

2024-2025

REQUEST FOR STUDENT or Parent MARITAL STATUS UPDATE

EMMANUEL UNIVERSITY

PLEASE PRINT LEGIBLY IN INK

STUDENT'S LAST NAME (LEGAL NAME)

STUDENT'S FIRST NAME

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This form should only be submitted by a student whose marital status has changed since filing the FAFSA.

POLICY: The Fall deadline to submit a Marital Status Update is September 15, 2024. Appeals submitted after September 15, 2024 will be held and applied to the Spring semester. The Spring deadline to submit a Marital Status Update is January 23, 2025. After January 23, 2025, the student must wait until the next award year to change marital status. All documents must be provided. If documentation is not supplied the appeal will not be reviewed.

NOTE: Marital status changes do not always increase financial aid award amounts. The Office of Financial Aid will only process a marital status update if the update is beneficial to the student.

Please check the applicable status box:

Marital Status changing from single to married: Student Parent

Date Married

- If you have not already corrected your marital status, please update your FAFSA at www.studentaid.gov
(this will cause a reject code on your FAFSA. The Office of Financial Aid will override the reject once all documentation is received and verified.)
- Submit copy of your marriage certificate to the Office of Financial Aid
- Submit copy of your new social security card if you have a name change
- Completed Standard Verification Worksheet (please print this from your Net Partner account)
- Copy of you and your spouse's signed 2022 1040 Tax Form (if you filed taxes). W2s if you did not file taxes but worked
- Name of Parent or Student: _____

Marital Status changing from married to single; Student Parent

- If you have not already corrected your marital status, please update your FAFSA at www.FAFSA.gov
(this will cause a reject code on your FAFSA. The Office of Financial Aid will override the reject once all documentation is received and verified.)
- Submit documentation of change in marital status (e.g. divorce paperwork.)
- Completed Standard Verification Worksheet (please print this from your Net Partner account)
- Copy of your and your spouse's signed 2022 1040 Tax Form, or W2s if you worked but did not file taxes
- Submit copy of your parent's signed 2022 1040 Tax Form (if you are 23 years or younger and you do not have dependents that you support.)
- Name of Parent or Student: _____

REQUESTS RECEIVED WITHOUT SUPPORTING DOCUMENTS WILL BE RETURNED WITHOUT CONSIDERATIONS.

By signing, you certify that you have not purposely provided false or misleading information. Be aware that the Office of Financial Aid may request additional documentation from you in support of your appeal. Your submission and subsequent approval of an appeal does not guarantee that your eligibility for financial aid will change.

STUDENT'S SIGNATURE

DATE

Return the completed form with all documentation to:
Emmanuel University, Office of Financial Aid, PO Box 129, Franklin Springs, GA 30639
Fax: 706-245-2841
Email: financialaid@ec.edu