Prerequisites: "C" or better in MA 305.

MA 305 Introduction to Higher Mathematics (Fall) 3 hrs.

This course is an introduction to proofs and abstract mathematical thinking. The goal of this course is to provide a transition from introductory mathematics courses which are predominantly computational to upper-level mathematics courses which are proof-based. Topics include sets, logic, proof techniques, relations and functions. Prerequisites: "C" or better in MA240.

MA 315 Linear Algebra I (Spring) 3 hrs.

This course is an introduction to linear algebra with a focus on matrix algebra. Topics include: an introduction to vectors, dot products and linear geometry, matrices, theory of systems of linear equations, determinants, and finite dimensional vector spaces, linear transformations, eigenvalues and eigenvectors. Applications will be discussed. Prerequisites: "C" or better in MA174.

MA 320 Linear Algebra II (Infrequent) 3 hrs.

This course builds upon MA315 Linear Algebra I and introduces linear optimization and approximation methods and theory. Topics include: inner product spaces, infinite dimensional spaces, diagonalization, projections, linear programming, and duality theory. Applications will be discussed. Prerequisites: "C" or better in MA 315 and MA 240.

MA 350 Differential Equations (Spring, even years) 3 hrs.

This course is an introduction to ordinary differential equations. Topics covered will include: solving first order differential equations by direct integration, separation of variables, and substitution methods, homogeneous and non-homogeneous equations, power series methods, linear systems of differential equations, and stability conditions. Prerequisites: "C" or better in MA 315 and MA241.

MA 367 Mathematical Solution Technology (Spring) 3 hrs.

This course develops skills in solving and presenting problems in various available software. Skills range from the mathematical applications of Microsoft Office products to various computational programs such as R along with coding in Python. The course includes the use of software to generate graphics for instruction or illustration of results. Basic computer proficiency is required to take this course. Prerequisites: "C" or better in MA174.

MA 400 Mathematical Statistics and Probability (Fall, odd years) 3 hrs.

This course provides students with the underlying theory and mathematically derived techniques of Statistics. This course will explore both discrete and continuous probability distributions including Binomial, Poisson, and Normal. Along with this, estimation techniques such as the method of moments and maximum likelihood are discussed along with properties such as unbiasedness, efficiency, sufficiency, and consistency of estimators. Prerequisites: MA200 and MA241.

MA 420 Abstract Algebra (Fall) 3 hrs.

This is an introduction to abstract algebra. Topics include: sets and types of functions corresponding to sets, the integers and their properties, modular arithmetic, equivalence classes, groups, homomorphisms, rings, integral domains, fields, and polynomials. Prerequisites: "C" or better in MA305 and MA315.

MA 440 Mathematical Analysis (Fall, even years) 3 hrs.

This course is a rigorous study of topics beyond the intermediate level of the calculus. It includes the real number system, point sets, basic topology of $\mathbf{R}^{n}$ functions, sequences, limits, continuity and uniform continuity, differentiation, indeterminate forms, and the Riemann integral. Prerequisites: "C" or better in MA 242 and MA305.

MA 441 Numerical Analysis (Spring, odd years) 3 hrs.

This course introduces students to concepts for effective development and evaluation of algorithms to implement mathematics. Topics such as methods of finding zeros of functions, approximation of functions by polynomials, finite differences, numerical integration, solutions of systems of linear equations, numerical solutions of differential equations, and round-off error analysis are studied. Prerequisites: "C" or better in MA305 and MA315.

MA 450 Senior Seminar in Mathematics (Fall) 3 hrs.

This course is a capstone review of topics covered in mathematics courses. The course includes investigations of connections between content studied in college mathematics courses and career applications. Prerequisite: Senior status.

MA 451 Undergraduate Mathematics Research I (Fall) 2 hrs.

This course is designed to mentor students in the initiation of a mathematics (pure or applied) research project. Research projects are to be of such substance that they may result in publication in a peer-reviewed journal or presentation at a conference poster session. The course provides instruction in mathematical writing, literature search, and pure, applied, and educational practice. Students are expected to present their research plan and later substantial preliminary research results to the Mathematics faculty and other interested persons. Prerequisite: Mathematics Major/Minor and senior standing.

MA 452 Undergraduate Mathematics Research II (Spring) 2 hrs.

Research in Mathematics II is a continuation of MA451 where students further develop research skills by finalizing their investigation. Students are expected to work more independently and in greater depth while still under the supervision of a member of the Mathematics faculty. The student will compile their research into a formal paper, create a poster suitable for presentation at a conference, and give an oral presentation of their work. Students contributing to published research will be given appropriate authorship. Prerequisite: MA451.

MA 471 Special Topics in Mathematics 1-3 hrs.
MA 472 Special Topics in Mathematics 1-3 hrs.

Surveys or in-depth examinations of areas of interest not otherwise provided for in the formal mathematics studies curriculum. Students may enroll in the course more than once as topics, methodologies or instructors change. Credit hours are based on class meeting time and academic workload.

PHILOSOPHY

PH 200 Introduction to Philosophy (Infrequent) 3 hrs.

Introduction to Philosophy invites students into the discipline of academic philosophy, sharpens students' powers of question-asking, and provides occasion to enter into the long human conversations about the nature of existence, the good human life, the character of human knowledge, the oddities of language, and other philosophical questions. Students will demonstrate engagement with the subject matter by means of online writing, class discussions, and written examinations.

POLITICAL SCIENCE

PS 101 American Government (Fall) 3 hrs.

A study of the historical development and the present structure and functions of the American system of government.

PS 102 State and Local Government (Spring) 3 hrs.

This is a continuation of Political Science 101, including a survey of the constitutional status of the various states, their internal structure, and process of operation. The functions of the county and municipality are examined in the light of present trends toward decentralization.

PSYCHOLOGY

PY 210 General Psychology (Fall, Spring) 3 hours

Introduction to the science of psychology through investigations of its areas of specialization including experimental methods, neuropsychology, sensation and perception, states of consciousness, learning, memory, thinking and language, intelligence, development, motivation and emotion, personality, abnormal and psychotherapy. Each area is approached from a bio-psycho-social perspective with illustrations of the phenomena and issues under study.

PY 220 Human Growth & Development (Fall, Spring) 3 hours

An introductory course in human development that provides an overview of theories and research findings which seek to identify the forces that influence human development from conception to death. Emphasis is placed upon development during preschool, elementary, and middle grades. Prerequisite: ED 200 for Education Majors.

PY 300 Spiritual Formation (Fall, Spring) 3 hrs.

An overview of the Christian Disciplines will be presented and practiced. Students are required to have personal weekly spiritual formation plans that correspond to the lectures on the individual disciplines. The course is designed to present an intellectual and experiential focus to challenge students' personal inner life to new dimensions of spiritual growth and self-awareness. The format of the class is mainly process oriented and supportive in nature. Group discussions on intrapersonal and interpersonal dynamics of spiritual formation will be an integral part of the course.

Enrollment in the following courses has a prerequisite of PY 210.

PY 305 Behavioral Statistics (Spring) 3 hours

An introduction to descriptive and inferential statistics with a focus on real-world uses of statistical analysis. Topics include distribution theory, sampling theory, estimation techniques, univariate description and inference, and hypothesis testing. Students will explore t-testing, chi-squared testing, and ANOVA techniques. Prerequisite: MA 124 and PY 307.

PY 306 Child Psychopathology (Spring, even year) 3 hrs.

Children's typical and atypical development is the focus of this course. Major forms of atypical development in childhood include behavior disorders (ADHD, oppositional defiant), emotional disorders (anxiety and depression), developmental and learning problems (autism, communication, and learning disorders), and physical/mental health problems (eating disorders, child abuse and neglect). The defining characteristics, associated features, causes, and current treatment approaches are presented for each of the disorders. Prerequisite: PY 220.

PY 307 Research Design (Fall) 3 hrs.

Scientific methods for conducting psychological research are explored. Students complete written assignments which practice applying research principles and methods. Twelve specific research designs are studied: literature review, archival research, case studies, naturalistic observation, survey methods, correlational strategies, quasi-experimental designs, single and multifactor within subject designs, single and multifactor between-subject designs, mixed designs, and program evaluation designs.

PY 314 History and Systems (Fall) 3 hrs.

The course is divided into three aspects. The first reviews the history of psychology from the Greek philosophers, through the middle ages, and up until the end of the 17th century: French sensationalism, British empiricism, and German psychology. The second phase studies the early schools of psychology and their subsequent impact on modern psychology: Structuralism, Functionalism, Gestalt Psychology, Psychoanalysis, Behaviorism, and Humanistic Psychology. The third phase addresses the problem of integrating psychology's scientific naturalism with Biblical Christianity. Several integration models are studied.

PY 315 Theories of Counseling (Fall) 3 hrs.

The principle current and key historical theoretical approaches to counseling and psychotherapy will be presented and evaluated. Exploration of techniques and methods in group and individual counseling.

PY 331 Personality Theories (Fall) 3 hrs.

This course is a comprehensive review of the classical personality theories, including a study of the theorist's life, his concept of human nature, the structure and function of personality, developmental dynamics, and objective evaluation of the theory's efficacy. Studied will be Freud, Jung, Adler, Horney, Fromm, Harry Stack Sullivan, Erikson, Rogers, Maslow, May, Allport, Cattell, Kelly, and Bandura. The problem of omitting the spiritual dimension of man in these naturalistic approaches is analyzed in much detail and an integrative theory based upon Biblical principles is presented.

PY341 Cognitive Psychology (Fall) 3 hours

Describes cognitive phenomena such as attention, perception, memory, imagery, decision making, learning, language, and reasoning. Explains and utilizes research methods in cognitive psychology using a hands-on approach to experimentation. Discusses theories about the phenomena and considers assumptions on which the theories and research are based. Prerequisites: PY 305 or MA 200.

PY 351 Research Field Trip in Psychology (Infrequent) 1 hr.

This course provides an introduction into the art of giving research presentations at conferences within the discipline of psychology. Travel is arranged to an approved research conference in psychology. Attendance to specific workshops, paper and poster sessions is required. A travel fee will be individually set for each field trip based on distance, housing, and registration. Trip fee: $TBD Prerequisites: PY 210 or 220 (4 credit maximum).

PY 352 Research Presentation in Psychology (Fall, Spring) 1 hr.

This course explores the process of presenting psychology research to broad audiences. It is divided into two phases: (1) Project Submission- Scholarly research is submitted in response to a Call for Papers/Presentations from an approved scientific conference in the discipline of psychology; (2) Project presentation- A poster or paper presentation will be designed to fit the guidelines of the conference and carried out during the scheduled presentation date. A travel fee will be individually set for each presentation based on distance, housing, printing, and registration. Trip fee: $TBD Prerequisites: PY 305 and 307. (4 credit maximum).

PY 360 Introduction to Forensic Psychology (Summer) 3 hrs.

Forensic psychology is the intersection of all things legal with the study of psychology. As such, the study of forensic psychology encompasses a wide range of situations including, but certainly not limited to, situations in which individuals require accommodations for specific, legally defined, disabilities (education accommodations, service animals, emotional support animals), situations in which parental competency is in question or child custody, situations pertaining to criminal competency, and situations in which psychological assessment is used to track criminal behavior. The purpose of this course is to provide a broad overview of discipline of forensic psychology, to introduce students to different testing methods used in forensic psychology, and to allow students to more deeply explore specific elements of forensic psychology that are of interest to them.

PY 400 Psychology Seminar (Fall) 3 hrs.

A capstone course for seniors where students integrate and assimilate the content from previous courses in their major field of psychology. Ethical issues pertinent to the general field of psychology are a significant portion of this course. Practicing professions in various fields of psychology share their experiences in this course. Students will consider various career fields in psychology, the requirements for preparation and entry into these fields, and opportunities for employment. Preparation for graduate school is a primary focus.

PY 411 Spiritual Formation II (Infrequent) 3 hrs.

This course builds on the foundation established in PY 300 Spiritual Formation I. The Christian disciplines will be practiced in an in-depth and individualized manner. Students are challenged to select specific Christian disciplines and are required to draw up personal weekly formation plans. This course seeks to capitalize on the strength and personality of the student as he/she relates to his/her personal spiritual formation. A support group format will be used for class discussions on this personal spiritual journey. A three-day retreat at the beginning of the semester will be used to build group cohesion and to facilitate a spiritual and experiential focus for the rest of the course. Prerequisite: PY 300.

PY 412 Biological Basis of Behavior (Fall) 3 hrs.

A review of the neuropsychological systems forming the substrate of human behavior. Emphasis is placed on the continuity of underlying neuro-physiological mechanisms and overt behavior patterns, including disease processes and brain pathology. Includes the following areas of study: nerve cells, synaptic processes, anatomy of the nervous system, development and brain plasticity, visual system, auditory system, mechanical and chemical senses, muscular movement, biorhythms and sleep, homeostatic processes, reproduction, emotion, learning and memory, lateralization and language, alcoholism, mood disorders, and schizophrenia.

PY 416 Abnormal Psychology (Spring) 3 hrs.

A study of psychopathology from a bio-psychosocial perspective. Emphasis is placed on pathognomonic features, etiology, course of the disorder, and case study examples. Includes the following areas: history of abnormal behavior, clinical assessment, research methods, anxiety disorders, somatoform disorders, mood disorders, eating and sleep disorders, physical disorders, sex disorders, substance related disorders, personality disorders, schizophrenia, psychotic disorders, developmental disorders, cognitive disorders, and clinical issues.

PY 429 Social Psychology (Spring) 3 hrs.

An introductory course in the area of social psychology or the study of the interactive impact of individuals and groups. Emphasis is on the classical social psychological studies, basic principles of social processes, and applications to everyday life personal experience. Areas of study include the self, self-presentation, social perception, attitudes, persuasion, prejudice and discrimination, social influence, group behavior, interpersonal attraction, intimate relationships, aggression, and pro-social behavior.

PY 432 Basic Counseling Skills (Fall) 3 hrs.

This course covers a problem-management and opportunity development model of counseling as well as the methods and communication skills that make it therapeutic. The emphasis is both intellectual and practical. Students are required to acquire the skills and knowledge of the therapeutic process and the practical application of those skills through live role-plays and videotapes of their counseling sessions. Specific attending skills and therapeutic skills will be demonstrated in class by the professor and also through video presentations. Students will be evaluated on their counseling skills and the therapeutic process through the videotapes of their sessions and on course tests. Prerequisite: PY 331.

PY 435 Helping Relationship Practicum (Spring) 3 hours

In this practical experience, students will be able to bridge the gap between academic coursework and the knowledge, skills, and professional challenges that are found beyond the classroom. Students are placed in a setting with a supervising professional in a psychology-related area to observe and apply what they have learned in the classroom. Prerequisite: PY 432.

PY 440 Psychological Assessment (Spring) 3 hours

A study of the principles and psychometric theory upon which psychological testing and educational measurement are founded. The student will be exposed to many psychological instruments and will learn to administer many of them. Students are taught how to write psychological reports after analyzing data from the sample tests they administer. Prerequisite: PY 305 or MA 200.

PY 470 Special Topics in Psychology (Infrequent) 3 hrs.

Special Topics in Psychology is presented in a seminar format to consider a wide range of topics of current interest in the area of psychology. Each student will be required to lead at least one discussion by presenting a paper to the group and guiding them in the consequent discussion. The seminar paper presentations and discussions will focus on an aspect or position related to the particular topic selected for that semester's seminar. Examples of issues which may be included for consideration will include topics such as: Integration of psychology and Christianity, Ethical problems in therapy, Homosexuality and the Christian worldview, Child and adolescent aggression in our modern society, etc.

PY 490 Senior Research Project (Infrequent) 2 hrs.
PY 491 Senior Research Project (Infrequent) 1 hr.

As part of Emmanuel University's commitment to developing psychology majors who are well grounded in faith-based approaches to the study of psychology and strongly understand the scientific nature and study of the field, all psychology majors are required to complete a senior research

project in their senior year. During this series of classes, students will develop a research question, defend the validity of the question and the need for further research in the area. Students will develop a research project, seek, and obtain IRB approval for their topic, collect data that will allow them to answer their research question and then analyze and present that data. PY 490 and PY 491 must be taken sequentially in the fall and spring of the same (senior) academic year. Students must have successfully completed PY 307 and PY 305 before enrolling in PY 490.

SCIENCE

BIO 111 Principles of Biology I (Fall, Spring) 3 hrs.

Biology I consist of a study of the basic chemistry required for biology, cell structure and function, photosynthesis, bioenergetics, cell division and genetics. Pre-requisite: MA105 with a C or higher, SAT Math 500 or higher, or ACT Math 18 or higher. Co-requisite: BIO 111L. Lecture 3 hours weekly.

BIO 111L Biology I Lab (Fall, Spring) 1 hr.

Biology I lab complements the Principles of Biology I class. Activities include basic scientific measurements, light microscopy, analysis of the cell, testing the pH of a range of substances, examining diffusion and osmosis, studying macromolecules, understanding mitosis, meiosis, as well as the principles of Mendelian genetics. Co-requisite: BIO 111L. Lab 2 hours weekly.

BIO 112 Principles of Biology II (Fall, Spring) 3 hrs.

Biology II consists of a survey of the three domains: Bacteria, Archaea and Eukarya. With special emphasis upon topics from the animal kingdom including development and structure of animal systems, ecology, and adaptations. Co-requisite BIO 112L. Lecture 3 hours weekly.

BIO 112L Biology II Lab (Fall, Spring) 1 hr.

This lab course provides hands-on exploration of all organisms from the different Kingdoms and how biodiversity affects our world. Students will begin by investigating bacterial staining procedures and how those methods aid in bacterial identification. In addition, through intricate dissections, students will discover the anatomy of invertebrate and vertebrate organisms with emphasis on structure and function. Students will also have opportunity to describe the importance of all of these organisms in the biosphere. Co-requisite BIO 112. Lab 2 hours weekly.

CHM 220 General Chemistry I (Fall, Spring) 3 hrs.

Includes a study of atoms, molecules, chemical bonding, balancing chemical equations, stoichiometry, thermochemistry, electrolytes, the periodic table, chemical bonding, the gas laws, the kinetic molecular theory, solids, liquids, solutions, and acid-bases reactions, oxidation-reduction reactions, and precipitation reactions. Co-requisite: CHM 220L, Prerequisite: MA 124. Lecture 3 hours weekly.

CHM 220L Chemistry I Lab (Fall, Spring) 1 hr.

Includes hands-on exercises that supplement concepts taught in CHM 220. The course begins with instruction in basic laboratory equipment and continues with experiments in stoichiometry, chemical behavior and identification, titration and investigating periodic trends. Co-requisite: CHM 220. Lab 2 hours weekly.

CHM 221 General Chemistry II (Spring) 3 hrs.

A continuation of CHM 220 and includes a study of solids, liquids, solutions, colligative properties, chemical kinetics, thermodynamics, chemical equilibria, more detailed studies of acids, bases and buffers, the solubility product principle, coordination compounds, electrochemistry, and the application of the principles of equilibria to the separation and identification of the commonly occurring cations and anions. Prerequisite: Grade of "C" or better in CHM 220 and CHM 220L. Lecture 3 hours weekly.

CHM 221L General Chemistry II Lab (Spring) 1 hr.

Includes hands-on exercises that supplement and expand upon concepts taught in CHM 221. Experiments include measuring reaction rates, determination of molar mass, determination of an equilibrium constant, and other exercises. Lab 2 hours weekly. Co-requisite: CHM 221; pre-requisite: Grade of "C" or better in CHM 220 and CHM 220L. Lab 2 hours weekly.

SC 110 Issues in Biology (Fall, Spring) 4 hrs.

This course provides an opportunity to look at biological topics that have significance both for the individual and society. Topics include chemistry of life, cell structure and function, bioenergetics, cell division and inheritance, survey of living organisms found in the three domains: Bacteria, Archaea and Eukarya. Lecture and laboratory are designed to provide an opportunity for students to engage in scientific scholarly activity and the appreciation of the scientific process. Lecture 3 hours/Lab 2 hours weekly.

SC 125 Physical Science with Lab (Fall, Spring) 4 hrs.

A survey course including the study of the characteristics and processes of science, scientific reasoning, communicating and interpretation of data, instruments, process skills and safety procedures in doing scientific investigations. Included will be the basic concepts of chemistry, Atomic structure, nuclear reactions and equations, Periodic Table, elements, formulas of components, reactions and equations. Also included will be the basic concepts of physics: Motion, force, scalars and vectors, thermodynamics, vibrations and waves, sound, light, and electricity. Lecture 3 hours/Lab 2 hours weekly. Prerequisite: MA 124 OR SAT > 560 OR ACT > 23.

SC 135 Medical Terminology (Fall) 3 hrs.

Medical terminology is a three-hour course designed to familiarize students with the specialized Latin/Greek vocabulary of biology, anatomy & physiology, and medicine. A detailed understanding of scientific terminology will help the student communicate effectively in a professional medical setting. Note that a study of this material is particularly helpful when synchronized with an Anatomy & Physiology course.

SC 205 Zoology (Infrequent) 4 hrs.

In this course the anatomy, morphology and physiology of major animal phyla will be compared. Topics include taxonomy, classification, anatomical adaptations, morphological adaptations, physiological adaptations, and other biological principles involved with the study of vertebrates and invertebrates. The specific groups of animals that will be discussed will be the ones that are of interest to veterinarians and agriculture majors. Labs will require dissections and observation of living animals. Lecture 3 hours/Lab 2 hours weekly.

SC 210 Earth Science (Spring) 3 hrs.

Consists of a study of the solar system, place and time, the moon, the sun and other stars, the atmosphere and weather, mineral and rocks, structural geology, changes in Earth's surface, and weathering. Emphasis will be placed on the utilization of minerals, energy, water resources and on environmental impacts of processes. Student and instructor developed laboratory exercises will be an integral part of the course.

SC 240 Introductory Physics I (Fall) 4 hrs.

An introductory course involving the fundamentals of mechanics, thermodynamics, vibrations, and wave motion. Topics included will be motion in one and two dimensions, laws of motion, equilibrium, work and energy, momentum, circular motion, fluids, thermal physics, heat, vibrations, and sound. Emphasis is placed on laboratory activities and problem solving. Lecture 3 hours/Lab 2 hours weekly. Prerequisite: MA 174.

SC 241 Introductory Physics II (Spring) 4 hrs.

A continuation of SC 240, involving the fundamentals of electricity and magnetism, light and optics, and modern physics. The topics included are direct and alternating current, electromagnetic waves, reflection, refraction, wave optics, relativity, atomic and nuclear physics. Emphasis is placed on laboratory activities and problem solving. Lecture 3 hours/Lab 2 hours weekly. Prerequisite: Grade of "C" or better in SC 240.

SC 250 Reading and Interpreting Scientific Literature (Spring) 1 hr.

Reading and Interpreting Scientific Literature teaches students how to read scientific articles for comprehension. Students will learn identify key concepts presented in a scientific article, evaluate the author's goals relative to the data presented, and assess whether the stated conclusions of the author(s) were achieved. This course also teaches students to use electronic databases to find relevant scientific literature from peer reviewed journals on a defined topic or a topic of interest to the students.

SC 320 Organic Chemistry I (Fall) 4 hrs.

An introduction to the fundamental concepts of organic chemistry. Topics include: chemical bonding, nomenclature, alkanes, alcohols, alkyl halides, alkenes, stereochemistry, reaction mechanisms, alkynes, and ethers. The laboratory will cover introduction to organic laboratory techniques. Lecture 3 hours/Lab 3 hours weekly. Prerequisite: Grade of" C" or better in CHM 221.

SC 321 Organic Chemistry II (Spring) 4 hrs.

This will be a continuation of SC 320. Topics include: spectroscopy, aromatics, nucleophilic substitution, electrophilic substitution, aldehydes, ketones, carbohydrates, carboxylic acid and their derivatives, amines, amino acids, proteins, polymers, and natural products. The laboratory will cover a variety of techniques providing a comprehensive introduction to the tools of the laboratory used by the organic chemist. Lecture 3 hours/Lab 3 hours weekly. Prerequisite: Grade of "C" or better in SC 320.

SC 330 Human Anatomy and Physiology I (Fall, Spring) 4 hrs.

A study of the human body: its structure and functions. Topics will include each level of organization: chemical, cellular, tissue, organs, and systems. The study of anatomy and physiology will be integrated, rather than separated. Lecture 3 hours/Lab 2 hours weekly. Prerequisite: Grade of "C" or better in BIO 111.

SC 331 Human Anatomy and Physiology II (Fall, Spring) 4 hrs.

A continuation of SC 330. Body systems studied include endocrine, cardiovascular, respiratory, digestive, urinary, and reproductive. Homeostasis is emphasized throughout the content and pathologies are integrated with the body systems. Lecture 3 hours/ Lab 2 hours weekly. Prerequisite: Grade of "C" or better in SC 330.

SC 335 Molecular Genetics (Fall) 3 hrs.

Molecular genetics focuses on the recent advancements in the areas of gene expression, proteomics, transgenic organisms, and the manipulation of DNA, RNA, and proteins. In addition, the genetic mechanisms of DNA replication, repair, and regulation are studied. The genetic basis of human inheritance and genetic disorders are included. The genetics of bacteria and viruses are compared with that of eukaryotic cells. Lecture 3 hours weekly. Prerequisite: Grade of "C" or better in BIO 112.

SC 340 Microbiology (Fall) 4 hrs.

Microbiology is the study of bacteria, fungi, viruses and protozoa, their impact on life and the body's defense against infection by these agents. The focus of this course involves bacterial growth and metabolism, classification of organisms, the immune system, and infectious diseases. The laboratory activities study the growth characteristics and identification of bacteria, fungi, and protozoa. Lecture 3 hrs./Lab 3 hrs. weekly. Prerequisites: Grade of "C" or better in BIO 112 and CHM 220.

SC 350 Undergraduate Teaching Assistant (Fall, Spring) 2 hrs.

This course is designed to allow students to gain experience in undergraduate teaching. The student is assigned responsibilities based on qualifications. The course may be repeated for a total of 6 hours. Prerequisites: Junior or Senior standing, completion of three or four 300-level science courses, approval of faculty supervisor and department chair before registration; 3.00 cumulative GPA, and a grade of B+ or higher in the course that the student will be serving as UTA.

SC 351 Introduction to Research (Fall) 2 hrs.

Introduction to research is a course designed to prepare students to perform scientific research intended for publication in peer-reviewed journals. The course provides instruction in scientific writing, searching the literature and laboratory procedures. Students are expected to begin a research project to be completed in SC 352. Prerequisite: Permission of project coordinator.

SC 352 Directed Research (Spring) 2 hrs.

Directed research is a continuation of SC 351 and students are expected to complete projects developed in the previous course. Students are expected to write a report, prepare a poster, and perform an oral presentation of their work. Students contributing to published research will be given appropriate authorship. Prerequisite: SC 351.

SC 361 Ecology (Infrequent) 4 hrs.

This course gives an overview of the study of interactions between organisms and their environment, focusing on the goodness of God's creation and our duty to care for it. The course explores basic concepts and processes of ecology at the individual, population, and ecosystem level. The course will discuss conservation as a means to maintain the ecological processes that allow natural communities to thrive, apply principles of conservation biology in environmental problems, and will stress Christian ethics in caring for the Earth. Lab components will include the discussion and testing of theories offered in case studies through field studies on campus and in surrounding city/state parks. Prerequisite: "C" or higher in BIO 111 and BIO 112; others by permission of instructor. Lecture 3 hours/Lab 2 hours weekly.

SC 365 Environmental Science (Spring) 4 hrs.

Study of the relationships between abiotic and biotic agents and their influence on environmental conditions. Included will be issues in land use practices and air, soil, and water pollution, with application of each to human, animal, and plant environmental concerns. Lecture 3 hours/Lab 2 hours weekly. Prerequisite: Grade of "C" or higher in BIO 111 or BIO 112.

SC 400 Applied Anatomy and Physiology 3 hrs.

Spanning the musculoskeletal, neurochemical, and cardiopulmonary systems, the micro and macro level functions of 6 systems will be explored through text and (virtual) interactive lab experiences. This course is not a substitute for SC330 or SC331 due to the limited number of systems and field specific details that are discussed. This is a survey course of human body systems that are of special interest to Kinesiology and Psychology majors.

SC 420 Biochemistry I (Fall) 4 hrs.

Biochemistry I cover the molecular components of cells and protein dynamics. The structure and function of these macromolecules are examined. Enzymes are studied from the perspective of kinetics and catalysis. Lecture 3 hrs./Lab 2 hrs. weekly. Prerequisite: Grade of "C" or better in SC 320.

SC 421 Biochemistry II (Spring) 3 hrs.

Biochemistry II focuses on the anabolic and catabolic reactions of living systems. The pathways and regulation of carbohydrate, lipid, nucleic acid, and protein metabolism are examined. This course concentrates on metabolism and information transfer. Prerequisite: Grade of "C" or better in SC 420.

SC 431 Infection, Immunity, and Emerging Diseases (Spring) 3 hrs.

This course covers pathogenicity of microorganisms, infectious disease processes and emerging diseases impacting our world. The body's immune response to these threats will be examined. Breakdowns in immunity will be related to disease development. A history of epidemics will be related to current worldwide disease spread. Prerequisite: Grade of "C" or better in Microbiology.

SC 434 Molecular Biology of the Cell (Spring) 4 hrs.

Molecular Biology of the Cell is an in-depth study of the internal mechanisms that regulate life processes at the cellular level. Cells are studied in the social context of cell-to-cell interactions. The process of Eukaryotic translation will be discussed in detail. Special emphasis is given to molecular pathways and their function, focusing on various protein-protein interactions, particularly how slight modifications of molecular pathways can result in tumors, cancer, and diabetes. The mammalian target of rapamycin pathway, which is involved in numerous processes including cell growth, will serve as the framework for the course and used as our model pathway for cellular signaling events, giving proteins with different activities a clear context. Lab activities include common technologies in the field, such as PCR, gel electrophoresis, protein purification, and ELISA. Lecture 3 hrs. /Lab 2 hrs. weekly. Prerequisite: Grade of "C" or better in SC335.

SC 451/SC 452 Advanced Research I & II (Infrequent) 1-3 hrs.

Advanced Research I & II is a continuation of SC352 where students are expected to further develop research skills. In these courses, they will follow-up on their research from the previous year or develop a new project. Students are expected to work more independently and in greater depth while under the supervision of a member of the Natural Sciences faculty. At the end of each semester, the student will write a report, prepare a poster, and perform an oral presentation of their work. Students contributing to published research will be given appropriate authorship. Prerequisite: SC 352.

SOCIAL/BEHAVIORAL SCIENCES

SBS 101 Introduction to APA Writing (Fall) 1 hr.

In this course students will learn how to apply APA Style to a variety of common written formats used in the social sciences. Students will also learn about the integrity and professionalism of their writing.

SO 172 Introduction to Sociology (Spring) 3 hrs.

This course is designed to acquaint the student with basic concepts, theoretical approaches, and methods of sociology, with emphasis on culture, socialization, and social organizations.

SO 245 Marriage and Family (Spring) 3 hrs.

Includes an introduction to marriage and the family from a sociological, psychological, and cultural viewpoint, but the bulk deals with biblical-theological foundations for a Christian perspective and the application of these principles to premarital, marital, and family relationship and issues.

SO 275 Contemporary Social Problems (Fall) 3 hrs.

A study of both general and special contemporary social problems in our times. The problems are considered in the social and cultural setting in which they occur. The emphasis is upon causes, treatment, and prevention.

EMMANUEL FOUNDATIONS

ECF 103 Foundations (Fall, Spring) 3 hrs.

Within the framework of a Christian environment, ECF 103 enhances the positive transition from high school to Emmanuel University, develops personal relationships, builds an understanding of and respect for differing backgrounds and experiences, fosters financial and physical literacy, and strengthens academic success.

ECF 111 Christian Living (Fall, Spring) 3 hrs.

An introductory study of the New Testament, with references to the Old Testament. Emphasizes practical application for Christian lifestyle and character. (For the non-SCM major).

ECF 200 Gospel of John (Fall, Spring) 3 hrs.

This course examines the Gospel of John giving attention to the person, message, and works of Jesus Christ. (For the non-SCM major). Prerequisite: ECF 111.

ECF 212 Practical Christianity (Fall, Spring) 3 hrs.

This course explores practical life implications for the maturing Christian using the Bible as the primary text. Emphasizes the Word, ministry, and the role of the Holy Spirit. (For the non-SCM major). Prerequisite: ECF200.

GRADUATE LEVEL COURSES

BUSINESS ADMINISTRATION PROGRAM

MBU 510 Financial Analysis 3 hrs.

This course is designed to provide students with a knowledge of the basic tools and concepts used in financial analysis and to provide an opportunity for students to employ their knowledge of how to read, analyze, and interpret financial accounting data to make informed business decisions with an emphasis on operating profitability. Financial accounting topics including assets, liabilities, equity, and off-balance-sheet financing. Other topics include the trade-off between risk and return, the time value of money, and valuing of future cash flows. Students will use ratio analysis to analyze past firm performance and make forecasts of future performance.

MBU 515 Managerial Economics 3 hrs.

This course covers the fundamental concepts and economic principles behind supply and demand, opportunity costs and market price in application to managerial decisions of business. Study will focus is on production and cost theory, market structure, and pricing with emphasis on models of economic behavior of the consumer and the firm. Students will develop analysis skills to solve problems and reinforce students' quantitative understanding to make optimal decisions using marginal analysis, demand analysis and optimal pricing, estimating and forecasting demand, production, cost analysis, and competition. This course will also include an introduction to linear programming using Microsoft Excel.

MBU 520 Financial Modeling with Excel 3 hrs.

This course is an application of practical financial modeling using Microsoft Excel and other software applications in financial management and investments. This course focuses on understanding financial projects, building assumptions, and analyzing historical data to develop data-driven models and identify functional growth drivers. Other topics include discounted cash flow for efficient investment analysis, building a financial model by projecting balance sheets for assessing profit and loss, Monte Carlo simulation, asset and debt schedules, and profitability ratios using various profit parameters through building digital prototypes of business strategies.

MBU 525 Cases in Finance 3 hrs.

This course provides students with the application of theory, concepts, and techniques from undergraduate and graduate courses in finance to a variety of complex business decisions through case method of analysis. Student teams will analyze finance cases where students will identify financial issues, offer solutions, and make, explain, and evaluate recommended courses of action. Teams will develop and present cases for optimum business decisions for a variety of problems. Cases topics include the time value of money, financial statement analysis, asset valuation concepts, weighted average cost of capital, capital budgeting, risk and return, and other pertinent financial topics. Students are expected to have competent knowledge of Microsoft Excel.

MBU 530 Quantitative Methods and Analysis 3 hrs.

This course examines fundamental quantitative skills and tools required to make effective managerial decisions through quantitative analysis concepts such as optimization models and applications, statistical methods, hypothesis testing, analysis of variance, regression analysis, and time series analysis. Content also includes introductory quantitative concepts from linear algebra to calculus, probability, descriptive and inferential statistics, linear regression, and applied linear programming models. Students are expected to be highly proficient in Microsoft Excel.

MBU 630 Crisis Communication 3 hrs.

This course covers major theories of crisis communication and the methodologies they employ, including situational crisis communication, brand and image repair, crisis mapping, narrative building, etc. It also addresses different stages of the crisis (i.e., pre-crisis, during crisis, and post-crisis) and what should happen during those stages.

MBU 635 E-Commerce Marketing and Analytics 3 hrs.

This course is designed to provide students a broad understanding of the principles and practices associated with using Internet technology for promoting a company’s goods and services through ecommerce marketing. Topics include search engine optimization, content development for the desktop and mobile platform delivery, social media advertising, and online analytics. Students will also learn basic data skills, gain an in-depth understanding of online marketing analytics, and how to create an effective digital marketing plan.

MBU 640 Information Systems Management 3 hrs.

This course examines the role of information systems in supporting a wide range of organizational functions. Areas to be explored include information systems supporting administrative and transactional operations, management decision making, and of executive decisions for overall corporate strategy. The course will provide a managerial perspective on the use, design, and evaluation of information systems. Topics include enterprise resource planning systems, database management, cloud computing, security, and systems development.

MBU 645 Organizational Behavior and Leadership 3 hrs.

This course examines leadership principles and the interaction of individuals, groups, and hierarchical structures at various levels of the organization. Content brings together the merging of management concepts such as perception, motivation and group behavior with leadership for making decisions and leading people within both hierarchical and nontraditional organizations, all while navigating the politics of organizational structure and change. Students will also survey organizational behavior and the leadership of managing individual differences, perceptions, attitudes and behaviors. Other topics include theories of motivation, work environment and stress, organizational communication, and the management of teams, conflict, and negotiation.

MBU 650 Legal Environment of Commerce 3 hrs.

This course provides the student with a broad understanding of the Uniform Commercial Code (UCC) and business contracts, commercial torts, and property rights, bailments, and agency, business organizations, and the laws and regulations impacting eCommerce and the digital environment. Other topics include administrative law and regulatory issues faced by businesses.

MBU 655 Cases in Marketing 3 hrs.

This course is the application of the analytical theories, models, and tools used in marketing to make critical decisions regarding such issues as segmentation and targeting, branding, distribution, pricing, placement, and promotion. The course is case driven with student case presentations and discussions with formal written assessments and recommendations.

MBU 680 Leadership of Change 3 hrs.

This course focuses on the management of organizational change, whereas to provide future managers with the skills to diagnose the need for change, and to further ensure successful implementation. Content focuses on an organizational approach to facilitate change and to building leadership skills for change. Topics are covered from both theoretical and applied change theories. Other topics include the development of strategies to overcome resistance, implement change in business processes, and the role of the leader in an organization with respect to culture and values, people and skills, processes and tools, and assessment of performance.

MBU 690 Executive Strategy in Business 3 hrs.

This capstone course is the integration of all MBA course content into a comprehensive application of theory, knowledge and skills acquired throughout the program. Case studies place the student in various management positions to perform as a senior executive responsible for the strategic decisions of an organization. Students will demonstrate the ability to identify issues, evaluate strategic options and further demonstrate the student's analytical and decision-making skills by which strategies get formed and executed.

EDUCATION PROGRAM

MED 500 Advanced Curriculum and Pedagogy 3 hrs.

This course is designed to examine effective practices in curriculum development and the art of teaching. Classroom teachers will learn how to apply the curriculum and pedagogy practices within current content area classes.

MED 509 Collaborative Classrooms Through Differentiation 3 hrs.

This course explores the theoretical basis of differentiated instruction, the connections of curriculum and the learning environment, and will create instructional strategies beneficial to their classrooms. This course exposes applying differentiated practices to ensure the needs of all learners are met.

MED 550 Applying Technology for Effective Instruction 3 hrs.

This course is designed to examine the cultural, pedagogical, and technological factors that can impact children's development and academic achievement. Teachers must be aware of these factors in order to enhance student learning by creating an education environment that embraces the integration of technology into classroom practice to create an ethical digital citizen.

MED 551 Methods of Educational Research 3 hrs.

This course focuses on a study of research methods, procedures, and design. Emphasis will be placed on critical thinking, evaluation, and application.

MED 651 Teacher as Researcher (Action Research) 3 hrs.

This course provides teacher leaders with the knowledge and skills necessary to use action research as a tool to address professional needs, interests, and problems. Connections between the course content and the role of teacher leader will provide the foundation needed for students to apply the fundamentals of action research at the local school level as a teacher leader. Prerequisite: MED 551.

MED 670 Educational Assessment and Decision-Making 3 hrs.

This course provides an overview of integrated elementary school curriculum. The design and utilization of formal and informal assessment methodologies that support effective instruction will be explored as will the connection between curriculum and assessment. Students will learn how to develop appropriate classroom assessments for individuals and groups, and analyze how to assess understanding in learners, including higher order thinking. Students will create classroom
assessments that are appropriate for the age and type of learner. In addition, interpretation of standardized test results and communication of assessment outcomes to students, administrators, and parents will be addressed.

MED 675 Current Issues in Education 3 hrs.

This course focuses on current issues faced by educators. The course will include topics such as ethics, standards, assessment, accreditation, funding, and parent / community involvement. The students will research and investigate the past, present, and future of education through current media sources, professional writings, journals, and books.

MED 680 School Law and Ethics in Education 3 hrs.

This course examines the legal and ethical issues as related to practical problems in school. Topics to be studied include organizational structures of school, federal and state systems, church-state related issues, teacher rights, rights of students with disabilities, instructional issues, tort liability, and equal opportunities in education.

AGRICULTURAL EDUCATION

MED 511 Foundations of Agriculture/Ag Systems 3 hrs.

A study of the foundations of agriculture and its importance to the region, state, nation, and world, as well as the impact of agriculture on daily life. Systems in agriculture and how to address common misconceptions concerning: Agriculture Systems, Agricultural Mechanics, Plant Systems, Animal Systems, and Food Systems will also be studied.

MED 513 Environmental Resources and Leadership 3 hrs.

A study of the environmental and natural resources including forestry, wildlife, environments, and natural resource systems. Preparation in leadership and career readiness will be emphasized through the development of leadership skills. Candidates will explore the characteristics of career readiness and youth leadership opportunities presented through the local, state, and National FFA Organizations.

MED 514 Elementary Agricultural Curriculum 3 hrs.

Emphasis is on using knowledge of agriculture education to design, implement, and evaluate experiences that promote positive development and learning for each child. The importance of developmental domains and academic (or content) disciplines in agriculture education curriculum and the essential concepts, inquiry tools, and structure of agriculture education will be developed. Candidates use their own knowledge and other resources to design, implement, and evaluate meaningful, challenging curriculum that promotes comprehensive development and learning outcomes for every child.

MED 517 Child Development and Learning 3 hrs.

A study of P-5 child development and how to create environments that are healthy, respectful, supportive, and challenging for each child by using this understanding of children's characteristics and needs, and of multiple interacting influences on children's development and learning.

MED 518 Developmentally Effective Approaches 3 hrs.

Candidates explore the complex enterprise of teaching and learning with children, and that details vary depending on children's ages, characteristics, and the setting within which teaching and learning occur. They explore the use of positive relationships and supportive interactions as the foundation for their work with children and families. A wide array of developmentally appropriate approaches, instructional strategies, and tools to connect with children and families and positively influence each child's development and learning will be explored.

ENGLISH AS A SECOND LANGUAGE

MED 505 Foundations and Cultural Issues for Teaching ESOL 3 hrs.

This course is designed to develop a knowledge base about academic, personal, cultural, and social context and its impact on the education of English Learners. Prospective ESOL teachers will examine principles, concepts, research, and major theories related to educating English Learners. This course will examine strategies for ensuring that English Learners develop knowledge of mainstream cultures as they become proficient in English.

MED 512 Language Acquisition for Teaching ESOL 3 hrs.

This course examines the principles of linguistic systems, language development, and how English Learners acquire language proficiency. Prospective ESOL teachers will explore the relationship of language as a system and apply theories and research in language acquisition to support English Learners. Assessment techniques and devices for evaluation of the development of English as an additional language will be examined.

MED 625 Methods for Teaching ESOL 3 hrs.

This course will develop skills of prospective ESOL teachers in writing and adapting curricula, selecting appropriate materials, and applying strategies for teaching reading, writing, listening, and speaking to English Learners. Assessment of linguistic proficiency and development will be examined. Prospective ESOL teachers will develop the ability to assess and support English Learners in academic content areas.

GIFTED

MED 503 Characteristics of Gifted Students 3 hrs.

This course will provide the basis for understanding the characteristics of gifted students, identifying gifted students based on the characteristics, and serving gifted students in their areas of strength.

MED 570 Assessment of Gifted Students 3 hrs.

This course prepares the candidate to accurately assess students using Georgia's Gifted Education rule (Multiple Criteria) in order to recommend appropriate services and determine the needs of gifted learners. Additionally, the curriculum will prepare teacher candidates to administer the variety of assessment instruments approved for gifted education.

MED 600 Programs, Curriculum, and Methods for Gifted Students 3 hrs.

This course provides programming and curricular methods to select and/or create appropriate strategies for developing the advanced potential of gifted learners. An exploration of the variety of options for serving gifted students is included.

READING

MED 510 Advanced Teaching Reading in Elementary School 3 hrs.

This course stresses the importance of scientifically based reading research and exemplary reading instruction. This course also focuses on contextually grounded, developmentally appropriate instruction, which includes such issues as lesson planning, unit design, continuous assessment, grouping, integrating instruction, and all elements inclusive in a reading program that meets the needs of all students, including those who are struggling, as well as linguistically and culturally diverse students.

MED 515 Advanced Reading and Writing in the Content Area 3 hrs.

Literacy in the Content Areas offers elementary teachers an understanding of language and the literacy process as it applies to teaching across the curriculum. The course emphasizes reading and writing in content areas, as well as instructional strategies to support students' literacy development. It focuses on ways that reading, writing, speaking, and listening are developed and used in learning discipline-specific curriculum, including adaptations for culturally diverse and exceptional learners.

MED 610 Advanced Reading Diagnostics and Correction Strategies 3 hrs.

This course is designed to address the symptoms and causes of reading difficulties and disabilities. Methods of assessment, diagnosis, intervention, and remediation techniques will be covered throughout the course. Students will learn various assessment techniques which can be applied in the classroom with individual students or with groups of students throughout the development of the reader. This course is an advanced course which presumes graduate students have had undergraduate level introductory reading courses.

MASTER OF ARTS IN TEACHING Pedagogy Only Program

MED 501 Foundations of Instruction 3 hrs.

This course is study of the philosophical, sociological, and historical foundations of education with emphasis on the structure and organization of the American education system particularly the Georgia education system, legal implications, current trends and issues, professional organizations, and the challenges of teaching in a technological and diverse society.

MED 502 Curriculum and Instruction 3 hrs.

This course is designed to assist teacher candidates in understanding curriculum design, instructional planning and teaching. Emphasis is placed on planning, presentation, and assessment skills, as well as developing strategies for planning for diverse student population present in schools. Candidates will design a learning segment that demonstrates effective instructional strategies, appropriate content, multiple assessments of student learning, and a range of learning resources.

MED 504 Exceptional Learner in the 21st Century Classroom 3 hrs.

This course is designed to examine culturally and linguistically diverse and exceptional learners through historical, sociological, and philosophical foundations. Focus will be on Implications for teaching diverse learners and developing responsive pedagogy. This course meets the exceptional child requirement. A grade of "B" or higher must be earned in MED 504, per GA-PSC requirements.

MED 516 Reading and Writing Secondary Content Area 3 hrs.

This course addresses the interdisciplinary development of reading skills needed by students. Instructional strategies and methods are presented and designed to help students transfer literacy skills into content areas.

MED 560 Fall Clinical II 3 hrs.

The purpose of this course is for candidates to use research-based best practices for effective teaching. This is a field-based course with module seminars. Emphasis will be placed on the methods and strategies needed to meet the diverse needs of all learners. This course requires a classroom field placement; the grade band is dependent on the student's major. The experience includes observation, lesson and course design, classroom management and evaluation strategies, and reflection.

MED 660 Spring Clinical II 3 hrs.

This course provides the intern with daily teaching experiences in a classroom aligned with the intern's area of certification under the supervision and direction of the university supervisor, a mentor, and the school-building.

EXERCISE SCIENCE

MEX 500 - Research Design & Methods in Exercise Science 3 hrs.

This course focuses on a study of research methods, procedures, and design in exercise science. Emphasis will be placed on critical thinking, evaluation, and application.

MEX 510 Applied Exercise Physiology 3 hrs.

Examination of physiological adaptations to exercise training in health and disease along with physiological responses to environmental stress.

MEX 520 Sports Nutrition 3 hrs.

Sports Nutrition enables students to translate theory into practice and to relate content to fitness and sports. Included are topics on weight and body composition, eating disorders and guidelines for proper nutrition.

MEX 530 Essentials of Strength Training and Conditioning 3 hrs.

This class explores the foundations of strength and conditioning as established by the National Strength and Conditioning Association (NSCA). Students will design and critique program based on NSCA guidelines. This course is designed to prepare students interested in becoming Certified Strength and Conditioning Specialists (CSCS) through the NSCA.

MEX 540 Advanced Strength and Conditioning Theory 3 hrs.

This class examines the principles and practices of periodization. Students will develop periodization programs based on foundational and current literature and learn to critique and justify program selection.

MEX 550 Health and Fitness Coaching 3 hrs.

This course explores professional health coaching to prepare students to assist clients to make behavioral changes from a Christian perspective.

MEX 560 Philosophy and Ethics in Coaching 3 hrs.

This course will prepare students to develop an athlete-centered philosophy of coaching through the lens of a Biblical worldview. Aspects will include their vision, mission, values, and type of coach they aspire to become. Students will also examine ethical issues in sport and apply Christian teaching to common ethical and moral dilemmas of responsibility, honesty, and integrity in the sports arena.

MEX 570 Advanced Exercise Testing & Prescription 3 hrs.

This course is a study of the laboratory and field tests used for assessing physical fitness components as well as principles of exercise prescription. Test results are used in developing individualized exercise prescriptions to improve cardiorespiratory fitness, muscular fitness, body weight and body composition, and flexibility.

MEX 580 Principles of Coaching and Leadership 3 hrs.

This course is designed to expose students to a variety of coaching ideologies and examples of successful coaches throughout sport. Students will examine principles found in coaching such as team culture, athletic character, and maximizing the growth of each team member. Students will learn how to develop their own skills and abilities as coaches to effectively manage a sports team.

MEX 600 - Sports Psychology 3 hrs.

This course examines the application of psychological theories and research to sports, exercise, and health behaviors. Case studies from a variety of sports will be explored to develop a set of psychological skills that can be applied across sports.

MEX 610 Athletic Injury Prevention/Rehabilitation 3 hrs.

This course provides the necessary knowledge and skills coaches need to include an injury prevention program in their specific sport areas. Students will create training plans to effectively mitigate injuries for a variety of sports teams through analyzing the needs of a sport and determining key exercises for the athletes. Students will identify and analyze common sport injuries and know how to respond.

MEX 620 Fitness & Health Promotion 3 hrs.

This course is for students currently working in or preparing for careers in the health and fitness industry. This course prepares students for the certified personal trainer exam of the NSCA or the ACSM.

MEX 630 Coaching Internship 3 hrs.

This course allows the student to apply their graduate level education to the practical, hands-on coaching experience. Students will utilize their graduate assistantship for accruing observation hours in this course, with the possibility of observing sports outside their expertise. Students will record hours and reflect on their experiences on a weekly basis.

MEX 640 Sport Performance Training 3 hrs.

An analysis of sport performance training methods and techniques utilized to assist athletes achieve maximum performance.

MEX 650 Practicum in Strength Training and Conditioning 3 hrs.

This class provides students the opportunity to develop and implement a strength and conditioning program through working with an athletic team under the supervision of a CSCS. Students are responsible for program selection and assessment of program results.

MEX 660 Seminar in Strength Training and Conditioning 3 hrs.

This class provides exploration analysis of advanced topics strength and conditioning. Evaluation of current industry trends and practices. Creation of a personal strength and conditioning, Christ-centered philosophy.

MEX 670 - Exercise for Special Populations 3 hrs.

This course presents exercise prescription relative to diseases of the cardiovascular, pulmonary, metabolic, musculoskeletal, neuromuscular, and immunologic systems.

MEX 680 Exercise Counseling & Behavior Modification 3 hrs.

This course explores behavioral modification and counseling techniques applied to exercise settings for the purposes of exercise adherence, weight loss and maintenance, and overall lifestyle improvement.

MEX 690 Capstone Assessment Project 3 hrs.

Students will be required to sit for either the NSCA-CSCS or the ACSM-EPC exam based on their area of concentration. Results from the exam will be shared with professors from these areas.

MASTER OF MINISTRY/MASTER OF DIVINITY

BIBLE COURSES

MBI 500 Major Old Testament Themes 3 hrs.

This course explores major theological themes in the Old Testament. The Old Testament offers a grand narrative revealing God's work, purposes, and wisdom in the redemptive story. Students will investigate one or more of those themes and apply what they learn to their personal ministry, theology, and formation.

MBI 510 Major New Testament Themes 3 hrs.

This course examines major theological themes in the New Testament. The New Testament reveals God's work in the redemptive story through Jesus Christ. Students will investigate one or more of those themes and apply what they learn to their personal ministry, theology, and formation.

MBI 520 Biblical Interpretation 3 hrs.

This course considers the formation and transmission of the biblical canon, the presuppositions related to biblical authority interpretation, and the principles and methods that serve to provide a basis for proper interpretation of the biblical text. Students will develop and practice the

skills necessary to interpret various genres in both the Old and New Testaments.

MBI 530 Torah Through the Old Testament 3 hrs.

The Torah or 'instruction' given to Israel at the birth of the nation provides the essential template for the communities of faith in both the Old and New Testament. This course considers the central role that Torah plays in casting God's vision for his redeemed people and focuses on the ways that Torah provides a central purpose directing each writer and a unifying theme for the Old Testament as a whole.

MBI540 Synoptics 3 hrs.

This course is an examination of the nature and purpose of the Synoptic Gospels and the life, teachings, and actions of Jesus. The course will consider the genre of the Synoptic Gospels, the approaches to them, and the major and distinctive contributions of each evangelist. Attention is directed to the synoptic portrayal of events in the life of Jesus, a comparison of the three Gospels, and significant topics of Jesus' teaching.

MBI 610 Pauline Literature 3 hrs.

This course examines the life and ministry of Paul and the rise of early Christianity as recorded in the New Testament book of Acts. Each letter is examined for its rhetoric, intentions, historical setting, and theological themes, as well as its fit within Paul's overall theology. Throughout the course, attention is given to the practical applications of the letters for spiritual formation and ministry.

BIBLICAL LANGUAGES

MGR500 Using Greek in Ministry 3 hrs.

This course introduces exegetical Greek for ministry. Emphasis is placed on inductive learning of exegetical Greek which includes mastery of the pronunciation of words and the development of a basic understanding of Koine Greek grammar. This course also explores the use of standard exegetical tools, Bible study software, and important linguistic and genre considerations for interpreting the texts of the New Testament.

MGR615 New Testament Greek I (Infrequent) 3 hrs.

This is the first of a two-course sequence that presents the essentials of elementary Greek. Attention is given to the study of grammatical forms, syntax, and vocabulary that prepares students to read the New Testament in its original language.

MGR625 New Testament Greek II (Infrequent) 3 hrs.

This is the second of a two-course sequence that presents the essentials of elementary Greek. Continued attention is given to the study of grammatical forms, syntax, and vocabulary that prepares students to read the New Testament in its original language. In addition, attention is also given to ways in which New Testament Greek studies can provide grammatical and exegetical insights for preaching and teaching the New Testament.

MGR635 Intermediate Greek Grammar and Exegesis (Infrequent) 3 hrs.

This course provides a review and elaboration of Greek grammatical forms, syntax, and vocabulary, enabling students to move beyond mere reading of the New Testament to doing more in-depth grammatical-historical exegesis. In addition, the praxis of textual criticism will be introduced.

MHE 500 Using Hebrew in Ministry 3 hrs.

This course introduces exegetical Hebrew for ministry. Emphasis is placed on inductive learning of exegetical Hebrew which includes mastery of the pronunciation of words and the development of a basic understanding of Hebrew grammar. This course also explores the use of standard exegetical tools, Bible study software, and important linguistic and genre considerations for interpreting the texts of the Old Testament.

MGS 690 Capstone Integrative Project 3 hrs.

This course serves as a culmination of a student's program by providing an opportunity for an internship, a mentored project, or a research-based thesis.

MINISTRY COURSES

MMN500 Christian Formation for Church Leaders 3 hrs.

This course explores formational processes of conformation to the image of Jesus, frequently referred to as Christian spiritual formation. This is achieved by examining biblical models and practices, as well as surveying Christian approaches to spiritual formation. Attention is given to the adaptation of these practices for individual and church application.

MMN510 Christian Leadership 3 hrs.

This course examines the concept of "Spirit-led" leadership through the lens of scripture and current theoretical frameworks. Emphasis is given to various aspects of and approaches to leadership within a framework that is open to the movement and activity of the Spirit while providing practical applications and best practices in learning to lead ourselves and others more effectively.

MMN520 Church Strategies and Systems 3 hrs.

This course investigates management systems and practical strategies for building and sustaining excellence and fruitfulness in the church. Emphasis is given to best practices in management, systems development, strategic thinking, finances, and scalable frameworks for church growth and kingdom expansion.

MMN 600 Models for Church Planting and Revitalization 3 hrs.

This course offers a theological and methodological investigation into God's desires and designs for local churches. Students will learn practical approaches for establishing Gospel-centered, Spirit-filled, missional churches that disciple believers, reach unbelievers, and influence communities. Attention is given to church launch strategies, church culture shifting, leadership development, and spiritual foundations within a global context.

MMN 610 Pastoral Theology and Soul Care 3 hrs.

This course provides a theological overview of pastoral care emphasizing the Christian leader as a caregiver in congregational settings. The course examines the role of the pastor as caregiver and counselor within biblically based models and strategies for relational, emotional, and spiritual well-being, and soul care within the complex and unique context of the church.

MMN 615 Theology and Praxis of Worship 3 hrs.

This course considers biblical and historical views of worship as they connect liturgical practices with contemporary, charismatic expression. Attention will be given to the role of the Spirit, the instruction of the Word, and the influence of tradition. Additionally, worship theory and theology will connect with application in the gathered church and individual life.

MMN 620 Christ-Centered Preaching 3 hrs.

This course seeks to facilitate a critical understanding of theology and theory in the practice of preaching as an act of worship and as a witness to the gospel of Jesus Christ. The course accentuates preaching as both a gift of the Holy Spirit and a human vocation. Focus is given to various contemporary preaching models with special attention given to developing transformational sermons that communicate biblical life and truth.

MMN 625 Missional Ministry 3 hrs.

Attaining and maintaining a perspective of God's activity in the world, both locally and globally, is vital for church leaders. This course presents a biblically framed 'big picture' of the mission of God, expressing itself with cultural and contextual relevance. Students will also survey the major religions of the world and their beliefs. Emphasis is placed upon the Great Commission and Great Commandment as the basis for localized and mobilized Gospel expression.

MMN 635 Biblically Based Discipleship 3 hrs.

This course assists church leaders to continually explore means to foster intimacy with God, relational accountability, and the capacity to reproduce the life of Christ in others. In addition to theoretical perspectives of personal discipleship, the class also focuses on best practices of faith formation within the local church.

THEOLOGY COURSES

MTH 500 History of the Church and Pentecostalism I 3 hrs.

This course surveys the major turning points of church history and key points of theological development in their cultural and historical settings as well as the history of twentieth and twenty-first century Classical Pentecostalism, Neo-Pentecostalism, and the Third Wave. Particular attention is also given to the development and expression of charismata and the activity of the Holy Spirit throughout the history of the Church.

MTH 501 History of the Church and Pentecostalism II 3 hrs.

This course considers the historical and theological development and nuances of the contemporary expressions of the Pentecostal/Charismatic movements. Attention will be directed toward the activity of the Spirit (manifestations, activity, and revivals) in church history with particular attention given to the Wesleyan-Arminian-Holiness roots of the movement, the birth and development of the Pentecostal movement, the "waves" of charismatic renewals and expressions, and the worldwide nature and expressions of the movement.

MTH 600 Biblical Theology 3 hrs.

This course encourages students to listen to the diverse voices and unique perspectives of the biblical writers while noting themes that recur, evolve, and give shape to the larger message of the canon of Scripture as a whole. Students will be encouraged to develop biblical/theological thinking regarding major theological issues and their impact on the life and ministry of the Church.

MTH 610 Christian Theology 3 hrs.

This course provides a survey of the essential doctrines of the church, drawing on the Biblical foundation, historical developments, and creedal formulations of the Christian faith. Attention is given to key biblical texts, terms, concepts, and doctrinal development and the course highlights Wesleyan/Pentecostal/charismatic theology and praxis.

MTH 620 Evangelism, Mission, and Culture I 3 hrs.

This course seeks to prepare Christian leaders for effective engagement within the complexities of an ever-changing plurality of worldviews, religions, and moral decision-making processes in a post-Christian or nominal-Christian ministry context. Additionally, students will develop a foundation for meaningful personal and congregational responses to contemporary social and moral concerns within a diverse society.

MTH 640 Evangelism, Mission, and Culture II 3 hrs.

Building on the foundation laid in TH 620, this course continues those conversations and explores both the challenges and the potential impact of the Church regarding contemporary cultural and societal issues. Students will explore effective models and best practices for maximized ministerial reach and influence in those contexts. Attention is also given to identifying and nurturing qualities necessary for missional leaders and communities.

MASTER OF STRATEGIC COMMUNICATION

MSC 510 Principles of Strategic Communication 3 hrs.

Introduces students to facets and frameworks of strategic communication as it applies to everyday communication encounters, within organizations, family systems, educational environments, social media, marketing, and corporate communication, etc.

MSC 512 Writing for Strategic Communication 3 hrs.

In this course, students will learn how to develop messages, for internal and external organizational stakeholders, that effectively convey messages to target audiences. They will learn writing skills vital to

becoming a communication professional, including developing abilities in speech writing, writing for public relations, writing for social media, and writing that supports the organization's strategic goals and objectives.

MSC 520 Communication Leadership3 hrs.

Since effective communication is directly linked with successful leadership, this course focuses on leadership within organizations. It examines different types of power within the organization, leadership styles and how they are employed within organizations, and ways to improve communication to produce quality leaders.

MSC 511 Digital Communication Strategies 4 hrs.

Introduces students to digital marketing, social media networking strategies, digital communication styles, analytics, etc., and considers how these strategies interact with organizational operations. Helps students determine goals for online communication and introduces them to tools and techniques essential for successful organizational storytelling. *Internship Requirement: Find a company that doesn't have a strong online presence and approach them about establishing one for them. Based on knowledge gained in this class, create, and execute an online marketing strategy for advancing organizational success.*

MSC 530 Strategic Communication Research Methods 4 hrs.

This course teaches students how to conduct applied research with an emphasis on development of research questions, design, analysis, and communication of results to stakeholders. Students will understand and evaluate social science research within the professional context and learn which methodological tools work best in applied research. *Internship Requirement: Develop a mini research project in collaboration with a company seeking to make a change, overcome obstacles, improve company practices, change policies, etc. If appropriate, this research plan may be executed as the capstone project.*

MSC 531 Communication Techniques and Strategies 3 hrs.

Effective communication within organizations is vital to success. This course introduces different types of communication techniques and strategies for dealing with conflict, developing professional relationships, motivating others, enacting strong decision-making skills, and addressing conflict.

MSC 612 Strategic Communication Law 3 hrs.

In this course, students will learn about the relationship between organizational and brand strategies and the various legal implications within organizations. It will look at issues such as intellectual property laws, reputation, potential for malpractice, how to develop a strong organizational narrative, and other complex business matters. Focus will be on development of professional communication skills necessary in handling legal matters within the organization.

MSC 621 Communication Theory 4 hrs.

This course introduces students to prominent theories within the field of communication, focusing on the role of theory in strategic communication. It looks specifically at theories related to the communicator, the message, and the medium, and assesses the impact of these theories within organizations. *Internship Requirement: Students are expected to select relevant theories to develop a strategic plan for a specific organization, including alignment of organizational vision, mission, and objectives, creation of organizational structures, and examination of the critical role of theory in developing and implementing a successful communication program.*

MSC 631 Crisis Communication 3 hrs.

This course covers major theories of crisis communication and the methodologies they employ, including situational crisis communication, brand and image repair, crisis mapping, narrative building, etc. It also addresses different stages of the crisis (i.e., pre-crisis, during crisis, and post-crisis) and what should happen during those stages.

MSC 690 Strategic Communication Capstone Project 3 hrs.

Using qualitative and quantitative research methods, students identify, develop, and execute a research project designed to improve and enhance organizational growth and development. This project includes development of a project purpose and advancement of an idea through research and creation of a final project. Prerequisite: MSC 530.

XI. UNIVERSITY REGISTER

ADMINISTRATIVE OFFICERS

Greg K. Hearn President
A.A., Emmanuel College; B.B.A., University of Georgia.

Brian James Executive Vice President
A.A., Emmanuel College; B.A., University of Georgia.

Cyndee P. Phillips Vice President for Academics
A.A., B.A., Emmanuel College; M.A., Brenau University; Gifted Endorsement, University of Georgia; Ed.S., Clemson University; Ed.D., Liberty University.

Nate Moorman Vice President of Athletics
B.A., M.Ed., Carson Newman University.

Mandrake Miller Vice President of Student Life
B.S., Morris University; M.S. Grand Canyon University.

ASSOCIATE VICE-PRESIDENT

Larry Brown Associate Vice President for Academics
B.S., US Naval Academy; M.Div., Liberty University; M.Arts, D.Min., Liberty University.

Kirk McConnell Assoc. Vice President for Student Life
B.S., Emmanuel University; M.Ed., Georgia State; Ed.D, Liberty University.

FACULTY

Cathy B. Acree, Admin. Faculty II, Level 3
Associate Registrar
B.A., Emmanuel College; M.A., Piedmont University.

Adams Beadles, Assistant Professor Kinesiology
B.S., Emmanuel College; M. PT., Medical University of Georgia.

Staci Beach, History
B.A., Oklahoma Christian University; M.A., Florida State University; Ph.D., Candidate, University of Tennessee Knoxville.

Lesley M. Bowick, Assistant Professor Business
B.B.A., Mercer University; M.Acc., Auburn University.

Scott Bryan, Professor Kinesiology
B.S., Campbellsville University; M.A., Middle Tennessee State University; D.Arts, Middle Tennessee State University; Post-Doctoral work Virginia Polytechnic and State University.

Matt J. Cawthorn, Assistant Professor Criminal Justice
B.A., University of Georgia; M.Div., Oral Roberts University; D.Min., Oral Roberts University.

Paula Dixon, Associate Professor Communication
B.S., M.A., Austin Peay State University.

D. Kyle Garrett, Professor English
B.A., M.F.A., University of Georgia.

Terilyn Goins, Professor Communication
B.S., Liberty University; M.A., University of Virginia; Ph.D., Indiana University at Bloomington.

Debra F. Grizzle, Admin. Faculty IV, Level 1 Registrar
A.A., B.S., Emmanuel College; M.Ed., Azusa Pacific University.

John Henzel, Professor Business
B.S., Washington & Lee University; M.B.A., St. Bonaventure University; Ph.D., University of Georgia.

Bruce Hockema, Associate Professor Mathematics
B.S., Pensacola Christian University; M.A.T., Ed.D., University of West Florida.

Jonathan Howell, Professor Science
B.S., University of Georgia; M.S., McNeese State University; Ph.D., Old Dominion University.

David Jordan, Professor
Business /Computer Information Systems
B.S., M.B.A., The Citadel; Juris Doctorate, Atlanta's John Marshall Law School.

Jesse Kemmerer, Instructor Kinesiology
B.S., Emmanuel College; M.S., University of North Georgia.

Bibiana Loza, Assistant Professor Science
B.S., Converse University; MPH, University of Georgia.

Keith Marriner, Assistant Professor Christian Ministries
B.A., Emmanuel University; M. Th., M.Div., Ed.D., Southeastern Baptist Theological Seminary

Deborah Maxwell, Assistant Professor Education
A.A., Emmanuel College; B.S., M.A., University of Georgia; Ed.S., Valdosta State University.

Jason R. McCary, Assistant Professor Christian Ministries
B.S., M.M., Southwestern Christian University; M.A., D.Min. (ABD), Southeastern University.

Deborah A. Millier, Admin. Faculty IV, Level 1
Director Library Services

B.A., Toccoa Falls College; M.L.I.S., University of South Carolina.

Judith Mills, Assistant Professor Education
A.A., B.A., Emmanuel College; M.A.T., University of South Carolina; Ed.D., Gardner-Webb University.

Paul Petrovic, Associate Professor English
B.A., M.A., Kent State University; Ph.D., Northern Illinois University.

Sarah Petrovic, Associate Professor English
B.S., Taylor University; M.A., Ph.D., Northern Illinois University.

Christopher Pipkin, Associate Professor English
M.A., Duquesne University; Ph.D., The Catholic University of America.

Blake Rackley, Professor Psychology
B.A., Emmanuel College; M.A., Psy.D., Regent University.

Wayne Randall, Assistant Professor Agriculture
B.S., University of Georgia; M.Ed., Clemson University; Ed. S., University of Alabama.

Andrea Reganato, Assistant Professor Psychology
B.A., Emmanuel College; M.S., Lee University.

Brad Roberts, Assistant Professor Education
B.S., Presbyterian University; M.Ed., University of North Georgia; Ed.S., Lincoln University.

M. Clinton Ross, Assistant Professor Communication
B.S., Emmanuel College; M.A., Savannah University of Art and Design.

Matthew Simmons, Assistant Professor History
B.A., University of North Carolina Charlotte; M.A., University of Tulsa; Ph.D., University of Florida.

Micah Story, Assistant Professor Agriculture
B.S., Fort Valley State University; M.Ed., Ed.S., University of Georgia.

Sherry Story, Professor Natural Sciences
B.S., Fort Valley State University; M.S., Ph.D., University of Georgia.

Gina Thomason, Assistant Professor Education
B.S., Brenau University; M.Ed., Clemson University; Ed.S., Piedmont University; Ed.D., Liberty University.

Rebecca Ulrich, Assistant Professor Kinesiology
B.S., Truett McConnell University; M.S., Liberty University.

Mary Wilson, Assistant Professor Education
B.S., M.A., Malone University; Ed.D., Liberty University.

Richard Wilson, Professor Education & Kinesiology
B.A., M.Ed., Malone University; Ed.D., Northcentral University.

Nina Ye, Professor Mathematics
B.S., Nanjing University-China; B.A., Jiangsu Provence Education University; M.S., Ph.D., University of Southern Mississippi.

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